

COUNTY OF ROCKLAND
Department of General Services
Purchasing Division

Contract Award Notification

Title: **Car Wash and Vehicle Detailing**

Contract Period: August 25, 2014 through August 24, 2015 w/2-1 year options,
Extend through August 24, 2016 w/1-1 year option,
Extend through September 24, 2017

Original Date of Issue: 8/20/14

Date of Revision: **8/11/17**

BID No: **RFB-RC-2014-083**

Catalog: **Automobiles & Vehicles**

Authorized Users: County Agencies, All Political Subdivisions

Address Inquiries to:

Name: Richard Ryan
Title: Purchaser I
Phone: (845) 364-3817
Fax: (845) 364-3809
E-mail: ryanri@co.rockland.ny.us

Description

This contract is to provide car wash & vehicle detailing services.

Contract #	Vendor Number	Contractor & Address	Telephone No.
BID 14-083	0000011255	Wagner Wash Inc. dba Mt Ivy Car Wash 11 Thiells Mt Ivy Road Pomona, NY 10970 Contact: Marc Wagner mtivycarwash@optonline.net / magicpluto@optonline.net	845-362-1010 CELL: 845-499-7708 (call first) FAX: 845-947-1503
BID 14-083-A	0000016119	Sam's Petrol Services 146 North Main Street Spring Valley, NY 10977 Contact: Sam Naemit samsautospa@yahoo.com	845-426-6773 CELL: 845-222-8683 FAX: 845-426-5105

CAR WASH AND DETAIL

COUNTY OF ROCKLAND
 DGS – PURCHASING DEPARTMENT
 BLDG. A, 2ND FLOOR, 50 SANATORIUM ROAD
 POMONA, NY 10970
 TELEPHONE NO.: 845-364-3820
 FAX NO.: 845-364-3809

LINE NO.	DESCRIPTION	ITEM NUMBER	EST. YEARLY	UNIT	UNIT PRICE	VENDOR	UNIT PRICE	VENDOR
					AWARD FOR ZONE 1 & 2 NEW HEMPSTEAD ROAD & NORTH		AWARD ZONE 3 & 2 SOUTH OF NEW HEMPSTEAD ROAD	
1	Basic Exterior Car wash with sealer wax and towel dry, (Class 1-Cars)	92893000059 - MT IVY 92893000027 - SAM'S PETROL	650	EACH	\$4.50	MT IVY CAR WASH	\$4.25	SAM'S PETROL
2	Basic Exterior Car wash with sealer wax and towel dry, (Class 2- Trucks)	92893000060 - MT IVY 92893000028 - SAM'S PETROL	20	EACH	\$4.50	MT IVY CAR WASH	\$4.25	SAM'S PETROL
3	Basic Exterior Car wash with sealer wax and towel dry, (Class 2-Vans/SUV)	92893000061 - MT IVY 92893000029- SAM'S PETROL	30	EACH	\$4.50	MT IVY CAR WASH	\$4.25	SAM'S PETROL
4	Car wash with sealer wax (Class 1-Cars), machine vacuum vehicle, clean windows, wipe down dash, as per the specifications	92893000009 - MT IVY 92893000018 - SAM'S PETROL	100	EACH	\$6.00	MT IVY CAR WASH	\$5.75	SAM'S PETROL
5	Car wash with sealer wax (Class 2- Trucks), machine vacuum truck windows and dash, vacuum vehicle, clean windows, wipe down dash, as per the specifications	92893000010 - MT IVY 92893000019 - SAM'S PETROL	5	EACH	\$6.50	MT IVY CAR WASH	\$6.25	SAM'S PETROL

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LINE NO.	DESCRIPTION	ITEM NUMBER	EST. YEARLY	UNIT	UNIT PRICE	VENDOR	UNIT PRICE	VENDOR
6	Car wash with sealer wax (Class 2-Vans/SUV) , machine vacuum van/SUV windows and dash, vacuum vehicle, clean windows, wipe down dash, as per the specifications	92893000011 - MT IVY	10	EACH	\$8.00	MT IVY CAR WASH	\$7.25	SAM'S PETROL
		92893000020 - SAM'S PETROL						
7	Car wash and detail (Class 1-Cars) , vacuum car or wash down vinyl, wipe down interior, bug and tar remover as required, clean and detail wheels and tires, clean windows, hand wax, as per the specifications	92893000012 - MT IVY	10	EACH	\$30.00	MT IVY CAR WASH	\$28.00	SAM'S PETROL
		92893000021 - SAM'S PETROL						
8	Car wash and detail (Class 2-Trucks) , vacuum truck or wash down vinyl, wipe down interior, bug and tar remover as required, clean and detail wheels and tires, clean windows, hand wax, as per the specifications	92893000013 - MT IVY	5	EACH	\$36.00	MT IVY CAR WASH	\$34.00	SAM'S PETROL
		92893000022 - SAM'S PETROL						
9	Car wash and detail (Class 2-Vans/SUV) , vacuum van/SUV or wash down vinyl, wipe down interior, bug and tar remover as required, clean and detail wheels and tires, clean windows, hand wax, as per the specifications	92893000014 - MT IVY	10	EACH	\$41.00	MT IVY CAR WASH	\$40.00	SAM'S PETROL
		92893000023 - SAM'S PETROL						
10	Carpet shampoo for vehicle (Class 1-Cars) , as per the specifications	92893000015 - MT IVY	10	EACH	\$22.00	MT IVY CAR WASH	\$21.00	SAM'S PETROL
		92893000024 - SAM'S PETROL						

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LINE NO.	DESCRIPTION	ITEM NUMBER	EST. YEARLY	UNIT	UNIT PRICE	VENDOR	UNIT PRICE	VENDOR
11	Carpet shampoo for vehicle (Class 2-Trucks), as per the specifications	92893000016 - MT IVY	5	EACH	\$24.00	MT IVY CAR WASH	\$23.00	SAM'S PETROL
		92893000025 - SAM'S PETROL						
12	Carpet shampoo for vehicle (Class 2-Vans/SUV), as per the specifications	92893000017 - MT IVY	10	EACH	\$38.00	MT IVY CAR WASH	\$34.00	SAM'S PETROL
		92893000026 - SAM'S PETROL						

COUNTY OF ROCKLAND - DGS-PURCHASING
 BLDG. A., 2ND FLOOR, 50 SANATORIUM RD, POMONA, NY 10970
 TELEPHONE: 845-364-3820 / TELEFAX: 845-364-3809

TITLE:
CAR WASH AND DETAIL

BID NUMBER:
RFB-RC-2014-083

SPECIFICATIONS

1. SCOPE

- 1.1. The scope of this bid is to provide exterior car washes and detailing for County vehicles and equipment on an as needed basis.

2. GENERAL INFORMATION/REQUIREMENTS

- 2.1. **A basic exterior car wash consists of a car wash with sealer wax and towel dry**

2.2. DESCRIPTION OF VEHICLE CAR WASH WITH SEALER WAX

- 2.2.1. Prep and hot wash complete vehicle and sealer wax
- 2.2.2. Vacuum
- 2.2.3. Wipe down dash
- 2.2.4. Rinse vehicle
- 2.2.5. Wash undercarriage
- 2.2.6. Fan dry vehicle
- 2.2.7. Wipe and clean windows

- 2.3. In addition to the items listed in section 2.1, a car wash with detail will include:

- 2.3.1. Bug and tar removal where needed
- 2.3.2. Clean and detail wheels and tires
- 2.3.3. Wipe down interior
- 2.3.4. Hand wax

- 2.4. Rockland County departments using the car wash services in his bid will be responsible for coordinating, setting up separate billing accounts and issuing purchase orders for estimated usage.
- 2.5. The County of Rockland reserves the right to contract services from a non-contract provider when the bidder is unable to provide the required services.
- 2.6. The County of Rockland reserves the right to inspect the bidder's facility to determine adequacy of their facilities and services.
- 2.7. Vendors will be given an authorization form (attachment 2) that must be signed by County of Rockland employees when using this bid.
- 2.8. There must be a separate authorization form and purchase order for each department.
- 2.9. The County of Rockland shall ensure all dump bodies and spreaders are free of debris before arriving at the car wash.
- 2.10. **This bid is for automotive detailing services.** The County ***will not*** pay for any extra services not specifically addressed. Personnel who request additional services not detailed in this bid **must** pay for them themselves.

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3. FULL SERVICE VEHICLE WASHING OPERATIONAL HOURS

- 3.1. Monday – Friday _____AM to _____PM
- 3.2. Saturday _____AM to _____PM
- 3.3. Sunday _____AM to _____PM
- 3.4. Holidays _____AM to _____PM
- 3.5. List holidays that facility will not be open:

4. PAYMENT

- 4.1. Vendor shall receive a purchase order from each department using the bid.
- 4.2. In order to receive payment, vendor shall submit a monthly invoice indicating the department purchase order number along with the authorization form attached.. The invoice and back up authorization form must be submitted to the commissioner of Finance, 18 New Hempstead Road, New City, NY 10956.

5. PRICING

- 5.1. The pricing will be structured by class as described in the TRAA Vehicle Identification Guide (attachment 3).

6. QUANTITIES

- 6.1. All quantities on the proposal pages are estimates and may be more or less during the term of the bid. The estimates are based on annual quantities for the County of Rockland and do not include the usage from other additional authorized users.

7. INCREASES

- 7.1. In the second and third year of this agreement, at the County of Rockland’s option, the Contractor may receive a Unit Daily Cost increase not to exceed the prevailing CPI. The decision of the County of Rockland is Final and Binding. At the option of the County of Rockland, this contract(s) may be extended for **two** additional one-year terms with the prevailing CPI increase.
- 7.2. CPI-U means the Consumer Price Index for U.S. City Average-Consumer Price Index for All Urban Consumers as published by the Bureau of Labor Statistics of the United States Department of Labor or a successor or substitute index, appropriately adjusted. The Final and Binding decision to extend or not extend this agreement shall rest with the County of Rockland.
- 7.3. Vendors shall submit a letter to the Director of Purchasing addressing **any unscheduled price increases** from the manufacturers. This letter must also include, on the manufacturer’s letterhead, all information to support any unscheduled increase. Any increase authorized is at the sole discretion of the Director of Purchasing and shall be made in writing.

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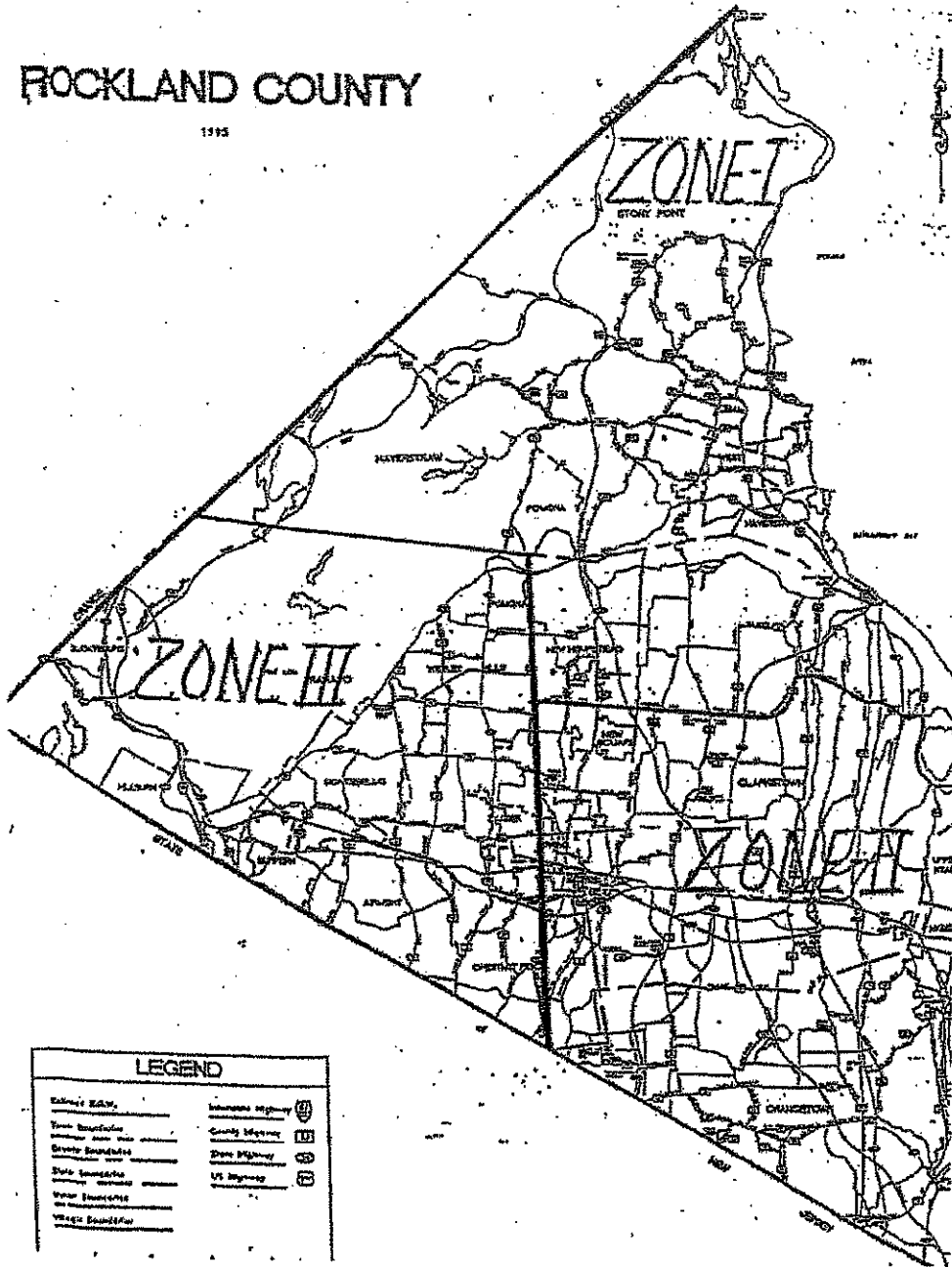
8. AWARD

- 8.1. Award will be generated from lowest to highest responsible bidder(s) based on the total pricing submitted and will be awarded by zone (attachment 1).
- 8.2. **Travel distance will be a consideration in the overall evaluation of this bid.**
- 8.3. The County reserves the right to make a sole award to the lowest responsive bidder.

ATTACHMENT #1

ROCKLAND COUNTY

1995





EDWIN J. DAY
County Executive

COUNTY OF ROCKLAND
DEPARTMENT OF GENERAL SERVICES
DIVISION OF PURCHASING

PAUL J. BRENNAN, CPPO
Director of Purchasing

Building A, Second Floor
50 Sanatorium Road
Pomona, New York 10970
Telephone: 845-364-3820
Telefax: 845-364-3809

CAR WASH AUTHORIZATION FORM
(TO INCLUDE REGULAR CAR WASH AND HAND HELD VACUUM)

DEPARTMENT: _____

VENDOR: _____

ATT: _____

DATE	ITEM ID.	LICENSE PLATE NO.	PRINT NAME	SIGNATURE

CARWASHFRM

ATTACHMENT (2)

TRAA VEHICLE IDENTIFICATION GUIDE®

CLASS 1 • LIGHT-DUTY • (6,000 lbs. or less GVW - 4 tires)*



CLASS 2 • LIGHT-DUTY • (6,001 - 10,000 lbs. GVW - 4 tires)**



Classes 1 and 2 include passenger vehicles, light trucks, minivans, full size pickups, sport utility vehicles and full size vans.

CLASS 3 • MEDIUM-DUTY • (10,001 - 14,000 lbs. GVW - 6 tires or more)**



CLASS 4 • MEDIUM-DUTY • (14,001 - 16,000 lbs. GVW - 6 tires or more)**



CLASS 5 • MEDIUM-DUTY • (16,001 - 19,500 lbs. GVW - 6 tires or more)**



CLASS 6 • MEDIUM-DUTY • (19,501 - 26,000 lbs. GVW - 6 tires or more)**



Classes 3 through 6 include a wide range of mid-size vehicles, delivery trucks, utility vehicles, motorhomes, parcel trucks, ambulances, small dump trucks, landscape trucks, flatbed and stake trucks, refrigerated and box trucks, small and medium school and transit buses.

CLASS 7 • HEAVY-DUTY • (26,001 - 33,000 lbs. GVW - 6 tires or more)**



CLASS 8 • HEAVY-DUTY • (33,001 lbs. and over GVW - 10 tires or more)**



Classes 7 and 8 include a wide range of heavy-duty vehicles.

Information Needed To Correctly Dispatch Towing and Recovery Units:

- Year, Make and Model of Vehicle to be Towed or Recovered
- DOT Classification (Class 1 - 8 based on GVW)
- Location of Vehicle
- Type of Tow (impound, accident, recovery motorist assist, etc.)
- Additional Vehicle Information
 - 2 wheel drive, 4 wheel drive, all wheel drive
 - damage to vehicle, tire condition
 - vehicle loaded or empty
 - cargo contents
 - does the vehicle have a trailer
 - are the keys with the vehicle

Note: Any vehicle may carry hazardous materials. Advise if placarded.

** Note:* The Gross Vehicle Weight Rating (GVWR) of the vehicle to be towed or recovered can be found on the identification label on the vehicle's driver's side doorframe. The number of pounds listed on the label can then be compared with the DOT Classification Vehicle Type Chart for the correct DOT class.

ATTACHMENT (3)