

COUNTY OF ROCKLAND  
Department of General Services  
Purchasing Division

# Contract Award Notification

Title: Window Treatment-Vertilux or Approved Equal-Furnish New, Deliver, Installation

Contract Period: May 20, 2024 through May 19, 2025 w/4-1-year options.

Original Date of Issue: May 20, 2024

Date of Revision:

**BID No:** RFB-RC-2024-043

**Catalog:** Furniture

**PRC #:** 2024003127 (Article 8) (sole proprietor does not need inspection)

Authorized Users: County Agencies, All Political subdivisions

Address Inquiries To:

Name: Raheela Akhter  
Title: Assistant Purchaser  
Phone: 845-364-3813  
Fax: 845-364-3809  
E-mail: akhterr@co.rockland.ny.us

**Description**

This contract is for the Furnish, Deliver, Installation of Window Treatments.

Contract #	Vendor Number	Contractor & Address	Telephone No.
BID 24-043	000028026	DanGe Interiors LLC 11 Seven Trains Lane Wayne, NJ 07470 Contact: Daniel Shulman <a href="mailto:Sales@dangeinteriors.com">Sales@dangeinteriors.com</a>	845-623-4137

**How to use:**

A quotation is required prior to providing services. Using Agency is to contact vendor to plan and schedule measurements by contacting the vendor first and obtain a quotation with manufacturer's product code, list price, discount price, labor and installation details for each size. Enter a special requisition for each size being ordered. Each quote must be assigned a unique project name or quote number. Quote must be attached with special requisition in PeopleSoft. Requisition header comments must reference RFB-RC-2024-043.

COUNTY OF ROCKLAND  
 DGS – PURCHASING DEPARTMENT  
 BLDG. A, 6TH FLOOR, 50 SANATORIUM ROAD  
 POMONA, NY 10970  
 TELEPHONE NO.: 845-364-3820

VENDOR: DanGe Interiors LLC

LINE NO.	DESCRIPTION	Item #(for County of Rockland use only)	EST. QTY.	UNIT	UNIT PRICE	MANUFACURER	MODEL/SERIES
1	Percent Discount off of Mfg. List Price - Vertilux Model 3000 Series or Approved equal. Bidder to offer a % Discount off of current Mfg. List Price. Manufacturer's Price list must be provided with bid submission. A quote is required prior to issuance of a purchase order. Bidder to enter % offered as a whole number e.g. 10% = 0.10	87090000014	10,000	% DISCOUNT	75% Discount	NomiStar	VTX3000
2	Hourly rate to install window shades as needed including removal of existing if needed. Monday through Friday 8:00 AM - 5:00 PM- Prevailing wages applicable	87090000001	10	Hour	No charge	MEASUREMENT, REMOVAL , INSTALLATION ALL INCLUDED	
3					TOTAL BID	\$ 2,500.00	

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## PURCHASES BY OTHER

### LOCAL GOVERNMENTS, SCHOOL DISTRICTS, AND NON PROFIT AGENCIES

As per the New York State General Municipal Law, all political subdivisions of New York State are allowed to make purchases through the resulting contract(s). As per Rockland County Procurement Policy, Non Profit Agencies approved to participate in New York State’s Contract Extension Program are authorized to make purchases through the resulting contract(s).

1. The County of Rockland shall make all contract award information available to other political subdivisions and non profit agencies through our website: [www.rcpurchasing.com](http://www.rcpurchasing.com)
2. Any other political subdivision or Rockland County non profit agency will issue purchase orders directly to vendors within the specified contract period referencing the County’s contract and shall be liable for any payments due on such purchase orders; and shall accept sole responsibility for any payment due.
3. All purchases shall be subject to audit and inspection by the other political subdivisions and Rockland County non-profit agencies for which the purchase was made.
4. No officer, board or agency of a county, town, village, or school district shall make any purchase through the County when bids have been received for such purchase by such officer, board or agency, unless such purchase may be made upon the same terms, conditions and specifications at a lower price through the County.
5. All Bidders shall be on notice that as a condition of the award of a County contract, the successful bidder shall accept the award of a similar contract with any other political subdivision in New York State and Rockland County non-profit agencies authorized to use New York State’s contracts, if called upon to do so. A listing of approved Rockland County non-profit agencies is available on the Purchasing Division’s website at [www.rcpurchasing.com](http://www.rcpurchasing.com). The County, however, will not be responsible for any debts incurred by the participants pursuant to this or any other agreement.
6. Necessary deviations from the County’s specifications in the award of a participant contract, whether such deviations relate to quantities, or delivery points shall be resolved between the successful bidder and the other political subdivisions and Rockland County non profit agencies.

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## SPECIFICATIONS

### 1. SCOPE

- 1.1. The intent of this solicitation is to provide a % discount pricing to furnish, deliver, install new Vertilux Clutch Operated Roller Shades or approved equal for Rockland County Facilities on an as needed basis. removal of existing shades and fixtures is included in the installation service if required.

Currently County of Rockland is using clutch operated roller shades of various sizes of Vertilux Model 3000 Series, color white pearl with 3 % openness.

Contractor will be responsible to verify all measurements in the field.

### 2. PRICES

- 2.1. A percent discount from list price for the Vertilux Series or approved equal is needed for various sizes.
- 2.2. A quotation will be required each time service is requested from the vendor with manufacturer's list price and discount offered by the vendor.
- 2.3. No work shall be performed without the issuance of a formal purchase order.
- 2.4. Hourly labor rate for installation. All bids are to include inside delivery, installation and removal of debris. All prices are F.O.B. destination, inside delivery, any point within Rockland County.
- 2.5. There shall be no cost to the County for site visits to verify measurements to provide a quote, however should an order not be placed, the County will pay up to two(2) hours based on the hourly rate awarded.
- 2.6. No Travel Time will be reimbursed.

### 3. PRICE LISTS

- 3.1. Suppliers shall include in their bid the current list price catalog for the manufacturer that they are bidding. Suppliers shall also note in their bid submittal the identification number and date of the manufacturer's current price list. Updated price list or current catalog shall be submitted as they are published. Mfg. URL is acceptable.

### 4. EXCLUSIONS

- 4.1. If any pages of the list price catalog are excluded from the discount being bid, the supplier shall note those pages and the reasons for the exclusion in their bid submittal.

### 5. MEASUREMENTS

- 5.1. Suppliers receiving an award under this solicitation shall furnish and verify exact measurements for each area at no additional charge.

### 6. QUANTITIES

- 6.1. All window treatments will be ordered on as needed basis.
- 6.2. No minimum Quantity will be accepted.

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6.3. All quantities shown are estimates based on previous usage. Actual quantities ordered may be more or less during the term of this Contract.

**7. WARRANTY**

7.1 Equipment shall be warranted against all defect in material and workmanship as specified by the manufacturer. All warranties from the manufacturer shall apply. Bidder shall, as part of its bid furnish its warranty/guarantee for all goods/services to be furnished hereunder. As a minimum, Bidder shall warrant all goods for a period of one year from date of acceptance. Bidder shall be obligated to repair or replace all defects in material or workmanship which are discovered or exist during said period.

**8. MATERIALS**

8.1. All materials used must be fire resistant and lead proof on items where applicable. Vendor to supply flammability testing certificate on brands being offered.

**9. BRANDS**

9.1 Brand name is for the purpose of describing the standard and quality, performance, and characteristics desired and is not intended to limit or restrict competition.

The County of Rockland may request new window treatments where existing treatments exist, therefore brands offered must be compatible in style, color, material and functionality. County of Rockland will determine if brand offered is equivalent.

**10. EQUIVALENT OR APPROVED EQUAL**

10.1 In submitting an approved equal, bidder shall submit detailed specifications.

If the bidders submit equivalent or approved equal products, they must submit Manufacturer’s product description and specifications along with a list of three references showing locations using the exact make and model intended to be supplied. These specifications must include all items listed in the bid specifications.

Bidders must submit an item by item listing and explanation of any differences between their product specifications and performance and the listed bid specifications.

10.2 Acceptance or rejection: The County of Rockland determination of equivalent offered is final.

**11. SAMPLES**

11.1 Bidders must wish to send samples prior to the solicitation scheduled close date and time. Samples shall be sent to the address above, the solicitation number shall be clearly visible on the package. Failure to comply with this requirement may deem your bid non-responsive and removed from consideration for award.

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**12. LABOR LAWS**

12.1. The bidder agrees and hereby certifies that all labor charges contained in the invoices and vouchers shall be only those that were required and necessary to complete the work.

Invoices for labor must be billed to the next quarter hour of actual time worked (example: 8:00 AM to 9:10 AM would be billed at 1 hour and 15 minutes). Invoices rounded to the next full hour will not be approved for payment.

The County of Rockland shall not pay for Lunch breaks and any additional company approved break times. The County will only pay for the time working on-site.

This is a Prevailing Wage solicitation. Awarded contractor shall provide certified payrolls with each invoice as per the NYS Department of Labor Prevailing Wage Law.

**13. INSTALLATION TIME**

13.1. All work performed will be during normal working hours. Monday - Friday from 8AM - 5PM.

**14. USE OF PREMISES:**

14.1. On or about the premises and adjacent areas, the Contractor shall cause all apparatus storage of materials, and activities of workmen to be confined to the limits indicated by law, ordinances, permits and the directions of the Owner's representative, and shall not encumber or permit the premises or adjacent areas to be encumbered with such materials or apparatus. The work site shall be kept in such orderly fashion as will not fully interfere with the progress of the work or the work of any other Contractor.

14.2. The Contractor shall be responsible for repairing or replacing any work damaged by his operations within 30 days after notification by the Owner's representative that damage has occurred.

14.3. It will be the responsibility of the Contractor to report to the Owner's representative any damages found prior to any work at the site.

**15. CLEANING UP:**

15.1. The Contractor shall at all times keep the premises and adjacent areas from accumulations of waste material or rubbish. At the completion of the work, he shall cause to be removed from and about the premises and adjacent areas, all rubbish, tools, used for work and surplus materials and shall have the area "Broom Clean" and ready for use. In case of a dispute, Rockland County may remove rubbish or otherwise clean up, and may charge the Contractor either by deduction from amounts unpaid to the Contractor, or by other means with such cost as the Owner's representative shall determine to be fair and equitable.

**16. PRICE LIST UPDATES**

16.1 Upon approval of the contract by the Purchasing Director, contractors may update their contract product line to reflect manufacturer's addition of new products as established by the manufacturer in

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their normal course of business and new product pricing. Contractors will be allowed to update their product line semi-annually. All product list updates must first be approved in writing by the Purchasing Director before they become effective. All percentage discounts bid shall remain firm (unchanged) for the duration of the resulting contract. Contractor shall provide requesting authorized users with copies of approved pricelist(s) or manufacturer web link upon request.

**17. PRICE ADJUSTMENT**

17.1. The County recognizes this product or service has a price component that may have a commodity with changing costs. The Contractor/Supplier may request a Price Adjustment each year upon a renewal.

A Price Adjustment request must be made in writing and include the reason for the request, documentation supporting the request (ie, commodity increases), the current pricing, and the requested revised pricing.

The County will review the Price Adjustment request. If the Price Adjustment is deemed reasonable the Price Adjustment request will be accepted by written acknowledgement. If the request is not accepted the County may entirely reject the request or may counter with revised pricing. In either case the County will provide a written explanation in support of the decision.

The Director of Purchasing may use available indexes (e.g. CPI or PPI) to determine if the requested Price Adjustment is reasonable. Typically, a Price Adjustment that exceeds 5% will not be approved unless very unusual and significant changes have occurred in the industry.

In the event industry costs decline, the County shall have the right to receive, from the Contractor, a reasonable reduction in prices/pricing that reflect such cost changes in the industry. The County will make a written request to the Contractor for a Price Adjustment in writing with supporting documentation.

**18. QUALIFICATION OF CONTRACTOR**

18.1. The Contractor shall show that he/she has available under his/her direct employment and supervision the necessary organization and facilities to properly fulfill all the services and conditions required under these specifications.

The Contractor shall show that he/she has maintained an organization capable of performing the work specified herein, and that said organization has been in continuous operation for at least the past two (2) years. Contractor shall submit the following information with bid:

Present address of the main operating office of his/her organization.

Contractor shall have a minimum of two (2) years of experience in Furnishing and Installing window treatment of similar size and scope to the work specified herein.

Contractor shall submit with their bid a list of three (3) accounts for which they are presently doing such work. Reference must include contact person and telephone number.

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**19. AWARD**

- 19.1. This bid will be awarded, in total to the vendor who meets the requirements and that is determined to be the lowest responsible bidder.
- 19.2. When an award is made and the basis of the award is a percentage discount, the contractor is to furnish current catalogs and price lists in electronic format or hard copy, which will become a part of the contract. The contractor's name and address shall appear on all catalogs and price lists. Where a price list shows more than one column of prices, the contractor is to clearly mark the column which represents the gross prices charged the County. The contractor is to also provide the URL for any Internet catalogs provided.