

COUNTY OF ROCKLAND  
Department of General Services  
Purchasing Division

# Contract Award Notification

Title: **Boilers-Inspection, Maintenance & Repair Services for Boilers**

Contract Period: April 24, 2015 through April 23, 2016 with 2-1 year options  
Extended through 4/23/17 w/1 year option,  
**Extended through 4/23/18**

Original Date of Issue: 4/22/15

Date of Revision: **3/22/17**

**BID No:** **RFB-RC-2015-029**

**PW #:** **2015002598 (Article 8)**

**Catalog:** **Facilities**

Authorized Users: County Agencies, All Political Subdivisions

Address Inquires To:

Name: Robert Poole  
Title: Purchaser I  
Phone: 845-364-3808  
Fax: 845-364-3809  
E-mail: pooler@co.rockland.ny.us

### Description

This contract is for the inspection, maintenance & repair of Boilers.

Contract #	Vendor Number	Contractor & Address	Telephone No.
BID 15-029 P/S Contract entered as BID 15-025 in error Bid 15-025 non awarded)	0000005013	Hauser Bros. Inc. 17 Old Schoolhouse Lane Orangeburg, NY 10962 Contact: Timothy Hauser thauser@hauserbros.com	845-359-1881  FAX: 845-359-2957

**COUNTY OF ROCKLAND**  
**DGS – PURCHASING DEPARTMENT**  
**BLDG. A, 2ND FLOOR, 50 SANATORIUM ROAD**  
**POMONA, NY 10970**  
**TELEPHONE NO.: 845-364-3820**  
**FAX NO.: 845-364-3809**

VENDOR: Hauser Bros

LINE NO	DESCRIPTION	ITEM NUMBER	EST QTY	UNIT	UNIT PRICE	EXTENDED PRICE
1	Labor Hourly Rate for Technician during normal business hours Mon. thru Fri. 8:00AM - 4:00PM	9412500006	10	Hours	\$ 118.00	\$ 1,180.00
2	Labor Hourly Rate for Technician for services performed outside the normal business hours, Mon. thru Fri. after 4:00PM	9412500007	10	Hours	\$ 167.00	\$ 1,670.00
3	Labor Hourly Rate for Technician for services performed outside the normal business hours, Saturday, Sunday & Holidays	9412500008	10	Hours	\$ 218.00	\$ 2,180.00
4	<b>MATERIAL MARK-UP:</b> Percent mark-up shall be added to invoice for any parts and materials which may be purchased in conjunction with repairs. % MARKUP SHALL NOT EXCEED 10% - Freight Charges are not subject to % Markup	9412500009	<b>ESTIMATE D DOLLARS EXPENDED</b> \$ 35,000.00	PERCENT MARK-UP	<b>6%</b>  <b>ENTER % Markup - Shall not exceed 10%</b>	<b>\$37,100.00</b>

**COUNTY OF ROCKLAND - DGS-PURCHASING**  
 BLDG. A., 2ND FLOOR, 50 SANATORIUM RD, POMONA, NY 10970  
 TELEPHONE: 845-364-3820 / TELEFAX: 845-364-3809

**TITLE: Boiler – Inspection, Maintenance & Repair Services  
 for Boilers**

**BID NUMBER: RFB-RC-2015-029**

## SPECIFICATIONS

### 1. SCOPE:

- The purpose of this bid is to secure labor and materials pricing for Boiler inspection, servicing and repairs for the County of Rockland. Boilers are located at the Dr. Robert L. Yeager Health Center, New City Government Center, Fire Training Center, Rockland County Sewer District #1, Rockland Community College and any other county facility on an as need basis.
- All parts and materials shall be OEM. In the event that OEM parts and materials are not available, the contractor may substitute equivalent parts and materials only with the approval of the Authorized Representative for the Agency/Department requesting the work. New parts warranty shall be for a period of one (1) year from date of installation and acceptance by the County.
- Contractor shall retain the services of factory trained and authorized personnel to perform repairs that require manufacturer's repair services. Contractor's personnel shall be experienced in the inspection, servicing and repair of residential and commercial type fire tube and water tube boilers. Service personnel servicing boilers shall be factory trained on the specific manufacturer boiler.
- New York State Prevailing Wage and Certified Payroll Requirements apply to the contract for all services being provided by the contractor and sub-contractors.

### 2. PRICING:

- Contractor shall submit an hourly rate for labor charges for inspection, servicing and repair services. See bid form for description of hourly pricing.
- Contractor shall submit a % Discount to be deducted from Manufacturer's List Price for OEM boiler parts, not specifically listed, for necessary repair work.

### 3. EQUIPMENT:

**Dr. Robert L. Yeager Health Center, 50 Sanatorium Road, Pomona, NY 10970**

#### **Building B**

Utica - Model: MGB200HD, SN: CS05674

#### **Building E - Utility Plant**

Boiler #1 – Cleaver Brooks Low Pressure CB 400-700-15; – S/N: L56537

Boiler #2 – Cleaver Brooks Low Pressure CB 400-700-15; – S/N: L56538

Boiler #3 – Cleaver Brooks Low Pressure CB 400-700-15; - S/N: L56536

Boiler #1 – Cleaver Brooks High Pressure CB 439-200-150; S/N: L47184

Boiler #2 – Cleaver Brooks High Pressure CB 900-200-150; S/N: L56539

Any alterations to this document made by the Offeror may be grounds for rejection of the proposal, cancellation of any subsequent award, or any other legal remedies available to the County of Rockland.

**COUNTY OF ROCKLAND - DGS-PURCHASING**  
 BLDG. A., 2ND FLOOR, 50 SANATORIUM RD, POMONA, NY 10970  
 TELEPHONE: 845-364-3820 / TELEFAX: 845-364-3809

**TITLE: Boiler – Inspection, Maintenance & Repair Services  
 for Boilers**

**BID NUMBER: RFB-RC-2015-029**

**Building M**

Weil McLain - Model: CGA 5 PIDN, Series 1, 140,000 BTU,

**Building S**

Weil McLain - Model: CGA 5 PIDN, Series 2, 140,000 BTU,

**Building T**

Smith Cast Iron Boiler - Model: 19HE-06, S//N: 19HE-6-102328, 762,000 BTU,

**Fire Training Center 35 Firemen’s Memorial Drive - Pomona, NY 10970**

**Household Hazardous Waste Building**

Lochinvar - Mini Fin - Model: RBN360, S/N: H936708, 360,000 BTU

**Administration Building**

Boiler 1 - (4 Units)

Hydro-Therm - Model: MR-600B-P, S/N: MSD-2044, 600,000 BTU

Boiler 2 - (4 Units)

Hydro-Therm - Model: MR-1200B-P, S/N: MSJ-1567, 1,200,000 BTU

**Radio Communications Center**

Boiler 1

Burnham APX - Model:APX800NF-2L05, S/N: 65261234, 800,000 BTU

Boiler 2

Burnham APX - Model:APX800NF-2L05, S/N: 65261232, 800,000 BTU

**New City Government Center – New Hempstead Road, New City, NY 10956**

**Courthouse**

Boiler 1

Cleaver Brooks - Model: FLE-700-400-15ST, S/N: S-BT 6516, 400 MBTU

Boiler 2

Cleaver Brooks - Model: FLE-700-400-15ST, S/N: S-BT 10510, 400 MBTU

**COUNTY OF ROCKLAND - DGS-PURCHASING**  
 BLDG. A., 2ND FLOOR, 50 SANATORIUM RD, POMONA, NY 10970  
 TELEPHONE: 845-364-3820 / TELEFAX: 845-364-3809

**TITLE: Boiler – Inspection, Maintenance & Repair Services  
 for Boilers**

**BID NUMBER: RFB-RC-2015-029**

**County Office Building – 11 New Hempstead Road**

Boiler 1

Aerco - Model: BMK 1.5, S/N: G-09-0525

Boiler 2

Aerco - Model: BMK 1.5, S/N: G-09-0526

Boiler 1

Aerco - Model: BMK 1.5, S/N: G-09-0527

**Sain Building – 18 New Hempstead Road**

Burnham - Model: PF-513, S/N 7547872

**Highway Building – 23 New Hempstead Road**

Administration

Peerless - Model: G-1060-W-S, S/N: 60-15115

Locker Room

Crown - Model: BWF195ENST1PSU, S/N: CROWNB000515219

Stony Point Garage

Hydrotherm - Small residential boiler

**Sheriff Building – 55 New Hempstead Road**

Boiler 1

Burnham - Model: P808HENEI-L2, S/N: 65365021

Boiler 2

Burnham - Model: P808HENEI-L2, S/N: 65365023

Boiler 1

Burnham - Model: P808HENEI-L2, S/N: 65365022

**Correctional Center – 53 New Hempstead Road**

Boiler 1

Weil McLain - Model: 1388, S/N: CP5451377

Boiler 2

Weil McLain - Model: 1388, S/N: CP5451378

Boiler 3

Weil McLain - Model: 1388, S/N: CP3736720

**COUNTY OF ROCKLAND - DGS-PURCHASING**  
 BLDG. A., 2ND FLOOR, 50 SANATORIUM RD, POMONA, NY 10970  
 TELEPHONE: 845-364-3820 / TELEFAX: 845-364-3809

**TITLE: Boiler – Inspection, Maintenance & Repair Services  
for Boilers**

**BID NUMBER: RFB-RC-2015-029**

Domestic Hot Water 1

Bryan - Model: CL-120WT-FDGO, S/N: 62064

Domestic Hot Water 2

Bryan - Model: CL-120WT-FDGO, S/N: 62065

**Rockland County Sewer District # 1 – 4 Rt. 340 Orangeburg, NY**

Digester Building

Boilers 1 & 2 - HB SMITH, Cast Iron, Series 28.

Dewatering Building

Boilers 1 & 2 - WEIL McLEAN Model: 1088R, Series 1, 2304 MBH.

**4. REPAIR WORK / INSPECTIONS**

- The contractor shall perform inspections, servicing and repair work as requested. Work may include annual P&M / startup inspections service, including burner inspection/cleaning, verification of the proper control operation / alarms and firing on oil or natural gas. Work may include periodic boiler water analysis and water conditioning program.
- Work shall be performed only with the written authorization of the authorized Authorized Representative for the Agency/Department requesting the work. Should any work be performed without authorization payment will not be made.
- Prior to the commencement of work, contractor shall submit a written estimate. The estimate shall contain the following:
  - 4...1. Project scope of work
  - 4...2. Name of authorized representative authorizing work.
  - 4...3. Estimate of labor hours and hourly rates
  - 4...4. List of material to be used and cost.
  - 4...5. Total estimated cost for the project.

**5. WORK HOURS**

- Work shall be performed between the hours of 8:00 AM and 4:00 PM, Monday through Friday. No work is to be performed outside of these hours without authorization from the Authorized Representative for the Agency/Department requesting the work. The contractor shall notify the authorized representative 24 hours in advance prior to the scheduled service date.

**6. EMERGENCY / REPAIR WORK**

- The contractor shall only perform emergency/repair work which is required. Repairs shall be performed only with the authorization of an authorized County of Rockland representative. Should any work be performed without authorization payment will not be made.

**COUNTY OF ROCKLAND - DGS-PURCHASING**  
BLDG. A., 2ND FLOOR, 50 SANATORIUM RD, POMONA, NY 10970  
TELEPHONE: 845-364-3820 / TELEFAX: 845-364-3809

**TITLE: Boiler – Inspection, Maintenance & Repair Services  
for Boilers**

**BID NUMBER: RFB-RC-2015-029**

## 7. AVAILABILITY

- The successful bidder must be able to immediately respond to emergency situations. When the contractor is informed by an authorized County of Rockland representative that emergency service is required, the contractor must take whatever steps are necessary to expedite the project, including overtime, evening, weekend and holiday work. In addition, bidder must have sufficient inventory on hand to expedite repairs & replacements. For scheduled work, the contractor will have at least 72 hours

## 8. EMERGENCY SERVICE

- The contractor shall provide as required emergency service to perform repairs any time of the day, 365 days per year. The contractor shall also respond to all emergency service calls within four (4) hours of request.
- Telephone Service – The contractor shall maintain a continuous manual telephone service where he can be reached 24 hours per day, seven days per week including Sundays and Holidays.

## 9. APPROVAL

- All work shall meet with the approval of the authorized County of Rockland Representative.

## 10. QUALIFICATIONS OF CONTRACTORS

- The bidder shall show that he has available under his direct employment and supervision the necessary organization and facilities to properly fulfill all the services and conditions required under these specifications. The contractor shall show that he has maintained an organization capable of performing the work specified herein, and that said organization has been in continuous operation for at least the past five (5) years. Contractor shall submit the following information with bid (see form):
- Years of operation.
- The names of the employees in the area responsible for this contract, their function in the company, title, and number of years of service with the contractor's firm. The present address of the main operating office of this organization.
- List sources of major replacement parts for the equipment specified herein. Indicate which of the above parts are available at your facilities.
- Documentation indicating technical personnel experience (5 years minimum).
- Sub-contracting for any of the services or labor required to perform these specifications shall not be permitted without the authorization of the County of Rockland Representative.

**COUNTY OF ROCKLAND - DGS-PURCHASING**  
 BLDG. A., 2ND FLOOR, 50 SANATORIUM RD, POMONA, NY 10970  
 TELEPHONE: 845-364-3820 / TELEFAX: 845-364-3809

**TITLE: Boiler – Inspection, Maintenance & Repair Services  
 for Boilers**

**BID NUMBER: RFB-RC-2015-029**

### 11. LABOR

- Only workers who are skilled and experienced in the work will be allowed to work under this contract.
  - The contractor is required to have a labor force adequate to perform the work in an efficient and expeditious manner.
  - Project requirements may dictate that the contractor's employees work with and/or at the direction of an authorized County of Rockland Representative.

### 12. REFERENCES

- All bidders must submit a list of references demonstrating at least five (5) years experience where inspection, repair and maintenance of boilers of similar type and size of those specified.
- All bidders shall submit a certificate of experience and certificate of equipment. Forms are attached to facilitate the bidder's compliance with these requirements.

### 13. LICENSES

- The contractor must be licensed by the County of Rockland and in addition, possess all licenses required by all other authorities having jurisdiction over the work. Copies of the aforementioned licenses shall be submitted with the bid.
  - Chapter 319 Plumbers; Heating and Cooling Contractors – Rockland County Laws
    - 13...1. Sections 391-3 (F) and (G) provide information on Utilization Licenses.
    - 13...2. Section 319-10 Reciprocity with other political subdivisions
  - Rules and Regulations Relating to the Licensing of Plumbing, Heating, Air-Conditioning, Refrigeration, and Sheet Metal Contractors in Rockland County.
    - 13...1. Section 1. Fees – Provides application fee for obtaining a Utilization License
    - 13...2. Section 3 (b) – discusses requirements for submitting a Utilization Application.
- Only licensed contractors can perform the work. If proposing to use a Utilization License, the Licensed Contractor must be named in the Bid Response, and Utilization License must be approved and in effect before formal contract award.
- A Rockland County New York licensed electrician, where required, shall do all electrical work. Proof must be submitted immediately upon request.



**COUNTY OF ROCKLAND - DGS-PURCHASING**  
 BLDG. A., 2ND FLOOR, 50 SANATORIUM RD, POMONA, NY 10970  
 TELEPHONE: 845-364-3820 / TELEFAX: 845-364-3809

**TITLE: Boiler – Inspection, Maintenance & Repair Services  
 for Boilers**

**BID NUMBER: RFB-RC-2015-029**

#### 14. USE OF PREMISES

- On or about the premises and adjacent areas, the Contractor shall ensure that all apparatus, storage of materials, and activities of workmen be confined to the limits indicated by law, ordinances, permits and the direction of the authorized County of Rockland Representative, and shall not encumber or permit the premises or adjacent areas to be encumbered with such materials or apparatus.
- The work site shall be kept in an orderly and safe fashion so as not to interfere with the progress of the work or the work of any other Contractor.
- The Contractor shall be responsible for repairing and replacing anything damaged by his operations, within 10 days after notification by the authorized County of Rockland Representative that damage has occurred.
- It will be the responsibility of the Contractor to report, to the authorized County of Rockland Representative, any damages found prior to any work at this site.

#### 15. WORKSITE CLEANING

- The Contractor shall at all times keep the premises and adjacent areas free from accumulations of waste material or rubbish. At the completion of the work, he/she shall remove, from and about the premises, including adjacent areas, all rubbish, tools and surplus materials used for work and shall have the area “Broom Clean” and ready for use. In case of a dispute, County of Rockland may remove rubbish and clean up, then may charge the Contractor either by deduction of amounts unpaid to the Contractor, or by other means as determined to be fair and equitable by the Director of Facilities Management.

#### 16. PAYMENT AND INVOICES

- All labor shall be invoiced and paid, as bid, on the proposal pages.
  - All equipment and material shall be invoiced as bid on the proposal pages.
  - Material not specifically itemized on the proposal pages and purchased in conjunction with maintenance and or repairs shall be invoiced at contractor’s cost plus % markup. Percent markup bid on the proposal pages shall not exceed 10%. Contractor’s cost for freight charges/fees are not subjected to the awarded % markup.
- Detailed description of all completed preventive maintenance and/or repair work must accompany all invoices.
- Detailed billings must be received by the County of Rockland within fifteen days after completion of each job.
- Labor and material charges as authorized by the County of Rockland will be paid according to the following requirements:

**COUNTY OF ROCKLAND - DGS-PURCHASING**  
 BLDG. A., 2ND FLOOR, 50 SANATORIUM RD, POMONA, NY 10970  
 TELEPHONE: 845-364-3820 / TELEFAX: 845-364-3809

**TITLE: Boiler – Inspection, Maintenance & Repair Services  
 for Boilers**

**BID NUMBER: RFB-RC-2015-029**

- **LABOR CHARGES**

- The invoice must list specifically the type of employee or laborer utilized and the number of man-hours worked. The Contractor's labor charges must correspond to the rates which he will supply with the bid. The bidder agrees and hereby certifies that all labor charges contained in the bid's invoices and vouchers shall be only those that were necessary to complete the required work. All labor shall be billed from the time bidder's employee arrives at, to the time he departs from the Rockland County job site. There shall be no allowance for travel time and/or expenses.
  - Invoices for labor must be billed to the next quarter hour of actual time worked (example: 8:00 AM to 9:10 AM would be billed at 1 hour and 15 minutes). Invoices rounded to the next full hour will not be approved for payment.

- **MATERIAL COSTS NOT ITEMIZED ON THE PROPOSAL PAGES**

- The invoices for payment for materials not specifically itemized on the proposal pages but required to complete the project must list specifically all materials and cost to Bidder for each item. The County of Rockland will require verification of these costs by copy of the invoice as submitted to the contractor for payment. The bidder agrees and hereby certifies that all parts and materials which he purchases shall be at lowest price available at the time considering the prevailing conditions and circumstances for which it is required that the purchase be made. County of Rockland reserves the right to supply material when deemed in the best interest of the County of Rockland. Documentation of material costs (invoices, etc.) of items greater than \$100 must be provided with bidders invoices.

- **ADDITIONAL ITEMS**

- If the Contractor expects to incur any additional costs not specified in the above paragraphs, he must submit a list of those items and corresponding charges or schedule with his bid. There will be no additional charge for delivery or mileage. No other costs except those placed in the bid proposal at the time the bid is submitted shall be evaluated, considered or deemed acceptable charges by the County of Rockland. The Contractor further agrees that should it be determined by the County of Rockland that the Contractor is falsifying his invoices or partaking in fraudulent practices so as to reflect higher costs than actually incurred in the repair, this falsification of fraudulent practice shall be considered a material breach of the terms of the contract. Nothing herein shall be considered to limit the authority of the County of Rockland to prosecute any bidder or Contractor who violates the laws of the State of New York.

- **TRAVEL TIME**

- The County of Rockland shall not accept nor authorize payment for travel time or expenses of service personnel to any of the County of Rockland's facility locations. The only billable time shall be for service work performed.

**COUNTY OF ROCKLAND - DGS-PURCHASING**  
BLDG. A., 2ND FLOOR, 50 SANATORIUM RD, POMONA, NY 10970  
TELEPHONE: 845-364-3820 / TELEFAX: 845-364-3809

**TITLE: Boiler – Inspection, Maintenance & Repair Services  
for Boilers**

**BID NUMBER: RFB-RC-2015-029**

**17. AWARD**

- Award shall be made to the bidder providing the lowest responsive responsible bid meeting the stated requirements. All quantities shown are estimates. The successful bidder shall be required to furnish quantities that may be more or less than the estimated quantities.