

COUNTY OF ROCKLAND
Department of General Services
Purchasing Division



CONTRACT AWARD

Title: AUTOMOTIVE REPLACEMENT PARTS for MEDIUM and HEAVY-DUTY TRUCKS

Contract Period: July 14, 2025 through July 13, 2026 w/ 4 -1 Year Options

Original Date of Issue: July 21, 2025

Date of Revision:

BID No: RCO-RC-EPC-2025-004

EPC Contract No: 0000379, 0000380, 0000384, 0000385, 0000387 and 0000367

Rockland Catalog: Automotive Parts

Authorized Users: United States Agencies, Other States & Political Subdivisions Therein,
Local Governments, School Districts & Non-Profit Agencies

Address Inquiries To:

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Description

Automotive Parts - Percent Off Manufacturers List Price

Contract #	Vendor Number	Contractor & Address	Telephone No.
0000379	00003612	Autopro Parts 510 Airport Executive Park Nanuet, NY 10954 Attn: Robert Mayer	(845) 352-0600

		Rmayer@autoprollc.com	
0000380	00071333	Elliot Autosupply 95 New Clarkstown Road St. Nanuet, NY 10954 Attn: Dana Carney d.carney@fmpco.com	(720) 251-1776 Fax: (651) 405-3599
0000384	00071336	Gabrielli Truck Sales 15 Neelytown Rd. Montgomery, NY 12549 Attn: Joseph DeNigris jdenigris@gabriellitruck.com	(866) 237-4705 Fax: (845) 457-7042
0000385	00071335	Neopart Transit 5 Dutch Ct. Reading, PA 19608 Attn: mhensler@neopart.com	(888) 332-2606 Ext. 155 Fax: (610) 518-7551
0000387	00002812	Terminal Supply Company 1800 Thunderbird Troy, MI 48084 Attn: chelsea.ruthenberg@Go2tsc.com	(800) 989-9632
0000367	00000629	Vermont New York Battery Company Inc. DBA Interstate Batteries of NY & New England 55 Hatfield Lane Goshen, NY 10924 Attn: Thomas Dembek Tom@nynebattery.com	(845) 294-7001

COUNTY OF ROCKLAND DGS – PURCHASING DEPARTMENT BLDG. A, 6TH FLOOR, 50 SANATORIUM ROAD POMONA, NY 10970 TELEPHONE NO.: 845-364-3820 FAX NO.: 845-364-3809					
LINE NO.	DESCRIPTION	ITEM NUMBER	% DISCOUNT	REGION	VENDOR
SECTION- 1 AIR CONDITIONING PARTS					
1	MEI	05504000001			NO AWARD
SECTION -2 - BATTERIES					
2-1	Interstate	06012000003	10%	4	Interstate Batteries
2-2	Exide	06012000004			NO AWARD
SECTION -3 - BEARINGS					
3-1	BCA	06095000001	75%	Statewide - 1 through 9	Elliot Auto Supply Co. Inc.
3-2	National	06095000003	75%	Statewide - 1 through 9	Elliot Auto Supply Co. Inc.
3-3	Timkin	06095000004	70%	Statewide - 1 through 9	Neopart Transit
SECTION-4 BELTS AND HOSES					
4-1	Gates Rubber Company	06065000001	75%	Statewide - 1 through 9	Elliot Auto Supply Co. Inc.
4-2	Goodyear	06065000004	50%	4	AutoPro Auto Parts
SECTION-5 BRAKES & BRAKE PARTS					
5-1	Abex	06021000001			NO AWARD
5-2	Bendix	06021000002	75%	Statewide - 1 through 9	Elliot Auto Supply Co. Inc.
5-3	Delco	06021000004	75%	Statewide - 1 through 9	Elliot Auto Supply Co. Inc.
5-4	Gunite	06021000005			NO AWARD
5-5	Rockwell	06021000008			NO AWARD
5-6	Wagner	06021000009	75%	Statewide - 1 through 9	Elliot Auto Supply Co. Inc.
SECTION-6 BRASS FITTINGS					
Including, but not limited to tube fittings, shut off cocks, drain cocks, steel brake lines					
6-1	Coronet	06074000034			NO AWARD
6-2	Dorman	06074000035	75%	Statewide - 1 through 9	Elliot Auto Supply Co. Inc.
6-3	Gates	06074000037	75%	Statewide - 1 through 9	Elliot Auto Supply Co. Inc.

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LINE NO.	DESCRIPTION	ITEM NUMBER	% DISCOUNT	REGION	VENDOR
SECTION-7 CHASSIS PARTS Including, but not limited to ball joints, springs, tie rods.					
7-1	Moog	06074000039	75%	Statewide – 1 through 9	Elliot Auto Supply Co. Inc.
7-2	TRW	06074000041	50%	4	AutoPro Auto Parts
SECTION -8 - CLAMPS					
8-1	Ideal	06033000001	75%	Statewide – 1 through 9	Elliot Auto Supply Co. Inc.
8-2	Breeze	06033000002	45%	9	Terminal Supply Co.
8-3	Velvac	06033000003	75%	Statewide - 1 through 9	Elliot Auto Supply Co. Inc.
SECTION-9 CLUTCH ASSEMBLIES					
9-1	Rhino-Pak	36094000007			NO AWARD
9-2	Spicer	06094000009	75%	Statewide - 1 through 9	Elliot Auto Supply Co. Inc.
GROUP 10 - CLUTCH ASSEMBLIES - REBUILT					
10-1	Spicer/Dana	06094000017	75%	Statewide - 1 through 9	Elliot Auto Supply Co. Inc.
SECTION 11 - COOLING SYSTEMS Water Pumps, New U-Joints, etc.					
11-1	Borg-Warner	06035000002			NO AWARD
11-2	Precision	06035000003			NO AWARD
11-3	TRW	06035000004			NO AWARD
11-4	Rockwell	06035000005	70%	Statewide - 1 through 9	Neopart Transit
11-5	Gates	06035000006	75%	Statewide - 1 through 9	Elliot Auto Supply Co. Inc.
SECTION 12 - ELECTRICAL COMPONENTS Ignition, cables, switches, wiring, etc.					
12-1	Cole-Hersee	06074000044	75%	Statewide - 1 through 9	Elliot Auto Supply Co. Inc.

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LINE NO.	DESCRIPTION	ITEM NUMBER	% DISCOUNT	REGION	VENDOR
12-2	Delco	06074000045	75%	Statewide - 1 through 9	Elliot Auto Supply Co. Inc.
12-3	Velvac	06074000046	69%	9	Terminal Supply Company
12-4	Motorcraft	06074000047	69%	9	Terminal Supply Company
12-5	Standard	06074000050	75%	Statewide - 1 through 9	Elliot Auto Supply Co. Inc.
SECTION 13 - ENGINE COMPONENTS					
13-1	TRW	06074000052			NO AWARD
13-2	Seald Power	06074000053			NO AWARD
SECTION 14 - EXHAUST COMPONENTS					
14-1	AP Parts Corp.	06041000001	50%	4	AutoPro Auto Parts
14-2	Walker	06041000004	75%	Statewide - 1 through 9	Elliot Auto Supply Co. Inc.
SECTION -15 – FILTERS Air, Gas, Oil					
15-1	AC	06042000001	75%	Statewide - 1 through 9	Elliot Auto Supply Co. Inc.
15-2	Baldwin	06042000002	35%	4	AutoPro Auto Parts
15-3	Fram	06042000003			NO AWARD
15-4	Hastings	06042000004			NO AWARD
15-5	Purolator	06042000005			NO AWARD
15-6	Wix	06042000007	75%	Statewide - 1 through 9	Elliot Auto Supply Co. Inc.
15-7	Fleetguard	06042000008	42%	1 through 6	Gabrielli Truck Sales
SECTION 16 - FUEL SYSTEM					
16-1	AC	06054000001	75%	Statewide - 1 through 9	Elliot Auto Supply Co. Inc.
16-2	Borg-Warner	06054000001			NO AWARD
16-3	Standard	06054000002	75%	Statewide - 1 through 9	Elliot Auto Supply Co. Inc.
16-4	Delphi	06054000002	75%	Statewide - 1 through 9	Elliot Auto Supply Co. Inc.
SECTION 17 - GASKETS O - RINGS					
17-1	Fel-Pro	06054000002	75%	Statewide - 1 through 9	Elliot Auto Supply Co. Inc.

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LINE NO.	DESCRIPTION	ITEM NUMBER	% DISCOUNT	REGION	VENDOR
SECTION 18 - HEATING PARTS					
18-1	Four Seasons	05538000001	75%	Statewide - 1 through 9	Elliot Auto Supply Co. Inc.
18-2	Euclid Air	05538000002			NO AWARD
18-3	MEI	05538000003			NO AWARD
Section -19- HIGH PRESSURE HYDRAULIC HOSES					
19-1	Gates Rubber Co.	04604000001	75%	Statewide - 1 through 9	Elliot Auto Supply Co. Inc.
19-2	Dayco	04604000004	35%	Statewide - 1 through 9	Neopart Transit
SECTION -20 -MIRRORS, LAMPS, SIGNAL FLASHERS, BULBS					
20-1	Signal Stat	06074000059	65%	9	Terminal Supply Company
20-2	Grote	06074000060	75%	Statewide - 1 through 9	Elliot Auto Supply Co. Inc.
20-3	Truck Lite	06074000061	75%	Statewide - 1 through 9	Elliot Auto Supply Co. Inc.
20-4	Wagner	05564000004	65%	9	Terminal Supply Company
SECTION -21 -NEW & REBUILT COMPONENTS					
21-1	Bosch	06074000059	75%	Statewide - 1 through 9	Elliot Auto Supply Co. Inc.
21-2	Delco	06074000060	75%	Statewide - 1 through 9	Elliot Auto Supply Co. Inc.
21-3	A-1 Cardone	06074000061	75%	Statewide - 1 through 9	Elliot Auto Supply Co. Inc.
SECTION 22 - SEALS					
22-1	Chicago Rawhide	06079000001			NO AWARD
22-2	National	06079000002	75%	Statewide - 1 through 9	Elliot Auto Supply Co. Inc.
22-3	Stemco	06079000003	40%	Statewide - 1 through 9	Neopart Transit
22-4	National	06079000004	75%	Statewide - 1 through 9	Elliot Auto Supply Co. Inc.
SECTION 23 SEALERS, SILICONES & ADHESIVES					
23-1	Permatex	06074000064	75%	Statewide - 1 through 9	Elliot Auto Supply Co. Inc.
23-2	3M	06074000065	75%	Statewide - 1 through 9	Elliot Auto Supply Co. Inc.

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LINE NO.	DESCRIPTION	ITEM NUMBER	% DISCOUNT	REGION	VENDOR
23-3	Loc-Tite	06074000066	45%	9	Terminal Supply Company
SECTION -24- SHOCK ABSORBERS					
24-1	Gabriel	06083000001			NO AWARD
24-2	Monroe	06083000002	75%	Statewide - 1 through 9	Elliot Auto Supply Co. Inc.
24-3	Dayton	06083000003			NO AWARD
SECTION -25 SPARK PLUGS					
25-1	AC	06083000004	75%	Statewide - 1 through 9	Elliot Auto Supply Co. Inc.
25-2	Autolite	06083000005			NO AWARD
25-3	Champion	06083000006	75%	Statewide - 1 through 9	Elliot Auto Supply Co. Inc.
25-4	NGK	06083000007	75%	Statewide - 1 through 9	Elliot Auto Supply Co. Inc.
25-5	Motorcraft	06083000008	75%	Statewide - 1 through 9	Elliot Auto Supply Co. Inc.
SECTION -26 STARTERS & GENERATORS					
26-1	Delco	06063000001	75%	Statewide - 1 through 9	Elliot Auto Supply Co. Inc.
26-2	Motorcraft	06063000004	75%	Statewide - 1 through 9	Elliot Auto Supply Co. Inc.
SECTION -27 STARTERS & GENERATORS REBUILT					
27-1	Delco	06036000001	75%	Statewide - 1 through 9	Elliot Auto Supply Co. Inc.
27-2	Motorcraft	06036000003	75%	Statewide - 1 through 9	Elliot Auto Supply Co. Inc.
27-3	Delco	06036000004	75%	Statewide - 1 through 9	Elliot Auto Supply Co. Inc.
SECTION-28- THERMOSTATS, GAS, RADIATOR CAPS, WASHER PUMPS					
28-1	Anco	06035000007	75%	Statewide - 1 through 9	Elliot Auto Supply Co. Inc.
28-2	Delco	06035000008	75%	Statewide - 1 through 9	Elliot Auto Supply Co. Inc.
28-3	Gates	06035000009	75%	Statewide - 1 through 9	Elliot Auto Supply Co. Inc.
28-4	Stant (IS NOW MOTORAD)	06035000010	75%	Statewide - 1 through 9	Elliot Auto Supply Co. Inc.

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28-5	Trico	06035000011	75%	Statewide - 1 through 9	Elliot Auto Supply Co. Inc.
SECTION 29- UNIVERSALS, JOINTS, COMPONENTS					
29-1	Borg-Warner	06074000068			NO AWARD
29-2	Precision	06074000069	40%	4	AutoPro Auto Parts
29-3	Rockwell	06074000070	70%	Statewide - 1 through 9	Neopart Transit
SECTION -30- WHEELS, WHEEL WEIGHTS					
30-1	Perfect Equipment	07503000003	75%	Statewide - 1 through 9	Elliot Auto Supply Co. Inc.
30-2	Camel	07503000005			NO AWARD
SECTION-31 - WINDSHIELD WIPERS, PARTS					
31-1	Anco	06097000001	75%	Statewide - 1 through 9	Elliot Auto Supply Co. Inc.
31-2	Trico	06097000002	75%	Statewide - 1 through 9	Elliot Auto Supply Co. Inc.
SECTION -32- AUTOMOTIVE FASTENERS AND OTHER INDUSTRIAL FASTENERS					
32-1	Dorman	06074000074	75%	Statewide - 1 through 9	Elliot Auto Supply Co. Inc.
32-2	Lake Erie	06074000075			NO AWARD
32-3	Fasco	06074000076			NO AWARD
32-4	Nucord Fastener	06074000077			NO AWARD
SECTION -33- SNOW PLOW REPAIR PARTS					
33-1	Viking/Cives	76561000001			NO AWARD
33-2	Meyers	76561000002			NO AWARD
33-3	Frink	76561000004			NO AWARD
33-4	Western	76561000005			NO AWARD

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SECTION-34- PARTS AND REFRIGERANTS FOR AIR CONDITIONERS					
34-1	Acdelco	05504000001	75%	Statewide - 1 through 9	Elliot Auto Supply Co. Inc.
34-2	Motorcraft	05504000002	75%	Statewide - 1 through 9	Elliot Auto Supply Co. Inc.
34-3	Global Parts Distributors	05504000003	75%	Statewide - 1 through 9	Elliot Auto Supply Co. Inc.

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**TITLE: Automotive Replacement Parts Light,
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EMPIRE STATE COOPERATIVE PROCUREMENT ALLIANCE

The Counties of Chemung, Orange, Rockland, and Ulster (“Organizing Local Governments”), all being municipal corporations in the State of New York, have organized the Empire State Cooperative Procurement Alliance (“Alliance”) to serve all public participating entities (as discussed below) through the creation of a procurement cooperative to issue cooperative bids, operate and maintain an e-sourcing, contract management and marketplace e-procurement system, and enable Alliance members to be in compliance with New York State bidding requirements, in identifying suppliers of commodities, good and services, and to realize the potential economies, including administrative cost savings.

The Organizing Local Governments of the Alliance have acted in accordance with section 119-o of the New York State General Municipal Law to cooperatively create the Alliance to fulfill their respective public and governmental purposes, needs, objectives and programs, and have additionally determined that public participating entities as described below shall be permitted to join the Alliance.

The purpose of this Request for Competitive Offers is to establish contracts with qualified bidder(s)/offeror(s) to provide competitive pricing for Automotive Replacement Parts for Light, Medium and Heavy-Duty Vehicles to all public participating entities (as discussed below). The County of Rockland (“County”) is requesting offers for Automotive Replacement Parts in furtherance of the Alliance. This solicitation intends to replace expiring contracts awarded by the State of New York. The Request for Competitive Offers will be used to create a new contract for the County and all Alliance Members (as defined below). Any contract resulting from this solicitation will be a permissive cooperative contract (“Contract”) that may be used by public participating entities as described below.

This Request for Competitive Offer is designed to provide interested persons/organizations with sufficient information to submit bids/offers meeting the requirements. It is not intended to be comprehensive. Bidders/offers are responsible for determining all factors necessary to submit a comprehensive offer. Bidders/offers are encouraged to expand upon the specifications to add service and value consistent with Alliance’s requirements.

Public Participating Entities

New York State political subdivisions and others authorized by New York State law may participate in the resulting Contract from this solicitation. These include, but are not limited to, local governments, public authorities, public school and fire districts, public and nonprofit libraries, and certain other nonpublic/nonprofit organizations through the Empire Procure Connect Marketplace administered by the Alliance. There are currently 57 counties (outside NYC), 62 cities, 933 towns, 531 villages 690 school districts, 37 boards of cooperative educational services, 36 community colleges, 411 library districts, and 1803 fire companies/departments located in New York State that can make purchases through contracts awarded by the County on behalf of the Empire State Cooperative Procurement Alliance and made available through its online marketplace - ***Empire Procure Connect Marketplace (“EPC Marketplace”)***. Visit www.empireprocureconnect.info for more information.

Empire Procure Connect and the EPC Marketplace have been developed in partnership with Periscope (as defined below) to streamline the selling process for public participating entities in New York. It is both a technology system and a cooperative purchasing program. Suppliers can establish their marketplace presence in the EPC Marketplace

Any alterations to this document made by the Offeror may be grounds for rejection of the proposal, cancellation of any subsequent award, or any legal remedies available to the County of Rockland.

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by utilizing Empire Procure Connect for this solicitation. In partnership with the Alliance, Periscope can develop additional marketing campaigns to promote the product and services awarded under this solicitation in the EPC Marketplace.

To be eligible for the award, the bidder/offeror agrees, by submission of an offer, to fully cooperate with the Alliance and Periscope (and any authorized agent) to integrate the bidder's/offeror's presence in the EPC Marketplace.

EMPIRE STATE COOPERATIVE PROCUREMENT ALLIANCE'S TERMS AND CONDITIONS

These terms and conditions are incorporated into the awarding County's contractual terms and conditions and apply to the awarding contract. All references below to "Contractor" shall mean the bidder/offeror awarded the Contract.

1. Empire State Cooperative Procurement Alliance

- a. Alliance is a county cooperative purchasing program in the State of New York facilitated by the Empire State Cooperative Procurement Alliance, which is comprised of Chemung, Orange, Rockland, and Ulster counties. The Contract is a permissive cooperative contract that may be used by other Public Participating Entities as described below.

2. Public Participating Entities

- a. New York State political subdivisions and others authorized by New York State law may participate in the Contract. These include, but are not limited to, local governments, public authorities, boards of cooperative educational services (BOCES), public school and fire districts, public and nonprofit libraries, and certain other nonpublic/nonprofit organizations through the Empire Procure Connect Marketplace administered by the Alliance.
- b. "Alliance Member" means a public participating entity conducting purchases pursuant to a cooperative contract established by the Alliance. The County is also an Alliance Member and may be included in references to same herein.

3. Quarterly Sales Reporting

As of the effective date of the Contract awarded from this solicitation, the Contractor shall be required to submit a quarterly report documenting all Sales made under the Contract ("Quarterly Sales Report"). "Sales" shall mean total invoices for Net Purchases. "Net Purchases" means the total gross purchases, less any credits, taxes, regulatory fees, and separately stated shipping charges not included in unit prices, procured by Alliance Participant, regardless of whether the EPC Marketplace is used as part of the purchase process. The Quarterly Sales Report shall be submitted directly to Periscope using the Reconciler portal (Periscope's reporting tool to which a link shall be provided to Contractor), or otherwise as reasonably directed by Periscope and/or the County, no later than thirty (30) calendar days after the end of each calendar quarter. The calendar quarters will end September 30th, December 31st, March 31st, and June 30th each year. The Quarterly Sales Report will include periods less than a full calendar quarter if the Contract does not start on the first day of a quarter or end on the last day of the quarter. Contractor shall submit one

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Quarterly Sales Report for each contract for each reporting period. The Quarterly Sales Report must contain the following information:

- a. Complete and accurate details of all sales, credits, returns, refunds, and the like for the reporting quarter.
- b. Purchasing Alliance Member and type.
- c. Product/service description, unit price, quantity and total sale amount.
- d. Invoice number and date.
- e. Total Supplier Convenience Fee (as defined below), which is the amount due for the reporting quarter. This fee is calculated by multiplying the quarterly Sales by 1.75%.
- f. For all Sales made under or utilizing the pricing or other terms of the Contract that have been invoiced, the Contractor shall remit a fee in the amount of one and one-three quarter percent (1.75%) of all such Sales ("Supplier Convenience Fee") to Periscope; and
- g. Such other information as the County and/or Periscope may reasonably request.

If no sales were made during the reporting quarter, then a Quarterly Sales Report shall still be submitted showing zero sales and zero Supplier Convenience Fee due.

The Contractor is responsible for initiating and submitting the Quarterly Sales Report without prompting or notification from Periscope or the County. Periscope and the County assume no responsibility for Contractor's failure to meet its sales reporting and fee remittance obligations. The County reserves the right to contact the Contractor at any time to request that the Contractor attests to the amounts reported to have been paid to them by an Alliance Member.

The County and Periscope shall have a perpetual, irrevocable, non-exclusive, royalty-free, transferable right to display, modify, copy, and otherwise use reports, data, and information provided.

4. Remittance of the Supplier Convenience Fee

- a. Every quarter, and at the same time as the submission of the Quarterly Sales Report as provided above, the Contractor shall remit the Supplier Convenience Fee via automated clearing house (ACH) transaction directly to Periscope using the Reconciler portal, or as otherwise reasonably directed by Periscope or the County, no later than thirty (30) days after the end of each calendar quarter. The calendar quarters will end September 30th, December 31st, March 31st, and June 30th each year. Periscope's or the County's receipt or acceptance of any Quarterly Sales Report and/or Supplier Convenience Fee furnished pursuant to the Contract shall not preclude Periscope or the County from challenging the validity thereof at any time. Failure to submit the Quarterly Sales Report and/or Supplier Convenience Fee in a timely and accurate manner may result in the Contractor's goods and/or services being made ineligible for purchase through the EPC Marketplace. Continued non-

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compliance by the Contractor may result in the Contractor being found in default of the Contract. Assistance with Supplier Convenience Fee remittance is available from Periscope Customer Service by email or telephone and contact information shall be provided during the Contractor's onboarding.

5. Retention and Inspection of Records and Audit

a. The Contractor shall keep records of all sales made to an Alliance Member in sufficient detail to enable the County to determine the Supplier Convenience Fee payable by the Contractor. **The County and/or Periscope** may examine and audit, at its own expense, the Contractor's sales records and Quarterly Sales Reports for completeness and accuracy. If such examination reveals underpayment of the Supplier Convenience Fee, the Contractor shall immediately pay Periscope the deficiency amount. If the examination reveals an underpayment of 5% or more, then the Contractor shall reimburse the **County and/or Periscope** for the cost of the audit.

6. Empire State Procurement Alliance Cooperative Program Marketing, Training, and Performance Review

- a. Contractor agrees to work cooperatively with County and Periscope personnel. The Contractor agrees to present plans to the County for the education of the Contractor's contract administrator(s) and sales/marketing workforce regarding the Contract, including the competitive nature of the Alliance's procurements, the Contract, and the way qualifying entities can participate in the Contract.
- b. Contractor agrees to notify the County and Periscope of any contractual most-favored-customer provisions in third-party contracts or agreements that may affect the promotion of the Contract or whose terms provide for adjustments to future rates or pricing based on rates, pricing in, or orders from the Contract. Upon request of the County or Periscope, the Contractor shall provide a copy of any such provisions.

7. Contractor's Compliance and Termination of Access

- a. The Contractor hereby acknowledges and agrees that the Alliance reserves the right to remove, suspend, or bar Contractor from using the EPC Marketplace if, in the Alliance's sole discretion, the Contractor fails to strictly adhere to: (i) The Alliance's rules, regulations, and policies, as may be updated from time to time, (ii) the laws and regulations of the using Alliance Member, and (iii) the laws and regulations of the State of New York. Failure to adhere includes violations of terms of use/service, code of conduct breaches, or any actions that contravene applicable local, county, or state laws.
- b. The Alliance may take immediate action to remove, suspend, or bar Contractor if the Alliance determines that the Contractor's continued use of the Alliance poses a risk to other users, the integrity of the Alliance and/or the EPC Marketplace, or violates any applicable laws or regulations.
- c. The duration and terms of removal, suspension, or barring shall be determined by the Alliance based on the severity and frequency of the violation(s). The Alliance reserves the right to permanently bar a Contractor for repeated or severe violations.

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- d. The Contractor agrees that the Alliance's determination in these matters is final and binding.

Empire Procure Connect

1. Empire Procure Connect General Terms and Conditions

- a. The Alliance entered into a multi-year agreement with Periscope Holdings, Inc. ("Periscope"), whereby Periscope will provide electronic marketplace hosting and management services to enable an Alliance Member to access a central online website to view and/or shop the goods and services available from existing Alliance cooperative contracts. The central online website is referred to as "Empire Procure Connect."
- b. The Contractor will have visibility in Empire Procure Connect with a marketplace presence that contains the Contractor's Contract and contact information. Marketplace presence implementation is also available to the Contractor at no additional cost to provide customers with information about the Contractor's products and services in a shoppable format. At a minimum, the Contractor is required to participate in Empire Procure Connect by creating a marketplace presence in the EPC Marketplace. The Contractor can implement a catalog in the marketplace as described below.
- c. Marketplace Presence - If the Contractor does not have a product listing to create a hosted catalog or a punchout catalog, they should establish a marketplace presence by providing marketing materials and website URLs showcasing their awarded products and services. Any pricing displayed must align with the prices listed in the Contract, ensuring consistency and transparency for potential buyers.
- d. At a minimum, the Contractor agrees to the following timeline: Periscope staff shall provide a written request to the Contractor to begin the onboarding process. Contractor shall: 1) attend a vendor onboarding meeting with Periscope within thirty (30) days of the date of execution of the Contract, and 2) complete marketplace presence or catalog approval process(es) within ninety (90) calendar days of the date of execution of the Contract. Contractor shall cooperate with the County and Periscope for any other reasonable requests to ensure an accurate depiction of the Contract in the EPC Marketplace.
- e. The Contractor shall ensure that any information or marketplace appearance complies with the Contract's scope and terms and conditions. Any identified deviation from the Contract must be corrected immediately. Any information or marketplace appearance that does not comply with the Contract's scope and terms and conditions can lead to a breach of contract and be escalated to the County for review and possible action. Any changes to the Contractor's marketplace presence permitted by the Contract must be pre-approved in writing by the County.

COUNTY OF ROCKLAND - DGS-PURCHASING
BLDG. A., 6TH FLOOR, 50 SANATORIUM RD, POMONA, NY 10970
TELEPHONE: 845-364-3820 / TELEFAX: 845-364-3809

**TITLE: Automotive Replacement Parts Light,
Medium and Heavy-Duty Vehicle Parts- Percent
off Manufacturers List Price**

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EPC Marketplace

1. Catalog Implementation

- a. These terms and conditions apply whenever a catalog is implemented, either through a Periscope-hosted or Contractor-hosted catalog with Empire Procure Connect.
- b. Periscope does not have an additional charge to the Contractor for creating a marketplace catalog.
- c. These terms and conditions govern the Contractor's use of Empire Procure Connect, whether the Contractor creates a catalog through Periscope-hosted or Contractor-hosted ("punchout catalog") options. Alternatively, the Contractor may establish a marketplace presence if a hosted catalog is unsuitable for their needs.

2. The Contractor must collaborate with the County and/or Periscope as needed, including attending meetings, to establish and continuously maintain an EPC Marketplace catalog featuring products and services aligned with the contract items. The Contractor has the flexibility to select one of the available catalog options.

- a. Hosted Catalog – Contractor shall provide a list of its awarded products and services (including product name, descriptions, images, relevant specifications, keyword search terms, etc.) and pricing consistent with the Contract and in the electronic format provided by Periscope. The product and service list may only provide the awarded products and services at prices listed in the Contract, including quantity and other discounts. To maintain the most up-to-date version of the product and service list in compliance with Contract's terms and conditions, the Contractor must provide updated product and service pricing information via electronic format approved by Periscope at least annually but no more than four times per year or as otherwise permitted by the Contract.

- b. Punchout Catalog – Contractor shall "punch out" to its own online catalog, provided that its online catalog can be integrated with the EPC marketplace via Commerce extensible Markup Language. Contractor's punchout catalog may only provide the awarded products and services at prices listed in the Contract, including quantity and other discounts. Contractor must validate that the punchout catalog is current by providing a written update to Periscope every four (4) months (or as otherwise provided in the Contract), verifying that Contractor has audited the offered products and services and pricing

3. Any price stated by the Contractor under the Contract (including in its hosted or punchout catalog) shall be inclusive of the Supplier Convenience Fee, which the Contractor shall not reflect as a separate line item on customer quotes and invoices.

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4. The catalog implementation must be strictly limited to the Contractor's awarded contract offering (e.g., products and/or services not authorized through the resulting cooperative contract should not be viewable by Empire Procure Connect users).
5. **Revising Pricing and Product Offerings**
 - a. Any revisions to product/service offerings (new products, altered SKUs, new pricing, etc.) must be pre-approved by the County and shall be subject to any other applicable restrictions concerning the frequency or amount of such revisions as stated in the solicitation.
6. **Applicability**

The Contractor agrees that the Alliance solely controls which contracts appear in the EPC Marketplace and may elect at any time to remove any or all the Contractor's offering from the EPC Marketplace.

 - a. The County reserves the right to approve the pricing on the EPC Marketplace. This marketplace review right is solely for the benefit of the County and participating entities, and the review and approval shall not waive the requirement that products and services be offered at prices (and approved fees) required by the Contract.
 - b. County-approved price changes are only effective once implemented within the EPC Marketplace. Errors in the Contractor's submitted pricing files will delay this process.
7. **Contractor Support**
 - a. Periscope will provide contact information for implementation and support services through ongoing communications to all contractors and publicly available online resources.
8. **Minimum Requirements**

When the Contractor is providing a catalog for the EPC Marketplace, the Contractor agrees to meet the following requirements:

 - a. The catalog must contain the current County approved contract pricing, including all applicable administrative fees and/or discounts built into the pricing, as well as the most County approved up-to-date product/service offering the Contractor is authorized to provide in accordance with the cooperative contract; and
 - b. The catalog must include County's contract identification number; and
 - c. The catalog must include detailed product line-item descriptions; and
 - d. The catalog must include pictures.
9. **NIGP/UNSCP Requirements:** Contractor shall support using either the National Institute of Government Procurement (NIGP) or United Nations Standard Products and Services Code (UNSCP) commodity codes. NIGP is the preferred commodity code. NIGP/UNSPC versions that must be adhered to are driven by Periscope for the contractors and are upgraded yearly. Empire State Cooperative Procurement Alliance reserves the right to migrate to future versions of the NIGP/UNSPC Commodity Codes, and the Contractor shall be required to support the migration effort. All line items, goods, or services in the resulting contract must be associated with a NIGP/UNSCP Commodity Code. All line items must be identified at the most detailed NIGP/UNSPC Commodity Code level indicated by segment, family, class, and commodity.

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SCOPE OF WORK AND SPECIFICATIONS

The County of Rockland, a member of the Empire State Cooperative Procurement Alliance, is requesting proposals for **Automotive Parts -Percent off Manufacturer’s Suggested Retail Price.**

Cooperative contracting offers participating entities and suppliers enhanced administrative efficiency and the benefit of collective purchasing power, leading to overall cost savings. In some cases, Rockland County collaborates with other counties and local governments to merge the purchasing volume of their members into a single solicitation and contract, thereby broadening the potential customer base for contracted suppliers.

In addition, the complexity of the contract review and award process is much simpler when working with County governments, as opposed to complex award process of larger government entities.

Rockland County and the Alliance are looking for equipment, products, or services that align with the general requirements outlined in this RCO and are commonly sought after or mandated by local governments, law enforcement, fire and emergency services and other local government functions.

Estimated Contract Usage: The bid tables offer the estimated contract usage for all lines

A Manufacturer may respond to this solicitation directly or authorized resellers may respond to the solicitation by region. A Manufacturer that responds directly may utilize Resellers to sell if applicable. A listing of the authorized Resellers must be submitted with the manufacturer’s bid response and Resellers must be eligible to quote regionally or statewide, independently and lower than Manufacturer (Contract) pricing for procurements under resulting Contracts. Resellers must also be able to accept orders, invoice and receive payment.

1. SCOPE

1.1. The purpose of this bid is to obtain discounts off manufacturer’s published price list for light, medium and heavy-duty vehicle replacement parts.

2. DISCOUNT

2.1. All discounts quoted are to be firm and fixed for the specified contract period the first year. Discounts offered must be expressed as a single percent (%) figure for each manufacturers line item bid on. Offers containing chain or multiple discounts may be considered non-responsive.

3. GENERAL REQUIREMENTS

3.1. Parts will be ordered on an as needed basis.

3.2. The County of Rockland is seeking vendors who have a substantial inventory of parts for medium and heavy -duty trucks.

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3.3. Bidders must have an automated system where the county can input transactions for delivery on-line and it must provide the following information in addition to the parts information:

3.3.1. Manufacturer, Discount Percent, List Price, Discounted Price & Total Price for each item.

4. PRICE LISTS

4.1. Items will be evaluated on the basis of Manufacturer’s automated published price lists. Manufacturer’s price lists are to be currently Published Manufacturer’s Price Lists (Retail, Dealer, or Jobber or their equivalent). Bidder shall bid the percentage discount from one of the Published Manufacturer’s Price List cited above and shall provide a copy (see paragraph 4.5) of same with bid submission and clearly identify the column and product line to which the discount applies. Discounts must be stated as a single percentage.

4.2. Unless the bidder takes specific exception, any terms and conditions contained in the parts price list(s) submitted will not take precedence over the terms and conditions specified herein.

4.3. Upon request, the Contractor is to provide copies of manufacturer’s product catalogs.

4.4. **Vendors are required to provide an electronic catalog with pricing or provide a URL/Web address that provides pricing.**

4.5. The vendor must provide the County with a way of verifying prices.

4.5.1. Bidder’s automated system must be able to document the discount being offered to ensure pricing is accurate and must provide a disc or digital platform for documenting the manufacturers pricing being used by the bidder.

5. OPTION TO EXTEND

5.1. The County of Rockland and vendor, upon mutual agreement, shall extend the period of this agreement up to two additional years in one- year increments.

6. EMERGENCY PURCHASES

6.1. The County of Rockland reserves the right to purchase from other sources, those items which are required on an emergency pick-up basis and cannot be supplied immediately from stock by the Contractor.

6.2. The County of Rockland may authorize the contractor to expedite delivery of critical parts (FOB shipping point) through air freight, UPS, transit bus or other, on an exception basis. The cost of shipping will be borne by the County.

7. PARTS EXCHANGE

7.1. Supplier expressly agrees to exchange at no cost (at time of exchange) all unused parts purchased either prior to or during the contract. Parts to be exchanged will be those parts, which have become obsolete to the County of Rockland. The County of Rockland will be the sole judge of obsolescence. Parts returned shall be in their original packaging.

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7.2. **DEFECTIVE PRODUCT:** All defective products shall be replaced and exchanged by the Contractor. The cost of transportation, unpacking, inspection, re-packing, re-shipping or other like expenses shall be paid by the Contractor. All replacement products must be received by the County within 7 days of initial notification.

8. BACK ORDERS

8.1. All back orders must have the prior approval of the County of Rockland representative placing the order. The County of Rockland will not accept delivery of back orders without this prior approval to back order.

9. STOCK AVAILABILITY AND DELIVERY OF PARTS (PERFORMANCE REQUIREMENT)

9.1. Contractors must establish and maintain sufficient local parts inventory to adequately support the County of Rockland’s fleet of vehicles and equipment. Daily delivery is required Monday through Friday.

10. SPECIAL CONDITIONS

- 10.1. The New “Hazardous Communications” and “Right to Know” laws require certain chemicals, cleaners, paints, etc. to be delivered with “Material Safety Data Sheets” and be labeled accordingly. The contract vendor shall guarantee that all State and/or EPA Hazardous Materials Regulations are met where applicable.
- 10.2. All filters must be of the non-template type. If filters containing template are the only available product, the County of Rockland must be notified prior to the purchase and reserves the right to accept or decline the product being offered.
- 10.3. Vendor must be in the regular business of selling and stocking automotive parts for automobiles and light, medium and heavy-duty trucks, small equipment and off-road equipment.
- 10.4. All items to be first quality, unless remanufactured or rebuilt is requested.

11. SALES/DELIVERY TICKETS

11.1. Calls made under this contract for delivery by purchase order or blanket purchase order for pick up by an authorized representative, shall be supported by the Contractor’s sales/delivery ticket which shall be prepared by the contractor in duplicate. The Contractor’s sales/delivery ticket shall contain the following information:

- 11.1.1. Contractor’s name.
- 11.1.2. Purchase order or blanket purchase order number.
- 11.1.3. Date of purchase.
- 11.1.4. Itemized list of supplies furnished.
- 11.1.5. Quantity, unit price and extension of each item, and total, less than any applicable trade discount in accordance with the contract.

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11.1.6. Name of County Agency receiving the supplies.

11.1.7. All invoices/Delivery Receipts must show the part numbers and parts discount.

11.2. In all instances, the Contractor’s sales/delivery ticket will be prepared in duplicate, whether delivery is made by the Contractor or pick up is made by the authorized representative of the County at the Contractor’s place of business. The Contractor’s sales/delivery ticket will be signed in duplicate, by the designated representative of the County, and one copy shall be retained by the Contractor.

12. ITEM NOT AUTHORIZED

12.1. Hand tools, power tools and any item not directly associated with the repair or maintenance of medium or heavy- duty trucks, small equipment or off-road equipment.

13. AWARD

13.1. The award will be to multiple vendors based on the best percent discount on products offered. Only one award shall be made per manufacturer or brand.

A statewide contract award to a single supplier; or
Offeror must bid on each line within all sections to be considered for a Statewide award.

Regional awards based on the regions listed below:

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Offeror must bid on each line within each section to be considered for an award of contract for that region.

Region	Area	Counties
Region 1	Long Island	Nassau, Suffolk
Region 2	New York City	Bronx, Kings (Brooklyn), New York, Queens, Richmond (Staten Island)
Region 3	Hudson Valley East	Dutchess, Putnam, Westchester
Region 4	Hudson Valley West	Rockland, Orange, Ulster, Sullivan
Region 5	Albany/Capital	Albany, Columbia, Delaware, Fulton, Greene, Montgomery, Otsego, Rensselaer, Schenectady, Schoharie
Region 6	Adirondack	Clinton, Essex, Franklin, Hamilton, Saratoga, Warren, Washington
Region 7	Syracuse	Cayuga, Herkimer, Jefferson, Lewis, Madison, Oneida, Onondaga, Oswego, St. Lawrence
Region 8	Finger Lakes	Broome, Chemung, Chenango, Cortland, Livingston, Monroe, Ontario, Schuyler, Seneca, Steuben, Tioga, Tompkins, Wayne, Yates
Region 9	Buffalo	Allegany, Cattaraugus, Chautauqua, Erie, Genesee, Niagara, Orleans, Wyoming
Statewide	All Areas	All Counties

The County reserves the right to award this solicitation in the manner that is in the best interest of the County.

14. CONTRACTOR RESPONSIBILITIES

14.1 Return the ordering agencies' phone calls promptly.

14.2 Make timely inside deliveries in accordance with the contractually guaranteed delivery requirements.

14.3 Assign a knowledgeable person to service this contract and serve as liaison between your company and the ordering agencies.

CONTACT NAME: _____

PHONE NUMBER: _____ EXT. _____

EMAIL ADDRESS: _____

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USE OF FEDERAL FUNDS: Purchases made under this contract may be funded in whole or in part with federal funds. Therefore, the following provisions will apply as required by the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, also known as the Uniform Guidance (2 CFR Part 200). The contractor must comply with all federal laws, regulations, and the specific terms and conditions related to the use of federal funds. This includes but is not limited to the following:

1. **Equal Employment Opportunity:** The contractor must comply with Executive Order 11246, as amended by Executive Order 11375, and all regulations issued by the Secretary of Labor (41 CFR Part 60), prohibiting employment discrimination.
2. **Davis-Bacon Act:** For contracts subject to the Davis-Bacon Act, the contractor agrees to pay prevailing wages to laborers and mechanics as determined by the U.S. Department of Labor.
3. **Contract Work Hours and Safety Standards Act:** The contractor must comply with this Act, which governs the hours and safety standards for labor on federally funded contracts over \$100,000.
4. **Rights to Inventions Made Under a Contract or Agreement:** If the contract involves experimental, developmental, or research work funded by federal dollars, the contractor must comply with the provisions of 37 CFR Part 401.
5. **Clean Air Act and Federal Water Pollution Control Act:** For contracts exceeding \$150,000, the contractor must comply with all applicable standards, orders, or regulations issued under these Acts.
6. **Debarment and Suspension:** Contractors are prohibited from awarding contracts to any party listed on the General Services Administration's (GSA) System for Award Management (SAM) as debarred, suspended, or otherwise excluded from participation in federal programs.
7. **Byrd Anti-Lobbying Amendment:** Contractors who apply or bid for an award exceeding \$100,000 must file the required certification that they will not use federal funds to influence or attempt to influence any government official or employee in connection with obtaining any federal contract or award.
8. **Procurement of Recovered Materials:** The contractor must comply with Section 6002 of the Solid Waste Disposal Act, as amended by the Resource Conservation and Recovery Act, which requires that items designated by the Environmental Protection Agency (EPA) be made from recovered materials.

The contractor is responsible for completing and submitting the **Federal Contract Clauses** included in this solicitation with their Offer and ensuring that these and any other applicable federal contract

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clauses are included in any subcontracts and are adhered to throughout the performance of the contract. Failure to comply with these federal requirements may result in termination of the contract and other penalties as prescribed by law.

Insurance Requirements: NOTICE: Insurance requirements for specific purchases may vary depending on the products/services being purchased. It is the responsibility of the Authorized User/Participating Agency to obtain proof of insurance coverage from the supplier, that is required by their entity. Please refer to the Insurance Coverage Matrix included in this solicitation that identifies examples of insurance coverage that may be required. Authorized Users/Participating Entities should obtain insurance certificates from the supplier for their required coverages and limits.

OFFER RESPONSE FORMAT

All Offers must include:

- **Executive Summary** - The one or two-page executive summary is to briefly describe the offeror's proposal. This summary should highlight the major features of the proposal. It must indicate any requirements that cannot be met by the offeror. The reader should be able to determine the essence of the proposal by reading the executive summary.
- **Cost Proposal Offer/Bid Tables**- (Upload as separate attachment) Please enumerate all costs on the attached Bid Tables. Bid Tables are to be uploaded as a separate attachment to your RCO response. Bid Tables must be downloaded from the Bonfire Portal. Please refer to the separate instructions titled: Proposal Submittal Procedures for instructions on submitting your proposal electronically. Inclusion of any cost or pricing data within the technical proposal may result in your proposal being judged as non-responsive.
- **Detailed Response** - Detailed Response. This section must constitute the major portion of the proposal and must contain at least the following information:
 - Narrative Response Questions provided as part of this solicitation must be answered in the order provided as part of the Detailed Response.
 - Specifically accept the Empire Procure Connect Terms and Conditions and the Supplier Convenience Fee
 - Past and Present Performance Information Form for a minimum of three references.
- **Value-Added Considerations** - Offeror may include any relevant services or products that will be provided to the County which are not specifically priced in their proposal; but which enhance the Offeror’s proposal.

DEPARTMENT OF GENERAL SERVICES, PURCHASING DIVISION

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Email : purchasing@co.rockland.ny.us

Paul Brennan, FNIGP, NIGP-CPP, CPPO
Director of Purchasing

ADDENDUM # 3
RCO-RC-EPC-2025-004

**The following questions were received regarding the above referenced RCO.
The answers are as follows:**

- 1) Approximately how much did the cooperative members purchase, in dollars, among all the previous contract awardees put together? **This is a new bid -Previous bid was for Rockland county only and was approximately \$350K**
- 2) At 1.75%, we'd like to know what Periscope, Empire Procure Connect, and/or Rockland County does to promote participants to cooperative members?

Answer: The Empire State Cooperative Procurement Alliance promotes the contracts through the NYS Association of Municipal Purchasing Officials as well as webinars hosted by the Alliance. In addition, outreach will be made to the New York State Association of Counties, Association of Towns, Conference of Mayors, School Business Officials Association and other government associations.

- 3) Is there a marketing plan on the cooperative's side? Or are we just giving up 1.75% for nothing more than being required to link our catalog to Periscope? **Periscope provides an ongoing marketing plan to all Buying Members on the Empire Procure Connect Platform, which includes continual e-mail campaigns and participation at conferences hosted by the associations listed above.**
- 4) Is the 1.75% negotiable or is it a hard fee because the cooperative is relying on a third party vendor? **The fee is not negotiable.**
- 5) Will a current list of members with contact information be provided to awardees? **Yes**
- 6) If the bid requests percentage discounts from manufacturers, why does Addendum 2, answer 3 say that prices can only be adjusted annually at the anniversary. **There is a fixed percentage off appreciating that a price list may change more frequently. The percent discount will be looked at annually.**

- 7) Is the coop wanting fixed discounts or fixed unit prices? **Discounts** The two are not the same. With fixed discounts, the prices are free to fluctuate both up and down with changes in the market but the discount remains the same. The whole point of a punchout integration or hosted presence is to allow the prices to update daily, as needed. This would include tariff adjustments, which the County wants to claim a right, it does not have, to approve of beforehand. Is the bid for percentage discounts or not? **Yes, percent discounts.**
- 8) A parts exchange is required at “no cost” when the County determines parts are obsolete. Is the 1.75% fee paid to Periscope when those parts were bought refunded at the time of exchange? **Yes**
- 9) Can one be an awardee without accepting federally appropriated funds? **Bidders are required to sign the federal contract clauses and submit with their bid. It is not known at this time if Alliance Members will use federal funds to make purchases, however these clauses are necessary in case they want to.**
- 10) Among the reporting requirements, (b) lists “Purchasing Alliance Member and type”. Is this limited to just established members of the purchasing alliance? Or is every government entity state-wide (and nation-wide per page 33 of the Bid Packet) included as other parts of the bid documents indicate? **Any entity the purchased using and referencing this contract.**
- 11) What does “type” mean? Is the name of the purchasing entity enough to satisfy this reporting requirement? **Yes, Type field is not mandatory.**

The information in this addendum supersedes any contradictory information set forth in the contract documents. Acknowledge receipt of this addendum in the space provided on the signature page of the bid proposal. Failure to do so, may subject the bidder to disqualification. This addendum forms a part of the contract documents.

SIGNED:

Paul J. Brennan

**PAUL J. BRENNAN, FNIGP, NIGP-CPP, CPPO
DIRECTOR OF PURCHASING**

ADDENDUM

5/14/25

DEPARTMENT OF GENERAL SERVICES, PURCHASING DIVISION

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Director of Purchasing

ADDENDUM # 2
RCO-RC-EPC-2025-004:

1) Would it be possible to submit the Manufacturers Suggested Parts Price List in excel format?

Answer: YES

2) If we are unable to supply every manufacturer in the market basket, will:

*Quarterly reporting still be required? **Answer- Just on awarded manufacturers**

*the Supplier Convenience Fee still apply? **Answer -On awarded manufacturers Only**

*EPC Marketplace Punchout Catalog Access still be required? **Answer No- but a presence is required**

3) When price increases are necessary with what frequency and amount will the County permit? **Answer Annually at Anniversary**

4) If we provide a Statewide Pricing Offer, would we be considered for a statewide award even if we are unable to provide a discount for each line in all sections? **Answer- All bids will be evaluated to see what is in the best interest of the County/State**

5) As with many Auto Parts Suppliers, we do not use many of the manufacturer's price sheets. With providing a link to our price, can we bid off of our List Price? **Answer- As long as the price sheet shows the MSRP and Discounted price**

Also being added to the bid is a section regarding any tariffs that may be charged.

Price Adjustments Due to Tariff Modifications

"In the event of changes to import tariffs or duties imposed by the U.S. government on the goods covered under this contract, the Contractor may request an adjustment to contract pricing. The following conditions apply:

1. Requests for price adjustments must be submitted in writing and include official government documentation on the tariff change.

2. Adjustments shall be limited to the actual cost impact of the tariff change and must not exceed the difference between the tariff rate at the time of bid submission and the new rate.
3. The County reserves the right to audit and verify the tariff impact before approval of any price adjustment.
4. Any approved increase shall be effective only for orders placed after the effective date of the tariff change.
5. If tariffs are reduced or removed, the contractor must adjust pricing downward accordingly."

The information in this addendum supersedes any contradictory information set forth in the contract documents. Acknowledge receipt of this addendum in the space provided on the signature page of the bid proposal. Failure to do so, may subject the bidder to disqualification. This addendum forms a part of the contract documents.

SIGNED:

Paul J. Brennan

**PAUL J. BRENNAN, FNIGP, NIGP-CPP, CPPO
DIRECTOR OF PURCHASING**

ADDENDUM
4/28/25

DEPARTMENT OF GENERAL SERVICES, PURCHASING DIVISION

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Director of Purchasing

ADDENDUM # 1

RCO-RC-2025-004

**Automotive Replacement Parts Light, Medium and Heavy-Duty Vehicle Parts-
Percent off Manufacturers List Price**

The information in this addendum supersedes any contradictory information set forth in the contract documents. Acknowledge receipt of this addendum in the space provided on the signature page of the bid proposal. Failure to do so, may subject the bidder to disqualification. This addendum forms a part of the contract documents.

The virtual pre-bid meeting has been moved to April 29, 2025, at 11am. The link within the bid package is still active.

SIGNED:

Paul J. Brennan

PAUL J. BRENNAN, FNIGP, NIGP-CPP, CPPO
DIRECTOR OF PURCHASING

ADDENDUM

4/23/25

COUNTY OF ROCKLAND - DGS-PURCHASING
BLDG. A., 6TH FLOOR, 50 SANATORIUM RD, POMONA, NY 10970
TELEPHONE: 845-364-3820 / TELEFAX: 845-364-3809

**TITLE: Automotive Replacement Parts Light,
Medium and Heavy-Duty Vehicle Parts- Percent
off Manufacturers List Price**

RCO-RC-EPC-2025-004

**PURCHASES BY UNITED STATES AGENCIES, OTHER STATES AND POLITICAL
SUBDIVISIONS THEREIN, LOCAL GOVERNMENTS, SCHOOL DISTRICTS,
AND NON-PROFIT AGENCIES**

As per the New York State General Municipal Law, § 103(3) all political subdivisions of New York State are allowed to make purchases through the resulting contract(s). As per Rockland County Procurement Policy § 140-13, the United States of America or any agency thereof, any state, or any other political subdivision or district therein and certain Non-Profit Agencies approved to participate in New York State’s Contract Extension Program are authorized to make purchases through the resulting contract(s).

1. The County of Rockland shall make all contract award information available to other political subdivisions and non-profit agencies through the **Empire Procure Connect Marketplace**.
2. Any other political subdivision or Rockland County non-profit agency will issue purchase orders directly to vendors within the specified contract period referencing the County’s contract and shall be liable for any payments due on such purchase orders; and shall accept sole responsibility for any payment due.
3. All purchases shall be subject to audit and inspection by the other political subdivisions and Rockland County non-profit agencies for which the purchase was made.
4. No officer, board or agency of a county, town, village, or school district shall make any purchase through the County when bids have been received for such purchase by such officer, board or agency, unless such purchase may be made upon the same terms, conditions and specifications at a lower price through the County.
5. All Bidders shall be on notice that as a condition of the award of a County contract, the successful bidder shall accept the award of a similar contract with any other political subdivision in New York State and Rockland County non-profit agencies authorized to use New York State’s contracts, if called upon to do so. A listing of approved Rockland County non-profit agencies is available on the Purchasing Division’s website at www.rcpurchasing.com. The County, however, will not be responsible for any debts incurred by the participants pursuant to this or any other agreement.
6. Necessary deviations from the County’s specifications in the award of a participant contract, whether such deviations relate to quantities or delivery points shall be resolved between the successful bidder and the other political subdivisions and Rockland County non-profit agencies.