

COUNTY OF ROCKLAND
Department of General Services
Purchasing Division

Contract Award Notification

Title: **Disinfecting Services of Public Transportation Vehicles**
Contract Period: October 31, 2023 through October 30, 2024 w/2-1 year options
Original Date of Issue: 11/01/23
Date of Revision:
BID No: **RFB-RC-2023-088**
Catalog: **Automobiles and Vehicles**
Authorized Users: County Agencies, Political Subdivisions

Address Inquiries To:

Name: David Amecangelo
Title: Public Transportation Procurement Coordinator
Phone: 845-364-2062
Fax: 845-364-2074
E-mail: amecangd@co.rockland.ny.us

Description

This contract is to perform cleaning and disinfecting services for the County of Rockland Department of Public Transportation vehicles.

Contract #	Vendor #	Contractor & Address	Telephone No.
Bid 23-088	0000005536	Apple Maintenance Services Inc. 5 Westchester Plaza, Suite 105 Elmsford, NY 10523 Contact : Kevin Aguiar applemainoffice@applemain.com	914-592-0002

COUNTY OF ROCKLAND
DGS – PURCHASING DEPARTMENT
BLDG. A, 6TH FLOOR, 50 SANATORIUM ROAD
POMONA, NY 10970
TELEPHONE NO.: 845-364-3820
FAX NO.: 845-364-3809

LINE NO.	DESCRIPTION	ITEM NUMBER	QTY	UNIT PRICE PER VEHICLE	OFFERED DISINFECTION SOLUTION	VENDOR
1	Service Fee per Cutaway Vehicle to clean/disinfect - 1 - 5 Vehicles Daily	94884000022	5	\$20.00	Victory Innovations VP300ES Electrostatic Backpack Sprayer	Apple Maintenance
2	Service Fee per Cutaway Vehicle to clean/disinfect - 6 - 10 Vehicles Daily	94884000023	10	\$20.00	Victory Innovations VP300ES Electrostatic Backpack Sprayer	Apple Maintenance
3	Service Fee per Cutaway Vehicle to clean/disinfect - 11 - 15 Vehicles Daily	94884000024	15	\$20.00	Victory Innovations VP300ES Electrostatic Backpack Sprayer	Apple Maintenance
4	Service Fee per Cutaway Vehicle to clean/disinfect - 16 or more Vehicles Daily	94884000025	25	\$20.00	Victory Innovations VP300ES Electrostatic Backpack Sprayer	Apple Maintenance
5	Service Fee per SUV and Minivan Vehicle to clean/disinfect - 1 - 5 Vehicles Daily	94884000026	5	\$20.00	Victory Innovations VP300ES Electrostatic Backpack Sprayer	Apple Maintenance
6	Service Fee to per SUV and Minivan Vehicle to clean/disinfect - 6 or more Vehicles Daily	94884000027	12	\$20.00	Victory Innovations VP300ES Electrostatic Backpack Sprayer	Apple Maintenance
7	Service Fee per Passenger Vehicle to clean/disinfect Daily	94884000028	2	\$20.00	Victory Innovations VP300ES Electrostatic Backpack Sprayer	Apple Maintenance

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**TITLE: DISINFECTING SERVICES OF PUBLIC
TRANSPORTATION VEHICLES**

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PURCHASES BY OTHER

LOCAL GOVERNMENTS, SCHOOL DISTRICTS, AND NON PROFIT AGENCIES

As per the New York State General Municipal Law, all political subdivisions of New York State are allowed to make purchases through the resulting contract(s). As per Rockland County Procurement Policy, Non Profit Agencies approved to participate in New York State’s Contract Extension Program are authorized to make purchases through the resulting contract(s).

1. The County of Rockland shall make all contract award information available to other political subdivisions and non profit agencies through our website: www.rcpurchasing.com
2. Any other political subdivision or Rockland County non profit agency will issue purchase orders directly to vendors within the specified contract period referencing the County’s contract and shall be liable for any payments due on such purchase orders; and shall accept sole responsibility for any payment due.
3. All purchases shall be subject to audit and inspection by the other political subdivisions and Rockland County non profit agencies for which the purchase was made.
4. No officer, board or agency of a county, town, village, or school district shall make any purchase through the County when bids have been received for such purchase by such officer, board or agency, unless such purchase may be made upon the same terms, conditions and specifications at a lower price through the County.
5. All Bidders shall be on notice that as a condition of the award of a County contract, the successful bidder shall accept the award of a similar contract with any other political subdivision in New York State and Rockland County non profit agencies authorized to use New York State’s contracts, if called upon to do so. A listing of approved Rockland County non profit agencies is available on the Purchasing Division’s website at www.rcpurchasing.com. The County, however, will not be responsible for any debts incurred by the participants pursuant to this or any other agreement.
6. Necessary deviations from the County’s specifications in the award of a participant contract, whether such deviations relate to quantities, or delivery points shall be resolved between the successful bidder and the other political subdivisions and Rockland County non profit agencies.

DEPARTMENT OF GENERAL SERVICES, PURCHASING DIVISION

Dr. Robert L. Yeager Health Center
50 Sanatorium Rd, Building A
Pomona, New York 10970
Phone: (845) 364-3820 Fax: (845) 364-3809
Email: purchasing@co.rockland.ny.us

Paul Brennan, FNIGP, NIGP-CPP, CPPO
Director of Purchasing

ADDENDUM # 1

RFB #: RFB-RC-2023-088
DISINFECTING SERVICES OF PUBLIC TRANSPORTATION VEHICLES

The information in this addendum supersedes any contradictory information set forth in the contract documents. Acknowledge receipt of this addendum in the space provided on the signature page of the bid proposal. Failure to do so, may subject the bidder to disqualification. This addendum forms a part of the contract documents.

- Q1. Is this a Union contract/are the current employees on the contract Union members?
- A1. This is not a Union contract and is not reserved to only Union members.
- Q2. How many days a week and how many hours?
- A1. As stated in Section 5 of RFB-RC-2023-088; “Work shall be performed between the hours of 3:00PM to 8:00PM, Monday through Friday. No work is to be performed outside of these hours without written approval from the authorized representative of the County of Rockland Department of Public Transportation.”
- Q3. How long is the contract for?
- A3. The contract is for one year from the date of contract execution with TWO (2) additional ONE (1) Year OPTIONS at the discretion of the County of Rockland Department of Public Transportation.
- Q4. Is it a specific product that's expected to be used?
- A4. As stated in Section 1.2 and 1.2.1 of RFB-RC-2023-088; “Contractor shall provide services using TSN, STERAMIST Binary Ionization Technology system or an approved equal disinfectant solution.”
“Bidders shall provide, with their bid, detailed information of the application services and procedures to be utilized, SDS sheets for the application shall be included.”
- Q5. My company plans to submit a bid for this project of cleaning and disinfecting vehicles, I have a question regarding the prices for disinfecting the vehicles. Do you think it would be wise to use the same prices submitted for the last bid, or how much higher can I go without getting rejected?
- A5. Pricing from RFB-RC-2020-072 has been made available for reference purposes to demonstrate the current contract and pricing structure for these services. Your company has to determine its own pricing structure. It is expected that other vendors will be submitting pricing based on their own determinations as well.

- Q6. I am putting together my safety plan for cleaning the vehicles and was wondering if I should add a fire extinguisher?
- A6. Please review Section 3 (ENVIRONMENTAL HEALTH AND SAFETY COMPLIANCE) of RFB-RC-2023-088 regarding safety compliance.

SIGNED:

Paul J. Brennan

**PAUL J. BRENNAN, FNIGP, NIGP-CPP, CPPO
DIRECTOR OF PURCHASING**

ADDENDUM

10/16/23

COUNTY OF ROCKLAND - DGS-PURCHASING
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**TITLE: DISINFECTING SERVICES OF PUBLIC
 TRANSPORTATION VEHICLES**

RFB #: RFB-RC-2023-088

SPECIFICATIONS

1. SCOPE

Provide all labor, supervision, equipment and supplies to perform on-site cleaning and disinfection services for County of Rockland Department of Public Transportation vehicles to assist in the prevention of COVID-19 or other infectious viruses within County of Rockland. The current designated vehicles to receive cleaning and disinfecting services are Ford E-450 cutaway vehicles, Ford Explorers, Ford Fusions, Dodge Grand Caravans. Work shall be performed on an as needed basis and as authorized by the designated County of Rockland Department of Public Transportation employee(s). All designated vehicles are located at 50 Sanatorium Road, Pomona New York, 10970 Building "T". Hours of operation are Monday through Friday from 6:00am to 7:00pm. Up to 24 designated vehicles are to be cleaned and disinfected starting after 3:00pm. The contractor is not responsible for moving any vehicles. All Public Transportation vehicles have been procured with funding assistance from the Federal Transit Administration (FTA); therefore, compliance with FTA and NYSDOT rules and regulations must be followed.

- 1.1. Cleaning and disinfecting services of County of Rockland Department of Public Transportation vehicles.
- 1.2. Contractor shall provide services using TSN, STERAMIST Binary Ionization Technology system or an approved equal disinfectant solution.
 - 1.2.1. Bidders shall provide, with their bid, detailed information of the application services and procedures to be utilized, SDS sheets for the application shall be included.
- 1.3. All services are to follow the applicable guidelines and requirements set forth by the CDC, EPA and New York State Department of Health for cleaning and disinfection.
- 1.4. At a minimum, service shall include, but not limited, "wipe down" and apply disinfectant to all "high touch" surface areas with a disinfectant (All handrails, seatback handles, wheelchair lift handrails, steering wheel, door handles, entrance door etc. basically anything someone would touch). Electrostatically spray (fog/ mist) disinfectant to the entire vehicle interior concentrating on touch areas. All disinfectants used shall be approved by the EPA and CDC to treat and kill the coronavirus (COVID-19). Scope of services may vary depending on the proposed application procedures and type of vehicle being cleaned.

2. PRICING

- 2.1 Pricing to be provided in accordance with the BidTable/Proposal Pages and shall include all preparation, labor, supervision, material, and equipment to perform the specified service.

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- 2.1.1 Cleaning and disinfecting rate for vehicles within the County of Rockland Department of Public Transportation fleet. Refer to Attachment "A" for a listing of the Rockland County Public Transportation Fleet.
- 2.1.2 Pricing to be provided per vehicle type and quantity range listed. Quantities may vary, however; it is the intent that the vehicles will be sanitized daily.
- 2.1.3 Pricing per passenger vehicle does not include a quantity range as these vehicles will only be requested to be cleaned and disinfected in conjunction with a quantity of at least one other vehicle type to be sanitized.

3. ENVIRONMENTAL HEALTH AND SAFETY COMPLIANCE

- 3.1. The Contractor shall verify that all work performed meets or exceeds all applicable local, state and federal laws and regulations, including, but not limited to, environmental protection and occupational safety regulations.
- 3.2. The Contractor shall assume full and independent responsibility for the occupational safety and health of its employees and county employees while performing on-site services.

4. INITIATION OF SERVICES; COMMUNICATION/COORDINATION OF RESPONSE

- 4.1. When services are required under this contract, an authorized representative of the County of Rockland Department of Public Transportation will notify the contractor by means of a pre-arranged system of communication. As a minimum requirement for a system of communication, the contractor shall maintain a 24/7, including weekends and holidays, dedicated toll-free phone line staffed by personnel qualified to receive and respond to calls for service. Contractor shall respond immediately by phone/email within (2) hours from the date and time of notification by the County.
- 4.2. Upon notification of request and issuance of a Purchase Order, the contractor shall respond on site with the necessary response personnel and equipment to begin services within 24 hours of such notification unless alternate schedule is agreed to by an authorized representative of the County of Rockland Department of Public Transportation.
- 4.3. If additional on-site services are identified by the contractor and require changes in scope, budget or time, the contractor shall contact the authorized County of Rockland Department of Public Transportation representative to receive written approval before proceeding with change order.
- 4.4. Any additional work authorized shall be billed in accordance with the unit pricing awarded in resulting contract.

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4.5. All work shall meet the approval of the authorized representative of the County of Rockland Department of Public Transportation.

5. WORK HOURS

5.1. Work shall be performed between the hours of 3:00PM to 8:00PM, Monday through Friday. No work is to be performed outside of these hours without written approval from the authorized representative of the County of Rockland Department of Public Transportation.

6. QUALIFICATIONS AND EXPERIENCE OF CONTRACTOR

6.1. The bidder shall show that he has available under his direct employment and supervision the necessary organization and equipment to properly fulfill all the services and conditions required under these specifications. The contractor shall show that he has maintained an organization capable of performing the work specified herein, and that said organization has been in continuous operation for at least the past year. Contractor shall submit the following information with bid:

6.1.1. Years of operation.

6.1.2 The names of the employees in the area responsible for this contract, their function in the company, title, and number of years of service with the contractor’s firm. The present address of the main office of this organization.

6.1.3 Documentation indicating technical personnel experience (1) year minimum.

6.1.4 All bidders must submit a list of references demonstrating at least one (1) year of experience performing the specified work. Certificate of Experience form shall be submitted with the bid response.

6.1.5 Bidders shall submit a completed Certificate of Equipment with the bid response.

6.2 Sub-contracting for any of the services or labor required to perform these services shall not be permitted without the written approval of the authorized County of Rockland representative.

All subcontractors shall provide three (3) references to be considered valid.

7 AWARD

7.1 This bid shall be awarded to a primary vendor who is the lowest responsive and responsible bidder meeting the stated specifications and requirements.

7.2 A secondary vendor will be awarded to provide services as may be required under this bid when the primary is unable to provide the required service.

7.3 Payment to a secondary vendor is based on his bid submission.

7.4 Requested Information: Does your firm wish to be considered as a **secondary vendor**?

YES ___ NO ___

SAFETY DATA SHEET

SECTION 1 : PRODUCT IDENTIFICATION



Product Name : Bioesque Botanical Disinfectant Solution

Product Use : Surface Disinfectant

Scent: Lemongrass Grapefruit

Supplier: Natureal, LLC

Address: 150 East Palmetto Park Road, Suite 150, Boca Raton, FL 33432

Telephone: 954-895-7867

Emergency phone: (866) 898-0697

E-Mail: info@bioesquesolutions.com

Web site: www.bioesquesolutions.com

SECTION 2 : HAZARD IDENTIFICATION

WHMIS Class : Exempt

TSCA: All the ingredients are listed or exempt from listing on the Chemical Substance Inventory.

SECTION 3 : COMPOSITION/INFORMATION ON INGREDIENTS

<u>Ingredients</u>	<u>CAS#</u>	<u>Wt %</u>	<u>TLV</u>	<u>LC₅₀</u>	<u>LD₅₀</u>
Thymol	89-83-8	0.23	N/A	N/A	980 mg/Kg (oral, rat)

SECTION 4 : FIRST AID MEASURES

Eye: Remove contact lenses. Rinse with plenty of water for several minutes, keeping eyelids open.

Skin: Rinse with water. Remove spoiled clothes and wash before wearing.

Inhalation : N/A

Ingestion: Seek medical attention if large quantities are ingested.

SECTION 5 : FIRE FIGHTING MEASURES

Flammability : No

Flash Point (ASTM D-93, °C) : >100

Hazardous Combustion Products: Carbon oxides, sulfur oxides.

Suitable extinguishing media: As per surrounding fire.

Special Fire Fighting Procedure: As per surrounding fire.

SECTION 6 : ACCIDENTAL RELEASE MEASURES

Leak and Spill Procedure: Stop leak, Rinse to drain or absorb with non-reactive adsorbent and dispose according to existing federal, state, provincial and municipal regulations. Resume cleaning by rinsing with water.

SECTION 7 : HANDLING AND STORAGE

Handling: Follow standard safe handling of materials. Keep out of reach of children.

Storage Requirements: Keep in original tightly closed containers, in a room below 30 °C.

SECTION 8 : EXPOSURE CONTROLS/PERSONAL PROTECTION

Follow standard safe handling of materials.

SECTION 9 : PHYSICAL/CHEMICAL CHARACTERISTICS

Boiling Point (°C) : 100
Vapor Pressure (mm Hg) : N/A
Vapor Density (Air = 1) : N/A
Solubility in water : complete
Physical State : liquid
Appearance: transparent to translucent
Odour: spicy scent

Density (g/mL): 0.999 at 23 °C
VOC (Wt %) : calculated approx. <1%
Evaporation Rate (Water + 1) : water like
pH (as supplied) : 7.0 to 8.5
Viscosity : water like
Odour Threshold (ppm) : N/A

SECTION 10 : STABILITY AND REACTIVITY DATA

Conditions for Chemical Instability: This product is stable under normal conditions. It does not polymerize.

Conditions to Avoid: Excessive heat.

Incompatible Materials: Strong oxidizing agents, strong alkalis, strong acids.

Hazardous Decomposition Products: The thermal decomposition can produce carbon and sulfur oxides and other organic substances.

SECTION 11 : TOXICOLOGICAL INFORMATION

Routes of Entry: Eyes, skin, ingestion, inhalation.

EFFECTS OF ACUTE EXPOSURE :

Acute Oral Toxicity: LD50:>5000 mg/Kg (EPA Category IV).

Acute Dermal Toxicity: LD50:>5000 mg/Kg (EPA Category IV).

Acute Inhalation Toxicity: LC50:>2.01 mg/L (EPA Category IV).

Acute Eye Irritation: Minimal, all effects cleared in 24 hours (EPA Category IV).

Acute Dermal Irritation: Slight, no erythema or edema at 72 hours (EPA Category IV).

Skin Sensitization: Not a sensitizer (EPA Category IV).

Classified as a Category IV by the U.S. Environmental Protection Agency (EPA) per toxicity profile Review for all routes of exposure: no signal words, no precautionary statements or first aid statements required on product label.

EFFECTS OF CHRONIC EXPOSURE :

Irritancy: Frequent prolonged contact may result in dry skin, redness and dermatitis.

Carcinogenicity/Mutagenicity: No, not predictable.

SECTION 12 : ECOLOGICAL INFORMATION

Biodegradability: Readily Biodegradable (OECD 301E)

Aquatic toxicity: Not toxic to aquatic life (IC50 > 100 mg/L, report EPS 1 / RM / 24)

Method: Microtox® Acute Toxicity Test

Test organism: *Vibrio fischeri*

Results:

CI 50-5 min	560mg/l
IC 95 %-5 min	500-600 mg/L
CI 50-15 min	660 mg/L
IC 95 %-15 min	540-780 mg/L

SECTION 13 : DISPOSAL CONSIDERATIONS

Waste Disposal: Dispose according to existing federal, state/provincial and municipal regulations. This product is biodegradable.

SECTION 14 : TRANSPORT INFORMATION

D.O.T. Not regulated as dangerous goods.

Not regulated for **IATA**.

SECTION 15 : REGULATORY INFORMATION

U.S. EPA registration: 87742-1-92595

California Proposition 65: No chemicals in this material are subject to the reporting requirements.

NSF Registration No. 157263

SECTION 16 : OTHER INFORMATION

SDS Date of preparation/revision: 2018-08-15

Prepared by: LABORATOIRE M2 Inc.

Phone : 1-866-898-0697



Disclaimer

Information for this material safety data sheet was obtained from sources considered technically accurate and reliable. While every effort has been made to ensure full disclosure of product hazards, in some cases data is not available and is so stated. Since conditions of actual product use are beyond control of the supplier, it is assumed that users of this material have been fully trained according to the mandatory requirements of WHMIS. No warranty, expressed or implied, is made and supplier will not be liable for any losses, injuries or consequential damages which may result from result from the use of or reliance on any information contained in this form. If user requires independent information on ingredients in this or any other material, we recommend contact with the Canadian Center for Occupational Health and Safety (CCOHS) in Hamilton, Ontario (1-800-263-8276) or CSST in Montreal (514-873-3990).