

COUNTY OF ROCKLAND
Department of General Services
Purchasing Division

Contract Award Notification

Title: **Forklift-Preventive Maintenance and Repair RCSD#1**

Contract Period: April 1, 2026 through March 31, 2027 with 2-1-year options

Original Date of Issue: March 23, 2026

Date of Revision:

RFB No: **RFB-RC-2026-005**

Catalog: **Facilities**

Authorized Users: United States Agencies, Other States & Political Subdivisions Therein,
Local Governments, School Districts & Non-Profit Agencies

Address Inquiries To:

Name: Robert Poole
Title: Purchaser I
Phone: (845) 364-3808
Fax: (845) 364-3809
E-mail: pooler@co.rockland.ny.us

Description

This contract is to provide preventative maintenance and repair service on forklifts.

Contract #	Vendor Number	Contractor & Address	Telephone No.
BID 26-005	0000000914	Empire Forklift Inc. PO Bo 108 Bloomingburg, NY 12721 Contact: Larry McDowell Jr jr@empireforklift.com	845-733-4555 Fax: 845-733-1129

COUNTY OF ROCKLAND
DGS – PURCHASING DEPARTMENT
BLDG. A, 6TH FLOOR, 50 SANATORIUM ROAD
POMONA, NY 10970
TELEPHONE NO.: 845-364-3820
FAX NO.: 845-364-3809

VENDOR: Empire Forklift Inc

LINE NO.	DESCRIPTION	ITEM NUMBER	EST. QTY.	UNIT	UNIT PRICE	EXTENDED COST
1	Flat rate for all labor, materials, equipment, and supplies necessary to inspect and perform preventive maintenance on one TCM Model# FD70 Z8T forklift in accordance with specifications. Flat fee to include all chemicals, lubricants, oils, oil filters, and labor required for inspection and preventive maintenance services. Fuel filter and air filter are additional.	92958000001	4.00	EACH	\$ 252.00	\$ 1,008.00
2	Flat rate for all labor, materials, equipment, and supplies necessary to inspect and perform preventive maintenance on one TCM Model# FHD36 forklift in accordance with specifications. Flat fee to include all chemicals, lubricants, oils, oil filters, and labor required for inspection and preventive maintenance services. Fuel filter and air filter are additional.	92958000002	4	EACH	\$ 204.00	\$ 816.00
3	Flat rate for all labor, materials, equipment, and supplies necessary to inspect and perform preventive maintenance on one CLARK Model# CMP40D forklift in accordance with specifications. Flat fee to include all chemicals, lubricants, oils, oil filters, and labor required for inspection and preventive maintenance services. Fuel filter and air filter are additional.	92958000003	4	EACH	\$ 252.00	\$ 1,008.00
4	Flat rate for all labor, materials, equipment, and supplies necessary to inspect and perform preventive maintenance on one CLARK Model# C70D forklift in accordance with specifications. Flat fee to include all chemicals, lubricants, oils, oil filters, and labor required for inspection and preventive maintenance services. Fuel filter and air filter are additional.	92958000010	4	EACH	\$ 252.00	\$ 1,008.00

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						VENDOR: Empire Forklift Inc
LINE NO.	DESCRIPTION	ITEM NUMBER	EST. QTY.	UNIT	UNIT PRICE	EXTENDED COST
5	Flat rate for all labor, materials, equipment, and supplies necessary to inspect and perform preventive maintenance on one CLARK Model# C40D forklift in accordance with specifications. Flat fee to include all chemicals, lubricants, oils, oil filters, and labor required for inspection and preventive maintenance services. Fuel filter and air filter are additional.	92958000009	4	EACH	\$ 252.00	\$ 1,008.00
6	Repairs to be billed on an hourly basis for time spent at Rockland County Sewer District #1 performing actual repairs. Travel time is not billable.	92958000004	24.00	HOUR	\$ 95.00	\$ 4,080.00
7	Miscellaneous replacement/repair parts Percentage of discount off catalog list price. Unless otherwise authorized in advanced by Rockland County Sewer District #1, only parts from original equipment manufacturer (OEM) shall be used. Discount from manufacturer's list price for parts not specifically listed. - FOB Destination, Freight Prepaid and Allowed (SEE SPECIFICATION) - % offered shall be entered as a whole number e.g. 10% = 0.10	06074000019	5000	PERCENT DISCOUNT	10%	\$ 4,500.00
8	Solid pneumatic Tires 7.50 - 15 Pro Tire or approved equal Specify brand to be supplied:	86325000001	4	EACH	\$ 425.00	\$ 1,700.00
9	Solid Pneumatic Tires 8.25 x 15 Pro Tire or approved equal Specify brand to be supplied:	86325000002	4	EACH	\$ 512.00	\$ 1,940.00

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LINE NO.	DESCRIPTION	ITEM NUMBER	EST. QTY.	UNIT	UNIT PRICE	EXTENDED COST
10	Solid Pneumatic Tires 8.15 x 15 Pro Tire or approved equal Specify brand to be supplied:	86325000003	2	EACH	\$ 375.00	\$ 750.00
11	Solid Pneumatic Tires 7.00 - 12 Pro Tire or approved equal Specify brand to be supplied:	86325000004	2	EACH	\$ 310.00	\$ 620.00
12	Tire Disposal Fee	92958000006	12	EACH	\$0.00	\$0.00
13	Tire Pressing Charge Price to be per Inch	92958000007	30	EACH	\$0.00	\$0.00
14	Truck Charge For non PM service calls only	92958000008	15	EACH	\$0.00	\$0.00
15	Weekly rental rate of replacement forklift should a loaner be required. If Contractor will supply a loaner at no charge, indicate No Charge with "N/C".	97546000001	4	WEEK	\$0.00	\$0.00
16	Extended Total Lines 1-15					\$ 16,838.00
Parts Warranty will be for <u>90</u> days(s), not to be less than ninety (90) days.						
Labor Warranty will be for <u>12</u> months(s), not to be less than one (1) year.						

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PURCHASES BY OTHER

LOCAL GOVERNMENTS, SCHOOL DISTRICTS, AND NON PROFIT AGENCIES

As per the New York State General Municipal Law, all political subdivisions of New York State are allowed to make purchases through the resulting contract(s). As per Rockland County Procurement Policy, Non Profit Agencies approved to participate in New York State's Contract Extension Program are authorized to make purchases through the resulting contract(s).

1. The County of Rockland shall make all contract award information available to other political subdivisions and non profit agencies through our website: www.rcpurchasing.com
2. Any other political subdivision or Rockland County non profit agency will issue purchase orders directly to vendors within the specified contract period referencing the County's contract and shall be liable for any payments due on such purchase orders; and shall accept sole responsibility for any payment due.
3. All purchases shall be subject to audit and inspection by the other political subdivisions and Rockland County non profit agencies for which the purchase was made.
4. No officer, board or agency of a county, town, village, or school district shall make any purchase through the County when bids have been received for such purchase by such officer, board or agency, unless such purchase may be made upon the same terms, conditions and specifications at a lower price through the County.
5. All Bidders shall be on notice that as a condition of the award of a County contract, the successful bidder shall accept the award of a similar contract with any other political subdivision in New York State and Rockland County non profit agencies authorized to use New York State's contracts, if called upon to do so. A listing of approved Rockland County non profit agencies is available on the Purchasing Division's website at www.rcpurchasing.com. The County, however, will not be responsible for any debts incurred by the participants pursuant to this or any other agreement.
6. Necessary deviations from the County's specifications in the award of a participant contract, whether such deviations relate to quantities, or delivery points shall be resolved between the successful bidder and the other political subdivisions and Rockland County non profit agencies.

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SPECIFICATIONS

1. SCOPE OF SERVICES

- 1.1. Contractor to inspect and provide preventative maintenance service on six (6) forklifts, four (4) times per year, or as needed, for the Rockland County Sewer District #1 at its facility located at 4 Route 340, Orangeburg, NY 10962.
- 1.2. Scheduled preventative maintenance visits which include: clean, inspect, and replace parts which appear worn and in need of replacing in accordance with specifications that follow. All parts, labor and travel are to be included except as noted.

2. DEFINITIONS

- 2.1. **TERM**—The initial contract term will extend one year from date of award and may be extended for up to two (2) additional one-year periods.
- 2.2. **QUANTITY**—Quantities listed within this bid are not a guarantee, but solely an estimate of anticipated annual usage.
- 2.3. **PRICE**—Prices must be quoted F.O.B. Destination, freight included and shall be inclusive of all costs. Current and/or anticipated applicable fuel costs should be considered and included in the price quoted.

3. REQUIREMENTS

- 3.1. All maintenance and repairs must be done by certified factory-trained technicians.
- 3.2. All prices, terms, conditions and specifications must remain fixed for the initial contract period. In addition, all terms, conditions and specifications shall remain fixed for the renewal of the contract.
- 3.3. Current and/or anticipated applicable fuel costs should be considered and included in the price submitted.

4. CONTRACT PRICE ADJUSTMENTS

- 4.1 The County recognizes this product or service has a price component that may have a commodity with changing costs. The Contractor/Supplier may request a Price Adjustment no more frequently than once each quarter (3-month period). A Price Adjustment request must be made in writing and include the reason for the request, documentation supporting the request (i.e., commodity increases), the current pricing, and the requested revised pricing.
- 4.3. The County will review the Price Adjustment request. If the Price Adjustment is deemed reasonable the Price Adjustment request will be accepted by written acknowledgement. If the request is not accepted the County may entirely reject the request or may counter with revised pricing. In either case the County will provide a written explanation in support of the decision.
- 4.4. The Director of Purchasing may use available indexes (e.g., CPI or PPI) to determine if the requested Price Adjustment is reasonable. Typically, a Price Adjustment that exceeds 5% will not be approved unless very unusual and significant changes have occurred in the industry.

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4.5. In the event industry costs decline, the County shall have the right to receive, from the Contractor, a reasonable reduction in prices/pricing that reflect such cost changes in the industry. The County will make a written request to the Contractor for a Price Adjustment in writing with supporting documentation.

5. DELIVERY

5.1. Response is desired within three (3) business days after receipt of Purchase Order. Bidders who cannot meet this response time may be deemed non-responsive.

6. REPLACEMENT/LOANER FORKLIFT

6.1. If required, any loaner forklift shall be of equal comparison to the forklift in need of repair. Contractor shall deliver and pick-up loaner forklift to/from Rockland County Transit facility. Loaner forklift will be provided at the cost submitted in the bid.

7. WARRANTY

7.1. Parts Warranty will be not less than ninety (90) days. Specify warranty period on proposal pages.

7.2. Labor Warranty will be not less than one (1) year. Specify warranty period on proposal pages.

7.3. Manufacturer's warranty is to be provided to County of Rockland upon completion of any repairs.

8. EQUIPMENT LIST

8.1. Two (1) TCM model # FD70 Z8T.

8.2. One (1) TCM model # FHD36.

8.3. One (1) Clark model # CPM40D.

8.4. One (1) Clark model # C70D

8.5. One (1) Clark model # C40D

9. PLANNED MAINTENANCE FOR DIESEL POWERED EQUIPMENT

Each inspection and preventive maintenance service shall include the following:

9.1. Blow out radiator core and clean machine with compressed air.

9.2. Clean grease fittings and lubricate.

9.3. Fill clutch throw-out bearing; grease cup.

9.4. Lubricate distributor, generator.

9.5. Change engine oil and filter element.

9.6. Check transmission and differential oil level; fill if necessary.

9.7. Clear air cleaner; inspect hose and connections.

9.8. Check upright assembly for proper adjustment and lubricate.

9.9. Check battery; add water and clean terminals.

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- 9.10. Check hydraulic sump filter cap; clean or replace if necessary.
- 9.11. Check hydraulic oil level, fill if necessary.
- 9.12. Check and lubricate all connecting shafts and levers.
- 9.13. Check steering gear box level, fill if necessary.
- 9.14. Check power steering oil level; fill if necessary.
- 9.15. Check power steering for proper adjustment.
- 9.16. Clean fuel filler cap; inspect for proper installation.
- 9.17. Check fluid, oil, water systems for leaks. Check radiator for proper coolant level.
- 9.18. Inspect clutch pedal and linkage for proper adjustment.
- 9.19. Inspect brake pedal linkage for proper adjustment.
- 9.20. Check master cylinder; fill if necessary.
- 9.21. Check engine vent pipe.
- 9.22. Check all accessory drive belts for proper tension.
- 9.23. Check accelerator linkage, including choke control.
- 9.24. Inspect lift and tilt cylinders for leaks.
- 9.25. Check tilt cylinder rod ends and anchors; adjust and tighten as necessary.
- 9.26. Operational check and physical inspection of machine.

10. NON-MAINTENANCE REPAIRS

- 10.1. After each inspection/planned maintenance service visit, the Contractor shall provide the Rockland County Sewer District #1 (Supervisor on duty) with a written report that includes a minimum of the following: services performed, problems found, recommended repairs if necessary.
- 10.2. If, during the inspection/preventative maintenance service visit, it is determined that a repair is necessary, the Contractor shall provide designated Sewer District representative with a written estimate of the recommended repair. This estimate shall be submitted within 48 hours of the performed service visit and shall include all costs for labor and materials necessary to repair the forklift at the Sewer facility. Written estimate of recommended repair shall include the unit model and serial number of the unit requiring the repair. Estimate of repair shall be at hourly rate quoted and parts at quoted discount percentage.
- 10.3. Only exact manufacturer's OEM parts will be accepted unless authorized in advance by Rockland County Sewer District#1.
- 10.4. If the repair is approved, a new Purchase Order will be issued authorizing that repair. All repairs shall be performed within three days of approval at the designated facility between the business days/hours of Monday through Friday / 8 a.m. to 5 p.m. Contractor shall only perform repairs for which an

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authorized Purchase Order, signed by the Director of Purchasing, has been received, and repair must be in accordance with the prices on written estimate of repair.

11. AWARD

11.1. Award will be made to the lowest responsible bidder based on total extended price. All quantities shown are estimates. The successful bidder will be required to furnish quantities that may be more or less than the listed estimated quantities.