

COUNTY OF ROCKLAND
Department of General Services
Purchasing Division

Contract Award Notification

Title: Centrifuge – Maintenance & Repair Services-PW

Contract Period: March 24, 2025, through March 23, 2026, w/ (4) 1-year options
Extended through March 23, 2027, w/ (3) 1-year options

Original Date of Issue: March 25, 2025

Date of Revision: February 18, 2026

BID No: RFB-RC-2025-013

PRC #: 2025000116

Catalog: Wastewater Treatment

Authorized Users: United States Agencies, Other States & Political Subdivisions Therein,
Local Governments, School Districts & Non-Profit Agencies

Address Inquiries To:

Name: Michele Phillips
Title: Purchaser II
Phone: 845-364-2984
Fax: 845-364-3809
E-mail: phillipm@co.rockland.ny.us

Description

This contract is to perform centrifuge maintenance and repair services

Contract #	Vendor Number	Contractor & Address	Telephone No.
BID 25-013	0000020528	Koester Associates, Inc. 3101 Seneca Turnpike Canastota, NY 13032 Contact: Eric Koester ekoester@koesterassociates.com hdsell@koesterassociates.com djean@koesterassociates.com	315-697-3800 Fax: 315-697-3888

COUNTY OF ROCKLAND DGS – PURCHASING DEPARTMENT BLDG. A, 6TH FLOOR, 50 SANATORIUM ROAD POMONA, NY 10970 TELEPHONE NO.: 845-364-3820 FAX NO.: 845-364-3809						
						VENDOR: <u> KOESTER </u>
LINE NO.	DESCRIPTION	ITEM NUMBER	EST. QTY.	UNIT	UNIT PRICE	EXTENDED PRICE
1.	Hourly price for Technician Hours of 8:00 AM to 3:00 PM, Monday to Friday	93691000001	240	HOUR	\$288.40	\$69,216.00
2	Labor Rates for Monday to Friday 3:00 PM to 8:00 AM	93691000002	10	HOUR	\$432.60	\$4,326.00
3	Labor Rates for Saturday 8:00 AM to 3:00 PM	93691000003	1	HOUR	\$432.60	\$432.60
4	Labor Rates for Saturday 3:00 PM to 12:00 Mid	93691000004	1	HOUR	\$432.60	\$432.60
5	Labor Rates for Sunday AM 12:00 Mid. to 8:00 AM	93691000005	1	HOUR	\$432.60	\$432.60
6	Labor Rates for Sunday 8:00 AM to 3:00 PM	93691000006	1	HOUR	\$432.60	\$432.60
7	Labor Rates for Sunday 3:00 PM to 12:00 Mid.	93691000007	1	HOUR	\$432.60	\$432.60
8	Labor Rates for Monday AM 12:00 Mid. to 8:00 AM	93691000008	1	HOUR	\$432.60	\$432.60
9	Labor Rates for Holiday	93691000009	1	HOUR	\$576.80	\$576.80

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LINE NO.	DESCRIPTION	ITEM NUMBER	EST. QTY.	UNIT	UNIT PRICE	EXTENDED PRICE
SUBCONTRACTED SERVICE COSTS						
10	Percent mark up to contractors cost for any subcontracted services which may be purchased in conjunction with bid. The mark up is not to exceed 10%. (Bidder must enter 0 in appropriate column if there is no mark up being offered.)	93691000043	ESTIMATED DOLLARS \$150,000	% MARK UP	10.0%	\$165,000.00
MATERIAL COSTS						
11	Percent mark up to contractors cost for any parts and materials which may be purchased in conjunction with bid. Mark up must not be applied to shipping costs. The mark up is not to exceed 10%. (Bidder must enter 0 in appropriate column if there is no mark up being offered.)	93691000015	ESTIMATED DOLLARS <u>EXPENDED</u> \$150,000.00	% MARK UP	10.0%	\$165,000.00
MAINTENANCE AGREEMENTS						
12	SIX(6)-Month Preventive Maintenance on Centrifuge Model #CA-505-00-32/ S/N: 8000-565 (EXCLUDES SCROLL REMOVAL)-All work is to be bid and accomplished as lump sum, including gaskets, sealant, oil, grease, etc Lump Sum pricing.	93691000062	1	Each	\$17,395.51	\$17,395.51

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						VENDOR: ___KOESTER___
LINE NO.	DESCRIPTION	ITEM NUMBER	EST. QTY.	UNIT	UNIT PRICE	EXTENDED PRICE
13	SIX(6)-Month Preventive Maintenance on Centrifuge Model #CA-505-00-32/ S/N: 8000-567 (INCLUDES SCROLL REMOVAL) -All work is to be bid and accomplished as lump sum, including gaskets, sealant, oil, grease, etc Lump Sum pricing.	93691000063	1	Each	\$21,635.51	\$21,635.51
14	SIX(6)-Month Preventive Maintenance on Centrifuge Model #CF 6000 – SN: 8012-601 (INCLUDES SCROLL REMOVAL) -All work is to be bid and accomplished as lump sum, including gaskets, sealant, oil, grease, etc Lump Sum pricing.	93691000064	1	Each	\$20,347.71	\$20,347.71
15	TOTAL FOR ITEMS 1 – 14			TOTAL		\$466,093.13
	ADDITIONAL COSTS TO BE REIMBURSED BY THE COUNTY					
16	Lodging – The County will reimburse the contractor for lodging fees based on the current New York - Nyack/Palisades – County of Rockland Per Diem rate set by the Federal Department of General Services Administration (GSA). Current rates are available at the website below. Reimbursement will be paid at the said rate per each service technician required to perform the work. Proof of the current rate must be included with the Contractor’s invoice along with the hotel invoice which shows the dates and number for each room night as a condition of payment. https://www.gsa.gov/travel/plan-book/per-diem-rates	93691000060				

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VENDOR: ___KOESTER___						
LINE NO.	DESCRIPTION	ITEM NUMBER	EST. QTY.	UNIT	UNIT PRICE	EXTENDED PRICE
17	Mileage: The County will reimburse the contractor for mileage traveled over 120 miles round trip ONLY when a company owned vehicle is to be used. Technicians should be minimum two technicians per vehicle when possible. Reimbursement will be based on the current IRS standard mileage rates as published on the IRS website. https://www.irs.gov/tax-professionals/standard-mileage-rates The County <u>will not</u> reimburse associated cost such as fuel or tolls.	93691000061				

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**PURCHASES BY UNITED STATES AGENCIES, OTHER STATES AND POLITICAL
SUBDIVISIONS THEREIN, LOCAL GOVERNMENTS, SCHOOL DISTRICTS,
AND NON-PROFIT AGENCIES**

As per the New York State General Municipal Law, § 103(3) all political subdivisions of New York State are allowed to make purchases through the resulting contract(s). As per Rockland County Procurement Policy § 140-13, the United States of America or any agency thereof, any state, or any other political subdivision or district therein and certain Non-Profit Agencies approved to participate in New York State's Contract Extension Program are authorized to make purchases through the resulting contract(s).

1. The County of Rockland shall make all contract award information available to other political subdivisions and non-profit agencies through the **Empire Procure Connect Marketplace**.
2. Any other political subdivision or Rockland County non-profit agency will issue purchase orders directly to vendors within the specified contract period referencing the County's contract and shall be liable for any payments due on such purchase orders; and shall accept sole responsibility for any payment due.
3. All purchases shall be subject to audit and inspection by the other political subdivisions and Rockland County non-profit agencies for which the purchase was made.
4. No officer, board or agency of a county, town, village, or school district shall make any purchase through the County when bids have been received for such purchase by such officer, board or agency, unless such purchase may be made upon the same terms, conditions and specifications at a lower price through the County.
5. All Bidders shall be on notice that as a condition of the award of a County contract, the successful bidder shall accept the award of a similar contract with any other political subdivision in New York State and Rockland County non-profit agencies authorized to use New York State's contracts, if called upon to do so. A listing of approved Rockland County non-profit agencies is available on the Purchasing Division's website at www.rcpurchasing.com. The County, however, will not be responsible for any debts incurred by the participants pursuant to this or any other agreement.
6. Necessary deviations from the County's specifications in the award of a participant contract, whether such deviations relate to quantities, or delivery points shall be resolved between the successful bidder and the other political subdivisions and Rockland County non-profit agencies.

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SPECIFICATIONS

A Virtual Pre-Bid via Microsoft Teams will be hosted on Thursday, February 27th at 10:00am EST - To Participate select the link below.

Microsoft Teams Meeting Link: [CLICK HERE TO JOIN MEETING](#)

Meeting ID: 259 851 800 72
 Passcode: FX3Fg9qc

1. SCOPE

- 1.1. The scope of this bid is to provide labor and material to perform scheduled maintenance, repair, and overhaul work on the Rockland County Sewer District (RCSD#1) centrifuges.
- 1.2. The Sewer District has two(2) **Model CA505** Centrifuges and one(1) Model CF 6000 Centrifuge that were manufactured by Westfalia Separator Inc. Model details have been uploaded as separate documents.
 - CA-505-00-32 – **SN: 8000-565** – Last 6-Month Maintenance was performed in June 2024
 - CF 6000 – **SN: 8012-601** – Last 6-Month Maintenance was performed in June 2024
 - CA-505-00-32 – **SN: 8000-567** – 6-Month Maintenance was performed in June 2024
- 1.3. All parts used in this work are to be either **new** original equipment manufacturer (OEM) parts or approved equal. The bidder shall warrant any approved equal parts shall carry the same warranty as OEM parts.
- 1.4. Work will be scheduled based on the requirements of the Rockland County Sewer District #1.
- 1.5. This contract is subject to **New York State Labor Law 220, Article 8 Prevailing Wages**. The Contractor shall submit with, each invoice, certified payrolls for all labor. Submission of Certified Payroll with invoice is a condition of payment.

2. SITE VISIT

- 2.1. All bidders are encouraged to visit the Sewer District in Orangeburg, NY, to inspect the equipment and verify all conditions. A site visit is scheduled for, **Wednesday, March 5, 2025 at 10:00am**, at the Rockland Count Sewer District #1 Located at 4 Route 340, Orangeburg, NY 10962. Bidders must contact Mr. Yuriy Hlovatsky at (845) 365-6495 or 365-6111 or hlovatsy@co.rockland.ny.us to confirm their intent to attend the site visit by **February 28th, 2025**. Bidders will be required to perform the work as specified whether they visit the site or not.

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3. **QUESTIONS** - All questions must be submitted in writing via email to purchasing@co.rockland.ny.us. The solicitation number must appear in the subject line of the email communication. Questions must be submitted no later than **March 10, 2025, 3:00 PM EST**.
4. **CONTRACTOR REQUIREMENTS**
- 4.1. PERSONNEL
- 4.1.1. Bidder shall employ qualified service technicians to perform the work specified.
- 4.1.2. Contractor shall submit with their bid a list of employees (service technicians), who will be servicing the specified equipment for the term of this contract.
- 4.1.3. Service technicians shall have a minimum of three years paid documented experience in the repair and troubleshooting of specified equipment or of units similar to the units specified.
- 4.1.3.1. Contractor shall include with their bid documentation of experience for each service technician listed.
- 4.1.3.1.1. List years of experience, list name of employers, list any certifications obtained and or training courses completed.
- 4.1.3.1.2. Detail experience in repair and troubleshooting the equipment specified or of units similar to the specified centrifuges.
- 4.2. The successful contractor shall have the ability to maintain an inventory of service and replacement parts for the units specified at their warehouse. Upon request, the contractor shall show evidence of inventory.
- 4.3. The contractor must complete the certificate of experience and the certificate of equipment forms.
- 4.3.1. NOTE: The contact information provided on the certificate of experience should be reviewed for accuracy.
- 4.4. The Contractor is responsible for providing all required service parts, tools, equipment, and personnel necessary to perform all work in a professional safe, and workmanlike manner.
- 4.5. The contractor is responsible for repairs of the centrifuges control cabinets. The contractor must have in-house or subcontracted Process Control Specialists available.
5. **WORK SCHEDULE**
- 5.1. Preventive Maintenance and repair work shall be performed between the hours of 7:00 AM and 3:00 PM, Monday through Friday.
- 5.1.1. No work is to be performed outside of these hours without approval from the authorized County of Rockland representative.

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6. REPAIR AND SERVICE REQUIREMENTS

- 6.1. Contractor must furnish labor, parts, service manuals, tools and equipment in performance of this services.
- 6.2. Freight charges- Parts shipped domestically and from overseas shall be shipped FOB destination pre-paid and added. There must be No mark-up on shipping charges. Proof of actual shipping billed shall be provided with the invoice as a condition of payment.
- 6.3. The Contractor shall provide a monitored 24-hour a day phone number and have a technician on site in response to a normal service call within five business days.
 - 6.3.1. Emergency repair – Contract must have service technician on site within 72 hours from the date and time of the request made by RCSD#1.
- 6.4. The Contractor shall only perform work which is required. Repairs shall be performed only with the approval of an authorized RCSD#1 representative. Should any repair work be performed without authorization, payment will not be made.
- 6.5. All completed service and repairs must meet with the approval of the authorized representative of the RCSD#1.
- 6.6. The Contractor shall provide operation and maintenance manuals for any new replacement components.
- 6.7. Preventive Maintenance & Repair work should be executed on the grounds of the RCSD#1 facility whenever practicable. Transportation and shipping charges are not permitted and will not be reimbursed.
 - 6.7.1. Units shall not be removed from the facility without authorization by the RCSD#1.
 - 6.7.1.1. Should the Contractor and RCSD#1 agree that repair work to the centrifuge would be better accomplished at the Contractor’s facility, the Contractor shall protect the unit from damage during shipping to and from RCSD#1 facility. Contractor will be reimbursed for the actual transportation cost, without markup, to and from Orangeburg, NY 10962. Contractor must provide bill of ladings and proof of cost with the invoice as a condition of payment.
 - 6.7.2. The contractor shall provide the RCSD#1 with a complete inspection report to include general inspection, recommended repair, itemized cost breakout of recommended repairs and repair parts not included in the scope of this contract and an estimated timeline for completion of repairs and return to service, within ten (10) business days of inspecting an out of service unit.
 - 6.7.3. Upon the completion of the repair and re-installation of the unit, the contractor shall provide RCSD#1 with a written detailed report outlining the repairs made, parts provided,

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pre and post repair test results, observed deficiencies, repair costs and recommendations for future work.

- 6.7.4. The District will, upon reasonable request, provide an operator for the existing permanently installed overhead crane. District employees shall not be responsible to 'hold something' to assist contractor operations. Contractor, unless otherwise specified in the bid, are expected to provide all equipment, tools, manpower, and expertise as may be necessary to perform all contracted tasks/work in a safe, efficient, professional, and expeditious manner.
- 6.8. Use of Premises - On or about the premises and adjacent areas, the Contractor shall ensure that all apparatus, storage of materials, and activities of workmen be confined to the limits indicated by law, ordinances, permits and the direction of the authorized County of Rockland representative, and shall not encumber or permit the premises or adjacent areas to be encumbered with such materials or apparatus.
- 6.8.1. The work site shall be kept in an orderly and safe fashion so as not to interfere with the progress of the work or the work of any other Contractor.
- 6.8.2. The Contractor shall be responsible for repairing and replacing anything damaged by his operations, within thirty (30) days after notification by the authorized County of Rockland representative that damage has occurred.
- 6.8.3. It will be the responsibility of the Contractor to report, to the authorized County of Rockland representative, any damages found prior to any work at this site.
- 6.8.4. At no cost to the County, the contractor must clean, repair and replace property damaged caused by the contractor during performance of this service.
- 6.9. The Contractor shall at all times keep the premises and adjacent areas free from accumulations of waste material or rubbish. At the completion of the work, he/she shall remove, from and about the premises, including adjacent areas, all rubbish, tools and surplus materials used for work and shall have the area "Broom Clean" and ready for use. In case of a dispute, County of Rockland may remove rubbish and clean up, then may charge the Contractor either by deduction of amounts unpaid to the Contractor, or by other means as determined to be fair and equitable by the authorized County of Rockland representative.
- 6.10. The quality of service shall be subject to inspection by the designated representative of the County of Rockland at any time. Should it be found that the quality of the service being performed is not satisfactory, and that the specifications are not being met, the Director of Purchasing or his designee, may terminate the Contract, giving 30 days prior written notice. In addition, if at any time during the life of the contract, the contractor, in the opinion of the County of Rockland, fails to take all reasonable steps to expedite the work, the County of Rockland may unilaterally nullify the contract.

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7. LABOR AND MATERIAL COSTS

- 7.1. All labor and materials must be invoiced and paid, as bid, on the proposal pages.
- 7.2. Detailed billings must be received by the County of Rockland within Forty-Five days after completion of each job.
- 7.3. All work completed in December, must be billed by January 31st, of the following year so the county can close its books.

7.4. LABOR COSTS

- 7.4.1. This contract is subject to **New York State Labor Law 220, Article 8 Prevailing Wages.** The Contractor shall submit with, each invoice, certified payrolls for all labor. Submission of Certified Payroll with invoice is a condition of payment.
- 7.4.2. Detailed description of all completed service work must accompany all invoices.
- 7.4.3. Contractor shall bid a labor rate in dollars per man-hour for a technician to make required repairs, replacements, and troubleshooting.
- 7.4.4. The bidder agrees and hereby certifies that all labor charges contained in the invoices and vouchers shall be only those that was required and necessary to complete the work and approved by the Rockland County Sewer District #1 authorized personnel.
- 7.4.5. Labor shall be billed from the time the contractor's employee arrives at the RCSD#1 facility, to the time he departs from the RCSD#1 facility.
- 7.4.6. The only billable time shall be for work performed.
- 7.4.7. Invoices for labor must be billed to the next quarter hour of actual time worked (example: 8:00 AM to 9:10 AM would be billed at 1 hour and 15 minutes). Invoices rounded to the next full hour will not be approved for payment.

7.5. MATERIAL & SUBCONTRACT COST

- 7.5.1. The invoices for payment must list specifically all parts and materials and cost to contractor for each item.
- 7.5.2. The County of Rockland will require verification of these costs by copy of the invoice as submitted to the contractor for payment.

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7.5.3. The contractor agrees and hereby certifies that all parts and materials purchased shall be at lowest price available at the time considering the prevailing conditions and circumstances for which it is required that the purchase be made.

7.5.4. County of Rockland reserves the right to supply material when deemed in the best interest of the County of Rockland.

7.5.5. Any shipping charge in excess of \$100.00 must be approved by Rockland County Sewer District authorized personnel prior to shipping.

7.5.6. There must be NO mark-up added to freight charges.

7.5.7. Should the Contractor deem refurbishment or fabrication for an existing component or assembly to be of benefit to the County of Rockland, the Contractor shall provide a price comparison and/or time frame benefit between a new component or assembly and a refurbished or fabricated unit. Refurbishment/fabrication costs shall include all related material, hardware, and labor. The County of Rockland must authorize any refurbishment or fabrication prior to the start of that work.

7.6. ADDITIONAL ITEMS

7.6.1. If the Contractor expects to incur any additional costs not specified in the above paragraphs, he must submit a list of those items and corresponding charges or schedule with his bid.

7.6.2. There will be no additional charge for delivery or mileage.

7.6.3. Nothing herein shall be considered to limit the authority of the County of Rockland to prosecute any bidder or Contractor who violates the laws of the State of New York.

8. BRAND NAMES

8.1. The use of a brand name is for the purpose of describing the standard of quality, performance, and characteristics desired and is not intended to limit or restrict competition.

9. SAFETY

9.1. The Contractor shall adhere to all OSHA, PESH and County of Rockland safety rules while the work is in progress. Contractor is responsible for any damage to vehicles or structures resulting from the Contractor's negligence.

9.2. Contractor shall maintain the work site in a clean and orderly fashion. All debris shall be cleaned and removed from the work site each day.

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10. LAWS, LICENSES, AND PERMITS

- 10.1. Contractors and subcontractors must comply with all applicable Federal, State, and Municipal Laws as required, to perform all work as specified.
- 10.2. Contractor and their service personnel must possess all qualifications and obtain any required licenses and permits to perform the work specified. Proof of these items shall be provided to the Director of Purchasing with Bid.

11. REFERENCES

- 11.1. Bidder will furnish, with the proposal forms, a list of three sites with similar equipment presently being maintained by bidder. The name and telephone number and email address of site contact must be included with bid.

12. RULES AND TIME SHEETS

- 12.1. Successful contractor will be subject to facility use rules and **must sign in and out**, at the designated location whenever entering or leaving the premises.
- 12.2. The Contractor must submit a time sheet for each day worked on preventive maintenance.
- 12.3. Time sheets shall only indicate equipment serviced.
- 12.4. Details of servicing can be found on the preventive maintenance record sheets.
- 12.5. The contractor shall also provide a time sheet for repair work which is not covered under the preventive maintenance specifications.
- 12.6. The County of Rockland will not accept nor authorize payment for travel time of service personnel to any of the County of Rockland's facility locations. The only billable time will be for service work performed.

13. SUBCONTRACTOR WORK

- 13.1. Contractor must receive approval prior to subcontracting any work. Only authorized personnel at the Rockland County Sewer District #1 can grant this approval.
- 13.2. Contractor shall submit subcontractor's invoice as documentation with his invoice. Subcontracted work shall be kept to a minimum.
- 13.3. Materials for Subcontracted work are to be invoiced at the Contractor's cost plus the mark-up. Bidder shall enter a % mark-up between 0%-10% on the proposal pages.
- 13.4. Documentation of material and/or subcontract costs (invoices, etc.) of items/services greater than \$100 must be provided with Contractor's invoices.

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14. WARRANTY

- 14.1. The Contractor shall warranty all work performed for a minimum of 180 days upon completion of the work.
- 14.2. Materials provided by the Contractor shall carry material manufacturer’s standard guarantee.

15. INSPECTION & TERMINATION OF CONTRACT

- 15.1. The quality of service shall be subject to inspection by the designated representative of the County of Rockland Sewer District #1, at any time. Should it be found that the quality of service being performed is not satisfactory, and that the specifications are not being met, the Director of Purchasing or his designee, may terminate the Contract, giving 30 days prior written notice.

16. AMENDMENT TO BID

- 16.1. Any verbal information obtained from or statements made by the Representative of the County of Rockland or his designee at the time of examination of the documents or site shall not be construed as, in any way, amending Contract documents. Only such corrections or addenda as are issued by the Director of Purchasing in writing to all Contractors shall become a part of the Contract.
- 16.2. Any addendum issued during the time of bidding shall be included in bids and become a part of the Contract Agreement.

17. MAINTENANCE SERVICE REQUIRED

- 17.1. MATERIAL
 - 17.1.1. All materials and components utilized shall be Westphalia certified components or approved equal.
 - 17.1.2. Items not listed or specified are not covered under the maintenance section of this bid but are covered under the repair section of the bid.
 - 17.1.3. The work schedule listed below must be performed on each specified centrifuge. The authorized County of Rockland representative will determine the starting point.

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17.2. PREVENTATIVE MAINTENANCE EVERY SIX MONTHS AS REQUIRED

17.2.1. Grease motors – Material to be provided by the contractor at no additional cost.

17.2.2. Change oil and filter – Material to be provided by the contractor at no additional cost. – NOTE: Contractor must dispose of excess and/or contaminated filters at no cost to the County.

17.2.3. Clean the oil reservoir (tank) and inspect the oil pump for function and settings.

17.2.4. The District will accept waste oil and dispose of same at District expense. The Contractor shall request access to and will be responsible for transferring waste oil to designated District waste oil tanks, located on site, with approval of district employees. Contractor will be responsible for spill mitigation and housekeeping as may be required.

17.2.5. Inspect and tension belts as required

17.2.6. Perform vibration and bearing signature analysis.

17.2.7. Provide vibration report with field service report. Vibration report shall state deficiencies if found and deviation from standard.

17.2.8. Inspect scroll and solids discharge ports. Use of a borescope or equivalent device must meet the intent of this inspection requirement.

17.2.9. Remove scroll from the rotating assembly for inspection and evaluation of the hard surfacing, feed zone and scroll driver.

17.2.10. Service Parts (for each unit) to be replaced, must be included in the lump sum price of Preventative Maintenance, at no additional cost to the County, must include:

- 17.2.10.1. Westfalia # 0004-3090-850 Gasket 1
- 17.2.10.2. Westfalia # 0004-3044-750 Gasket 1
- 17.2.10.3. Westfalia # 0004-2356-750 Gasket 1
- 17.2.10.4. Westfalia # 0004-2531-830 Gasket 1
- 17.2.10.5. Westfalia # 0007-2018-750 Gasket 1
- 17.2.10.6. Westfalia # 0007-2572-750 Gasket 1
- 17.2.10.7. Westfalia # 9118-4572-000 Filter 1

18. CENTRIFUGE CONTROL PANEL REPAIR (may be subcontracted)

18.1.1. Repair and / or replacement of control devices are covered under this contract. Control Devices include but not limited to Westfalia SJM Torque Controller, SJM Analog Output Cards, Graphic Display, Allen Bradley PLC SLC5, Allen Bradley I/O modules.

18.1.2. Contractor must indicate if this work will be sub-contracted.

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TITLE: Centrifuge – Maintenance & Repair Services-PW

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18.1.3. Subcontractor information shall be provided upon request.

19. PRICE ADJUSTMENT

The County recognizes this product or service has a price component that may have a commodity with changing costs. The Contractor/Supplier may request a Price Adjustment no more frequently than once per six(6) month period.

A Price Adjustment request must be made in writing and include the reason for the request, documentation supporting the request (ie, commodity increases), the current pricing, and the requested revised pricing.

The County will review the Price Adjustment request. If the Price Adjustment is deemed reasonable the Price Adjustment request will be accepted by written acknowledgement. If the request is not accepted the County may entirely reject the request or may counter with revised pricing. In either case the County will provide a written explanation in support of the decision.

The Director of Purchasing may use available indexes (e.g. CPI or PPI) to determine if the requested Price Adjustment is reasonable. Typically, a Price Adjustment that exceeds 5% will not be approved unless very unusual and significant changes have occurred in the industry

There shall be no upward adjustments to the Mark-Up offered or lower discount lines.

20. QUANTITIES- All quantities shown are estimates based on previous years contract usage. Actual hours and materials may be more or less than quantities listed

21. TRAVEL REIMBURSEMENT

The County will agree to authorize reimbursement for travel related costs as indicated below. The County will not reimburse for incidentals such as, meals, tolls, fuel etc. The County will not reimburse for any travel related costs that are not within the scheduled service dates and hours of the expected arrival and departure dates of the service technicians required to perform the work.

21.1. **Airfare** – Contractor must obtain three quotes and select the lowest responsive fare/airline. The quotes must be provided with as backup with the invoice as a condition of payment. The County will only reimburse for air travel for each service technician necessary to perform the required work. The County will only reimburse for actual flight cost with no additional upgrades, 1st class, more leg room , seating selection, checked bags etc. County will only reimburse the cost of air travel from one of the primary New York/New Jersey airports. Should the Contractor wish to travel to/from an airport where the quote was higher, the County will only reimburse the lowest cost of the three quotes.

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21.2. **Lodging** – The County will reimburse the contractor for lodging fees based on the current New York - Nyack/Palisades – County of Rockland Per Diem rate set by the Federal Department of General Services Administration (GSA). Current rates are available at the website below. Reimbursement will be paid at the said rate per each service technician required to perform consecutive days of work. Proof of the current rate must be included with the Contractor’s invoice along with the hotel invoice which shows the dates and number for each room night as a condition of payment.

<https://www.gsa.gov/travel/plan-book/per-diem-rates>

SAMPLE AS OF 02/03/2025

Primary destination	County	2025				
		Jan	Feb	Mar	Apr	May
Nyack / Palisades	Rockland	\$129	\$129	\$129	\$129	\$129

21.3. **Rental Vehicle** -The County will reimburse the contract for Short Term Vehicle Rental (STR) based on the current daily, weekly, monthly, GSA STR Vehicle Ceiling Rates posted on the GSA Fleet Management website. The current pdf. Rates can be found by scrolling down on the website noted below:

<https://www.gsa.gov/buy-through-us/products-and-services/transportation-and-logistics-services/fleet-management/shortterm-rentals-str>

NAME of pdf. document is “STR Vehicle Ceiling Rates” (Current Sample is attached).

21.4. **Mileage**- Technicians should be minimum two technicians per vehicle when possible.

21.4.1. The County will only reimburse the contractor for mileage traveled over 120 miles round trip when company owned vehicles are to be used.

21.4.2. The county will not pay for mileage on the first 120 miles round trip when a company owned vehicle is used. If a supplier travel distance is 400 miles round trip, the county will only pay mileage on 280 miles.

21.4.3. Reimbursement will be based on the current IRS standard mileage rates as published on the IRS website. <https://www.irs.gov/tax-professionals/standard-mileage-rates>

The County will not reimburse associated cost such as fuel or tolls. Should lodging be required to complete the repairs, the cost reimbursement will be at the rates noted above. Proof of lodging will be required as a condition of payment.

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22. AWARD

22.1. Award will be made to the lowest responsive responsible bidder, who meets the stated requirements.

22.1.1.Travel Cost will be evaluated based on two (2) technicians required to work for two (2) days. Airfare, mileage, rental vehicle and lodging will be added to the overall bid pricing.

22.1.2.If the Bidder’s corporate office is less than 120 miles mileage round trip, lodging rates for two (2) nights will be included in overall cost.

22.2. The County of Rockland may inspect the facilities of the apparent low bidder prior to award to determine their capacity to perform this work.

22.2.1. The Facility Inspection may be accomplished by physically visiting the facility or by hosting a Pre-Award meeting via conference call.

DEPARTMENT OF GENERAL SERVICES, PURCHASING DIVISION

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Email: purchasing@co.rockland.ny.us

Paul Brennan, FNIGP, NIGP-CPP, CPPO
Director of Purchasing

ADDENDUM # 1
RFB #: RFB-RC-2025-013
Centrifuge Maintenance and Repair Services- PW

The information in this addendum supersedes any contradictory information set forth in the contract documents. Acknowledge receipt of this addendum in the space provided on the signature page of the bid proposal. Failure to do so, may subject the bidder to disqualification. This addendum forms a part of the contract documents.

Pre-Bid meeting was held on 2/27/2025

Attendees:

Koester Associates, Inc: Heidi Sudell, Chris Frechette, Dan Jean
Rockland County Sewer District: Yuriy Hlovatsky, Rich Hagen
Rockland County Purchasing Dept: Michele Phillips, Stephanie Velez

As a result of the pre-bid meeting, the following changes have been made to this bid.

- 1. Section 17.2.5.-Inspect and tension belts as required-**
- Added: Replacement of belts and re-tensioning of newly replaced belts, will be billed separately at the awarded hourly rate per technician (PW). Belts will be paid for by the county based on the mark up rate for parts as awarded. The Contractor will be responsible for re-tensioning the belts at the required intervals.
- 2. Section 17.2.9- Remove scroll from the rotating assembly for inspection and evaluation of the hard surfacing, feed zone and scroll driver-**
Added:
- Scroll removal is excluded from the preventative maintenance of Centrifuge model # CA-505-0032-S/N: 8000-565. Pricing in proposal pages shall reflect this exclusion.
- Scroll removal is only included in the preventative maintenance for Centrifuge model # CA-505-0032-S/N: 8000-567 and Model # CF 6000-S/N: 8012-601.
- 3. “Updated Proposal Pages” have been uploaded in Bidnet.**
– Cost for Preventative Maintenance must be submitted for each Centrifuge separately, based on updated specifications section 17.2.9 above.
Bidders who fail to use the Updated Proposal Pages will be deemed non-responsive.

SIGNED:

Paul J. Brennan

PAUL J. BRENNAN, FNIGP, NIGP-CPP, CPPO
DIRECTOR OF PURCHASING

ADDENDUM

2/27/25