

COUNTY OF ROCKLAND
Department of General Services
Purchasing Division

Contract Award Notification

Title: **Medical and Hazardous Waste Removal & Disposal Services**

Contract Period: July 1, 2024 through June 30, 2025 w/4-1-year options.

Original Date of Issue: July 3, 2024

Date of Revision:

BID No: **RFB-RC-2024-058**

Catalog: **Health & Hospitals**

Authorized Users: County Agencies, Political Subdivisions

Address Inquiries To:

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Title: Purchaser II
Phone: 845-364-3807
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E-mail: samuels@co.rockland.ny.us

Description

This contract is for medical waste removal and disposal services.

Contract #	Vendor Number	Contractor & Address	Telephone No.
BID 24-058	0000022353	Approved Storage & waste Hauling 110 Edison Avenue Mount Vernon, NY 10550 Contact: Richard Ragaini rr@approvedmedwaste.com	914-297-9798 FAX: 914-664-4777

<p style="text-align: center;">COUNTY OF ROCKLAND DGS – PURCHASING DEPARTMENT BLDG. A, 6th FLOOR, 50 SANATORIUM ROAD POMONA, NY 10970 TELEPHONE NO.: 845-364-3820 FAX NO.: 845-364-3809</p>						
LINE NO.	DESCRIPTION	ITEM NUMBER	ANNUAL EST. QUANTITY	UNIT	UNIT PRICE	AWARD
1	Medical Waste Removal and Disposal Services for various locations in Rockland County, NY, Price per Box of Medical Waste as per attached Bid Specifications #RFB-RC-2024-058 which includes the cost of medical waste packaging supplies (Box, Red Biohazard Bag, Tape, Printed Box Label, etc.)	94893000006	200	Box	\$ 27.50	Approved Storage & Waste Hauling
2	Medical Waste Removal and Disposal Services, Price per Box of Formalin Soaked Tissues and Bones as per attached Bid Specifications #RFB-RC-2024-058 which includes the cost of medical waste packaging supplies (Box, Red Biohazard Bag, Tape, Printed Box Label, etc.) 50lbs Max/box	94893000007	35	Box	\$ 27.50	Approved Storage & Waste Hauling
3	Minimum Cost per pick up (enter \$0.00 if no minimum charge)	94893000011	3	Each	\$ 75.00	Approved Storage & Waste Hauling
4	5 Gallon Formalyn container Disposal , 1st 5 gallon container pick up cost	94893000008	1	Container	\$ 135.00	Approved Storage & Waste Hauling
5	5 Gallon Formalyn Container(s) Disposal, cost of each additional container picked up at the same time with the 1st container in the above line.	94893000009	1	Container	\$ 115.00	Approved Storage & Waste Hauling
6	5 Gallon UL Rated Container for DOT Transport.	94893000010	2	Container	\$ 40.00	Approved Storage & Waste Hauling
7	Federal Manifest Filing and Transportation Fee (enter \$0.00 if no charge)	94893000012	50	Each	\$ 10.00	Approved Storage & Waste Hauling

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PURCHASES BY OTHER

LOCAL GOVERNMENTS, SCHOOL DISTRICTS, AND NON PROFIT AGENCIES

As per the New York State General Municipal Law, all political subdivisions of New York State are allowed to make purchases through the resulting contract(s). As per Rockland County Procurement Policy, Non Profit Agencies approved to participate in New York State's Contract Extension Program are authorized to make purchases through the resulting contract(s).

1. The County of Rockland shall make all contract award information available to other political subdivisions and non profit agencies through our website: www.rcpurchasing.com
2. Any other political subdivision or Rockland County non profit agency will issue purchase orders directly to vendors within the specified contract period referencing the County's contract and shall be liable for any payments due on such purchase orders; and shall accept sole responsibility for any payment due.
3. All purchases shall be subject to audit and inspection by the other political subdivisions and Rockland County non profit agencies for which the purchase was made.
4. No officer, board or agency of a county, town, village, or school district shall make any purchase through the County when bids have been received for such purchase by such officer, board or agency, unless such purchase may be made upon the same terms, conditions and specifications at a lower price through the County.
5. All Bidders shall be on notice that as a condition of the award of a County contract, the successful bidder shall accept the award of a similar contract with any other political subdivision in New York State and Rockland County non profit agencies authorized to use New York State's contracts, if called upon to do so. A listing of approved Rockland County non profit agencies is available on the Purchasing Division's website at www.rcpurchasing.com. The County, however, will not be responsible for any debts incurred by the participants pursuant to this or any other agreement.
6. Necessary deviations from the County's specifications in the award of a participant contract, whether such deviations relate to quantities, or delivery points shall be resolved between the successful bidder and the other political subdivisions and Rockland County non profit agencies.

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SPECIFICATIONS

1. SCOPE

1.1. This bid is for the purchase of Medical and Hazardous Waste Removal and Disposal Services for various locations in the County of Rockland.

2. REQUIREMENTS

2.1. Contractor shall provide all labor, equipment, materials and supervision to pick up, transport and dispose of Regulated Medical Waste (RMW).

2.2. Contractor shall provide all labor, equipment, materials and supervision to pick up, transport and dispose of Hazardous Waste.

2.3. All Medical Waste Removal and Disposal Services provided by the Contractor shall be in conformance with all Federal, State, Local and all applicable government agencies regulations.

2.4. The quality of service shall be subject to inspection by the County of Rockland at any time. Should the County of Rockland find that the quality of services being performed is not satisfactory and that the requirements of these specifications are not being met, the County of Rockland Purchasing Division acting on the behalf of the user agency or on its own behalf, may terminate the contract and employ another Contractor to fulfill the requirements of the contract. The existing Contractor shall be liable to the County of Rockland for costs incurred on account thereof. The County reserves the right to contact the second lowest bidder, if at any time, the lowest bidder is unable to meet the specific requirements outlined within these bid specifications or meet any changes in required government regulations.

2.5. The County Rockland Purchasing Division reserves the right to reject and bar from the facility any employee hired by the Contractor.

2.6. The contractor shall be completely responsible for their work, including any damages or breakdowns caused by their failure to take appropriate action.

2.7. The Contractor agrees that the resulting contract may not be assigned, transferred, conveyed or the work subcontracted without prior written consent of the County of Rockland Purchasing Division.

2.8. No drug use of any type or alcoholic beverages by the Contractor or its personnel shall be permitted on the premises.

2.9. It is the Contractor's responsibility to maintain the equipment and materials provided for the work consistent with applicable safety and health codes.

2.10. The County shall not be liable for any expense incurred by the Contractor as consequence of any traffic infraction or parking violations attributable to employees of the Contractor.

2.11. This is a full service contract. For the purposes of this contract full service shall mean that the Contractor's bid price includes, but is not necessarily limited to: all labor, material and equipment cost; all emergency work; all administrative, reporting or other requirements and all overhead costs and profits. It shall also include all travel costs, parking fees and any other ancillary fees and costs including permits, licenses, insurance, etc. Details of service not explicitly stated in these specifications, but necessarily attendant thereto are deemed to be understood by the Contractor and included herein.

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2.12. The County of Rockland's interpretation of specifications shall be final and binding upon the Contractor.

2.13. The County of Rockland shall make no allowance or concession to the Contractor for any alleged misunderstanding or deception because of quantity, quality, character, location or other conditions.

3. PICK UP SITES

3.1. Pick up sites are located at the addresses listed below:

3.1.1. Site A – Dr R L Yeager Health Center, Medical Examiner's Office, 50 Sanatorium Road, Building A, Pomona, NY 10970

3.1.1.1. Contact: Ms. Jaclyn MacIsaac at Ph #845-364-2826 , Teresa Kohlhepp at Ph# 845-364-2822

3.1.1.2. Volume: Low

3.1.2. Site B – Dr R L Yeager Health Center, Rockland County Department of Health Clinics, 50 Sanatorium Road, Building A, Pomona, NY 10970

3.1.2.1. Contact: Ms. Maria Souto at Ph #845-364-2663

3.1.2.2. Volume: Low

3.1.3. Site C – Women's Health Clinic, Rockland County Department of Health, 14 South Main Street, Second Floor, Spring Valley, NY 10977

3.1.3.1. Contact: Ms. Julie Krauchuk at Ph #845-364-2538

3.1.3.2. Volume: Low

3.1.4. Site D – Rockland County Correctional Health Services, Rockland County Correctional Center, 53 New Hempstead Road, New City, NY 10956

3.1.4.1. Contacts: Hassina Ray at Ph # 845-638-5738

3.1.4.2. Volume: Low

3.1.5. Site E – Sheriff's Office, Rockland County Correctional Center, 55 New Hempstead Road, New City, NY 10956

3.1.5.1. Contact: Ted Brovarski at Ph# 845-638-5438

3.1.5.2. Volume: Low

3.2. County of Rockland reserves the right to add additional sites at any time, depending on the needs of the County.

3.2.1. All pickup sites shall only be located in the County of Rockland.

3.3. Bidders are encouraged to visit the pick-up sites to familiarize themselves with pick up and storage requirements.

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3.3.1. Bidders shall call for appointment for site visits as follows:

- 3.3.1.1. Site A, Medical Examiner's Office - Contact Jaclyn MacIsaac at 845-364-2826, Teresa Kohlhepp at 845-364-2822
- 3.3.1.2. Site B, Rockland County Department of Health Clinic – Contact Maria Souto at 845-364-2663
- 3.3.1.3. Site C, Women's Health Clinic – Contact Julie Krauchuk at 845-364-2538
- 3.3.1.4. Site D, Rockland County Correctional Center – Contact Hassina Ray at 845-638-5738
- 3.3.1.5. Site E, Sherriff's Office – Contact Ted Brovarski at 845-638-5438

4. SCHEDULED PICK UP TIMES

- 4.1. Collection at Site A, Medical Examiner's Office shall be Tuesdays 9:00am- 10:30 am and may require additional pick ups when requested.
 - 4.1.1. Request to change day of pick up will need to be authorized by the County of Rockland authorized representative.
- 4.2. Contractor shall collect waste once per week at Site B, Rockland County Department of Health Clinic on Tuesdays between the hours of 8:00 a.m. and 3:00 pm.
 - 4.2.1. Request to change day of pick up shall need to be authorized by the County of Rockland authorized representative.
- 4.3. Contractor shall collect waste once per week at Site C, Women's Health Clinic on Tuesdays between the hours of 8:00 a.m. and 11:30 am or 12:30 pm and 4:00 p.m.
 - 4.3.1. Request to change day of pick up shall need to be authorized by the County of Rockland authorized representative.
- 4.4. Contractor shall collect waste once per week at Site D, Rockland County Correctional Center on Tuesdays between the hours of 9:00 a.m. and 2:00 pm.
 - 4.4.1. Request to change day of pick up shall need to be authorized by the County of Rockland authorized representative.
- 4.5. Collection at Site E, Sherriff's Office shall be on an as needed, when requested basis.
 - 4.5.1. Request to change day of pick up shall need to be authorized by the County of Rockland authorized representative.
- 4.6. Collection scheduled may be changed depending on the needs of the County of Rockland and as mutually agreed between the Contractor and the County of Rockland.
- 4.7. Collection scheduled on a day of an observed County of Rockland holiday shall be rescheduled to the next business day.
- 4.8. Special collection may occur due to current COVID-19 pandemic. The County of Rockland will notify the vendor of any changes due to COVID-19.

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5. MATERIALS COVERED UNDER THIS SPECIFICATION

- 5.1. The materials to be covered under this specification shall be RMW (Regulated Medical Waste) as defined by the New York State Department of Environmental Conservation and New York State Department of Health. The waste is generated by various departments of the County of Rockland including the Department of Health, , Correctional Center, Sheriff’s Office and Medical Examiner’s Office.
- 5.2. The materials to be covered under this specification shall be Hazardous Waste as defined by the New York State Department of Environmental Conservation and New York State Department of Health. The waste is generated by the Rockland County Medical Examiner’s Office.

6. ESTIMATED USAGE

- 6.1. The following is the estimated usage of the current sites picked up:
 - 6.1.1. Site A: When requested basis (50-70 Boxes Annually), five to six 5-gallon containers annually
 - 6.1.2. Site B: 2 - 3 Boxes per Week
 - 6.1.3. Site C: 1 - 2 Boxes per Week
 - 6.1.4. Site D: 1 - 2 Boxes per Week
 - 6.1.5. Site E: When requested basis (1 – 2 Boxes Annually)

7. MEDICAL BOXES AND SUPPLIES

- 7.1. County of Rockland shall use boxes at its low volume sites, which the Contractor shall provide all packaging supplies to meet the volume of RMW being picked up at each site.
 - 7.1.1.Boxes supplied shall have a minimum capacity of 4.3 cubic feet, meeting all regulations for RMW.
 - 7.1.2.Red Bio-Hazard Bags for low volume locations shall meet all regulations for RMW.
 - 7.1.3.Printed Labels for boxes meeting all regulations for RMW.
 - 7.1.4.Tape for boxes shall meet all regulations for RMW.
 - 7.1.5.Any other supplies required for packaging of medical waste to meet collection regulations of RMW.
<https://www.health.ny.gov/facilities/waste>

- 7.2. Contractor shall initially provide each location with a minimum of a month worth of supplies and replace the supplies used at next pickup.
 - 7.2.1. The supplies provided by the Contractor shall only be used for the services under this contract.
 - 7.2.2. All supplies provided by the Contractor shall meet DOT hazardous Material Regulations 49 CFR Parts 171-180 <https://www.govinfo.gov/content/pkg/CFR-2012-title49-vol2/xml/CFR-2012-title49-vol2-subtitleB-chap1-subchapC.xml>

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7.3. County of Rockland shall use red biohazard bags, sharps containers and other containment devices for the internal collection of RMW. The Contractor shall provide low volume boxes for containment and transportation of the RMW after internal collection and packaging by the County of Rockland. Low volume boxes and necessary supplies needed to prepare and meet the regulations of RMW shall be the sole responsibility of the Contractor.

8. TRANSPORTATION

8.1. Contractor shall be duly authorized to provide all transportation requirements necessary for the proper transport of the RMW from the generator site to the final disposal site. The Contractor shall provide all vehicles necessary to perform the safe and sanitary collection and transport of RMW. The vehicles shall comply with all motor vehicle laws and with all current and future rules and regulations regarding RMW transport and shall be properly permitted and licensed. Contractor shall possess valid RMW transporter permits, which entitles the Contractor to transport RMW to its designated treatment and/or disposal facilities. Bidder shall provide transporter permit numbers with their bid.

8.2. Contractor shall be duly authorized to provide all transportation requirements necessary for the proper transport of the Hazardous Waste from the generating site to the final disposal site. Contractor shall provide all vehicles necessary to perform the safe and sanitary collection and transport of Hazardous Waste. The vehicles shall comply with all motor vehicle laws and with all current and future rules and regulations regarding Hazardous Waste transport and shall properly permitted licensed. Contractor shall possess valid Hazardous Waste permits, which entitles the Contractor to transport Hazardous Waste to its designated treatment and/or disposal facilities. Bidder shall provide transporter permit numbers with their bid.

8.3. All vehicles shall be in good working order and carry proper identification. Drivers shall be properly licensed, trained and equipped to drive such vehicle. The County reserves the right to inspect all vehicles at any time without unreasonably impeding the execution of collection service. The County shall reserve the right to inspect vehicles prior to award.

9. LICENSES, PERMITS AND CERTIFICATIONS

9.1. Vendors shall provide with their bid proposal all Federal, State and Local licenses, permits and certifications issued by Government Agencies for handling, transporting, recycling, removal and disposing of medical waste and herein specified. These permits, licenses and certifications shall include, but are not limited to the following:

9.1.1. New York State Department of Environmental Conservation (DEC) Waste Transporter Permit pursuant to Part 364 title 6 NYCRR

9.1.2. EPA approval to operate as a commercial store of Medical Waste, per 40 CFR 761.65

9.1.3. Federal and New York State Department of Transportation Regulated Infectious Medical Waste Transporter Permits as required

9.1.4. Copy of Incineration Facility's EPA Toxic Substance Control Act (TSCA) permit to incinerate medical waste pursuant to 40 CFR Part 761.70

9.1.5. Any and all Federal, State and Local permits, licenses, and approvals required for the following activities, as applicable to Vendor's (and if applicable, sub-vendor's) operations:

9.1.5.1. Air emissions

9.1.5.2. discharges to surface or ground water per a Publicly-Owned Treatment Works (POTW)

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9.1.5.3. Treatment, Storage, Disposal or recycling Regulated Infectious Medical Waste

9.1.6. Copy of EPA’s Letter of Approval and authorization of bidder’s “Alternative Disposal Technology” in accordance with 40 CFR 761.60(e). For purposes of recycling Medical waste, proof of EPA approval of recycling methods and processes is mandatory.

9.2. Vendor shall provide with their bid proposal all Federal, State and Local licenses, permits and certifications issued by Government Agencies for handling, transporting and disposal of Hazardous Waste.

9.3. If at any time during the term of contract the vendor’s permits, licenses and letters of approvals issued by Government Agencies to perform the necessary services as described herein expire, are canceled, modified or suspended, the bidder is responsible for immediately notifying the County of Rockland Purchasing Division. In addition, vendors shall provide to the County any revised permits, licenses or regulatory documentation which states that the expired permits and/or licenses are still in effect.

9.4. Vendors shall provide at the time of bid opening a complete listing of any notices of existing violations or administrative complaints issued by the Federal, State or local Agency for any and all of the sites and facilities described in their offer.

9.5. Vendors shall provide at the time of bid opening a complete listing of any environmental releases (including fires, spills, etc.) under the terms in specification 9.3 above.

9.6. On request, the successful vendor shall promptly furnish proof of financial stability including bank references, payrolls and recent financial statements.

9.7. The successful vendor shall provide the customer agency with “cradle to grave” documentation of medical waste from point of pickup to disposal. The vendor shall comply with all requirements of the Medical Waste Tracking Act.

9.8. The successful vendor shall comply with any and all Federal, State and Local regulations regarding removal, transportation and disposal of regulated Infectious Medical Waste. This includes, but not limited to, all regulations of the New York State Department of Environmental Conservation (DEC), Federal and New York Departments of Transportation (DOT), Environmental Protection Agency (EPA) and the Department of Health (DOH).

9.9. It is the responsibility of the prime vendor to ensure sub-vendors meet the approval of the County of Rockland Purchasing Division. Sub-vendors shall comply with all terms and conditions specified herein and shall have insurance coverage applicable to the work performed as described herein. Any changes in sub-vendors, disposal sites, the Purchasing Division must approve incineration facilities utilized by the vendor during the term of the contract, prior to the onset of any work to be performed. Request for approval shall be made in writing and be directed to County of Rockland Purchasing Division, 50 Sanatorium Road, Building A, Second Floor, Pomona, NY 10970.

10. IN-SERVICE

10.1. Contractor shall provide in-service on the packaging and preparation of Medical Waste and/or Hazardous Waste to be picked up.

11. REGULATIONS

11.1. Collections, removal storage, transfer, transport, treatment and disposal of RMW and/or Hazardous Waste specified herein shall comply with all, but not limited to, Federal, State and Local Laws including Rockland

Any alterations to this document made by the Offeror may be grounds for rejection of the proposal, cancellation of any subsequent award, or any legal remedies available to the County of Rockland.

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County Department of Health, New York State Department of Environmental Conservation, New York State Department of Health OSHA, U.S. Environmental Protection Agency and the U.S. Department of Transportation rules and regulations.

- 11.1.1. All regulated infectious medical waste shall be collected and packaged by agency personnel in the approved appropriate containers.
- 11.1.2. The County of Rockland retains the right to request any additional information pertaining to the vendor’s ability, qualifications and procedures used to accomplish all work under this contract as it deems necessary to ensure safe and satisfactory work.
- 11.1.3. The successful vendor shall have to perform the services herein following any new regulations that are set in place after the contract is awarded and commences.

12. LIABILITY FOR SPILLS AND RELEASES

12.1.The Contractor shall be solely liable for any spills, leaks, discharges or releases of RMW that occur during their collection or removal of any such waste from the County of Rockland ‘s facilities, or during the transfer, or transport thereof, or during the processing, treatment and/or disposal thereof. In the event of a spill, leak, discharge or release regardless of its circumstances or location, the Contractor shall conduct or commission a complete clean-up in accordance with all Federal, State and laws, rules and regulations. Contractor shall have a complete program and required equipment in place to handle unauthorized spills and releases of RMW. Contractor’s employees shall be thoroughly trained in containment and clean-up procedures. A copy of such program and training documentation shall be available for review by the County of Rockland prior to bid award. There shall be no additional charges paid by the County of Rockland to the contractor for costs incurred in remedying spills and releases.

13. RECORD KEEPING

13.1.The Contractor shall be responsible for tracking the RMW from collection to final disposal in accordance with all governing regulatory authorities and shall maintain a record of such information for the period of time required by law. Payment shall not be made to the Contractor for any RMW collected until the County of Rockland receives its duplicate original of completed RMW tracking form for that waste.

14. INTERRUPTION OF SERVICE

14.1.In the event of interruption of any element of the Contractor’s services (pick up, removal, storage, transfer, transport and treatment and/or disposal), the Contractor shall be required to provide suitable “back-up” service. Bidder shall identify their back-up contingency plan for pick-up, transfer, transport and treatment and/or disposal services. The County of Rockland shall not be liable for any additional costs for materials or labor incurred in provision of any contingency service including any unapproved delays in providing of service.

15. PERFORMANCE EVALUATION

15.1.Successful vendor shall be subject to a three (3) month evaluation period on their performance and to see that the Contractor is meeting the requirements for Medical Waste Removal and Disposal Services.

16. SPECIFICATIONS AND SAMPLES

16.1. Specifications shall be included with your bid in reference to RMV for the following:

- 16.1.1. Cartons for Low Volume pickups

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16.2. Samples shall be needed to be sent within five business days when requested for the following:

16.2.1. Red Biohazard Bags

16.2.2. Tape for sealing boxes at Low Volume locations

16.2.3. Location Labels: for Low Volume Boxes

16.2.4. Any other packaging and supplies required for waste pickups

17. PRICING

17.1. Bidder shall submit pricing for low volume sites at a cost per box which includes cost for all packaging supplies (Red Bag, Outside Label, Carton and Tape, etc.) as per Group 1 on cost proposal pages.

17.2. Bidder shall submit pricing for Hazardous Waste pick up, removal, and disposal as per Group 2 on cost proposal pages.

18. MINIMUM CHARGES

18.1. Minimum box charge per pickup should be entered on Line #3 of the Cost Proposal Page (enter \$0.00 if no minimum charge).

19. AWARD

19.1. Award shall be made in its entirety to the lowest responsible bidder meeting the specifications in this bid.

19.2. Quantities listed in this Quote are estimates. Actual quantities may be greater or less than the estimated amounts.