

COUNTY OF ROCKLAND  
Department of General Services  
Purchasing Division

# Contract Award Notification

Title: **Sewer Line Cleaning**

Contract Period: July 15, 2024 through July 14, 2025 w/ 3-1 year options

Original Date of Issue: 07/14/2024

Date of Revision:

**BID No:** RFB-RC-2024-042

**PRC No.:** 2024003323

**Catalog:** Facilities

Authorized Users: County Agencies

Address Inquires To:

Name: Nicholas Chodor  
Title: Purchaser I  
Phone: (845) 364-3856  
Fax: (845) 364-3809  
E-mail: chodorn@co.rockland.ny.us

**Description**

**This contract is to provide sewer line cleaning.**

Contract #	Vendor Number	Contractor & Address	Telephone No.
BID 24-042	0000005266	Fred A. Cook Jr., Inc. Po Box 70 Montrose, NY 10548 Attn: Brian F. Cook Email: bcook@fredcook.com	(914) 739-3300    <b>FAX:</b> (914) 739-8525

VENDOR: Fred A. Cook, Jr. Inc.

COUNTY OF ROCKLAND  
 DGS – PURCHASING DEPARTMENT  
 50 SANATORIUM ROAD, BLDG. A, 6th FLOOR,  
 POMONA, NY 10970  
 TELEPHONE NO.: 845-364-3820  
 FAX NO.: 845-364-3809

LINE NO.	DESCRIPTION	ITEM NUMBER	UNIT	ESTIMATED QUANTITY	UNIT COST	EXTENDED COST
<b>SECTION I</b>						
<b>Preventative Maintenance as specified in Specification Section 9, Requirements of these Bid Proposal Pages.</b>						
1	BUILDING A	9138100001	VISIT	6	\$ 1,975.00	\$ 11,850.00
2	BUILDING G	9138100002	VISIT	1	\$ 750.00	\$ 750.00
3	ROCKLAND COMMUNITY COLLEGE CULTURAL ARTS BUILDING	9138100003	VISIT	1	\$ 650.00	\$ 650.00
4	ROCKLAND COMMUNITY COLLEGE PHYSICAL EDUCATION BUILDING	9138100004	VISIT	1	\$ 650.00	\$ 650.00
5	TOTAL OF SECTION I		TOTAL			\$ 13,900.00
<b>SECTION II-A SCHEDULE PRICING-TRAILER /TRUCK MOUNTED CLEANING EQUIPMENT INCLUDING MECHANICAL</b>						
<b>Labor wage rates shall be binding for the entire contact term. Labor costs to be billed at the following rates based on the time laborer arrives at and departs from Rockland County job site. NO TRAVEL TIME. Please see attached specifications for work to be done.</b>						
6	Labor Rates for Monday to Friday 8:00 AM to 4:00 PM	91381110001	HOUR	30	\$ 175.00	\$ 5,250.00
7	Labor Rates for Monday to Friday 4:00 PM to 8:00 AM	91381110002	HOUR	10	\$ 195.00	\$ 1,950.00
8	Labor Rates for Saturday 8:00 AM to 4:00 PM	91381110003	HOUR	4	\$ 195.00	\$ 780.00
9	Labor Rates for Saturday 4:00 PM to 12:00 Mid.	91381110004	HOUR	3	\$ 200.00	\$ 600.00
10	Labor Rates for Sunday AM 12:00 Mid. to 8:00 AM	91381110005	HOUR	2	\$ 250.00	\$ 500.00
11	Labor Rates for Sunday 8:00 AM to 4:00 PM	91381110006	HOUR	4	\$ 250.00	\$ 1,000.00
12	Labor Rates for Sunday 4:00 PM to 12:00 Mid.	91381110007	HOUR	2	\$ 250.00	\$ 500.00
13	Labor Rates for Holiday	91381110009	HOUR	2	\$ 275.00	\$ 550.00
14	TOTAL OF SECTION II A		TOTAL			\$ 11,130.00
<b>SECTION II-B SCHEDULE PRICING—PORTABLE CLEANING EQUIPMENT</b>						
<b>Labor wage rates shall be binding for the entire contact term. Labor costs to be billed at the following rates based on the time laborer arrives at and departs from Rockland County job site. NO TRAVEL TIME. Please see attached specifications for work to be done.</b>						
15	Labor Rates for Monday to Friday 8:00 AM to 4:00 PM	91381110010	HOUR	24	\$ 175.00	\$ 4,200.00
16	Labor Rates for Monday to Friday 4:00 PM to 8:00 AM	91381110011	HOUR	12	\$ 195.00	\$ 2,340.00
17	Labor Rates for Saturday 8:00 AM to 4:00 PM	91381110012	HOUR	4	\$ 200.00	\$ 800.00
18	Labor Rates for Saturday 4:00 PM to 12:00 Mid.	91381110013	HOUR	2	\$ 200.00	\$ 400.00
19	Labor Rates for Sunday AM 12:00 Mid. to 8:00 AM	91381110014	HOUR	1	\$ 250.00	\$ 250.00
20	Labor Rates for Sunday 8:00 AM to 4:00 PM	91381110015	HOUR	4	\$ 250.00	\$ 1,000.00
21	Labor Rates for Sunday 4:00 PM to 12:00 Mid.	91381110016	HOUR	2	\$ 250.00	\$ 500.00
22	Labor Rates for Holiday	91381110018	HOUR	4	\$ 250.00	\$ 1,000.00
23	TOTAL FOR SECTION II B		TOTAL			\$ 10,490.00

<b>SECTION III VIDEO RECORDING</b>						
24	Labor Rates for Monday to Friday 8:00 AM to 4:00 PM	91381100012	HOUR	10	\$ 195.00	\$ 1,950.00
25	Labor Rates for Monday to Friday 4:00 PM to 8:00 AM	91381100013	HOUR	2	\$ 200.00	\$ 400.00
26	<b>TOTAL FOR SECTION III</b>		TOTAL			<b>\$ 2,350.00</b>
27	<b>TOTAL SECTIONS I, II-A, II-B AND III</b>		<b>TOTAL SECTIONS I, II-A, II-B AND III</b>			<b>\$ 37,870.00</b>

**COUNTY OF ROCKLAND - DGS-PURCHASING**  
 BLDG. A., 6TH FLOOR, 50 SANATORIUM RD, POMONA, NY 10970  
 TELEPHONE: 845-364-3820 / TELEFAX: 845-364-3809

**TITLE: SEWER LINE CLEANING**

**BID NUMBER: RFB-RC-2024-042**

## **SPECIFICATIONS**

### **1. SCOPE OF WORK**

- 1.1. The County of Rockland is looking for a Contractor to perform scheduled preventative maintenance and emergency service calls for sewer line cleaning. Internal camera inspections of lines four inches (4") to sixteen inches (16") in size may also be required as well.
- 1.2. Contractors shall provide all labor, material, equipment and supervision required to perform scheduled preventive maintenance sewer line cleaning at Buildings A and G of the Dr. Robert L. Yeager Health Center, Pomona, New York plus emergency service calls as required for Rockland County government facilities as per these specifications. Rockland County government facilities include the Dr. Robert L. Yeager Health Center in Pomona, Rockland County Government Center in New City, Rockland County Sewer District #1 (RCSD#1) in Orangeburg, Rockland Community College in Suffern and any other agency location of the Rockland County Government and various sanitary sewer lines across Rockland County including residential hook-ups.

### **2. SITE VISIT**

- 2.1. Although, a site visit is not required, all bidders are strongly encouraged to visit the job site at Buildings A and G to familiarize themselves with field dimensions and conditions prior to submitting their bid. Please note, the bidder must complete the work as specified whether or not he/she visits the site. Inspections can be scheduled by calling Mr. Patrick Horan, Assistant Director, Facilities Management at (845) 364-3846 or Mr. Robert Gruffi, P.E. Director, Facilities Management (845) 364-2958. For work taking place at Rockland Community College, contact The Plant Facilities Department at (845) 574-4200 for a site visit. While there is no site visit required for the RCSD #1, you may contact Mr. Yuriy Hlovatsky at (845) 365-6495, with any questions.

### **3. EXPERIENCE**

- 3.1. Contractor shall have a minimum of three (3) years of experience in the cleaning and servicing of commercial and industrial sewer lines similar in size and scope to the work specified herein.
- 3.2. Contractor shall submit with their Bid a list of three accounts (including contact person and telephone number) for which they are presently performing contract sewer cleaning work.

### **4. QUALIFICATIONS OF CONTRACTORS**

- 4.1. The bidder shall show that he has available under his direct employment and supervision the necessary organization and facilities to properly fulfill all the services and conditions required under these specifications.
- 4.2. The contractor shall show that he has maintained an organization capable of performing the work specified herein, and that said organization has been in continuous operation for at least the past three years. Contractor shall submit the following information with bid:
  - 4.2.1. Years of operation.
  - 4.2.2. The names of the employees in the area responsible for this contract, their function in the company, title, and number of years of service with the contractor's firm.

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- 4.2.3. The present address of the main operating office of this organization.
- 4.2.4. Documentation indicating technical personnel experience (3 years minimum).
- 4.2.5. Contractor shall have on staff a minimum of three technicians experienced in the operation and use of sewer cleaning equipment required under these specifications.

## 5. EQUIPMENT

- 5.1. The Contractor is responsible for providing all equipment necessary to efficiently perform all work in a professional and workmanlike manner. The Certificate of Equipment (a part of these Bid Specifications) must be completed and included with the Bid submittal.
- 5.2. Contractor shall use Harben, or equal, high pressure water jet equipment with other equipment as needed to remove grease, solids, and other similar matter typically encountered in the cleaning of sewer pipe. Contractor shall furnish with their Bid, a list and description of all major equipment to be used in the performance of these specifications. The use of gasoline, propane or similar powered equipment will not be permitted to be used inside of any building.
- 5.3. Contractor shall have available mechanical pipe cleaning equipment, as may be required. Equipment such as typical 'root cutters' and/or necessary cutters for protruding connections, excessive grease and the like. Appropriately trained employees shall be provided should such need arise to ensure complete sewer cleaning operations.
- 5.4. Water for the jet equipment will be provided by the facility. Contractor shall have all required plumbing connections/adapters.

## 6. COVERAGE

- 6.1. Contractor shall have a staffed office to take service calls twenty-four hours per day, 365 days per year. An answering service is acceptable, however, answering machines or voice mail are not acceptable. Upon arriving at the job site, technicians must check in with Owner's Representative. Contractor must obtain Owner's approval prior to working any hours other than Monday through Friday, 8:00 a.m. to 4:00 p.m. If at any time during the term of the Contract, the Contractor in the opinion of the Owner fails to take all reasonable steps to expedite the work, the Owner may unilaterally nullify the Contract.
- 6.2. The contractor shall maintain a continuous manual telephone service where he can be reached 24 hours per day, seven days per week including Sundays and Holidays. All service calls shall be acknowledged by contractor within 30 minutes of call.
- 6.3. If, for any reason, contractor's emergency telephone number changes, contractor must provide The County of Rockland with an updated, reachable number, within 24 hours of change in phone number.

## 7. RESPONSE TIME

- 7.1. All scheduled preventative maintenance shall result in a technician being on the job site at an agreed upon time and date with the Contractor and the authorized representative of the County of Rockland.
- 7.2. When contractor is informed by the owner that emergency service is required, the contractor must take whatever steps are necessary to expedite work including overtime work, evenings, weekends and holidays. All calls for service shall result in a technician being on the job site within 4 hours of call.

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7.3. If at any time during the life of the contract, the contractor in the opinion of the owner fails to take all reasonable steps to expedite the work, the owner may unilaterally nullify the contract.

## 8. CANCELATION

- 8.1. Cancellation of any scheduled work must be given within, and no less than, 48 hours of the scheduled time agreed upon.
- 8.2. If contractor should cancel any scheduled work, contractor will be responsible to provide a guaranteed reschedule date and start requested work no more than 7 business days subsequent to cancellation.
- 8.3. Failure to comply with cancellation requirements can result in the County of Rockland to deem contractor not responsible and gives rights to the County of Rockland to award the job to a secondary contractor.
- 8.4. Failure to comply with a 4-hour response time for emergencies can result in the County of Rockland to deem contractor not responsible and gives rights to the County of Rockland to award the job to a secondary contractor.

## 9. QUALITY

- 9.1. All work shall be performed in accordance with good trade practice by individuals possessing the necessary skills and abilities required.

## 10. REQUIREMENTS

- 10.1. Contractor shall submit pricing to do the six (6) scheduled cleanings of Buildings A as listed in Section I of the Bid Proposal Pages.
  - 10.1.1. Contractor pricing shall include all labor, equipment and material used to perform scheduled cleaning.
  - 10.1.2. Contractor shall perform six (6) bi-monthly scheduled service cleanings of Building A's sewer lines. Scheduled cleanings shall be performed during normal work hours or after normal work hours as required.
  - 10.1.3. Cleaning of four interior kitchen cleanouts and their piping a distance of 100 ft. each.
  - 10.1.4. Cleaning of interior Mechanical Room #129A cleanout and its piping a distance of 100 ft.
  - 10.1.5. Cleaning of main water meter room cleanout and its piping a distance of 150 ft.
  - 10.1.6. Cleaning of the exterior sanitary manhole and its piping back to Building A at a distance of 100 ft.
  - 10.1.7. Cleaning of exterior sanitary manhole and its piping a distance of 900 ft. to main sewer line on Sanatorium Road. Manhole access is available.
- 10.2. Contractor shall perform a scheduled service cleaning of Building G's sewer lines as required. Scheduled cleanings shall be performed during normal work hours or after normal work hours as required:
  - 10.2.1. Cleaning of the Art Room closet cleanout and its piping a distance of 100 ft.
  - 10.2.2. Cleaning of kitchen floor cleanout and its piping a distance of 100 ft.
  - 10.2.3. Pipe sizes for the preventive maintenance work vary from 3" to 12" diameter.
  - 10.2.4. Contractor pricing shall include all labor, equipment and material used to perform scheduled cleaning.

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- 10.3. Contractor shall also submit an hourly price on Section II of the Bid Proposal Pages, for 24 hours, 7 days a week service calls as may be required at all Rockland County government facilities and various RCSD#1 sanitary sewer lines throughout Rockland County.
- 10.3.1. Section IIA pricing schedule shall indicate the hourly pricing when using trailer or truck mounted cleaning equipment including mechanical pipe cleaning. All hourly pricing shall include the charges for all service equipment to be used to perform the work.
- 10.3.2. Section IIB pricing schedule shall indicate the hourly pricing when using smaller portable equipment. All hourly pricing shall include the charges for all service equipment to be used to perform the work.
- 10.4. Rockland Community College Cultural Arts Building - approximately 150 foot. Contact Patricia Maloney at 845-574-4471 or [patricia.maloneytitland@sunyrockland.edu](mailto:patricia.maloneytitland@sunyrockland.edu) for additional information and a site visit. Physical Education Building approximately 550 foot. Contact Mr. Ed Bajor at (845) 574-4512 or [ed.bajor@sunyrockland.edu](mailto:ed.bajor@sunyrockland.edu) for further information and a site visit. Each shall be cleaned as required.
- 10.5. On occasion the interior of the sewer lines, four inches (4) to sixteen inches (16) diameter may require camera inspection to determine their condition. Camera set up will include a recording video of the inspection, which will be given to the owner upon inspection completion. Upon request, a computer-generated inspection report may be required. Contractor shall submit an hourly price on Section III of the bid proposal pages for the camera technician. Pricing shall include all required equipment necessary to perform this service at both regular hours and after hours. This work will be performed on an as needed basis when requested by the owner.

#### **11. MATERIAL COSTS FOR NON-PREVENTATIVE MAINTENANCE**

- 11.1. All materials shall be billed at contractor's cost. The contractor shall indicate on invoices all labor and materials costs for each individual work assignment. Receipts for all materials purchased which cost more than \$500.00 must be submitted with each invoice.

#### **12. HOURLY LABOR CHARGES FOR NON-PREVENTATIVE MAINTENANCE**

- 12.1. The contractor's invoice must list the actual number of man hours worked. The contractor's labor charges must correspond to these rates, which he supplied with the Bid. The contractor agrees and hereby certifies that all labor charges contained in the invoices shall be only those that were required and necessary to complete the required work.
- 12.2. Invoices for labor must be billed to next quarter hour of actual time worked.
- 12.2.1. EXAMPLE -8:00 AM TO 9:10 AM would be billed at 1 hour and 15 minutes. Invoices rounded to the next bill hour will not be approved for payment.

#### **13. TRAVEL TIME**

- 13.1. All labor shall be billed from the time bidder's employee arrives at; to the time he departs from the Rockland County job site. The County of Rockland will not accept nor authorize payment for travel time or expenses of service personnel to any of the County of Rockland's facility locations. The only billable time will be for service work performed.

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#### 14. TIME SHEETS

- 14.1. Upon job completion, technician must submit a job ticket to owner indicating date, time of arrival and departure, work performed, parts used, technician's name and job status.

#### 15. PAYMENT

- 15.1. Detailed description of all completed work must accompany all invoices.
- 15.2. Detail billings must be received by the County of Rockland within fifteen days after completion of each repair.
- 15.3. The Contractor's invoice must list specifically the type of work performed (preventative maintenance or service), quantity of material utilized, and the number of man-hours worked. The Contractor's charges must correspond to the rates, which he supplied with the Bid. The Contractor agrees and hereby certifies that all labor charges contained in the invoices submitted to the County of Rockland shall be only those that are required and necessary to complete the required work.
- 15.4. This contract is subject to **New York State Labor Law 220, Article 8 Prevailing wages**. The Contractor shall submit with, each invoice, certified payrolls for all labor. Submission of Certified Payroll with invoice is a condition of payment.

#### 16. LAWS, PERMITS, AND LICENSES

- 16.1. Contractor shall comply with all applicable Federal, State and Municipal Laws and as required, to perform all work as specified.
- 16.2. Contractor shall possess all qualifications and obtain any required licenses and permits to perform the work specified. Proof of these items shall be provided to the Director of Purchasing with Bid.

#### 17. SAFETY

- 17.1. The Contractor shall adhere to all OSHA, PESH and County of Rockland safety rules while the work is in progress. Contractor is responsible for any damage to vehicles or structures resulting from the Contractor's negligence.
- 17.2. Contractor shall maintain the work site in a clean and orderly fashion. All debris shall be cleaned and removed from the work site each day.

#### 18. USE OF PREMISES

- 18.1. On or about the premises and adjacent areas, the Contractor shall ensure that all apparatus, storage of materials, and activities of workmen be confined to the limits indicated by law, ordinances, permits and the direction of the authorized County of Rockland representative, and shall not encumber or permit the premises or adjacent areas to be encumbered with such materials or apparatus.
- 18.2. The work site shall be kept in an orderly and safe fashion so as not to interfere with the progress of the work or the work of any other Contractor.
- 18.3. The Contractor shall be responsible for repairing and replacing anything damaged by his operations, within thirty (30) days after notification by the authorized County of Rockland representative that damage has occurred.



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18.4. It will be the responsibility of the Contractor to report, to the authorized County of Rockland representative, any damages found prior to any work at this site.

**19. CLEANING UP**

19.1. The Contractor shall always keep the premises and adjacent areas free from accumulations of waste material or rubbish. At the completion of the work, he/she shall remove, from and about the premises, including adjacent areas; all rubbish, tools and surplus materials used for work and shall have the area "Broom Clean" and ready for use. In case of a dispute, County of Rockland may remove rubbish and clean up, and then may charge the Contractor either by deduction of amounts unpaid to the Contractor, or by other means as determined to be fair and equitable by the authorized County of Rockland representative.

**20. ADDITIONAL ITEMS**

20.1. If the Contractor expects to incur any additional costs not specified in the above paragraphs, he must submit a list of those items and corresponding charges or schedule with his bid. There will be no additional charge for delivery or mileage. No other costs except those placed in the bid proposal at the time the bid is submitted shall be evaluated, considered or deemed acceptable charges by the County of Rockland. The Contractor further agrees that should it be determined by the County of Rockland that the Contractor is falsifying his invoices or partaking in fraudulent practices to reflect higher costs than incurred in the repair, this falsification of fraudulent practice shall be considered a material breach of the terms of the contract. Nothing herein shall be considered to limit the authority of the County of Rockland to prosecute any bidder or Contractor who violates the laws of the State of New York.

**21. CONTRACT PRICE ADJUSTMENTS UPON RENEWAL**

21.1. The bid rates shall remain firm through the first contract period with no wage adjustments allowed. If the County exercises any of the option years of the award, Contractors may submit a request for adjustment on the yearly anniversary date of the contract. Any request for price adjustment(s) shall be submitted thirty (30) days in advance in writing to the Director of Purchasing. All price adjustments will be limited to the percentage increase in the CPI Index - All Urban Consumers for the preceding 12 months. The County reserves the right to reject any request for price increase deemed excessive.

21.2. CPI-Index - Consumer Price Index for All Urban Consumers as published by the Bureau of Labor Statistics of the United States Department of Labor or a successor or substitute index, appropriately adjusted.

**22. AWARD**

22.1. Award shall be made to the lowest responsive, responsible bidder meeting the stated requirements of this bid.

22.2. Evaluation of award shall be based on the total of Section I, Section IIA, Section IIB and Section III. All quantities shown are estimates. The successful Bidder will be required to furnish quantities that may be than the listed estimated quantities. The estimates are for evaluation purposes only.