

COUNTY OF ROCKLAND  
Department of General Services  
**Purchasing Division**

# Contract Award Notification

**Title:** **Aluminum Handrails – Fabricate and Install**

**Contract Period:** December 10, 2024 through June 9, 2025 w/ 6 – 6 month options  
Extended through December 9, 2025 w/ 5 – 6 month options  
**Extended through June 9, 2026 w/ (4) 6-month options**

**Original Date of Issue:** December 10, 2024

**Date of Revision:** 11/4/25

**BID No:** **RFB-RC-2024-098**

**PRC#:** **2024011970**

**Catalog:** **Facilities**

**Authorized Users:** United States Agencies, Other States & Political Subdivisions Therein,  
Local Governments, School Districts & Non-Profit Agencies

**Address Inquiries To:**

**Name:** Nicholas Chodor  
**Title:** Purchaser I  
**Phone:** 845-364-3856  
**Fax:** 845-364-3809  
**E-mail:** [chodorn@co.rockland.ny.us](mailto:chodorn@co.rockland.ny.us)

**Description**

Fabricate and Install Aluminum Handrails

Contract #	Vendor Number	Contractor & Address	Telephone No.
RFB 24-098	0000028089	ADP Group Inc. 27 East 33rd Street Paterson NJ 07514 Attn: Phillip Blazeski <a href="mailto:mail@adpgrp.com">mail@adpgrp.com</a>	(862) 343-5343

# County of Rockland CONTRACT

## Dept. of General Services

Purchasing Division  
50 Sanatorium Rd, Bldg A, 6th Fl, Rm 609  
Inside Delivery - No Loading Dock  
POMONA NY 10970  
www.rcpurchasing.com

Dispatch via Print

<b>Contract ID</b> RFB 24-098		Page 1 of 3
<b>Contract Dates</b> 12/10/2024 to 06/09/2026		<b>Currency</b> USD
Aluminum Handrails		<b>Contract Maximum</b> 500,000.00
<b>Freight Terms</b>	<b>Buyer Email</b> chodorn@co.rockland.ny.us	
<b>Buyer</b> Nicholas Chodor	<b>Phone</b> 845/364-3856	<b>Fax</b> 845/364-3809

**Supplier** 0000028089  
ADP Group Inc.  
Phillip Blazeski  
27 East 33rd Street  
Paterson NJ 07514

Phone 862/343-5343

mail@adpgrp.com

Tax Exempt? Tax Exempt ID:

Line #	Supplier Item	Item Desc	Item ID	Price	UOM
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1		ONE (1) INCH INSIDE DIAMETER HANDRAIL	1503400001	210.00000	Linear Foot
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Supply all labor, material, equipment, and supervision to fabricate, install, finish and inspect Schedule 40 OSHA and ADA Compliant 6063-T5 aluminum handrails or approved equal.

2		ONE AND ONE HALF (1.5) INCH INSIDE DIAMETER HANDRAIL	1503400002	223.00000	Linear Foot
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Supply all labor, material, equipment, and supervision to fabricate, install, finish and inspect Schedule 40 OSHA and ADA Compliant 6063-T5 aluminum handrails or approved equal.

3		TWO (2) INCH INSIDE DIAMETER HANDRAIL	1503400003	235.00000	Linear Foot
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Supply all labor, material, equipment, and supervision to fabricate, install, finish and inspect Schedule 40 OSHA and ADA Compliant 6063-T5 aluminum handrails or approved equal.

Authorized Signature



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Line #	Supplier Item	Item Desc	Item ID	Price	UOM
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4		TWO AND ONE HALF (2.5) INCH INSIDE DIAMETER HANDRAIL	1503400004	255.00000	Linear Foot
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Supply all labor, material, equipment, and supervision to fabricate, install, finish and inspect Schedule 40 OSHA and ADA Compliant 6063-T5 aluminum handrails or approved equal.


5		THREE (3) INCH INSIDE DIAMETER HANDRAIL	1503400005	272.00000	Linear Foot
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Supply all labor, material, equipment, and supervision to fabricate, install, finish and inspect Schedule 40 OSHA and ADA Compliant 6063-T5 aluminum handrails or approved equal.

6		Hourly Labor Rate for incidental work performed not specifically identified in the scope of work for each project.	1503400006	122.00000	Hour
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Contractor MUST obtain written approval from an authorized County Representative prior to using this line item.

Authorized Signature



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Tax Exempt? Tax Exempt ID:

Line #	Supplier Item	Item Desc	Item ID	Price	UOM
7		Percent Mark-Up for any incidental parts and material which may be needed and not specifically identified in the scope of work for each projected listed. Markup not to exceed 10%.	1503400007	1.00000	Dollar

Contractor to obtain written approval from the authorized County Representative prior to using this line item.

TERMS AND CONDITIONS OF RFB-RC-2024-098 INCORPORATED HEREIN BY REFERENCE.


ITEMS ON THIS PURCHASE ORDER ARE SUBJECT TO NEW YORK STATE LABOR LAW 220, ARTICLE 8. VENDOR MUST SUBMIT CERTIFIED PAYROLL(S) ALONG WITH THEIR INVOICE(S).

PRC #:2024011970

## Dispatch via Print

<b>Contract ID</b> RFB 24-098	Page 3 of 3	
<b>Contract Dates</b> 12/10/2024 to 06/09/2026	<b>Currency</b> USD	
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Authorized Signature



**COUNTY OF ROCKLAND - DGS-PURCHASING**  
BLDG. A., 6TH FLOOR, 50 SANATORIUM RD, POMONA, NY 10970  
TELEPHONE: 845-364-3820 / TELEFAX: 845-364-3809

**TITLE: Aluminum Handrails-Fabricate and Install**

**BID NUMBER: RFB-RC-2024-098**

## PURCHASES BY OTHER

### LOCAL GOVERNMENTS, SCHOOL DISTRICTS, AND NON PROFIT AGENCIES

As per the New York State General Municipal Law, all political subdivisions of New York State are allowed to make purchases through the resulting contract(s). As per Rockland County Procurement Policy, Non Profit Agencies approved to participate in New York State's Contract Extension Program are authorized to make purchases through the resulting contract(s).

1. The County of Rockland shall make all contract award information available to other political subdivisions and non profit agencies through our website: [www.rcpurchasing.com](http://www.rcpurchasing.com)
2. Any other political subdivision or Rockland County non profit agency will issue purchase orders directly to vendors within the specified contract period referencing the County's contract and shall be liable for any payments due on such purchase orders; and shall accept sole responsibility for any payment due.
3. All purchases shall be subject to audit and inspection by the other political subdivisions and Rockland County non-profit agencies for which the purchase was made.
4. No officer, board or agency of a county, town, village, or school district shall make any purchase through the County when bids have been received for such purchase by such officer, board or agency, unless such purchase may be made upon the same terms, conditions and specifications at a lower price through the County.
5. All Bidders shall be on notice that as a condition of the award of a County contract, the successful bidder shall accept the award of a similar contract with any other political subdivision in New York State and Rockland County non-profit agencies authorized to use New York State's contracts, if called upon to do so. A listing of approved Rockland County non-profit agencies is available on the Purchasing Division's website at [www.rcpurchasing.com](http://www.rcpurchasing.com). The County, however, will not be responsible for any debts incurred by the participants pursuant to this or any other agreement.
6. Necessary deviations from the County's specifications in the award of a participant contract, whether such deviations relate to quantities, or delivery points shall be resolved between the successful bidder and the other political subdivisions and Rockland County non profit agencies.

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## **SPECIFICATIONS**

### **1. SCOPE OF WORK**

- 1.1. The County of Rockland is seeking a contractor to supply all labor, material, equipment, and supervision to fabricate, install, finish and inspect aluminum handrails throughout all County of Rockland Facilities on an as-needed basis with schedule 40 OSHA and ADA Compliant 6063-T5 aluminum or approved equal in various thicknesses.

### **2. AREAS OF WORK**

- 2.1. Areas include, both interior and exterior of The County of Rockland's Facilities, but are not limited to:
  - 2.1.1. Staircases, Handicap Ramps, Walkways, Bridges, Elevators, Corridors, Balconies, including roofs, or any other area as directed by a Rockland County authorized representative.

### **3. PRODUCTS**

- 3.1. Aluminum to be Schedule 40 (6063-T5) or approved equal.
- 3.2. ADA and OSHA Compliant.
- 3.3. Manufactured handrail "kits" are NOT PERMITTED where components are assembled on site and pieces are joined with connecting tee's and slip joints.

### **4. FABRICATION & INSTALLATION**

- 4.1. Fabricate and Install aluminum handrails in accordance with the approved shop drawings and specifications, per job, which includes its intended purpose, design, dimensions, member sizes and tubing.
- 4.2. Ensure handrails are securely attached to walls, floors, stairs or any other areas the handrails are being installed on/to.
- 4.3. Wall brackets only permitted to be secured with anchor plates and bolts.
- 4.4. Posts to be core drilled and cemented in place with hydraulic cement.
- 4.5. Continuously seal jointed pieces with continuous welds.
- 4.6. Ensure the aluminum being used is ADA and OSHA compliant.
- 4.7. Perform visual inspection of handrail installations to ensure compliance with design specifications.
- 4.8. Conduct load testing of installed handrails if directed by a Rockland County authorized representative.

### **5. FINISHES**

- 5.1. Finishes for fabricated and installed aluminum is to be A-1 Clear Anodized.
- 5.2. Welded joints must be ground smooth.

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## **6. COMPLETED PRODUCT**

6.1. Completed product to be finished in accordance with:

6.1.1. American Architectural Manufacturers Association (AAMA-2605) : Voluntary specification, performance requirements, and test procedures for superior performing organic coatings on aluminum extrusions and panels.

6.1.2. American National Standards Institute (ANSI-A117.1) : – Accessible and Usable Buildings and Facilities.

6.1.3. American Society for Testing and Materials (ASTM-B221): Standard Specification for Aluminum and Aluminum-Alloy Extruded Bars, Rods, Wire, Profiles, and Tubes.

## **7. CLEANING AND SAFETY PROTECTION**

7.1. Clean exposed surfaces of aluminum handrails to remove dirt, stains, and fingerprints at time of completion.

7.2. Protect installed handrails and concrete footings from damage during construction. (i.e. water damage).

7.3. Properly barricade/cone off areas that are under construction for the safety of pedestrians, County of Rockland employees, contractors, or any other persons that may intend to utilize the working area for walking purposes.

## **8. PRICING**

8.1. Bidder shall enter their price per linear foot, fabricated, installed, finished and inspected for INSIDE DIAMETER 1 inch, 1.5 inch, 2 inch, 2.5 inch and 3 inch schedule 40 ADA and OSHA Compliant 6063-T5 or approved equal aluminum.

8.2. Bidder shall enter an hourly labor rate for incidental work performed not specifically identified in the scope of work for each project. Contractor MUST obtain written approval from an authorized County Representative prior to using this line item.

8.3. Bidder shall enter a percent mark-up for any incidental parts and material which may be needed and not specifically identified in the scope of work for each project listed. Contractor MUST obtain written approval from the authorized County Representative prior to using this line item. Percent Mark-Up **not to exceed 10%**. Bidder shall enter a percentage between **0% up to 10%**.

## **9. RESPONSIBILITIES**

9.1. On a per job basis, it is the awarded contractors responsibility to:

9.1.1. Confirm all dimensions in the field.

9.1.2. Provide shop drawings for approval by the County of Rockland prior to fabrication and installation.

9.1.3. Ensure that the Handrails are installed in accordance with the approved design drawings and specifications while abiding by ADA and OSHA compliance.

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9.2. PLEASE NOTE: The County of Rockland is not responsible for any inaccuracies associated with provided shop drawings to the contractor. Any dimensions provided BY the County of Rockland TO the contractor shall be for estimating purposes only. Contractor is responsible to confirm all dimensions in the field.

## **10. CLEAN UP**

10.1. The Contractor shall at all times keep the premises and adjacent areas free from accumulations of waste material or rubbish. At the completion of the work, he/she shall remove from and about the premises, including adjacent areas, all rubbish, tools and surplus materials used for work and shall have the area "Broom Clean" and ready for use. In case of a dispute, County of Rockland may remove rubbish and clean up, and then may charge the Contractor either by deduction of amounts unpaid to the Contractor, or by other means as determined to be fair and equitable by the authorized County of Rockland representative.

## **11. SECURITY**

- 11.1. For **all work** being performed at the **Rockland County Correctional Facility** in New City, the contractor shall abide by several security measures that are non-negotiable. Failure to comply will result in an immediate escort off County property.
- 11.1.1. All workers entering the secure areas shall be required to have a background check before they will be allowed entry to work.
- 11.1.2. All tools shall be logged in at front desk every morning before entering and checked out before leaving. All tools must be accounted for when leaving.
- 11.1.3. Complete cleanup of all work areas for the day shall be checked out by a correction's officer before leaving work area.
- 11.1.4. No tools shall be left unattended at any time.
- 11.1.5. Work, at any time, may be subject to immediate stoppage at which time workers may be escorted out to the main lobby area until such time as they will be allowed re-entry when Rockland County personnel deems it safe.
- 11.1.6. No worker will be allowed in any other areas other than the work area unless it is work related to the project. In this case, worker(s) shall be accompanied by a correction's officer.
- 11.1.7. There shall be **NO** fraternizing with inmates, officers, or anyone other than those directly involved with the work being performed.
- 11.1.8. All debris shall be removed from the premises by the contractor either by container or truck on a daily basis. The work area shall be clean and free of any debris at the end of each workday.
- 11.1.9. Contractor, his foreman or any of his workers shall not take any direction from anyone other than a Facilities Management representative.



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## **12. EXPERIENCE**

- 12.1. Bidder shall demonstrate they have the equipment and labor to complete this project. Bidder shall complete both the Certificate of Experience/Reference and Certificate of Equipment forms included in these specifications.
- 12.2. Bidder shall provide a minimum of three (3) project references which have been completed. Projects shall be of similar size and scope as the proposed work outlined in these specifications.

## **13. CERTIFIED PAYROLL**

- 13.1. This project is subject to **New York State Labor Law 220, Article 8 Prevailing wages**. The Contractor shall submit with, each invoice, certified payrolls for all labor. Submission of Certified Payroll with invoice is a condition of payment.

## **14. CONTRACT PRICE ADJUSTMENTS**

- 14.1. The County recognizes this contract has price components that may have changing costs. The Contractor may request a Price Adjustment no more than 1 time during a 6-month period.
- 14.2. A Price Adjustment request must be made in writing and include the reason for the request, documentation supporting the request (i.e., commodity or labor rate increases), the current pricing, and the requested revised pricing.
- 14.3. The County will review the Price Adjustment request. If the Price Adjustment is deemed reasonable the Price Adjustment request will be accepted by written acknowledgement. If the request is not accepted the County may entirely reject the request or may counter with revised pricing. In either case the County will provide a written explanation in support of the decision.
- 14.4. The Director of Purchasing may use the available PPI Index to determine if the requested Price Adjustment is reasonable. Typically, a Price Adjustment that exceeds 5% will not be approved unless very unusual and significant changes have occurred in the industry.

## **15. WARRANTY**

- 15.1. The contractor warrants that the Handrails will be free from defects in material, including corrosion, and workmanship for a period of 12 months from the date of completion of the installation. The Installer shall repair or replace any defective Handrails at no additional cost to the County of Rockland within the warranty period.

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**16. PRE-AWARD**

- 16.1. The County of Rockland shall conduct a pre-award interview with bidders who demonstrate, through appropriate documentation, they have the ability to competently satisfy all requirements in accordance with this bid.
- 16.2. It is not the intent of this Pre-Award Meeting to make changes to specifications or the terms and conditions.
- 16.3. This meeting is being held to confirm the intent and ability of the Bidder to undertake and perform all aspects of work in accordance with the specifications and terms listed.
- 16.4. At this time, The County of Rockland may request the contractor to supply samples of the aluminum he/she intends to use under this contract for The County of Rockland to inspect for approval during said pre-award interview.

**17. AWARD**

- 17.1. Award will be made to the lowest responsive responsible bidder meeting the stated requirements. The County reserves the right to award this contract on a line-by-line basis or as a whole.