

COUNTY OF ROCKLAND  
Department of General Services  
**Purchasing Division**

# Contract Award Notification

Title: **Glass and Glazing Supplies and Services**

Contract Period: March 18, 2024 through March 17, 2025 w/2-1-year services

Original Date of Issue: March 18, 2024

Date of Revision:

**BID No:** **RFB-RC-2024-027**

**Catalog:** **Facility Maintenance**

**PRC #:** 2024000738

Authorized Users: County Agencies, All Political Subdivisions

Address Inquiries To:

Name: Robert Poole  
Title: Purchaser I  
Phone: 845-364-3808  
Fax: 845-364-3809  
E-mail: pooler@co.rockland.ny.us

**Description**

**This contract is for glass and glazing supplies and services.**

Contract #	Vendor Number	Contractor & Address	Telephone No.
BID 24-027	0000022956	Triple C Glass/ d/b/a Monsey Glass 33 Route 304, Suite 7 Nanuet, NY 10954 Contact: Carol Squillante csquillante@monseyglass.com	845-352-2200  <b>FAX:</b> 845-352-2215

COUNTY OF ROCKLAND  
DGS – PURCHASING DEPARTMENT  
BLDG. A, 2ND FLOOR, 50 SANATORIUM ROAD  
POMONA, NY 10970  
TELEPHONE NO.: 845-364-3820  
FAX NO.: 845-364-3809

LINE NO.	DESCRIPTION	ITEM NUMBER	EST. QTY.	UNIT	UNIT PRICE	BRAND NAME & PRODUCT CODE	VENDOR
<b>SECTION ONE</b>							
	<b><u>MATERIAL</u> PRICING WILL BE PER SQUARE FOOT AND CUT TO ORDER</b>						
1	MIRROR SHEET, 1/4"	91030440018	25	SQ. FT.	<b>\$17.00</b>	M100-1/4	Triple C Glass Corp DBA Monsey Glass
2	MIRROR SHEET, 1/8"	91030440019	25	SQ. FT.	<b>\$10.00</b>	M100-1/8	Triple C Glass Corp DBA Monsey Glass
3	LEXAN CLEAR, 1/8"	91030440022	25	SQ. FT.	<b>\$12.00</b>	LX2000-1/8	Triple C Glass Corp DBA Monsey Glass
4	LEXAN CLEAR, 1/4"	91030440023	25	SQ. FT.	<b>\$23.00</b>	LX2000-1/4	Triple C Glass Corp DBA Monsey Glass
5	LEXAN CLEAR, 3/8"	91030440024	25	SQ. FT.	<b>\$38.00</b>	LX100-3/8	Triple C Glass Corp DBA Monsey Glass
6	LEXAN CLEAR, 1/2"	91030440059	25	SQ. FT.	<b>NO BID</b>		
7	PLEXIGLASS CLEAR, 1/8"	91030440025	25	SQ. FT.	<b>\$14.00</b>	PC100-1/8	Triple C Glass Corp DBA Monsey Glass
8	PLEXIGLASS CLEAR, 1/4"	91030440026	25	SQ. FT.	<b>\$22.00</b>	PC100-1/4	Triple C Glass Corp DBA Monsey Glass
9	PLEXIGLASS CLEAR, 3/8"	91030440027	25	SQ. FT.	<b>\$27.00</b>	PC100-3/8	Triple C Glass Corp DBA Monsey Glass

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LINE NO.	DESCRIPTION	ITEM NUMBER	EST. QTY.	UNIT	UNIT PRICE	BRAND NAME & PRODUCT CODE	VENDOR
10	MISCO POLISHED WIRE, 1/4"	91030440003	25	SQ. FT.	\$69.00	RCWG-1/4	Triple C Glass Corp DBA Monsey Glass
11	OBSCURE WIRE GLASS, 1/4"	91030440020	25	SQ. FT.	\$67.00	WO100-1/4	Triple C Glass Corp DBA Monsey Glass
12	TEMPERED GLASS CLEAR, 1/4"	91030440015	25	SQ. FT.	\$16.00	RCCT-1/4	Triple C Glass Corp DBA Monsey Glass
13	TEMPERED GLASS CLEAR, 3/8"	91030440060	25	SQ. FT.	\$28.00	RCCT-3/8	Triple C Glass Corp DBA Monsey Glass
14	DOUBLE STRENGTH GLASS, 1/8" CLEAR	91030440030	25	SQ. FT.	\$6.00	CG100-1/8	Triple C Glass Corp DBA Monsey Glass
15	SINGLE STRENGTH GLASS, 1/16" CLEAR	91030440031	25	SQ. FT.	\$5.00	CG100-1/16	Triple C Glass Corp DBA Monsey Glass
16	SINGLE STRENGTH GLASS, 1/4" CLEAR	91030440061	25	SQ. FT.	\$13.00	CG100-1/4	Triple C Glass Corp DBA Monsey Glass
17	SAFETY GLASS, LAMINATED, 1/4" CLEAR	91030440021	25	SQ. FT.	\$15.00	LC100-1/4	Triple C Glass Corp DBA Monsey Glass
18	POLISHED WIRE GLASS, 1/4" THICK, DIAMOND WIRE PATTERN, CLEAR	91030440032	25	SQ. FT.	\$68.00	RCWG-1/4	Triple C Glass Corp DBA Monsey Glass
19	TEMPERED GLASS, 3/16" THICK, CLEAR	91030440016	25	SQ. FT.	\$10.00	RCCT-3/16	Triple C Glass Corp DBA Monsey Glass

COUNTY OF ROCKLAND DGS – PURCHASING DEPARTMENT BLDG. A, 2ND FLOOR, 50 SANATORIUM ROAD POMONA, NY 10970 TELEPHONE NO.: 845-364-3820 FAX NO.: 845-364-3809							
LINE NO.	DESCRIPTION	ITEM NUMBER	EST. QTY.	UNIT	UNIT PRICE	BRAND NAME & PRODUCT CODE	VENDOR
20	TEMPERED INSULATED GLASS, 5/8” TINTED	91030440017	25	SQ. FT.	\$31.00	I47	Triple C Glass Corp DBA Monsey Glass
21	TEMPERED INSULATED GLASS, 5/8” CLEAR	91030440013	25	SQ. FT.	\$30.00	RCTI-5/8	Triple C Glass Corp DBA Monsey Glass
22	TEMPERED INSULATED GLASS, 1” CLEAR OVER EVERGREEN	91030440014	25	SQ. FT.	\$32.00	ITC1000-1	Triple C Glass Corp DBA Monsey Glass
23	WINDOW GLASS, DOUBLE STRENGTH, FROSTED	91030440029	25	SQ. FT.	\$18.00	AC200	Triple C Glass Corp DBA Monsey Glass
	<b><u>PERCENT MARK-UP</u></b>	<b>ITEM NUMBER</b>	<b>EST. QTY.</b>	<b>% MARK-</b>	<b>% MARK-UP</b>	<b>EXTENDED PRICE</b>	
24	Percent Mark-Up for Materials/Parts not listed and used in conjunction with services performed (invoices over \$100 shall be accompanied by copies of suppliers’ invoices for materials to substantiate cost to contractor) (If no mark-up is being offered, enter “0” in the space provided) <b>TOTAL EXTENDED PRICE FOR MARK-UP = ESTIMATED DOLLARS EXPENDED X PERCENT MARK-UP</b> <b><u>PERCENT MARK-UP SHALL NOT EXCEED 15%</u></b>	91030440062	Estimated Material Dollars \$5,000.00		15.00%		Triple C Glass DBA Monsey Glass

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LINE NO.	DESCRIPTION	ITEM NUMBER	EST. QTY.	UNIT	UNIT PRICE	BRAND NAME & PRODUCT CODE	VENDOR
<b>SECTION TWO</b>							
<b>FOR THE FOLLOWING SECTION, ALL LABOR RATES SHALL BE BINDING FOR THE ENTIRE CONTRACT TERM. LABOR COSTS ARE TO BE BILLED AT THE FOLLOWING RATES BASED ON THE TIME LABORER ARRIVES AT AND DEPARTS FROM THE ROCKLAND COUNTY JOB SITE AS PER THE ATTACHED SPECIFICATIONS.</b>							
25	Labor Rates for Monday to Friday <b>8:00 AM to 4:00 PM</b>	91030000001	75	HOUR	<b>\$125.00</b>		<b>Triple C Glass DBA Monsey Glass</b>
26	Labor Rates for Monday to Friday <b>4:00 PM to 8:00 AM</b>	91030000002	4	HOUR	<b>\$155.00</b>		<b>Triple C Glass DBA Monsey Glass</b>
27	Labor Rates for Saturday <b>8:00 AM to 4:00 PM</b>	91030000003	4	HOUR	<b>\$155.00</b>		<b>Triple C Glass DBA Monsey Glass</b>
28	Labor Rates for Saturday <b>4:00 PM to 12:00 Midnight</b>	91030000004	4	HOUR	<b>\$185.00</b>		<b>Triple C Glass DBA Monsey Glass</b>
29	Labor Rates for Sunday AM <b>12:00 Mid. To 8:00 AM</b>	91030000005	4	HOUR	<b>\$185.00</b>		<b>Triple C Glass DBA Monsey Glass</b>
30	Labor Rates for Sunday <b>8:00 AM to 4:00 PM</b>	91030000006	4	HOUR	<b>\$185.00</b>		<b>Triple C Glass DBA Monsey Glass</b>
31	Labor Rates for Sunday <b>4:00 PM to 12:00 Midnight</b>	91030000007	4	HOUR	<b>\$185.00</b>		<b>Triple C Glass DBA Monsey Glass</b>
32	Labor Rates for Monday AM <b>12:00 Mid. To 8:00 AM</b>	91030000008	4	HOUR	<b>\$185.00</b>		<b>Triple C Glass DBA Monsey Glass</b>

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LINE NO.	DESCRIPTION	ITEM NUMBER	EST. QTY.	UNIT	UNIT PRICE	BRAND NAME & PRODUCT CODE	VENDOR	
33	Labor Rates for Holiday	91030000009	2	HOUR	<b>\$185.00</b>		Triple C Glass DBA Monsey Glass	
	<b>Hourly Estimation Rate</b>	91030	1	HOUR	<b>\$125.00</b>		Triple C Glass DBA Monsey Glass	
<b>TOTAL PRICE FOR SECTION TWO</b>								
<b>Line Items 25-33</b>								

**SECTION THREE**

<b>ADHESIVES, SUPPLIES AND CONSUMABLES</b>							
34	<b>SILICONE SEALANT TWELVE MONTH SHELF LIFE VENDOR TO INDICATE COLORS AVAILABLE:</b> _____	91030440005	5	TUBE	<b>\$8.00</b>	33SC	Triple C Glass DBA Monsey Glass
35	<b>POLYURETHANE SEALANT VENDOR TO INDICATE COLORS AVAILABLE:</b> _____	91030440006	10	TUBE	<b>\$9.00</b>	95CBL	Triple C Glass DBA Monsey Glass
36	<b>GLASS CUTTERS FLETCHER #2</b>	91030440002	5	EACH	<b>\$1.00</b>		Triple C Glass DBA Monsey Glass
37	<b>GLAZING TAPE, 1/8" X 3/8" INDICATE ROLL LENGTH: 10'</b>	91030440007	5	ROLL	<b>\$19.00</b>	RCGT	Triple C Glass DBA Monsey Glass

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LINE NO.	DESCRIPTION	ITEM NUMBER	EST. QTY.	UNIT	UNIT PRICE	BRAND NAME & PRODUCT CODE	VENDOR
<b>SECTION FOUR</b>							
<b>INSULATING UNITS</b>							
38	INSULATING UNITS UP TO 1/2"	91030440034	25	SQ. FT.	\$22.00	IG100-1/2	Triple C Glass DBA Monsey Glass
39	INSULATING UNITS 5/8"	91030440035	25	SQ. FT.	\$22.00	IG100-5/8	Triple C Glass DBA Monsey Glass
40	INSULATING UNITS 3/4" AND 1"	91030440036	25	SQ. FT.	\$22.00	IG100-1	Triple C Glass DBA Monsey Glass
<b>SECTION FIVE</b>							
<b>MISCELLANEOUS</b>							
41	SPEAK HOLES	91030440037	5	EACH	\$18.00		Triple C Glass DBA Monsey Glass
42	CASH HOLES ON 1/4" PLATE GLASS	91030440038	5	EACH	\$18.00		Triple C Glass DBA Monsey Glass
43	LOCK HOLES OR CUT OUTS ON 1/4" PLATE GLASS ONLY	91030440039	5	EACH	\$10.00		Triple C Glass DBA Monsey Glass
44	LOCK HOLES OR CUT OUTS ON 1/4" SAFETY GLASS	91030440040	5	EACH	\$15.00		Triple C Glass DBA Monsey Glass
45	HOLES DRILLED IN 1/4" GLASS (1/4" HOLES)	91030440041	5	EACH	\$10.00		Triple C Glass DBA Monsey Glass
46	HOLES DRILLED IN 1/4" GLASS (1/2" HOLES)	91030440042	5	EACH	\$15.00		Triple C Glass DBA Monsey Glass

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<b>SECTION SIX</b>							
<b>SPECIAL SETTING CHARGES</b>							
47	CEMENT OR ALUMINUM SHOW CASES, LABOR PER LIGHT	91030440043	20	SQ. FT.	NO BID		
48	CRANING, 1 EDGE PRICE PER LINEAL INCH	91030440044	20	LIN. IN.	<b>\$1.90</b>		Triple C Glass DBA Monsey Glass
49	CRANING, 2 EDGES PRICE PER LINEAL INCH	91030440045	20	LIN. IN.	<b>\$1.90</b>		Triple C Glass DBA Monsey Glass
<b>SECTION SEVEN</b>							
<b>UPPER FLOORS</b>							
50	SCAFFOLDING, UP TO 5 FT. ABOVE GRADE PER 5' X 8' SECTION	91030440048	40	SQ. FT.	<b>\$35.00</b>		Triple C Glass DBA Monsey Glass
51	EVERY ADDITIONAL 5 FT. HEIGHT OF SCAFFOLD PER 5' X 8' SECTION	91030440049	40	SQ. FT.	<b>\$35.00</b>		Triple C Glass DBA Monsey Glass
52	CHERRY PICKER, WITH OPERATOR, PER DAY FOR 35 FOOT REACH	91030440050	5	DAY	<b>\$1,500.00</b>		Triple C Glass DBA Monsey Glass
53	BOARDING UP TO 75 SQ. FT. COUNTY MATERIAL PER SQ. FT	91030440055	25	SQ. FT.	<b>\$4.00</b>		Triple C Glass DBA Monsey Glass
56	BOARDING UP TO 75 SQ. FT. VENDOR MATERIAL PER SQ. FT	91030440056	25	SQ. FT.	<b>\$6.00</b>		Triple C Glass DBA Monsey Glass
55	BOARDING OVER 75 SQ. FT. COUNTY MATERIAL PER SQ. FT.	91030440057	75	SQ. FT.	<b>\$4.00</b>		Triple C Glass DBA Monsey Glass
56	BOARDING OVER 75 SQ. FT. VENDOR MATERIAL PER SQ. FT.	91030440058	75	SQ. FT.	<b>\$6.00</b>		Triple C Glass DBA Monsey Glass



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**TITLE: GLASS AND GLAZING  
SUPPLIES AND SERVICES**

**BID NUMBER:  
RFB-RC-2024-027**

## PURCHASES BY OTHER

### LOCAL GOVERNMENTS, SCHOOL DISTRICTS, AND NON-PROFIT AGENCIES

As per the New York State General Municipal Law, all political subdivisions of New York State are allowed to make purchases through the resulting contract(s). As per Rockland County Procurement Policy, Non-Profit Agencies approved to participate in New York State's Contract Extension Program are authorized to make purchases through the resulting contract(s).

1. The County of Rockland shall make all contract award information available to other political subdivisions and non-profit agencies through our website: [www.rcpurchasing.com](http://www.rcpurchasing.com)
2. Any other political subdivision or Rockland County non-profit agency will issue purchase orders directly to vendors within the specified contract period referencing the County's contract and shall be liable for any payments due on such purchase orders; and shall accept sole responsibility for any payment due.
3. All purchases shall be subject to audit and inspection by the other political subdivisions and Rockland County non-profit agencies for which the purchase was made.
4. No officer, board or agency of a county, town, village, or school district shall make any purchase through the County when bids have been received for such purchase by such officer, board or agency, unless such purchase may be made upon the same terms, conditions and specifications at a lower price through the County.
5. All Bidders shall be on notice that as a condition of the award of a County contract, the successful bidder shall accept the award of a similar contract with any other political subdivision in New York State and Rockland County non-profit agencies authorized to use New York State's contracts, if called upon to do so. A listing of approved Rockland County non-profit agencies is available on the Purchasing Division's website at [www.rcpurchasing.com](http://www.rcpurchasing.com). The County, however, will not be responsible for any debts incurred by the participants pursuant to this or any other agreement.
6. Necessary deviations from the County's specifications in the award of a participant contract, whether such deviations relate to quantities, or delivery points shall be resolved between the successful bidder and the other political subdivisions and Rockland County non-profit agencies.

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**BID NUMBER:  
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## **SPECIFICATIONS**

**A Virtual Pre-Bid via Microsoft Teams will be hosted on 02/21/2024 at 10:30 AM - To Participate select the link below.**

**Microsoft Teams Meeting Link:**

[Click here for Pre-bid Meeting](#)

**Meeting ID: 296 969 403 63  
 Passcode: CostdB**

### **1. SCOPE**

- 1.1. The County of Rockland is looking to contract for glass and glazing services and supplies. All work is to be performed at various locations throughout the County of Rockland.
- 1.2. The intent of this bid is to provide skilled, experienced, prompt service to buildings at various locations throughout Rockland County on an “on call” basis as required.

### **2. REQUIREMENTS**

- 2.1. Contractor shall provide all requested labor, material, equipment and supervision required to perform service and repair of windows/doors as per the following specifications. Rockland County government facilities include the Dr. Robert L. Yeager Health Center and Rockland County Fire Training Center in Pomona, Rockland County Government Center in New City, Rockland Community College in Suffern, Rockland County Sewer Dept. Orangeburg, and all satellite locations.
- 2.2. Occasionally, the County of Rockland may purchase material and supplies and perform the installation or repair.
- 2.3. When repairing or replacing any components/equipment the contractor shall use the most up to date materials available. No obsolete materials will be allowed.
- 2.4. Contractor shall maintain an adequate inventory of glass and necessary supplies.
- 2.5. Contractor shall be responsible for having all glass sizes available for same day replacement or must board up windows as required.
- 2.6. The County reserves the right to assign its personnel to assist the contractor's mechanics if they deem it to be in the County’s best interest.

### **3. QUALIFICATIONS OF CONTRACTORS**

- 3.1. The Contractor shall show that he/she has available under his/her direct employment and supervision the necessary organization and facilities to properly fulfill all the services and conditions required under these specifications.
- 3.2. The Contractor shall show that he/she has maintained an organization capable of performing the work specified herein, and that said organization has been in continuous operation for at least the past three (3) years. Contractor shall submit the following information with bid:
  - 3.2.1. Contractor shall provide years of operation under Organization Name.

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- 3.2.2. Contractor shall provide the names of the employees who would be servicing the County under this contract, their function in the company, title and number of years of service with the contractor's firm.
- 3.2.3. Contractor shall provide the present address of the main operating office of this organization.
- 3.2.4. Contractor shall provide documentation indicating technical personnel experience (3 years minimum).

#### 4. REFERENCES

- 4.1. Contractor shall submit, with their bid, a list of five accounts for which they are presently doing such work. Reference must include contact person and telephone number. The contractor's primary business must be in the sales, service and repair of windows and door systems similar to those used by the County of Rockland.

#### 5. COVERAGE

- 5.1. Contractor shall have a staffed office to take service calls. The contractor shall maintain an answering service to accept after hour's service calls (including emergencies). Service calls placed by the County of Rockland after 4:00 PM must be responded to by 10:00 AM the next business day. Upon arriving at the job site, technicians must check in with the County of Rockland's representative. Contractor must obtain the County of Rockland's approval prior to working any hours other than Monday through Friday, 8:00 a.m. to 4:00 p.m. If at any time during the term of the contract the contractor, in the opinion of the County of Rockland, fails to take all reasonable steps to expedite the work, the County of Rockland may unilaterally nullify the contract.

#### 6. RESPONSE TIME

- 6.1. All general repair calls for service shall result in a technician being on the job site within twenty-four hours of call unless otherwise agreed upon with the County of Rockland's representative. Emergency calls shall result in a technician being on the job site within two hours of call unless otherwise agreed upon with the County of Rockland's authorized representative. Although there are very few off-hour calls, they must be responded too as requested.
- 6.2. All glass will be replaced during normal business hours, except in an emergency situation, as determined by the County.

#### 7. PRICING FOR LABOR AND MATERIAL

- 7.1. The Contractor shall be paid for each repair job as authorized by Rockland County upon submission of properly executed invoices. Invoices shall be submitted according to these requirements:
- 7.1.1. Labor Charges: Contractor shall submit an hourly labor price as per attached pricing schedule, for twenty-four hours, seven days a week service calls as may be required at all Rockland County government facilities. The invoice must list specifically the number of man-hours worked. The Contractor's labor charges must correspond to the rates, which he will supply with the bid.

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7.1.2. Material Costs: Vendor shall quote a price per square foot for the listed glass items. **Pricing will be based on the exact measurements of glass ordered. There shall be no rounding of sizes or prices.** All other items shall be quoted per the unit specified.

7.1.3. Percent Markup: The Contractor shall add a fixed percentage above material costs only for materials/parts not listed on the proposal pages and used in conjunction with services performed. Percent mark-up shall not be applied to labor or freight charges. Receipts for all materials purchased which cost more than \$100.00 must be submitted with each invoice. The percent markup must correspond to the figure entered in the proposal page of this bid.

7.1.3.1. **Percent mark-up shall not exceed 15%.**

## 8. ESTIMATES

8.1 The Bidder may be required to visit the potential jobsites and submit accurate quotations/estimates before the work is authorized, and a Purchase Order is issued. If the quotation is accepted and the work is performed, there shall be no Estimation Charge and the contractor's invoice shall not exceed the quote. Quotations must be provided within five business days of request.

8.2 In the event the contractor visits the potential jobsite to provide an estimate, and the subject work is not authorized, the contractor will be allowed to charge for the time it took to develop the estimate using the Hourly Estimation Charge included in their bid response.

8.3 All Quotations are to be accompanied by a list of any subcontractors to be employed for the job. Quotations must show the approved labor rates and material costs.

## 9. QUANTITY

9.1. The County of Rockland does not guarantee to purchase any specific quantity of glass. Any quantities indicated on the proposal pages are only noted for evaluation purposes.

## 10. WARRANTY

10.1. Contractor shall guarantee all repair work performed to be free from defects in materials and labor for (1) one year from date of acceptance.

## 11. TIME SHEETS

11.1. Upon job completion, technician must submit a job ticket to the County of Rockland indicating date, time of arrival and departure, work performed, parts used, technician's name and job status.

## 12. PAYMENT

12.1. Detailed description of all completed work must accompany all invoices.

12.2. Detailed billings must be received by the County of Rockland within fifteen days after completion of each job.

12.3. The contractor's invoice must list, specifically, the type and quantity of material utilized, and the number of man-hours worked. The contractor's labor charges must correspond to the rates, which he supplied with the bid. The contractor agrees and hereby certifies that all labor charges contained in the bid's invoices and vouchers shall be only those that were required and necessary to complete the required work.

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- 12.3.1. Invoices for materials shall reflect the unit pricing bid e.g. TEMPERED GLASS CLEAR, ¼”, invoicing of this material shall be by the unit price bid, per square foot.
- 12.4. The contractor shall indicate on invoices all labor and material cost for each individual work assignment.
- 12.5. All invoices for labor must be billed to the next quarter hour of actual time worked (example 8:00 am to 9:10 am would be billed at one (1) hour and 15 minutes). Invoices rounded to the next full hour will not be approved for payment.
- 12.6. Contractor shall receive a purchase order number from the Purchasing Division prior to commencing work.
- 12.7. This contract is subject to **New York State Labor Law 220, Article 8 Prevailing wages**. The Contractor shall submit with, each invoice, certified payrolls for all labor. Submission of Certified Payroll with invoice is a condition of payment.

### 13. EQUIPMENT

- 13.1. The contractor is responsible for providing all tools and equipment necessary to efficiently perform all work in a professional and workmanlike manner. The Certificate of Equipment must be completed and is included with the proposal forms.

### 14. TRAVEL TIME

- 14.1. The County of Rockland will not accept or authorize payment for travel time or expenses of service personnel to any of the County of Rockland’s facility locations. The only billable time will be for service work performed.
- 14.2. No vehicle use will be paid for in the normal course of transporting mechanics and materials to the job site. Contractors may submit a quotation based on the bid prices for use of any special vehicles and prior approval of the County will be necessary for special vehicle use.

### 15. SAFETY

- 15.1. The contractor shall adhere to all OSHA, PESH and County of Rockland safety rules, while the work is in progress. Contractor is responsible for any damage to vehicles or structures resulting from the Contractor’s negligence.
- 15.2. Contractor shall maintain the work site in a clean and orderly fashion. All debris shall be cleaned and removed from the work site each day. Debris is to be disposed of in the facility dumpster.

### 16. USE OF PREMISES

- 16.1. On or about the premises and adjacent areas, the Contractor shall ensure that all apparatus, storage of materials, and activities of workmen be confined to the limits indicated by law, ordinances, permits and the direction of the authorized County of Rockland representative, and shall not encumber or permit the premises or adjacent areas to be encumbered with such materials or apparatus.
- 16.2. The work site shall be kept in an orderly and safe fashion so as not to interfere with the progress of the work or the work of any other Contractor.

**COUNTY OF ROCKLAND - DGS-PURCHASING**  
BLDG. A., 6TH FLOOR, 50 SANATORIUM RD, POMONA, NY 10970  
TELEPHONE: 845-364-3820 / TELEFAX: 845-364-3809

**TITLE: GLASS AND GLAZING  
SUPPLIES AND SERVICES**

**BID NUMBER:  
RFB-RC-2024-027**

16.3. The Contractor shall be responsible for repairing and replacing anything damaged by his operations, within thirty (30) days after notification by the authorized County of Rockland representative that damage has occurred.

16.4. It will be the responsibility of the Contractor to report, to the authorized County of Rockland representative, any damages found prior to any work at this site.

## **17. CLEANING UP**

17.1. The Contractor shall at all times keep the premises and adjacent areas free from accumulations of waste material or rubbish. At the completion of the work, he/she shall remove from and about the premises, including adjacent areas, all rubbish, tools and surplus materials used for work and shall have the area "Broom Clean" and ready for use. In case of a dispute, County of Rockland may remove rubbish and clean up, then may charge the Contractor either by deduction of amounts unpaid to the Contractor, or by other means as determined to be fair and equitable by the authorized County of Rockland representative.

## **18. CONTRACT RENEWAL OPTIONS**

- 18.1. The County recognizes this product or service has a price component that may have a commodity with changing costs. The Contractor/Supplier may request a Price Adjustment no more frequently than once each quarter (3-month period).
- 18.2. A Price Adjustment request must be made in writing and include the reason for the request, documentation supporting the request (i.e., commodity increases), the current pricing, and the requested revised pricing.
- 18.3. The County will review the Price Adjustment request. If the Price Adjustment is deemed reasonable the Price Adjustment request will be accepted by written acknowledgement. If the request is not accepted the County may entirely reject the request or may counter with revised pricing. In either case the County will provide a written explanation in support of the decision.
- 18.4. The Director of Purchasing may use available indexes (e.g., CPI or PPI) to determine if the requested Price Adjustment is reasonable. Typically, a Price Adjustment that exceeds 5% will not be approved unless very unusual and significant changes have occurred in the industry.
- 18.5. In the event industry costs decline, the County shall have the right to receive, from the Contractor, a reasonable reduction in prices/pricing that reflect such cost changes in the industry. The County will make a written request to the Contractor for a Price Adjustment in writing with supporting documentation.

## **19. AWARD**

- 19.1. Award will be made to the lowest responsive/responsible bidder.
- 19.2. All quantities shown are estimates. The successful bidder will be required to furnish quantities that may be more or less than the listed estimated quantities. The estimates are for evaluation purposes only.