

COUNTY OF ROCKLAND
Department of General Services
Purchasing Division

Contract Award Notification

Title: Tree Cutting and Removal Services

Contract Period: June 12, 2025 through June 11, 2026 w/3-1 year options

Original Date of Issue: June 4, 2025

Date of Revision:

BID No: RFB-RC-2025-027

Catalog: Facilities

PRC #: 2025001646

Authorized Users: County Agencies, United States Agencies, Other States & Political Subdivisions Therein, Local Governments, School Districts & Non-Profit Agencies

Address Inquiries To:

Name: Robert Poole
Title: Purchaser I
Phone: 845-364-3808
Fax: 845-364-3809
E-mail: pooler@co.rockland.ny.us

Description

This contract is for the cutting and removal of trees.

Contract #	Vendor Number	Contractor & Address	Telephone No.
Bid 25-027	0000029631	New England Property Maint. Inc. PO Box 224 Mahopac, NY 10541 Contact: Robert Armicucci newenglandpropertymaintenance@yahoo.com	914-224-3139

COUNTY OF ROCKLAND
DGS – PURCHASING DEPARTMENT
BLDG. A, 2ND FLOOR, 50 SANATORIUM ROAD
POMONA, NY 10970
TELEPHONE NO.: 845-364-3820
FAX NO.: 845-364-3809

Vendor: New England Prop Maint

LINE NO.	DESCRIPTION	ITEM NUMBER	EST. QTY.	UNIT	UNIT PRICE	EXTENDED PRICE
Labor wage rates shall be binding for the entire contact term. Labor costs to be billed at the following rates based on the time laborer arrives at and departs from Rockland County job site. NO TRAVEL TIME. Please see attached specifications for work to be done.						
FOREMAN - LABOR RATES FOR TIME						
1	Labor Rates for Monday to Friday 8:00 AM to 4:00 PM	98888010001	50	HOUR	\$85.00	\$4,250.00
2	Labor Rates for Monday to Friday 4:01 PM to 7:59 AM	98888010002	8	HOUR	\$105.00	\$840.00
3	Labor Rates for Saturday 8:00 AM to 12:00 Mid.	98888030001	4	HOUR	\$105.00	\$420.00
4	Labor Rates for Sunday 12:01 AM to 12:00 Mid.	98888030002	1	HOUR	\$105.00	\$105.00
5	Labor Rates for Monday Early Morning 12:01 AM. to 7:59 AM	98888030003	1	HOUR	\$105.00	\$105.00
6	Labor Rates for Holiday	98888030004	1	HOUR	\$125.00	\$125.00
7	SubTotal extended price for Foreman			TOTAL		\$5,845.00
LABOR COSTS FOR TREE TECHNICIAN/CLIMBER PERSON – LABOR RATES FOR TIME						
9	Labor Rates for Monday to Friday 8:00 AM to 4:00 PM	98888100001	50	HOUR	\$85.00	\$4,250.00
10	Labor Rates for Monday to Friday 4:01 PM to 7:59 AM	98888100002	1	HOUR	\$105.00	\$105.00

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LINE NO.	DESCRIPTION	ITEM NUMBER	EST. QTY.	UNIT	UNIT PRICE	EXTENDED PRICE
LABOR COSTS FOR HIGHWAY-HEAVY EQUIPMENT OPERATOR – LABOR RATES FOR TIME						
25	Labor Rates for Monday to Friday 8:00 AM to 4:00 PM	98888000001	600	HOUR	\$85.00	\$51,000.00
26	Labor Rates for Monday to Friday 4:01 PM to 7:59 AM	98888000002	1	HOUR	\$105.00	\$105.00
27	Labor Rates for Saturday 8:00 AM to 12:00 Mid.	98888000003	1	HOUR	\$105.00	\$105.00
28	Labor Rates for Sunday 12:01 AM to 12:00 Mid.	98888000004	1	HOUR	\$105.00	\$105.00
29	Labor Rates for Monday Early Morning 12:01 AM. to 7:59 AM	98888000005	1	HOUR	\$105.00	\$105.00
30	Labor Rates for Holiday	98888000006	1	HOUR	\$125.00	\$125.00
31	SubTotal extended price for Highway-Heavy Equipment Operator			TOTAL		\$51,545.00
LOG TRUCK WITH DRIVER – HOURLY RATES FOR TIME						
33	Log Truck with Driver Rates for Monday to Friday, 8:00 AM to 4:00 PM OPERATOR LABOR NOT TO BE INCLUDED FOR LINES 33-38	98888130001	30	HOUR	\$85.00	\$2,550.00

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34	Log Truck with Driver Rates for Monday to Friday, 4:01 PM to 7:59 AM	98888130002	4	HOUR	\$105.00	\$420.00
35	Log Truck with Driver Rates for Saturday 8:00 AM to 12:00 Mid.	98888131001	1	HOUR	\$105.00	\$105.00
36	Log Truck with Driver Rates for Sunday 12:01 AM to 12:00 Mid.	98888131002	1	HOUR	\$105.00	\$105.00
37	Log Truck with Driver Rates for Monday Early Morning, 12:01 AM. to 7:59 AM	98888131003	1	HOUR	\$105.00	\$105.00
38	Log Truck with Driver Rates for Holiday	98888131004	1	HOUR	\$125.00	\$125.00
39	SubTotal extended price for Log Truck with Driver			TOTAL		\$3,410.00
100 FOOT CRANE WITH DRIVER – HOURLY RATES FOR TIME						
41	Crane (100') with Driver Rates for Monday to Friday, 8:00 AM to 4:00 PM OPERATOR LABOR NOT TO BE INCLUDED FOR LINES 41 THROUGH 46	98888140001	16	HOUR	\$200.00	\$3,200.00
42	Crane (100') with Driver Rates for Monday to Friday	98888140002	1	HOUR	\$225.00	\$225.00
43	Labor Rates for Saturday, 8:00 AM to 12:00 Mid.	98888140003	1	HOUR	\$225.00	\$225.00

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LINE NO.	DESCRIPTION	ITEM NUMBER	EST. QTY.	UNIT	UNIT PRICE	EXTENDED PRICE
44	Crane (100') with Driver Rates for Sunday 12:01 AM to 12:00 Mid.	98888140004	1	HOUR	\$225.00	\$225.00
45	Crane (100') with Driver Rates for Monday Early Morning, 12:01 AM. to 7:59 AM	98888140005	1	HOUR	\$225.00	\$225.00
46	Crane (100') with Driver Rates for Holiday	98888140006	1	HOUR	\$250.00	\$250.00
47	SubTotal extended price for Crane with Driver			TOTAL		\$4,350.00
MISCELLANEOUS						
49	Lift Bucket Truck with Driver, minimum 55 feet, Hourly Rates For Time Inclusive for all hours needed OPERATOR LABOR NOT TO BE INCLUDED	98888150001	40	HOUR	\$100.00	\$4,000.00

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LINE NO.	DESCRIPTION	ITEM NUMBER	EST. QTY.	UNIT	UNIT PRICE	EXTENDED PRICE
51	Chip Truck with Driver and Chipper, NOTE: County shall only be charged if Chipper was needed for job; 12" minimum diameter - Hourly Rates For Time Inclusive for all hours needed OPERATOR LABOR OF CHIPPER NOT TO BE INCLUDED	98888160001	300	HOUR	\$125.00	\$37,500.00
53	Stump Grinder - Hourly Rates For Time Inclusive for all hours needed OPERATOR LABOR NOT TO BE INCLUDED	98888170001	8	HOUR	\$70.00	\$560.00
55	Tub Grinder - Hourly Rates For Time Inclusive for all hours needed OPERATOR LABOR NOT TO BE INCLUDED	98888190001	1	HOUR	\$100.00	\$100.00
57	Log Skidder or Track Machine with claw - Hourly Rates For Time Inclusive for all hours needed OPERATOR LABOR NOT TO BE INCLUDED	98888200001	250	HOUR	\$85.00	\$21,250.00
59	Certified Arborist Hourly Rate For Time Inclusive for all hours needed	98888180001	2	HOUR	\$125.00	\$250.00

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TITLE:
TREE CUTTING AND REMOVAL SERVICES

BID NUMBER:
RFB-RC-2025-027

**PURCHASES BY UNITED STATES AGENCIES, OTHER STATES AND POLITICAL
SUBDIVISIONS THEREIN, LOCAL GOVERNMENTS, SCHOOL DISTRICTS,
AND NON-PROFIT AGENCIES**

As per the New York State General Municipal Law, § 103(3) all political subdivisions of New York State are allowed to make purchases through the resulting contract(s). As per Rockland County Procurement Policy § 140-13, the United States of America or any agency thereof, any state, or any other political subdivision or district therein and certain Non-Profit Agencies approved to participate in New York State's Contract Extension Program are authorized to make purchases through the resulting contract(s).

1. The County of Rockland shall make all contract award information available to other political subdivisions and non-profit agencies through the **Empire Procure Connect Marketplace**.
2. Any other political subdivision or Rockland County non-profit agency will issue purchase orders directly to vendors within the specified contract period referencing the County's contract and shall be liable for any payments due on such purchase orders; and shall accept sole responsibility for any payment due.
3. All purchases shall be subject to audit and inspection by the other political subdivisions and Rockland County non-profit agencies for which the purchase was made.
4. No officer, board or agency of a county, town, village, or school district shall make any purchase through the County when bids have been received for such purchase by such officer, board or agency, unless such purchase may be made upon the same terms, conditions and specifications at a lower price through the County.
5. All Bidders shall be on notice that as a condition of the award of a County contract, the successful bidder shall accept the award of a similar contract with any other political subdivision in New York State and Rockland County non-profit agencies authorized to use New York State's contracts, if called upon to do so. A listing of approved Rockland County non-profit agencies is available on the Purchasing Division's website at www.rcpurchasing.com. The County, however, will not be responsible for any debts incurred by the participants pursuant to this or any other agreement.
6. Necessary deviations from the County's specifications in the award of a participant contract, whether such deviations relate to quantities, or delivery points shall be resolved between the successful bidder and the other political subdivisions and Rockland County non-profit agencies.

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SPECIFICATIONS

A Virtual Pre-Bid via Microsoft Teams will be hosted on April 8, 2025, at 10:30 AM - To Participate select the link below.

Microsoft Teams Meeting Link: [CLICK HERE FOR PRE-BID MEETING](#)

Meeting ID: 228 867 232 571
Passcode: 5SC3yj34

1. SCOPE

- 1.1. The County of Rockland Department of General Services - Purchasing Division is requesting bids from interested organizations to provide tree cutting, trimming and removal service, including stumps, for various locations. Contractor will also be required to perform this service on private property as directed by an authorized County of Rockland representative.

2. PREVAILING WAGE

- 2.1. The Department of Labor has advised that the work performed under this contract is subject to various labor classifications based on the work performed and the type of equipment being operated, including but not limited to, Heavy and Highway, and Teamster classifications. In addition, employees may be required to be paid different rates, based on the specific task they are completing.
- 2.2. Bidders are advised to contact the New York State Department of Labor, Newburgh Office, Prevailing Wage Unit to discuss the requirements of this contract and correctly determine which prevailing wage rates apply to this contract. The contact number is 845-568-5287.
- 2.3. The New York State Department of Labor considers the drive time from a less than full day job site to a municipal job to be Prevailing Wage. The County shall not be billed for travel time. This expense (travel) shall be figured as Overhead and Profit portion of their hourly rates bid.

3. GENERAL REQUIREMENTS

- 3.1. The Contractor shall provide all labor, material, equipment, parts and supervision to perform the required service as required by the authorized County of Rockland representative.
- 3.2. Labor rate charges shall include but not be limited to: direct and indirect labor, crew truck and all necessary equipment, tools, travel time, insurance coverage, overhead, profit, commission, permits and licenses (if applicable).
- 3.3. Included in the labor rates shall be travel means (truck and gas), and any and all equipment and tools, not specifically listed, but required.
- 3.4. The contractor shall not charge the County for any worker break time or workers' lunch breaks.
- 3.5. Normal work hours will be 8:00 AM through 4:00 PM, Monday through Friday. Some work may require working after hours on an emergency basis. Contractor shall also bid their rates outside the normal hours as indicated on the proposal pages.
- 3.6. Normal service calls shall be pre-scheduled between the owner and the contractor for performing work during and after normal work hours, twenty-four (24) hours a day, 7 days a week, including holidays.

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- 3.7. Response time for emergency service shall not exceed four hours. The contractor's work force and equipment must be on-site within the four-hour notification time.
- 3.8. Labor charges per hour shall be based on actual time spent on each job, not on portal-to-portal basis, and shall be computed to the nearest one-quarter (1/4) hour. Round trip travel for service calls for all locations shall be included, at no additional cost.
- 3.9. Telephone Service – Contractor shall maintain a continuous manned telephone service where he can be reached twenty-four (24) hours per day, seven day / week, Sundays and Holidays. Answering machines are not acceptable. Answering service is acceptable.

4. BIDDER QUALIFICATION

- 4.1. In responding to this bid, the proposing bidder shall demonstrate that they or the principals have successfully completed services similar to those detailed in the specifications. Bidder shall be normally and routinely engaged in performing this type of work and shall be properly licensed to perform such work in Rockland County.
- 4.2. All services and work must meet with the approval of the authorized designated representative of the County of Rockland.
5. **Rockland County Facility Locations, Contact Person:** The Contractor shall provide service to all County of Rockland property as listed below and any other County of Rockland government agency. In addition, vendors may offer their services to other government agencies.

- | | |
|---|---|
| 5.1. Dr. Robert L. Yeager Health Center | Mr. Robert H. Gruffi, PE, Director of Facilities Management at (845) 364-2958 |
| 5.2. New City Government Center | Mr. Robert H. Gruffi, PE, Director of Facilities Management at (845) 364-2958 |
| 5.3. Fire Training Center, Pomona | Mr. Robert H. Gruffi, PE, Director of Facilities Management at (845) 364-2958 |
| 5.4. Rockland Community College | Mr. Josue Thomas at (845) 574-4200 |
| 5.5. Rockland County Sewer District # 1 | Mr. Eugene Yetter at (845) 365-6111 |
| 5.6. Highway Department | Mr. Edward Beatty at (845) 638-5060 |
| 5.7. Environmental Resources | Mr. Scott Flannegan at (845) 364-2670 |
| 5.8. Drainage | Mr. Vincent Altieri at (845) 638-5081 |

6. TIME SHEETS

- 6.1. The Contractor shall submit a time sheet indicating day and hours worked. Time sheet shall indicate work performed.

7. LABOR AND MATERIAL COSTS

- 7.1. Contractor shall bid a dollar amount per hour for supplying a lift bucket truck (55-foot minimum reach) with driver (while being driven to site) for servicing at various locations of Rockland County Government property. Operator (Highway-Heavy Equipment Operator) shall be invoiced separately.
- 7.2. Contractor shall bid a dollar amount per hour for a stump grinder for stump removal.

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- 7.3. Contractor shall bid a dollar amount per hour for a tub grinder
- 7.4. Contractor shall bid a dollar amount per hour for a log skidder or track machine with claw. Similar to Bobcat T770. This item shall only be billable if needed. The County shall not pay as the means for crew to get to the site.
- 7.5. Contractor shall bid a dollar amount per hour for a chip truck with driver and wood-chipper. This item shall only be billable if the actual chip truck and chipper are needed. The County shall not pay for the chip truck as the means for crew to get to the site.
- 7.6. Contractor shall bid a dollar amount per hour for a log truck with driver (while being driven to site). Operator (Highway-Heavy Equipment Operator) shall be invoiced separately.
- 7.7. Contractor shall bid a dollar amount per hour for a 100-foot crane and driver (while being driven to site). Operator (Highway-Heavy Equipment Operator) shall be invoiced separately.
- 7.8. Contractor shall bid a labor rate in dollars per man-hour for a Foreman, Tree Technician/Climber, Highway-Heavy Equipment Operator, and/or Grounds Person. Foreman, Tree Technician, Highway-Heavy Equipment Operator and/or Grounds Person will provide operation of machinery indicated above.
- 7.9. The vehicle (if not one of the above) used to transport crew and equipment to job site shall not be invoiced and should be considered in Overhead and Profit built into the rates bid.
- 7.10. Additional items: If the Contractor expects to incur any additional costs not specified in the above paragraphs, he must submit a list of those items and corresponding charges or schedule with his bid. There will be no additional charge for delivery or mileage. No other costs except those placed in the bid proposal at the time the bid is submitted shall be evaluated, considered or deemed acceptable charges by the County of Rockland. The Contractor further agrees that should it be determined by the County of Rockland that the Contractor is falsifying his invoices or partaking in fraudulent practices so as to reflect higher costs than actually incurred in the repair, this falsification or fraudulent practice shall be considered a material breach of the terms of the contract. Nothing herein shall be considered to limit the authority of the County of Rockland to prosecute any bidder or Contractor who violates the laws of the State of New York.

8. PAYMENT

- 8.1. Detailed description of all completed service work must accompany all invoices. All invoices must be accompanied by daily service ticket specifying time of arrival, work done, materials used, and time of departure for each employee and heavy equipment and must be signed by an authorized representative of the County Department requesting the service or other county agency involved. A copy of this ticket shall be left with the signer and shall be the basis for authorizing payment. Service tickets not submitted in this fashion will result in payments being held up.
- 8.2. Detail billings must be received by the County of Rockland within fifteen days after completion of each job.
- 8.3. Labor Charges: The Contractor's invoice must list specifically the type of employee or laborer utilized and the number of man hours worked. The Contractor's labor charges must correspond to the rates, which he will supply with the bid. The bidder agrees and hereby certifies that all labor charges

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contained in the bid's invoices and vouchers shall be only those that were required and necessary to complete the required work.

- 8.4. The contractor acknowledges their obligation and agrees to furnish Certified Payrolls with each and every invoice requesting payment to the County Department that utilized the services of the contractor. Filing of the required Certified Payrolls is a condition of payment. No payment will be made to the contractor without receipt of the required Certified Payrolls.

9. EQUIPMENT

- 9.1. The Contractor is responsible for providing all tools and equipment necessary to efficiently perform all work in a professional and workmanlike manner. The Certificate of Equipment is included in this package and must be completed.

10. REFERENCES

- 10.1. The Contractor shall include in the bid submittal, references from five (5) service accounts with company name, address, contact name and phone numbers.

11. TRAVEL TIME

- 11.1. The County of Rockland will not accept nor authorize payment for travel time or expenses of service personnel to any of the County of Rockland's facility locations. The only billable time will be for time service work is performed.
- 11.2. Firms should contact the NYS Department of Labor to discuss and understand Prevailing Wage rate requirements as it relates to travel time to the job site.

12. SAFETY

- 12.1. The Contractor shall adhere to all OSHA, PESH and County of Rockland safety rules while the work is in progress. Where required, County of Rockland will reserve space for Contractor access to work. Contractor is responsible for any damage to vehicles or structures resulting from the Contractor's negligence.
- 12.2. Contractor shall maintain the work site in a clean and orderly fashion. All debris shall be cleaned and removed from the work site each day.

13. STUMP REMOVAL

- 13.1. There will be no removal of stumps by chemical means. Owners request only using stump removing equipment.

14. USE OF PREMISES

- 14.1. On or about the premises and adjacent areas, the Contractor shall ensure that all apparatus, storage of materials, and activities of workmen be confined to the limits indicated by law, ordinances, permits and the direction of the authorized County of Rockland representative, and shall not encumber or permit the premises or adjacent areas to be encumbered with such materials or apparatus.
- 14.2. The work site shall be kept in an orderly and safe fashion so as not to interfere with the progress of the work or the work of any other Contractor.

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- 14.3. The Contractor shall be responsible for repairing and replacing anything damaged by his operations, within thirty (30) days after notification by the authorized County of Rockland representative that damage has occurred.
- 14.4. It will be the responsibility of the Contractor to report, to the authorized County of Rockland representative, any damages found prior to any work at this site.

15. CLEANING UP

- 15.1. The Contractor shall at all times keep the premises and adjacent areas free from accumulations of waste material or rubbish. At the completion of the work, he/she shall remove from and about the premises, including adjacent areas, all rubbish, tools and surplus materials used for work and shall have the area "Broom Clean" and ready for use. In case of a dispute, County of Rockland may remove rubbish and clean up, then may charge the Contractor either by deduction of amounts unpaid to the Contractor, or by other means as determined to be fair and equitable by the authorized County of Rockland representative.
- 15.2. Unless, directed otherwise by owner, the contractor shall be responsible for the removal and disposal of all wood products resulting from their work. Owner will not be responsible for any contractor's labor or disposal costs once the contractor has left the work site.

16. CONTRACT HOURLY RATE PRICE ADJUSTMENTS UPON RENEWAL

- 16.1. The proposed hourly rates shall remain firm through the first contract period with no wage adjustments allowed. If the County exercises any of the option years of the contract, Vendor may submit a request for adjustment on the yearly anniversary date of the contract. Any request for price adjustment(s) shall be submitted thirty (30) days in advance in writing to the Director of Purchasing. Any and all price adjustments will be limited to the percentage increase in the CPI Index – All Urban Consumers for the preceding 12 months. The County reserves the right to reject any request for price increase deemed excessive.

17. USAGE

- 17.1. **The usage for the current contract RFB-RC-2021-017 is \$738,515.00 commencing on 06/12/2021 through 03/10/2025.**

18. AWARD

- 18.1. Award will be made to the lowest responsive responsible bidder meeting the stated requirements as indicated in Line 61 on the cost price pages.
- 18.1.1. All quantities shown are estimated. The successful bidder will be required to furnish quantities that may be more or less than the listed estimated quantities.
- 18.1.2. Additionally, a secondary vendor may be awarded to handle emergencies or overflow work that the primary vendor may not be able to handle in a timely manner. The secondary vendor shall only be contacted upon approval of the Director of Purchasing.