

COUNTY OF ROCKLAND
Department of General Services
Purchasing Division

Contract Award Notification

Title: **Car Wash and Vehicle Detailing for Zone 2**

Contract Period: April 1, 2026 through March 31, 2027 w/2-1-year options

Original Date of Issue: March 31, 2026

Date of Revision:

BID No: **RCO-RC-2026-004**

Catalog: **Automobiles & Vehicles**

Authorized Users: County Agencies, United States Agencies, Other States & Political Subdivisions Therein, Local Governments, School Districts & Non-Profit Agencies

Address Inquiries to:

Name: Justin Listwan
Title: Purchaser I
Phone: (845) 364-3888
Fax: (845) 364-3809
E-mail: listwanj@co.rockland.ny.us

Description

This contract is to provide car wash & vehicle detailing services.

Contract #	Vendor Number	Contractor & Address	Telephone No.
RCO 26-004	0000029891	Rockland 4 Seasons Car Wash 340 W. Route 59 Nanuet, NY 10954 Contact: evelyn Agustin aevelynrcarwash@gmail.com	845-623-8183

COUNTY OF ROCKLAND
DGS – PURCHASING DEPARTMENT
BLDG. A, 6TH FLOOR, 50 SANATORIUM ROAD
POMONA, NY 10970
TELEPHONE NO.: 845-364-3820
FAX NO.: 845-364-3809

VENDOR:Rockland 4 Seasons Car Wash

LINE NO.	DESCRIPTION	ITEM NUMBER	ESTIMATED YEARLY QTY.	UNIT	UNIT PRICE	EXTENDED PRICE
Zone 2						
2-1	Basic Exterior Car wash with sealer wax and towel dry, (Class 1-Cars)	92893000059	650	EACH	\$6.00	#NAME?
2-2	Basic Exterior Car wash with sealer wax and towel dry, (Class 2- Trucks)	92893000060	20	EACH	\$6.00	\$120.00
2-3	Basic Exterior Car wash with sealer wax and towel dry, (Class 2-Vans/SUV)	92893000061	40	EACH	\$6.00	\$240.00
2-4	Car wash with sealer wax (Class 1-Cars), machine vacuum vehicle, clean windows, wipe down dash, as per the specifications	92893000009	200	EACH	\$10.00	\$2,000.00
2-5	Car wash with sealer wax (Class 2- Trucks), machine vacuum truck windows and dash, vacuum vehicle, clean windows, wipe down dash, as per the specifications	92893000010	25	EACH	\$10.00	\$250.00
2-6	Car wash with sealer wax (Class 2-Vans/SUV), machine vacuum van/SUV windows and dash, vacuum vehicle, clean windows, wipe down dash, as per the specifications	92893000011	120	EACH	\$10.00	\$1,200.00
2-7	Car wash and detail (Class 1-Cars), vacuum car or wash down vinyl, wipe down interior, bug and tar remover as required, clean and detail wheels and tires, clean windows, hand wax, as per the specifications	92893000012	30	EACH	\$40.00	\$1,200.00

Car Wash and Vehicle Detailing

COUNTY OF ROCKLAND
DGS – PURCHASING DEPARTMENT
BLDG. A, 6TH FLOOR, 50 SANATORIUM ROAD
POMONA, NY 10970
TELEPHONE NO.: 845-364-3820
FAX NO.: 845-364-3809

VENDOR:Rockland 4 Seasons Car Wash

LINE NO.	DESCRIPTION	ITEM NUMBER	ESTIMATED YEARLY QTY.	UNIT	UNIT PRICE	EXTENDED PRICE
2-8	Car wash and detail (Class 2-Trucks) , vacuum truck or wash down vinyl, wipe down interior, bug and tar remover as required, clean and detail wheels and tires, clean windows, hand wax, as per the specifications	92893000013	5	EACH	\$60.00	\$300.00
2-9	Car wash and detail (Class 2-Vans/SUV) , vacuum van/SUV or wash down vinyl, wipe down interior, bug and tar remover as required, clean and detail wheels and tires, clean windows, hand wax, as per the specifications	92893000014	40	EACH	\$40.00	\$1,600.00
2-10	Carpet shampoo for vehicle (Class 1-Cars) , as per the specifications	92893000015	15	EACH	\$100.00	\$1,500.00
2-11	Carpet shampoo for vehicle (Class 2-Trucks) , as per the specifications	92893000016	5	EACH	\$120.00	\$600.00
2-12	Carpet shampoo for vehicle (Class 2-Vans/SUV) , as per the specifications	92893000017	20	EACH	\$120.00	\$2,400.00
	Total Lines 2-1-through- 2-12					\$15,310.00

COUNTY OF ROCKLAND - DGS-PURCHASING
BLDG. A., 6TH FLOOR, 50 SANATORIUM RD, POMONA, NY 10970
TELEPHONE: 845-364-3820 / TELEFAX: 845-364-3809

TITLE:
**CAR WASH AND VEHICLE DETAILING FOR
ZONE 2**

BID NUMBER:
RCO-RC-2026-004

PURCHASES BY OTHER

LOCAL GOVERNMENTS, SCHOOL DISTRICTS, AND NON PROFIT AGENCIES

As per the New York State General Municipal Law, all political subdivisions of New York State are allowed to make purchases through the resulting contract(s). As per Rockland County Procurement Policy, Non Profit Agencies approved to participate in New York State’s Contract Extension Program are authorized to make purchases through the resulting contract(s).

1. The County of Rockland shall make all contract award information available to other political subdivisions and non profit agencies through our website: www.rcpurchasing.com
2. Any other political subdivision or Rockland County non profit agency will issue purchase orders directly to vendors within the specified contract period referencing the County’s contract and shall be liable for any payments due on such purchase orders; and shall accept sole responsibility for any payment due.
3. All purchases shall be subject to audit and inspection by the other political subdivisions and Rockland County non profit agencies for which the purchase was made.
4. No officer, board or agency of a county, town, village, or school district shall make any purchase through the County when bids have been received for such purchase by such officer, board or agency, unless such purchase may be made upon the same terms, conditions and specifications at a lower price through the County.
5. All Bidders shall be on notice that as a condition of the award of a County contract, the successful bidder shall accept the award of a similar contract with any other political subdivision in New York State and Rockland County non profit agencies authorized to use New York State’s contracts, if called upon to do so. A listing of approved Rockland County non profit agencies is available on the Purchasing Division’s website at www.rcpurchasing.com. The County, however, will not be responsible for any debts incurred by the participants pursuant to this or any other agreement.
6. Necessary deviations from the County’s specifications in the award of a participant contract, whether such deviations relate to quantities, or delivery points shall be resolved between the successful bidder and the other political subdivisions and Rockland County non profit agencies.

COUNTY OF ROCKLAND - DGS-PURCHASING
BLDG. A., 6TH FLOOR, 50 SANATORIUM RD, POMONA, NY 10970
TELEPHONE: 845-364-3820 / TELEFAX: 845-364-3809

TITLE:
CAR WASH AND VEHICLE DETAILING FOR ZONE 2

BID NUMBER:
RCO-RC-2026-004

REQUEST FOR COMPETITIVE OFFERS – BEST VALUE AWARD PROCEDURES

All purchase contracts of the County of Rockland to be awarded by Best Value shall be awarded by a Request for Competitive Offers. For this purpose, the term "purchase contract" includes contracts for commodities, materials, supplies, equipment and service work, but excludes contracts necessary for the completion of a public works contract covered by the prevailing wage provisions of article 8 of the Labor Law, such as for building construction.

If Minority and Women-owned Business Enterprise ("MWBE"), Small Business or Non-Profit status requirements are of a concern to the County regarding procurement; or if the funding source (Federal or State) prefers the Best Value Award methodology; the Best Value award methodology may be used.

Where the basis for award is the best-value offer, the Purchasing Division and Department Head shall document, in the procurement record and in advance of initial receipt of offers, the determination of the evaluation criteria, which shall be objective and quantifiable, and the process to be used in the determination of best-value and the manner in which the evaluation process and selection shall be conducted. This shall include identifying the relative importance or weighting of price and non-price factors.

EVALUATION CRITERIA FOR THIS SOLICITATION

Criteria	Points
Cost	350
Experience and Qualifications	150
Facility, Quality, Adequacy & Reliability	200
Vendor Responsiveness & Administrative Capability	100
Flexibility & Contingency Support	100
Operational Capacity & Availability	100
Total available points	1000

- **Cost Proposal**
 - **Competitive and fair pricing consistent with the requirements of the bid.**
 - **Transparent pricing for services.**
 - Verification that pricing includes all required materials, chemicals, and environmental compliance costs.
 - **Completeness of bid table and cost structure for all required services.**
- **Experience and Qualifications**
 - **To include but not be limited to:**
 - **Demonstrated 3+ years of experience**
 - **Experience with fleet vehicles, especially government fleet vehicles**
 - **Past performance with similar contracts (e.g., municipal agencies).**
 - **Verification of regulatory compliance history**

COUNTY OF ROCKLAND - DGS-PURCHASING
 BLDG. A., 6TH FLOOR, 50 SANATORIUM RD, POMONA, NY 10970
 TELEPHONE: 845-364-3820 / TELEFAX: 845-364-3809

TITLE:
CAR WASH AND VEHICLE DETAILING FOR
ZONE 2

BID NUMBER:
RCO-RC-2026-004

- Including DEC, OSHA, and local environmental rules regarding wastewater capture and disposal.
 - **Capacity to service mixed vehicle types** (sedans, pickups, SUVs, vans, emergency vehicles).
- **Facility, Quality, Adequacy & Reliability**
 - **To include but not be limited to:**
 - **Age of equipment**
 - **Downtime history** or maintenance logs for wash equipment.
 - **Condition and layout of wash and detailing equipment**
 - **Safety and cleanliness standards**
 - **Reliability demonstrated through past performance**
 - **Water reclamation systems** and eco-friendly practices
 - **Ability to maintain service during equipment failure**, e.g., secondary line, backup site, or expedited repair plan.
- **Vendor Responsiveness & Administrative Capability**
 - **To include but not be limited to:**
 - **Demonstrated ability to manage separate authorization forms per department**
 - **Demonstrated ability to manage separate purchase orders per department**
 - **Demonstrated accuracy and reliability of monthly invoicing**
 - **Ability to produce usage reporting by department, vehicle, and date**
 - **Ability to restrict services by vehicle class or department authorization**
- **Flexibility & Contingency Support**
 - **To include but not be limited to:**
 - **Vendor's demonstrated ability to provide consistent service**
 - **Capacity to handle unexpected surges or priority needs**
 - **Reliability in fulfilling on-demand detailing requests**
 - **Proximity to County operations**, particularly for emergency vehicles or highway units.
 - **Procedures for priority/expedited turnaround** for snow operations, emergency services, and special cleanings.
- **Operational Capacity & Availability**
 - **To include but not be limited to:**
 - **Adequacy of operating hours to service the County fleet**
 - **Holiday closures and coverage gaps**
 - **Ability to handle County volume fluctuations (estimates may be higher or lower)**
 - **Throughput capability**
 - **Capacity during winter and salt-season peaks**, including throughput and extended hours as needed.
 - **Ability to handle after-hours or weekend needs** for departments such as Sheriff, Highway, and Public Works.

COUNTY OF ROCKLAND - DGS-PURCHASING
BLDG. A., 6TH FLOOR, 50 SANATORIUM RD, POMONA, NY 10970
TELEPHONE: 845-364-3820 / TELEFAX: 845-364-3809

TITLE:
CAR WASH AND VEHICLE DETAILING FOR
ZONE 2

BID NUMBER:
RCO-RC-2026-004

COST BENEFIT ANALYSIS REQUIRED

The decision to award a contract on the basis of best value must be based on objective and quantifiable analysis, such as a cost-benefit analysis, whenever possible. In evaluating and determining to accept a higher priced offer, the Purchasing Division and County Department shall use a cost-benefit analysis to show quantifiable value or savings from non-price factors that offset the price differential of the lower price offers.

AWARD

The submission of a Bid implies the Bidder's acceptance of the evaluation criteria and Bidder's acknowledgment that subjective judgments must be made by the evaluation committee. Award of any contract shall be made to the responsible Bidder, whose Bid is determined to provide the Best Value to the County.

Award(s) may be made to the highest scoring Bidder(s) resulting from the evaluation procedure described above.

The County reserves the right to: accept other than the lowest priced offer, waive any informality, or reject any or all bids, with or without advertising for new bids, if in the best interest of the County.

COUNTY OF ROCKLAND - DGS-PURCHASING
 BLDG. A., 6TH FLOOR, 50 SANATORIUM RD, POMONA, NY 10970
 TELEPHONE: 845-364-3820 / TELEFAX: 845-364-3809

TITLE:
CAR WASH AND VEHICLE DETAILING FOR
ZONE 2

BID NUMBER:
RCO-RC-2026-004

SPECIFICATIONS

1. SCOPE

- 1.1. The scope of this bid is to provide exterior car washes and detailing for County vehicles and equipment on an as needed basis for **only** Zone 2 which is identified on the map in Attachment 1.

2. GENERAL INFORMATION/REQUIREMENTS

- 2.1. **A basic exterior car wash consists of a car wash with sealer wax and towel dry**

2.2. DESCRIPTION OF VEHICLE CAR WASH WITH SEALER WAX

- 2.2.1. Prep and hot wash complete vehicle and sealer wax
- 2.2.2. Vacuum
- 2.2.3. Wipe down dash
- 2.2.4. Rinse vehicle
- 2.2.5. Wash undercarriage
- 2.2.6. Fan dry vehicle
- 2.2.7. Wipe and clean windows
- 2.3. In addition to the items listed in section 2.1, a car wash with detail will include:
- 2.3.1. Bug and tar removal where needed
- 2.3.2. Clean and detail wheels and tires
- 2.3.3. Wipe down interior
- 2.3.4. Hand wax
- 2.4. Rockland County departments using the car wash services in their bid will be responsible for coordinating, setting up separate billing accounts and issuing purchase orders for estimated usage.
- 2.5. The County of Rockland reserves the right to contract services from a non-contract provider when the bidder is unable to provide the required services.
- 2.6. The County of Rockland reserves the right to inspect the bidder's facility to determine adequacy of their facilities and services.
- 2.7. Vendors will be given an authorization form (Attachment 2) that must be signed by County of Rockland employees when using this bid.
- 2.8. There must be a separate authorization form and purchase order for each department.
- 2.9. The County of Rockland shall ensure all dump bodies and spreaders are free of debris before arriving at the car wash.
- 2.10. **This bid is for automotive detailing services.** The County ***will not*** pay for any extra services not specifically addressed. Personnel who request additional services not detailed in this bid **must** pay for them themselves.

COUNTY OF ROCKLAND - DGS-PURCHASING
BLDG. A., 6TH FLOOR, 50 SANATORIUM RD, POMONA, NY 10970
TELEPHONE: 845-364-3820 / TELEFAX: 845-364-3809

TITLE: CAR WASH AND VEHICLE
DETAILING FOR ZONE 2

RFCO #: RCO-RC-2026-004

3. FULL- SERVICE VEHICLE WASHING OPERATIONAL HOURS

- 3.1. Monday – Friday _____ AM to _____ PM
- 3.2. Saturday _____ AM to _____ PM
- 3.3. Sunday _____ AM to _____ PM
- 3.4. Holidays _____ AM to _____ PM
- 3.5. List holidays that facility will not be open:

4. PAYMENT

- 4.1. The vendor shall receive a purchase order from each department using the bid.
- 4.2. In order to receive payment, the vendor shall submit a monthly invoice indicating the department purchase order number along with the authorization form attached. The invoice and back up authorization form must be submitted to the commissioner of Finance, 50 Sanatorium Road, Pomona, NY 10970.

5. PRICING

- 5.1. The pricing will be structured by class as described in the TRAA Vehicle Identification Guide (Attachment 3).

6. QUANTITIES

- 6.1. All quantities on the proposal pages are estimates and may be more or less during the term of the bid. The estimates are based on annual quantities for the County of Rockland and do not include the usage from other additional authorized users.

7. INCREASES

- 7.1. In the second and third year of this agreement, at the County of Rockland’s option, the Contractor may receive a Unit Daily Cost increase not to exceed the prevailing CPI. The decision of the County of Rockland is Final and Binding. At the option of the County of Rockland, this contract(s) may be extended for **two** additional one-year terms with the prevailing CPI increase.
- 7.2. CPI-U means the Consumer Price Index for U.S. City Average-Consumer Price Index for All Urban Consumers as published by the Bureau of Labor Statistics of the United States Department of Labor or a successor or substitute index, appropriately adjusted. The Final and Binding decision to extend or not extend this agreement shall rest with the County of Rockland.
- 7.3. Vendors shall submit a letter to the Director of Purchasing addressing **any unscheduled price increases** from the manufacturers. This letter must also include, on the manufacturer’s letterhead, all information to support any unscheduled increase. Any increase authorized is at the sole discretion of the Director of Purchasing and shall be made in writing.

COUNTY OF ROCKLAND - DGS-PURCHASING
BLDG. A., 6TH FLOOR, 50 SANATORIUM RD, POMONA, NY 10970
TELEPHONE: 845-364-3820 / TELEFAX: 845-364-3809

**TITLE: CAR WASH AND VEHICLE
DETAILING FOR ZONE 2**

RFCO #: RCO-RC-2026-004

8. AWARD

- 8.1. Award will be generated from best value and will be awarded as a whole. A secondary award may be made to have additional car wash and detailing services available to service County vehicles.
- 8.2. **Travel time and distance will be a consideration in the overall evaluation of this bid.**
 - 8.2.1. Attachment -1 will be utilized along with time and mileage calculations to make awards

COUNTY OF ROCKLAND - DGS-PURCHASING
 BLDG. A., 6TH FLOOR, 50 SANATORIUM RD, POMONA, NY 10970
 TELEPHONE: 845-364-3820 / TELEFAX: 845-364-3809

**TITLE: CAR WASH AND VEHICLE
 DETAILING FOR ZONE 2**

RFCO #: RCO-RC-2026-004

MILEAGE TIME AND TOLLS

MILEAGE

Est. Amt. of Trips	x	Miles from location	x	2 x .50/Mile	=	Mileage Cost
1.	100	x	Miles from Pomona	x	2 x .50/Mile	= _____
2.	50	x	Miles from New City	x	2 x .50/Mile	= _____
3.	50	x	Miles from Orangeburg	x	2 x .50/Mile	= _____
4.	50	x	Miles from Chestnut Ridge	x	2 x .50/Mile	= _____
5.	50	x	Miles from Montebello/Suffern	x	2 x .50/Mile	= _____
Total Mileage Costs						_____

TIME

Est. Amt. of Trips	x	Time from location	x	2 x	Mechanics Wage/Hour	=	Time Cost
1.	100	x	Time from Pomona	x	2 x \$30/hour	=	_____
2.	50	x	Time from New City	x	2 x \$30/hour	=	_____
3.	50	x	Time from Orangeburg	x	2 x \$30/hour	=	_____
4.	50	x	Time from Chestnut Ridge	x	2 x \$30/hour	=	_____
5.	50	x	Time from Montebello/Suffern	x	2 x \$30/hour	=	_____
Total Time Costs						_____	

TOLL

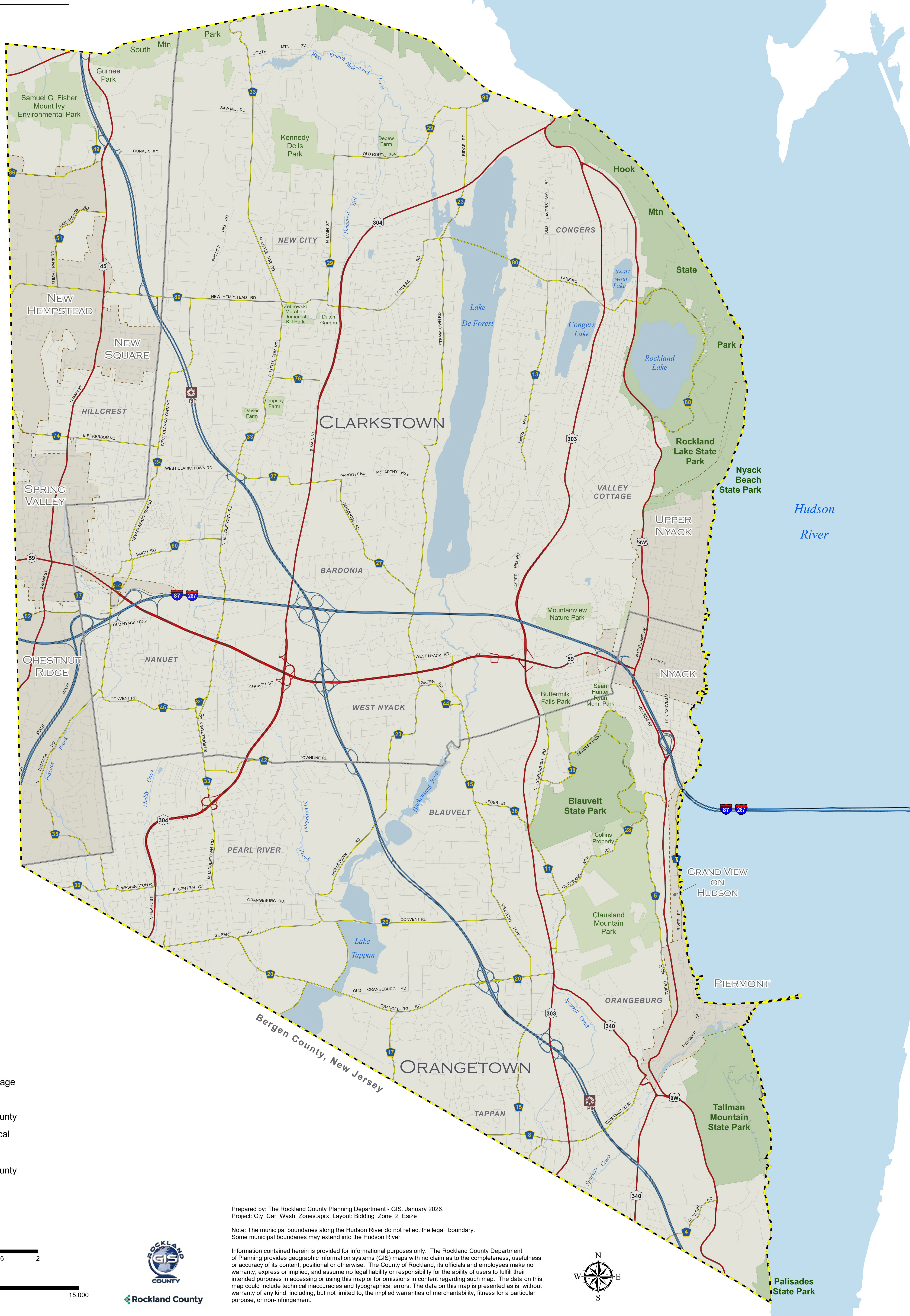
Est. Amt. of Trips	x	Toll	x	2	=	Toll Cost
1.	200	x	\$ _____	x	2	= _____

TOTAL MILEAGE, TIME & TOLL COSTS

ROCKLAND COUNTY

NEW YORK

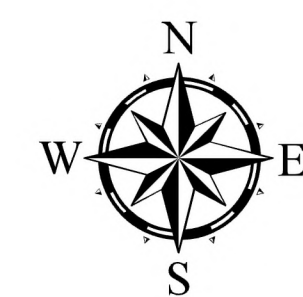
Bidding Zone 2



Prepared by: The Rockland County Planning Department - GIS, January 2026.
 Project: Cty_Car_Wash_Zones.aprx, Layout: Bidding_Zone_2_Esize

Note: The municipal boundaries along the Hudson River do not reflect the legal boundary. Some municipal boundaries may extend into the Hudson River.

Information contained herein is provided for informational purposes only. The Rockland County Department of Planning provides geographic information systems (GIS) maps with no claim as to the completeness, usefulness, or accuracy of its content, positional or otherwise. The County of Rockland, its officials and employees make no warranty, express or implied, and assume no legal liability or responsibility for the ability of users to fulfill their intended purposes in accessing or using this map or for omissions in content regarding such map. The data on this map could include technical inaccuracies and typographical errors. The data on this map is presented as is, without warranty of any kind, including, but not limited to, the implied warranties of merchantability, fitness for a particular purpose, or non-infringement.



ATTACHMENT 3 TRAA VEHICLE IDENTIFICATION GUIDE[®]

CLASS 1 • LIGHT-DUTY • (6,000 lbs. or less GVW - 4 tires)*



CLASS 2 • LIGHT-DUTY • (6,001 - 10,000 lbs. GVW - 4 tires)*



Classes 1 and 2 include passenger vehicles, light trucks, minivans, full size pickups, sport utility vehicles and full size vans.

CLASS 3 • MEDIUM-DUTY • (10,001 - 14,000 lbs. GVW - 6 tires or more)*



CLASS 4 • MEDIUM-DUTY • (14,001 - 16,000 lbs. GVW - 6 tires or more)*



CLASS 5 • MEDIUM-DUTY • (16,001 - 19,500 lbs. GVW - 6 tires or more)*



CLASS 6 • MEDIUM-DUTY • (19,501 - 26,000 lbs. GVW - 6 tires or more)*



Classes 3 through 6 include a wide range of mid-size vehicles, delivery trucks, utility vehicles, motorhomes, parcel trucks, ambulances, small dump trucks, landscape trucks, flatbed and stake trucks, refrigerated and box trucks, small and medium school and transit busses.

CLASS 7 • HEAVY-DUTY • (26,001 - 33,000 lbs. GVW - 6 tires or more)*



CLASS 8 • HEAVY-DUTY • (33,001 lbs. and over GVW - 10 tires or more)*



Classes 7 and 8 include a wide range of heavy vehicles, large delivery trucks, motor coaches, refuse trucks, cement mixers, all tractor trailer combinations including double trailers.

Information Needed To Correctly Dispatch Towing and Recovery Units:

- Year, Make and Model of Vehicle to be Towed or Recovered
- DOT Classification (Class 1 – 8 based on GVW)
- Location of Vehicle
- Type of Tow (impound, accident, recovery motorist assist, etc.)
- Additional Vehicle Information
 - 2 wheel drive, 4 wheel drive, all wheel drive
 - damage to vehicle, tire condition
 - vehicle loaded or empty
 - cargo contents
 - does the vehicle have a trailer
 - are the keys with the vehicle

Note: Any vehicle may carry hazardous materials. Advise if placarded.

*** Note:** The Gross Vehicle Weight Rating (GVWR) of the vehicle to be towed or recovered can be found on the identification label on the vehicle's driver's side doorframe. The number of pounds listed on the label can then be compared with the DOT Classification Vehicle Type Chart for the correct DOT class.

Law enforcement communications with towing and recovery operators describing an incident and the vehicles involved can insure quick and efficient clearing of these scenes and less disruption to traffic flow. In an effort to standardize communications, the towing industry is adopting the federal vehicle class standards as outlined herein.

VIN CODES

The year of the vehicle is critical information for towing operators in order for them to reference correct towing procedures. The diagrams on the front are examples of classifications. The following information about vehicle identification numbers affixed to the chassis will help determine the vehicle's year. As noted, the vehicle's year, identified by a letter or number in the VIN sequence, is the eighth character from the right.

1P8ZA1279SZ215470

EXAMPLE 1995 VIN NUMBER: _____



1980.....A	1987.....H	1994.....R	2001.....1	2008.....8
1981.....B	1988.....J	1995.....S	2002.....2	2009.....9
1982.....C	1989.....K	1996.....T	2003.....3	2010.....A
1983.....D	1990.....L	1997.....V	2004.....4	2011.....B
1984.....E	1991.....M	1998.....W	2005.....5	2012.....C
1985.....F	1992.....N	1999.....X	2006.....6	
1986.....G	1993.....P	2000.....Y	2007.....7	

TOW TRUCK/CAR CARRIER CLASSIFICATION

LIGHT-DUTY

TOW TRUCK



CAR CARRIER



MEDIUM-DUTY

TOW TRUCK



CAR CARRIER



HEAVY-DUTY



LOW BOY TRAILER



Illustrations: © T.T. Publications and Vehicle Identification Guide: © TTRA