

COUNTY OF ROCKLAND  
Department of General Services  
Purchasing Division

# Contract Award Notification

Title: **Flowmeter Calibration and Inspection Services**

Contract Period: **March 18, 2025 through March 17, 2026 w/ (4) 1-year options**

Original Date of Issue: March 17, 2025

Date of Revision:

**BID No:** **RFQ-RC-2025-004**

**Catalog:** **Wastewater**

Authorized Users: United States Agencies, Other States & Political Subdivisions Therein,  
Local Governments, School Districts & Non-Profit Agencies

Address Inquiries To:

Name: Michele Phillips  
Title: Purchaser II  
Phone: 845-364-2984  
Fax: 845-364-3820  
E-mail: [phillipm@co.rockland.ny.us](mailto:phillipm@co.rockland.ny.us)

**Description**

This contract to provide flowmeter inspection and calibration services

Contract #	Vendor Number	Contractor & Address	Telephone No.
RFQ 25-034	0000029421	Knapp Engineering, Inc. PO Box 7507, 20 Industrial Rd Prospect, CT 06712 Contact: Allison Calca <a href="mailto:allison@knappengineering.com">allison@knappengineering.com</a> <a href="mailto:sales@knappengineering.com">sales@knappengineering.com</a>	203-758-3503  Fax: 203-758-0554

DGS – PURCHASING DEPARTMENT  
BLDG. A, 6TH FLOOR, 50 SANATORIUM ROAD  
POMONA, NY 10970  
TELEPHONE NO.: 845-364-3820

VENDOR: Knapp Engineering, Inc.

LINE NO.	DESCRIPTION	Item #	EST. QTY.	UNIT	Price per Meter	Extended
1	Inspection, Calibration, Testing of Flow Meters as specified. Price must include calibration stickers on all meters that pass the calibration test. A written certificate of Calibration for each meter must be provided upon completion. Annual Calibration required. Price to be submitted per meter	99255000002	25	each	\$ 360.00	\$9,000.00
					TOTAL BID	\$9,000.00

**COUNTY OF ROCKLAND - DGS-PURCHASING**  
 BLDG. A., 6TH FLOOR, 50 SANATORIUM RD, POMONA, NY 10970  
 TELEPHONE: 845-364-3820 / TELEFAX: 845-364-3809

**TITLE: Flow Meter Inspection and Calibration Services**

**RFQ-RC-2025-004**

If a bidders meeting has been arranged for this Bid, please indicate if you plan to attend: Yes / No

**PURCHASES BY UNITED STATES AGENCIES, OTHER STATES AND POLITICAL  
 SUBDIVSIONS THEREIN, LOCAL GOVERNMENTS, SCHOOL DISTRICTS,  
 AND NON-PROFIT AGENCIES**

As per the New York State General Municipal Law, § 103(3) all political subdivisions of New York State are allowed to make purchases through the resulting contract(s). As per Rockland County Procurement Policy § 140-13, the United States of America or any agency thereof, any state, or any other political subdivision or district therein and certain Non-Profit Agencies approved to participate in New York State's Contract Extension Program are authorized to make purchases through the resulting contract(s).

1. The County of Rockland shall make all contract award information available to other political subdivisions and non-profit agencies through the **Empire Procure Connect Marketplace**.
2. Any other political subdivision or Rockland County non-profit agency will issue purchase orders directly to vendors within the specified contract period referencing the County's contract and shall be liable for any payments due on such purchase orders; and shall accept sole responsibility for any payment due.
3. All purchases shall be subject to audit and inspection by the other political subdivisions and Rockland County non-profit agencies for which the purchase was made.
4. No officer, board or agency of a county, town, village, or school district shall make any purchase through the County when bids have been received for such purchase by such officer, board or agency, unless such purchase may be made upon the same terms, conditions and specifications at a lower price through the County.
5. All Bidders shall be on notice that as a condition of the award of a County contract, the successful bidder shall accept the award of a similar contract with any other political subdivision in New York State and Rockland County non-profit agencies authorized to use New York State's contracts, if called upon to do so. A listing of approved Rockland County non-profit agencies is available on the Purchasing Division's website at [www.rcpurchasing.com](http://www.rcpurchasing.com). The County, however, will not be responsible for any debts incurred by the participants pursuant to this or any other agreement.
6. Necessary deviations from the County's specifications in the award of a participant contract, whether such deviations relate to quantities, or delivery points shall be resolved between the successful bidder and the other political subdivisions and Rockland County non-profit agencies.

**COUNTY OF ROCKLAND - DGS-PURCHASING**  
BLDG. A., 6TH FLOOR, 50 SANATORIUM RD, POMONA, NY 10970  
TELEPHONE: 845-364-3820 / TELEFAX: 845-364-3809

**TITLE: Flow Meter Inspection and Calibration Services**

**RFQ-RC-2025-004**

## **SPECIFICATIONS**

### **SCOPE OF WORK**

Rockland County Sewer District #1 is seeking firm prices for the duration of the contract to perform annual inspection and calibration services for flow meters at twenty-five (25) pump stations located within the County of Rockland. Supplier must provide a calibration sticker for each meter inspected and calibrated. A written Certificate of Calibration for each meter must also be provided. Prices submitted must be based on each Meter as specified. Manufacturers of specified flow meters include: ADS, Endress & Hauser, Fisher, Krohne, Manning, Nivus, Rosemount, and Siemens. The supplier will be required to test and calibrate ALL meters listed in this solicitation.

Inspection, Calibration and Testing of all meters, as specified, must be performed annually.

Supplier must contact Yuriy Hlovatsky, [HlovatsY@co.rockland.ny.us](mailto:HlovatsY@co.rockland.ny.us), to schedule day.

All work shall be performed during normal business hours from 7:00AM and 3:00PM Monday through Friday.

Contract term shall be for a period of one (1) year with the option to renew for an additional one (1) year term. Total contract expenditures shall not exceed \$20,000.00 for the life of the contract.

### **QUALIFICATIONS**

Bidder shall have in-house Instrumentation Engineers or Technicians and the necessary meters and tools to test and calibrate meters in accordance with the manufacturers requirements and have a minimum of three (3) years performing the scope of work at Wastewater Treatment Facilities.

Certificate of Experience Form shall include references for experience inspecting, calibrating and testing all meters, as listed, and must uploaded with your proposal.

### **SITE VISIT**

Any supplier who wishes to visit the job site(s), to verify all conditions, must contact Mr. Yuriy Hlovatsky at (845) 365-6495 or [HlovatsY@co.rockland.ny.us](mailto:HlovatsY@co.rockland.ny.us), to confirm their request to visit the site(s). Bidders must perform as specified whether or not they visit the site.

**COUNTY OF ROCKLAND - DGS-PURCHASING**  
 BLDG. A., 6TH FLOOR, 50 SANATORIUM RD, POMONA, NY 10970  
 TELEPHONE: 845-364-3820 / TELEFAX: 845-364-3809

**TITLE: Flow Meter Inspection and Calibration Services**

**RFQ-RC-2025-004**

## **EQUIPMENT**

There are 25 Pump Stations located throughout Rockland County. Meters and addresses for each of these Pump Stations are also included.

### **Krohne Meter IFC-080 (8)**

Pascack-PS  
 South Pascack-PS  
 Cherry Lane-PS  
 Saddle River-PS  
 Twin Lakes-PS  
 West Nyack-PS  
 Pinebrook-PS  
 North (Centinary)-PS

### **Krohne Meter IFC 300 (1)**

Hackensack-PS

### **Krohne Meter CG30011100 (1)**

Cooper-Morris- PS

### **ADS Meter AFP-S3WOINA40 (4)**

Hackensack River-PS  
 Grandview-PS  
 Limekiln-PS  
 Tallman-PS

### **Manning Meter 680F10B0C200 (3)**

Congers-PS  
 Montebello-PS  
 Pomona-PS

### **Endress & Hauser Meter 50W2F (2)**

Mahwah-PS  
 Wilder Road-PS

### **Rosemount Meter 8705PSA (3)**

Torne Valley-PS  
 Lincoln Street-PS  
 Fourth Street-PS

### **Siemens Meter HydroRanger 200 (1)**

Sloatsburg-PS

### **Fisher Meter 50PZ1111 (1)**

Union Hill-PS

### **NIVUS- NivuFlow 750 (1)**

Mount Ivy- PS

**COUNTY OF ROCKLAND - DGS-PURCHASING**  
 BLDG. A., 6TH FLOOR, 50 SANATORIUM RD, POMONA, NY 10970  
 TELEPHONE: 845-364-3820 / TELEFAX: 845-364-3809

**TITLE: Flow Meter Inspection and Calibration Services**

**RFQ-RC-2025-004**

**Pump Station Addresses and Meters at that address:**

	<b>Pump Station</b>	<b>Abbrev.</b>	<b>Address</b>	<b>City, NY</b>	<b>Flow Meter</b>
1	Waters Edge	CGPS	100A Waters Edge	Congers	<b>Manning Meter 680F10B0C200</b>
2	Fourth Street	FSPS	6A Fourth Street	Hillburn	<b>Rosemount Meter 8705PSA</b>
3	Torne Valley	TVPS	170 Torne Valley Rd	Hillburn	<b>Rosemount Meter 8705PSA</b>
4	Pinebrook	PBPS	5 Sandra Ct	Monsey	<b>Krohne Meter IFC-080</b>
5	Saddle River	SRPS	754 Saddle River Rd	Monsey	<b>Krohne Meter IFC-080</b>
6	Twin Lakes	TLPS	55 South Monsey Rd	Monsey	<b>Krohne Meter IFC-080</b>
7	Pascack	PAPS	169 Convent Rd	Nanuet	<b>Krohne Meter IFC-080</b>
8	North (Centinary)	NCPS	198 Old Rte 304	New City	<b>Krohne Meter IFC-080</b>
9	Hackensack	HRPS	212 Sickletown Rd	Orangeburg	<b>ADS Meter AFP-S3WOINA40</b>
10	Hackensack	HRPS	212 Sickletown Rd	Orangeburg	<b>Krohne Meter IFC 300</b>
11	South Pascack	SPPS	79 Pascack Rd	Pearl River	<b>Krohne Meter IFC-080</b>
12	Cooper-Morris	CMPS	107 Route 45	Pomona	<b>Krohne Meter CG30011100</b>
13	Mount Ivy	MIPS	1585 Rte 202	Pomona	<b>Nivus NivuFlow 750</b>
14	Pomona	PMPS	2 Camp Hill Rd	Pomona	<b>Manning Meter 680F10B0C200</b>
15	Lincoln Street	LSPS	81 Lincoln St	Sloatsburg	<b>Rosemount Meter 8705PSA</b>
16	Sloatsburg	SBPS	160 Route 17	Sloatsburg	<b>Siemens Meter Hydorranger 200</b>
17	Grandview	GVPS	258 Grandview Ave	Suffern	<b>ADS Meter AFP-S3WOINA40</b>
18	Limekiln	LKPS	92 Limekiln Rd	Suffern	<b>ADS Meter AFP-S3WOINA40</b>
19	Mahwah	MWPS	2A Lake Road	Suffern	<b>Endress &amp; Hauser Meter 50W2F</b>
20	Montebello	MBPS	35A Mayer Rd	Suffern	<b>Manning Meter 680F10B0C200</b>
21	Union Hill	UHPS	30 Hemion Rd	Suffern	<b>Fisher Meter 50PZ1111</b>
22	Wilder Rd	WRPS	1099 Haverstraw Rd	Suffern	<b>Endress &amp; Hauser Meter 50W2F</b>
23	Cherry Lane	CLPS	2A Cherry Lane	Tallman	<b>Krohne Meter IFC-080</b>
24	Tallman	TAPS	421 Spook Rock Rd	Tallman	<b>ADS Meter AFP-S3WOINA40</b>
25	West Nyack	WNPS	24 Palisades Dr	West Nyack	<b>Krohne Meter IFC-080</b>

**The county will notify the awarded supplier if any meters are changed during the term of the contract. Awarded supplier must be able to calibrate all new meters at current contract costs.**

**PRICING**

Bidder shall provide cost for inspecting and calibrating each meter and putting calibration stickers on all meters that pass the calibration test.

A written Certificate of Calibration for each meter must also be provided upon completion

Travel expenses are NOT billable.

Any alterations to this document made by the Offeror may be grounds for rejection of the proposal, cancellation of any subsequent award, or any legal remedies available to the County of Rockland.

**COUNTY OF ROCKLAND - DGS-PURCHASING**  
BLDG. A., 6TH FLOOR, 50 SANATORIUM RD, POMONA, NY 10970  
TELEPHONE: 845-364-3820 / TELEFAX: 845-364-3809

**TITLE: Flow Meter Inspection and Calibration  
Services**

**RFQ-RC-2025-004**

### **SITE DAMAGE**

Any damage to buildings, equipment, utilities, finished surfaces, or the property of the County of Rockland resulting from the performance of this contract shall be repaired by the Contractor at the Contractor's expense at no cost to the County of Rockland. Completed repairs shall be accepted and approved by the authorized representative of the County of Rockland.

### **PRICE ADJUSTMENT**

The County recognizes this product or service has a price component that may have a commodity with changing costs. The Contractor/Supplier may request a Price Adjustment no more frequently than once per contract year.

A Price Adjustment request must be made in writing and include the reason for the request, documentation supporting the request (ie, commodity increases), the current pricing, and the requested revised pricing.

The County will review the Price Adjustment request. If the Price Adjustment is deemed reasonable the Price Adjustment request will be accepted by written acknowledgement. If the request is not accepted the County may entirely reject the request or may counter with revised pricing. In either case the County will provide a written explanation in support of the decision.

The Director of Purchasing may use available indexes (e.g. CPI or PPI) to determine if the requested Price Adjustment is reasonable. Typically, a Price Adjustment that exceeds 5% will not be approved unless very unusual and significant changes have occurred in the industry.

In the event industry costs decline, the County shall have the right to receive, from the Contractor, a reasonable reduction in prices/pricing that reflect such cost changes in the industry. The County will make a written request to the Contractor for a Price Adjustment in writing with supporting documentation.

### **INSURANCE**

Contractor shall provide valid Liability Insurance, NYS Workers Compensation and Disability Certificates or Attestation of Exemption as provided by NYS. These documents shall be submitted within three (3) business days after request. Failure to comply will result in your proposal being rejected and removed from further consideration. Please review the insurance requirements provided in this RFQ solicitation package. See sample Accord Certificate that provides coverage and limits required as well as sample language to name the County of Rockland and the Rockland County Sewer District as additionally insured

### **AWARD**

Rockland County intends to award this contract, as a whole, to the lowest responsible responsive bidder meeting the stated requirements.

The County reserves the right to award this contract on a line-by-line basis if it is in the best interest of the county.

**DEPARTMENT OF GENERAL SERVICES, PURCHASING DIVISION**

Dr. Robert L. Yeager Health Center  
50 Sanatorium Rd, Building A  
Pomona, New York 10970  
Phone: (845) 364-3820 Fax: (845) 364-3809  
Email: purchasing@co.rockland.ny.us

**Paul Brennan, FNIGP, NIGP-CPP, CPPO**  
*Director of Purchasing*

## **ADDENDUM # 2**

### **RFQ-RC-2025-004** **Flowmeter Inspection and Calibration Services**

The information in this addendum supersedes any contradictory information set forth in the contract documents. Acknowledge receipt of this addendum in the space provided on the signature page of the bid proposal. Failure to do so, may subject the bidder to disqualification. This addendum forms a part of the contract documents.

1. **The County has two additional Flow meters at the main plant located at 4 Route 340, Orangeburg, NY 10962, that will require these Inspection and Calibration Services for this award. Bidder must be able to service this equipment also.**

**Ametek Drexelbrook Model # US-21**

2. **The current closing date, February 24<sup>th</sup>, 2025, is being extended.**

**THE NEW CLOSING DATE IS THURSDAY, FEBRUARY 27, 2025, at 12:00pm.**

**SIGNED:**

*Paul J. Brennan*

**PAUL J. BRENNAN, FNIGP, NIGP-CPP, CPPO**  
**DIRECTOR OF PURCHASING**

ADDENDUM

2/20/25



**DEPARTMENT OF GENERAL SERVICES, PURCHASING DIVISION**

Dr. Robert L. Yeager Health Center  
50 Sanatorium Rd, Building A  
Pomona, New York 10970  
Phone: (845) 364-3820 Fax: (845) 364-3809  
Email: purchasing@co.rockland.ny.us

**Paul Brennan, FNIGP, NIGP-CPP, CPPO**  
*Director of Purchasing*

## **ADDENDUM # 1**

### **RFQ-RC-2025-004** **Flowmeter Inspection and Calibration Services**

The information in this addendum supersedes any contradictory information set forth in the contract documents. Acknowledge receipt of this addendum in the space provided on the signature page of the bid proposal. Failure to do so, may subject the bidder to disqualification. This addendum forms a part of the contract documents.

It has come to our attention that the wrong Specifications were uploaded with this RFQ. They have now been removed from this solicitation.

**The correct specification for RFQ-RC-2025-004 -Flowmeter Inspection and Calibration services have now been uploaded.**

The original closing date, February 11<sup>th</sup>, 2025, will be extended.

**The NEW closing date is Monday, February 24<sup>th</sup>, 2025 at 3:00 pm.**

**SIGNED:**

*Paul J. Brennan*

**PAUL J. BRENNAN, FNIGP, NIGP-CPP, CPPO**  
**DIRECTOR OF PURCHASING**

ADDENDUM

2/10/25