

COUNTY OF ROCKLAND
Department of General Services
Purchasing Division

Contract Award Notification

Title: **Horse Feed and Care**

Contract Period: June 15, 2020 through June 14, 2022 w/ three one-year options
Extended through June 14, 2023, w/ 2 one-year options
Extended through June 14, 2024, w/ one-year option
Extended through June 14, 2025

Original Date of Issue: June 19, 2020

Date of Revision: April 24, 2024

BID No: **RFB-RC-2020-024**

Catalog: **Law Enforcement**

Authorized Users: Sheriff's Department, all Political Subdivisions

Address Inquires To:

Name: Richard Ryan
Title: Purchaser II
Phone: (845) 364-3817
Fax: (845) 364-3809
E-mail: ryanri@co.rockland.ny.us

Description

This contract is to provide the feed and care of horses.

Contract #	Vendor Number	Contractor & Address	Telephone No.
BID 20-024	0000014378	Bermudez Stall and Feed Service Box 193 Suffern, NY 10901 Contact: Gilberto Bermudez gilbertobermudez1152@gmail.com	845-459-7149

HORSE FEED AND CARE

COUNTY OF ROCKLAND
 DGS – PURCHASING DEPARTMENT
 BLDG. A, 6TH FLOOR, 50 SANATORIUM ROA
 POMONA, NY 10970
 TELEPHONE NO.: 845-364-3820
 FAX NO.: 845-364-3809

VENDOR: GILBERTO BERMUDEZ

LINE NO.	DESCRIPTION	ITEM NUMBER	EST. QTY.	UNIT	MONTHLY UNIT PRICE	EXTENDED PRICE
1	FEEDING AND CARE REQUIREMENTS COST PER HORSE PER MONTH ESTIMATED QUANTITY BASED ON 7 HORSES PER MONTH	96206000001	84	Month	\$1,000.00	\$84,000.00
2	MONTHLY CHARGE WRITTEN OUT ESTIMATED QUANTITY BASED ON 7 HORSES PER MONTH	Eighty Four Thousand and 00/100				

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PURCHASES BY OTHER

LOCAL GOVERNMENTS, SCHOOL DISTRICTS, AND NON PROFIT AGENCIES

As per the New York State General Municipal Law, all political subdivisions of New York State are allowed to make purchases through the resulting contract(s). As per Rockland County Procurement Policy, Non Profit Agencies approved to participate in New York State’s Contract Extension Program are authorized to make purchases through the resulting contract(s).

1. The County of Rockland shall make all contract award information available to other political subdivisions and non profit agencies through our website: www.rcpurchasing.com
2. Any other political subdivision or Rockland County non profit agency will issue purchase orders directly to vendors within the specified contract period referencing the County’s contract and shall be liable for any payments due on such purchase orders; and shall accept sole responsibility for any payment due.
3. All purchases shall be subject to audit and inspection by the other political subdivisions and Rockland County non profit agencies for which the purchase was made.
4. No officer, board or agency of a county, town, village, or school district shall make any purchase through the County when bids have been received for such purchase by such officer, board or agency, unless such purchase may be made upon the same terms, conditions and specifications at a lower price through the County.
5. All Bidders shall be on notice that as a condition of the award of a County contract, the successful bidder shall accept the award of a similar contract with any other political subdivision in New York State and Rockland County non profit agencies authorized to use New York State’s contracts, if called upon to do so. A listing of approved Rockland County non profit agencies is available on the Purchasing Division’s website at www.rcpurchasing.com. The County, however, will not be responsible for any debts incurred by the participants pursuant to this or any other agreement.
6. Necessary deviations from the County’s specifications in the award of a participant contract, whether such deviations relate to quantities, or delivery points shall be resolved between the successful bidder and the other political subdivisions and Rockland County non profit agencies.

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SPECIFICATIONS

1 SCOPE

- 1.1 The County of Rockland seeks to establish a contract to provide horse feed and care requirements *on site* at the Rockland County Sheriffs Mounted Unit located at Hasty Hills Stables, 1183 Haverstraw Road, Suffern, N.Y. 10901.
- 1.2 The point of contact to view the facility and the horses is Lt. Theodore Brovarski of the Sheriffs Mounted Unit at 845-638-5406.

2 HORSE FEED AND CARE REQUIREMENTS

- 2.1 The County of Rockland will pay the contractual monthly cost for each Mounted Unit horse. Partial months will be based on a 30-day month and the monthly rate will be divided by the number of complete days that feed and care are provided.
- 2.2 Supply and feed twice daily, pellet, grain feed, specialized grain feed and quality hay as specified. Specialized grain includes, but is not limited to, senior feed, sweet feed or complete feed. All pellets, feed and grain shall be bagged and not bulk. Feed supplements or medicines as directed by the Sheriff Mounted Patrol (see exhibits A and B). At times, vendor may be required to supply cracked com or beet pulp in order to supplement horse's caloric intake and maintain healthy weights.
 - 2.2.1 Vendor shall not change or substitute grain, feed or hay without providing documentation that the new product meets the requirements of exhibits A and/or Band is approved by the Rockland County Sheriffs Mounted Unit.
 - 2.2.2 Vendor shall be responsible for ordering and supplying fresh feed, grain and hay. Vendor shall also maintain an adequate and sufficient supply of these products to provide care and feed for all of the horses at all times. Adequate and sufficient is defined as a minimum of one-week supply. Fresh shall be defined as not older than one month and not moldy or wet from storage.
 - 2.2.3 Horses are to be fed the morning feeding between 7:30AM. and 8:00A.M. with the evening between 4:30PM and 5:00PM unless otherwise approved by the Rockland County Sheriffs Mounted Unit.
 - 2.2.4 Vendor shall be responsible for unloading and placing all feed, grain and hay in storage areas. Vendors may supply their own temporary transportable storage unit if approved by the Sheriffs Mounted Unit. If such units are used, they are to be placed in a location determined by the Mounted Unit. Vendor shall not store more than a one-day supply of hay inside the barn area unless a storage area is so designated by the Mounted Unit.
- 2.3 Turn out and bring in horses as scheduled by Mounted Unit. If there is no turn out, an explanation needs to be entered in the logbook or the Mounted Supervisor needs to be advised.
 - 2.3.1 Vendor shall be required to make entries into a logbook as detailed by the Mounted Unit supervisor.
- 2.4 **Clean and pick stalls daily.**
 - 2.4.1 Stalls shall be checked daily and maintained in a clean and healthy environment. Vendor shall be required to remove all hay, bedding and waste from stalls **daily** and replace it with clean, new bedding. Bedding shall consist of packaged wood shavings of an appropriate type, not straw. Stalls shall be furnished with adequate bedding to provide for complete floor coverage to an appropriate depth. Bedding and waste from stalls shall be dumped and/or disposed of as directed by the Sheriffs Mounted Unit. Vendor is required to supply all necessary tools and equipment needed to perform these duties.
 - 2.4.2 Vendor shall be required to lime stalls with granulated lime bi-weekly or as needed following the liming process. **Liming dates will be noted in the logbook by the vendor.**

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2.4.2.1 The liming process shall be the removing of all bedding and waste from the stall. Stall shall be completely clean and dry. A proper amount of lime shall be applied and left to sit for a minimum of four (4) hours. Lime will then be removed, and new bedding placed in the stall.

2.4.3 Water containers in stalls and in turnout area shall be cleaned and filled daily.

2.5 **Grooming and exercise is required.** Grooming shall consist of, but not limited to, daily brushing, combing, hoof picking, physical review, trimming, bathing and shaving as needed under the guidance of the Mounted Unit, with a daily turnout for exercise. (Minimum of 4 hours, weather permitting) Exercise may also include a 30-minute walk per horse if turnout is not an option. The Mounted Unit will provide all grooming gear and supplies.

2.5.1 The stable and grooming area shall be maintained in a safe, healthy and clean environment as mandated by New York State and local laws.

2.5.2 A Sheriff's Mounted Unit riding schedule will be provided to the vendor. The vendor shall ensure that the horses scheduled for Patrol training, duties or details are groomed and ready at least one (1) hour prior to the scheduled Patrol duties or details.

2.6 The Sheriff's Mounted Unit will arrange shoeing, worming and veterinary services for horses. At times, assistance may be required in the handling of the horses.

2.6.1 Vendor shall notify a representative of the Sheriff's Mounted Unit of any health and/or safety issues identified during the care and feed of the horses, including any and all barn safety issues.

2.7 Vendors must meet or exceed all Federal, New York State and Local codes and regulations.

2.8 The vendor shall provide a copy of photo identification showing name and date of birth for all personnel used in the performance of this bid to the Sheriff's Mounted Unit. Identification must be provided before any personnel changes can be made.

2.9 The County will provide the vendor with a copy of a checklist that will be used to evaluate the vendor's performance in the adherence to the bid. **(See attached checklist supplied with this bid).**

2.9.1 All discrepancies shall be noted, and the vendor shall be notified. Photographs may be taken to assist the vendor in correcting problems noted.

2.9.2 All discrepancies shall be corrected immediately upon notification and a re-evaluation will be conducted within 72 hours.

2.9.3 Any disagreements with evaluations conducted by the Sheriff's Mounted Unit shall be addressed in writing to the Lieutenant overseeing the Mounted Unit. Vendor will be supplied with the Lieutenant's name, contact number and address when requested.

3 **TERM OF CONTRACT**

3.1 Two-year contract for feed and care may be renewable for three one-year extensions. Extensions shall be submitted at Bid Price with a *Cost of Living Adjustment* based on the *Consumer Price Index - Urban Consumers*. The County shall make the final determination on whether an increase is authorized.

4 **AWARD**

4.1 This bid shall be awarded in its entirety to the lowest responsible bidder that meets the stated requirements, bid extensions shall be mutually agreed upon by the vendor and County of Rockland.

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EXHIBIT A

Purina Strategy Professional Formula GX or approved equal

ANALYSIS:

CRUDE PROTEIN	(MINIMUM)	14%
CRUDE FAT	(MINIMUM)	6%
CRUDE FIBER	(MAXIMUM)	12.5%
CALCIUM	(MINIMUM)	1%
CALCIUM	(MAXIMUM)	1.3%
TOTAL PHOSPHORUS	(MINIMUM)	.6%
ZINC	(MINIMUM)	280 PPM
COPPER	(MINIMUM)	80PPM
VITAMIN A	(MINIMUM)	43,000 JU/LB
VITAMINE	(MINIMUM)	125 JU/LB

Hay shall be fresh, good quality, not dry or moldy, **Timothy or AHalfa or approved equal.** Vendor must specify brand of hay and grain above. If not quoting on specified brand above, vendor must supply guaranteed analysis and ingredients.

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EXHIBIT B

Specialty Grain

Purina Equine Senior Active or approved equal

ANALYSIS:

CRUDE PROTEIN	(MINIMUM)	14%
CRUDE FAT	(MINIMUM)	8%
CRUDE FIBER	(MAXIMUM)	18%
CALCIUM	(MINIMUM)	1.1%
CALCIUM	(MAXIMUM)	1.3%
PHOSPHORUS	(MINIMUM)	.46%
COPPER	(MINIMUM)	80 ppm
ZINC	(MINIMUM)	280 ppm
VITAMIN A	(MINIMUM)	3000 IU/lb.
SELENIUM	(MINIMUM)	.6ppm
VITAMINE	(MINIMUM)	125 IU/LB
LYSINE	(MINIMUM)	.90%
SODIUM(Na)	(MINIMUM)	.10%
SODIUM(Na)	(MAXIMUM)	.60%