

COUNTY OF ROCKLAND
Department of General Services
Purchasing Division

Contract Award Notification

Title: **Automotive-Genuine (OEM) Parts and Labor for GM Automobiles and Trucks**

Contract Period: **September 11, 2024 through September 10, 2025 w/ (2) 1-yr options**

Original Date of Issue: September 11, 2024

Date of Revision:

BID No: **RFB-RC-2024-088**

Catalog: **Automobiles & Vehicles**

Authorized Users: County Agencies, All Political Subdivisions

Address Inquiries To:

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Title: Purchaser II
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Description

**This contract is to provide genuine (OEM) parts and labor
for GM Automobiles and Trucks.**

Contract #	Vendor Number	Contractor & Address	Telephone No.
BID 24-088	0000024727	Healey Brothers Inc. 1960 South Road Poughkeepsie, NY 12601 Contact: John Paraggio jparaggio@healeybrothers.com	845-220-9290 FAX: 845-298-2456

<p align="center"> COUNTY OF ROCKLAND DGS – PURCHASING DEPARTMENT BLDG. A, 6TH FLOOR, 50 SANATORIUM ROAD POMONA, NY 10970 TELEPHONE NO.: 845-364-3820 FAX NO.: 845-364-3809 </p>							
LINE NO.	DESCRIPTION	ITEM NUMBER	EST. USAGE	UNIT	PERCENT DISCOUNT / PERCENT MARK-UP LABOR RATE	EXTENDED TOTAL	VENDOR
1	PARTS-GM (CHEVROLET, BUICK, CADILLAC, GMC, ETC) AUTOMOBILES AND LIGHT DUTY TRUCKS, AND VANS Percent Discount shall be entered as a whole number EX: 10% = 0.10	06072000018	22000	PERCENT DISCOUNT	35%	\$14,300.00	Healey Brothers Inc.
2	PARTS-GM (CHEVROLET, BUICK, CADILLAC, GMC, ETC) HYBRID BATTERIES shall be entered as a whole number EX: 10% = 0.10 Percent mark-up shall not exceed 10%	06072000019	2000	PERCENT MARK-UP	5%	\$2,100.00	Healey Brothers Inc.
3	PARTS-GM (CHEVROLET, BUICK, CADILLAC, GMC, ETC) REMANUFACTURED ENGINES shall be entered as a whole number EX: 10% = 0.10 Percent mark-up shall not exceed 10%	06072000020	1000	PERCENT MARK-UP	3%	\$1,030.00	Healey Brothers Inc.
4	LABOR RATES- GM (CHEVROLET, BUICK, CADILLAC, GMC, ETC) AUTHORIZED SERVICE	06072000021	80	PRICE PER HOUR	\$120.64	\$9,651.20	Healey Brothers Inc.
5	TOTAL ITEMS 1-4					\$27,081.20	Healey Brothers Inc.

LINE NO.	DESCRIPTION	ITEM NUMBER	EST. USAGE	UNIT	PERCENT DISCOUNT / PERCENT MARK-UP LABOR RATE	EXTENDED TOTAL	VENDOR
	Time and Mileage (To be filled in by Purchasing Office) use)				N/A		
	Total Bid Price (To be filled in by Purchasing Office)						
<p>Upon receipt of all required approvals a Contract shall be deemed executed and created with the successful Bidder(s) upon the Commissioner's mailing or electronic communication to the address on the bid of:</p> <p>i) a Letter of Acceptance; or ii) a fully executed contract; or iii) a Purchase Order authorized by the Commissioner</p>							

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**TITLE: AUTOMTIVE –(OEM) PARTS AND LABOR FOR
 GENERAL MOTORS AUTOMOBILES AND TRUCKS**

RFB-RC-2024-088

PURCHASES BY OTHER

LOCAL GOVERNMENTS, SCHOOL DISTRICTS, AND NON PROFIT AGENCIES

As per the New York State General Municipal Law, all political subdivisions of New York State are allowed to make purchases through the resulting contract(s). As per Rockland County Procurement Policy, Non Profit Agencies approved to participate in New York State's Contract Extension Program are authorized to make purchases through the resulting contract(s).

1. The County of Rockland shall make all contract award information available to other political subdivisions and non profit agencies through our website: **www.rcpurchasing.com**
2. Any other political subdivision or Rockland County non profit agency will issue purchase orders directly to vendors within the specified contract period referencing the County's contract and shall be liable for any payments due on such purchase orders; and shall accept sole responsibility for any payment due.
3. All purchases shall be subject to audit and inspection by the other political subdivisions and Rockland County non profit agencies for which the purchase was made.
4. No officer, board or agency of a county, town, village, or school district shall make any purchase through the County when bids have been received for such purchase by such officer, board or agency, unless such purchase may be made upon the same terms, conditions and specifications at a lower price through the County.
5. All Bidders shall be on notice that as a condition of the award of a County contract, the successful bidder shall accept the award of a similar contract with any other political subdivision in New York State and Rockland County non profit agencies authorized to use New York State's contracts, if called upon to do so. A listing of approved Rockland County non profit agencies is available on the Purchasing Division's website at www.rcpurchasing.com. The County, however, will not be responsible for any debts incurred by the participants pursuant to this or any other agreement.
6. Necessary deviations from the County's specifications in the award of a participant contract, whether such deviations relate to quantities, or delivery points shall be resolved between the successful bidder and the other political subdivisions and Rockland County non profit agencies.

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SPECIFICATIONS

- 1.1. The County of Rockland wishes to establish an annual contract to furnish **GENUINE (OEM) PARTS** and **LABOR RATES** on **GENERAL MOTORS**, Automobiles, Vans, and Light Duty Trucks, as specified in the specifications.

2. REQUIREMENTS

- 2.1. Dealers shall quote a percentage discount from Current General Motors Retail List Price for all parts ordered by the County of Rockland. Dealers should quote on only General Motors Genuine (OEM) parts and be an authorized dealer or distributor of such parts.

- 2.1.1. **TRADE DISCOUNTS** – Items will be evaluated based on Manufacturer’s published price. Manufacturer’s price sheets are to be the currently Published Manufacturer’s Price List (Retail, Dealer, or Jobber or their equivalent). Bidder must quote the percentage discount from one of the Published Manufacturer’s Price List cited above and are to provide a copy of it with their bid submission and clearly identify the column and product line to which the discount applies. This copy is to be sent either by disc or a web site shall be provided to verify pricing. Discounts must be stated as a single percentage and entered as a whole number on proposal pages. (EX: 10% = 0.10)

- 2.1.1.1. Bidder’s failure to supply a percent discount will be declared non-responsive and the bid will be rejected. Market basket on page 11 must be submitted with your bid and will be part of overall bid’s analysis.

- 2.1.2 **PARTS MARK-UP**- Bidder shall provide a percent mark-up from actual dealer cost for **Re-manufactured engines and hybrid batteries** as listed on the bid proposal pages. Percent mark-up is not to exceed 10% and entered as a whole number on proposal pages. (EX: 10% = 0.10)

- 2.1.3 Bidders are required to submit verifiable documentation of dealer cost. Examples of this documentation is pricing submitted on a diskette or providing a web site for verification. Bidders failing to provide verifiable pricing shall be deemed non-responsive.

- 2.2. Dealers must send one copy of manufacturer’s price list with bid. Upon award, dealers will also be required to send one copy, each, to the following facilities:

- | | |
|------------------------------|---|
| 2.2.1. DGS Garage | Dr. R.L. Yeager Health Center, Sanatorium Road, Building E,
Pomona, NY |
| 2.2.2. Highway Garage | 23 New Hempstead Road, New City, NY 10956 |
| 2.2.3. Sewer District | 4 Route 340, Orangeburg, NY 10962 |
| 2.2.4. Public Transportation | Dr. R.L. Yeager Health Center, Sanatorium Road, Building T, |

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(TRIPS)

Pomona, NY

- 2.3. Dealers shall quote hourly labor rates for repairs performed in their shop. The County of Rockland will be responsible for transporting vehicles to the repair shop.
- 2.4. Orders for “parts only” will be required to be delivered to the County’s automotive repair facilities located in Pomona, New City, and Orangeburg. The County at its option may decide to pick-up certain “parts only” orders. Parts shall also be delivered to all authorized users of this bid. Vendors shall not be required to deliver outside their local delivery area.
- 2.5. Delivery shall be made the same day for all in-stock parts ordered before noon. Out of stock parts shall be ordered the day of request and shall not be held for a stock order. Parts must be readily available. The ordering department must be notified immediately if parts are out of stock and must be given an estimated delivery time.
- 2.6. Returns of unused parts will be accepted and full credit issued to the County on any items normally stocked by the dealer. The dealer shall notify the ordering department at the time the order is placed if it is considered a special order.
- 2.7. Successful bidders are required to submit a complete itemized invoice on all parts furnished or service which they may perform. Invoices for parts shall show both retail price and discounted price. Invoices for labor shall show total number of hours worked.
- 2.8. Successful bidders will be required to notify the Division of Purchasing of any revisions to price lists and to supply updated lists.
- 2.9. Parts and labor will be awarded together as a group and total bid evaluated for lowest overall cost.
- 2.10. Only exact manufacturer’s OEM parts will be accepted.
- 2.11. Bids containing restrictions will not be acceptable unless the Rockland County Purchasing Department deems the restrictions conform to the County Requirements.
- 2.12. All Discounts shall be firm and fixed for the specified contract period.
- 2.13. Discounts offered must be expressed as a single percent (%) figure for each line. Offers containing chain or multiple discounts may be considered non-responsive.
- 2.14. HAZARDOUS COMMUNICATION STANDARD - The “Hazardous Communications” and “Right to Know” laws require certain chemicals, cleaners, paints, etc., shall be delivered with “Material Safety Data Sheets” and be labeled accordingly. The contract vendor shall guarantee that all State and/or EPA Hazardous Materials Regulations are when applicable.

CANCELLATION OF ORDERS – Purchases made under this contract are for readily available supplies specified herein. Time is of the essence in furnishing the items ordered. The County reserves the right to

Any alterations to this document made by the Offeror may be grounds for rejection of the proposal, cancellation of any subsequent award, or any legal remedies available to the County of Rockland.

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cancel the order and/or refuse delivery if the items ordered are not furnished within the period of time specified in this contract.

- 2.15. EMERGENCY PURCHASES – Should the Contractor be unable to furnish the required item within the period of time specified in the contract, the County reserves the right to make emergency purchases from other sources.
- 2.16. EXPRESS/OVERNIGHT ORDERS- The County may require express/overnight orders and will pay the additional shipping charges with no additional mark-up by the vendor.

3. PRICE ADJUSTMENTS

- 3.1. In the second and third year of this agreement, at the County of Rockland's option, the Contractor may receive a Unit Daily Cost increase not to exceed the prevailing CPI. The decision of the County of Rockland is Final and Binding. At the option of the County of Rockland, this contract(s) may be extended for two additional one-year terms with the prevailing CPI increase. Vendors must request this increase in writing.
- 3.2. CPI-U means the Consumer Price Index for U.S. City Average-Consumer Price Index for All Urban Consumers as published by the Bureau of Labor Statistics of the United States Department of Labor or a successor or substitute index, appropriately adjusted. The Final and Binding decision to extend or not extend this agreement shall rest with the County of Rockland.

4. AWARD

- 4.1. Award will be made to the most responsive, responsible bidder whose offer results in the lowest net cost to the County while meeting the specifications. The successful bidder will be required to furnish quantities that may be more or less than the listed estimated quantities.
- 4.2. Both the discount off list price for parts and the labor rate will be considered in making final awards. Distance, tolls, and travel time to dealer's repair facility will also be considered in the award process.
- 4.3. Market Basket will be utilized to determine discount on individual parts and used as part of the bid's overall analysis.
- 4.4. **FAILURE TO PROVIDE THE PRICE LISTS SHALL BE CAUSE FOR REJECTION OF THE BID. IF COUNTY STAFF CANNOT IDENTIFY THE ITEM ON THE MANUFACTURER'S PRICE LIST OR VENDOR'S RETAIL PRICE SHEET AND VERIFY THE BIDDER'S BID PRICE, THE BID WILL BE REJECTED.**
- 4.5. There are three major Rockland County Facilities which for the purposes of this bid shall be identified by the following location numbers:
- 4.5.1. Dr. Yeager Health Center, Pomona, NY
- 4.5.2. New City Government Buildings, New City, NY

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- 4.5.3. Rockland County Sewer District # 1, Orangeburg, NY
- 4.6. **The County will complete the mileage, time, and toll sheet for each bidder from the locations listed above to be used in the overall evaluation. Do Not fill any of this information with your bid. Mileage calculations will be completed by purchasing department and added to bid totals.**

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MARKET BASKET FOR EVALUATION PURPOSES

(To be completely filled in and returned with bid response.)

NAME AND DATE OF - MANUFACTURER'S NATIONALLY RECOGNIZED PRICE LIST

<u>Manufacturer Part Number</u>	<u>General Motors Rate Price Column from Nationally Recognized Manufacturer's List</u>	<u>Percent discount Offered</u>	<u>Net Extended Price</u>
General Motors Part Number			
<u>Radiator# 84186716</u>			
<u>Ignition Coil #12353801</u>			
<u>Ignition switch # 13396112</u>			
<u>Brake hose # 84956401</u>			
<u>Brake Pads #23344220</u>			
<u>Radiator # 20935856</u>			
Water pump kit# 12681417			

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MILEAGE TIME AND TOLLS

MILEAGE

Est. Amt. of Trips	x	Miles from location	x	2 x .50/Mile	=	Mileage Cost
1.	10	x	Miles from Pomona	x	2 x .50/Mile	= _____
2.	5	x	Miles from New City	x	2 x .50/Mile	= _____
3.	5	x	Miles from Orangeburg	x	2 x .50/Mile	= _____
Total Mileage Costs						_____

TIME

Est. Amt. of Trips	x	Time from location	x	2 x	Mechanics Wage/Hour	=	Time Cost
1.	10	x	Time from Pomona	x	2 x \$30/hour	=	_____
2.	5	x	Time from New City	x	2 x \$30/hour	=	_____
3.	5	x	Time from Orangeburg	x	2 x \$30/hour	=	_____
Total Time Costs							_____

TOLL

Est. Amt. of Trips	x	Toll	x	2	=	Toll Cost
1.	20	x	\$ _____	x	2	= _____

TOTAL MILEAGE, TIME & TOLL COSTS
