

COUNTY OF ROCKLAND
Department of General Services
Purchasing Division

Contract Award Notification

Title: **Furnish and Deliver Specified Hewlett Packard Printers**

Contract Period: September 14, 2026, through September 13, 2027, w/(4) 1-year options

Original Date of Issue: September 15, 2026

Date of Revision:

BID No: **RFB-RC-2026-047**

Catalog: **Computers and Information Technology**

Authorized Users: United States Agencies, Other States & Political Subdivisions Therein,
Local Governments, School Districts & Non-Profit Agencies

Address Inquiries To:

Name: Dominika Dabrowska
Title: Purchaser I
Phone: 845-364-3817
Fax: 845-364-3809
E-mail: DabrowsD@co.rockland.ny.us

Description

The contractor shall furnish and deliver new Hewlett Packard (HP) printers and multifunction printers (MFPs) to the County of Rockland on an as-needed basis during the term of the resulting contract.

Contract #	Vendor Number	Contractor & Address	Telephone No.
BID 26-047	0000005054	Atlantic Tomorrow's Office 134 West 26 th Street New York, NY 10001 Contact: Adam Ehrlickman aehrlickman@tomorrowsoffice.com	917-681-7473

Vendor: Atlantic Tomorrow's Office

COUNTY OF ROCKLAND DGS – PURCHASING DEPARTMENT 50 SANATORIUM ROAD BLDG. A, 6TH FLOOR POMONA, NY 10970 TELEPHONE NO.: 845-364-3820 / FAX NO.: 845-364-3809			
LINE #	DESCRIPTION	ITEM #	UNIT PRICE
The pricing below is for furnishing and delivering specified HP Printers on an as needed basis:			
1	Furnish and Deliver HP Color LaserJet X55745 Pricing offered includes FOB Destination	20477000041	\$847.00
2	Furnish and Deliver HP Color LaserJet MFP X57945 Pricing offered includes FOB Destination	20477000042	\$1,406.00
3	Furnish and Deliver HP Enterprise X50352dn Pricing offered includes FOB Destination	20477000043	\$752.00
4	Percentage discount off Hewlett Packard's current published list price for printers/MFPs. Discount offer includes FOB Destination. If no discount is to be offered bidder shall enter 0%. Amount must be entered as a whole, i.e.: 10% of \$1,000 must be entered as .10	20477000044	77.00%

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PURCHASES BY OTHER

LOCAL GOVERNMENTS, SCHOOL DISTRICTS, AND NON PROFIT AGENCIES

As per the New York State General Municipal Law, all political subdivisions of New York State are allowed to make purchases through the resulting contract(s). As per Rockland County Procurement Policy, Non Profit Agencies approved to participate in New York State's Contract Extension Program are authorized to make purchases through the resulting contract(s).

1. The County of Rockland shall make all contract award information available to other political subdivisions and non profit agencies through our website: www.rcpurchasing.com
2. Any other political subdivision or Rockland County non profit agency will issue purchase orders directly to vendors within the specified contract period referencing the County's contract and shall be liable for any payments due on such purchase orders; and shall accept sole responsibility for any payment due.
3. All purchases shall be subject to audit and inspection by the other political subdivisions and Rockland County non profit agencies for which the purchase was made.
4. No officer, board or agency of a county, town, village, or school district shall make any purchase through the County when bids have been received for such purchase by such officer, board or agency, unless such purchase may be made upon the same terms, conditions and specifications at a lower price through the County.
5. All Bidders shall be on notice that as a condition of the award of a County contract, the successful bidder shall accept the award of a similar contract with any other political subdivision in New York State and Rockland County non profit agencies authorized to use New York State's contracts, if called upon to do so. A listing of approved Rockland County non profit agencies is available on the Purchasing Division's website at www.rcpurchasing.com. The County, however, will not be responsible for any debts incurred by the participants pursuant to this or any other agreement.
6. Necessary deviations from the County's specifications in the award of a participant contract, whether such deviations relate to quantities, or delivery points shall be resolved between the successful bidder and the other political subdivisions and Rockland County non profit agencies.

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Specifications

1. SCOPE OF WORK

- 1.1. The Contractor shall furnish and deliver new Hewlett Packard (HP) printers and multifunction printers (MFPs) to the County of Rockland on an as-needed basis during the term of the resulting contract.
- 1.2. The County has standardized its printer equipment on Hewlett Packard (HP) products. Accordingly, only Hewlett Packard printers identified in this solicitation shall be furnished. No alternate manufacturers or equivalent products will be accepted.
- 1.3. The quantities purchased shall be determined solely by the operational needs of County departments. No minimum purchase is guaranteed under this contract. The County reserves the right to purchase any combination of the listed models and quantities throughout the contract term.
- 1.4. The County anticipates purchasing the following HP printer models on an as-needed basis:
 - HP Color LaserJet Enterprise E45028dn
 - HP Color LaserJet Enterprise MFP E47528f
 - HP LaserJet Enterprise E40040dn
- 1.5. Used, refurbished, remanufactured, demonstration, open-box, returned, gray-market, or previously owned equipment shall not be accepted. All equipment furnished under this contract shall be:
 - New
 - Factory assembled
 - Current production models
 - Free from defects in material and workmanship
 - Delivered in the manufacturer's original unopened packaging
- 1.6. All printers shall include all standard accessories, power cords, documentation, drivers, firmware, software, cables (if included by the manufacturer), and any other components necessary for complete operation.
- 1.7. Current Production Models: All equipment furnished under this contract shall be current production models actively marketed and supported by Hewlett Packard at the time of delivery. Equipment designated by HP as End-of-Life (EOL), End-of-Sale (EOS), obsolete, or discontinued, shall not be supplied without prior written approval from the Director of Purchasing.
- 1.8. Successor Models: If HP discontinues any specified model during the contract term, the Contractor may request approval to furnish the manufacturer's direct replacement model. The County reserves the sole right to approve or reject any proposed replacement model. The replacement model shall:
 - Be manufactured by Hewlett Packard.
 - Meet or exceed the specifications and performance of the discontinued model.
 - Be fully compatible with the County's existing operating environment.

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- Be offered at the same contract pricing or at pricing determined in accordance with the Price Adjustment provisions.
 - Receive written approval from the Director of Purchasing prior to delivery.
- 1.9. Authorized Distribution: All equipment supplied shall originate from Hewlett Packard's authorized United States distribution channel. The Contractor shall provide proof of authorized distribution if requested by the County.
- 1.10. Factory Configuration: All printers shall be delivered with factory-installed HP firmware and manufacturer-standard software. Equipment containing modified firmware, altered hardware configurations, or unauthorized components shall not be accepted.
- 1.11. Packaging: Printers shall be delivered in original factory-sealed packaging with all factory labels, serial numbers, documentation, warranty information, and accessories intact.

2. PRICING

- 2.1. Bidders shall provide firm unit pricing for each printer model identified on the Proposal Pages.
- 2.2. Pricing shall include all costs associated with furnishing and delivering the equipment, including but not limited to:
- Freight
 - Delivery
 - Fuel surcharges
 - Handling
 - Packaging
 - Insurance
 - Any other incidental charges

No additional charges shall be accepted.

- 2.3. The County may purchase HP printer models not specifically identified in this solicitation. Bidders shall submit a single percentage discount from HP's current published list price applicable to HP printers and multifunction printers not specifically listed.
- 2.4. A current Hewlett Packard commercial price list or manufacturer pricing reference shall be submitted with the bid.
- 2.5. Following contract award, the Contractor may offer discounts greater than those awarded but shall not reduce the awarded discount percentage during the contract term.
- 2.6. Contractors may request approval from the Director of Purchasing to update their HP product offerings no more than twice annually to reflect manufacturer product additions or successor models. Approved product updates shall maintain the awarded percentage discount.

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- 2.7. Pricing for approved successor models shall be determined by applying the awarded percentage discount to HP's then-current published list price unless otherwise approved in writing by the Director of Purchasing.

3. PRICE ADJUSTMENT

- 3.1. The Contractor may request a price adjustment no more frequently than once every three (3) months.
- 3.2. Requests shall be submitted in writing and shall include:
- Current pricing
 - Proposed pricing
 - Percentage increase requested
 - Manufacturer pricing documentation
 - Commodity pricing information, tariff information, or other documentation supporting the request
- 3.3. The County shall review the request and provide a written determination approving, denying, or proposing revised pricing.
- 3.4. The Director of Purchasing may utilize available market information, including but not limited to the Consumer Price Index (CPI), Producer Price Index (PPI), manufacturer price announcements, and other recognized industry indices when evaluating requests. Price adjustments exceeding five percent (5%) generally will not be approved unless extraordinary market conditions are demonstrated.
- 3.5. Should industry pricing decrease during the contract term, the County reserves the right to request a corresponding price reduction supported by market documentation.

4. DELIVERY

- 4.1. Delivery shall be FOB Destination, Freight Prepaid, to locations throughout Rockland County as specified on individual Purchase Orders.
- 4.2. Unless otherwise specified, delivery shall be completed within fifteen (15) calendar days after receipt of a Purchase Order.
- 4.3. If the Contractor cannot meet the required delivery schedule, written notification shall be provided to the County within two (2) business days after receipt of the Purchase Order identifying:
- Reason for delay
 - Estimated delivery date
 - Corrective actions being taken
- 4.4. The County reserves the right to cancel any Purchase Order if acceptable delivery cannot be achieved.

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- 4.5. Inspection and Acceptance: All equipment shall be subject to inspection upon delivery. Equipment that is damaged, defective, substituted without approval, improperly configured, or otherwise fails to meet these specifications may be rejected and shall be replaced by the Contractor at no additional cost to the County.

5. WARRANTY

- 5.1. All printers shall be covered by the manufacturer's standard warranty.
- 5.2. The Contractor shall provide a minimum one (1) year warranty from the date of County acceptance.
- 5.3. The Contractor shall repair or replace defective equipment during the warranty period at no cost to the County.
- 5.4. Warranty service shall include all labor, replacement parts, shipping, and associated costs necessary to restore the equipment to normal operating condition.

6. EXPERIENCE & QUALIFICATIONS

- 6.1. The Bidder shall be an HP Authorized Partner or Authorized Reseller and shall be authorized to sell and support the products offered. Evidence of current authorization shall be submitted with the bid.
- 6.2. The Bidder shall have a minimum of two (2) years' experience supplying Hewlett Packard printers to governmental, educational, or commercial customers.
- 6.3. The completed Certificate of Experience shall be submitted with the bid.

7. SUSTAINABILITY

- 7.1. Where applicable, all printers furnished under this contract shall meet current ENERGY STAR® certification requirements.
- 7.2. Packaging materials should be recyclable whenever practicable.
- 7.3. The County encourages environmentally preferable products and sustainable business practices consistent with the Rockland County Sustainable Procurement Policy, provided such products meet all performance requirements and the County's HP standardization requirements.

8. PRODUCT SUPPORT

- 8.1. The Contractor shall maintain the ability to supply Original Equipment Manufacturer (OEM) toner cartridges, maintenance kits, replacement parts, and technical support for all printers furnished under this contract for the duration of the manufacturer's supported life of the equipment.
- 8.2. Upon request, the Contractor shall assist County personnel in identifying compatible HP accessories, consumables, and replacement components.

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9. CONTRACT TERM

- 9.1. The initial term of the resulting contract shall be for one (1) year, commencing on the date specified in the Notice of Award or fully executed contract, unless otherwise stated by the County.
- 9.2. The County reserves the right to renew the contract for four (4) additional one (1) year terms under the same terms, conditions, and pricing provisions contained herein, subject to the mutual written agreement of both parties and approval by the Director of Purchasing.
- 9.3. The County shall notify the Contractor in writing of its intent to exercise a renewal option prior to the expiration of the current contract term. Failure by the County to exercise a renewal option shall not constitute a breach of contract.
- 9.4. Renewal of the contract shall be contingent upon:
- Satisfactory Contractor performance;
 - Continued availability of funding;
 - Continued need for the products covered under the contract; and
 - Approval by the County of Rockland.
- 9.5. Any approved price adjustments during renewal terms shall be governed exclusively by Section 3 – Price Adjustment of these Specifications.
- 9.6. The County reserves the right not to exercise any renewal option and shall incur no liability for such decision.

10.FEDERAL CONTRACT CLAUSES

- 10.1. Some purchases made under this contract may utilize Federal grant funding. Bidders shall complete and submit all applicable Federal Contract Clauses included with this solicitation.

11.AWARD

- 11.1. Award shall be made to the lowest responsive and responsible bidder meeting all requirements of this solicitation in accordance with the Rockland County Procurement Policy governing competitive sealed bidding.
- 11.2. The County reserves the right to award this solicitation on an item-by-item basis, by group of items, or in the aggregate, whichever is determined to be in the best interest of the County.
- 11.3. The County reserves the right to increase or decrease the quantities purchased based upon actual departmental requirements.

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- 11.4. This is an indefinite quantity, requirements contract. The quantities of printers purchased during the contract term shall be based solely upon the needs of County departments. No minimum quantity or dollar amount is guaranteed, and the County shall not be obligated to purchase any minimum number of units under this contract.
- 11.5. The County reserves the right to reject any or all bids, waive informalities, and make such award as is determined to be in the best interest of the County in accordance with the Rockland County Procurement Policy.

DEPARTMENT OF GENERAL SERVICES, PURCHASING DIVISION

Dr. Robert L. Yeager Health Center
50 Sanatorium Rd, Building A
Pomona, New York 10970
Phone: (845) 364-3820 Fax: (845) 364-3809
Email: purchasing@co.rockland.ny.us

Paul Brennan, FNIGP, NIGP-CPP, CPPO
Director of Purchasing

ADDENDUM # 1

RFB-RC-2026-047 – Printers – Furnish and Deliver Specified Hewlett Packards Printers

The information in this addendum supersedes any contradictory information set forth in the contract documents. Acknowledge receipt of this addendum in the space provided on the signature page of the bid proposal. Failure to do so, may subject the bidder to disqualification. This addendum forms a part of the contract documents.

Question 1

Are these devices networked?

Response 1

Printers may or may not be networked.

Question 2

What are the estimated monthly black-and-white and color print volumes for each device?

Response 2

There are no quantities available.

Question 3

Quantities Per model

Response 3

There are no quantities available.

Question 4

The HP printer models requested in the bid are all discontinued/reached end-of-life. Here are the replacement models from HP. Let me know if it is ok to proceed with these replacements.

Response 4

Please provide pricing for printers listed below.

Laserjet Enterprise X50352dn

Color Laserjet Managed X55745

Color Laserjet Managed MFP X57945

Question 5

I am preparing our response to RFB-RC-2026-047, Printers – Furnish and Deliver Specified Hewlett Packard Printers.

The BIDS AWARDED AS A WHOLE (BT-05FG) bid table on the submission page downloads with only column headers and no line items, so there are no rows against which to enter unit pricing, manufacturer, or part numbers. There is also no option to enter pricing directly in the portal.

The Proposal Page in the solicitation lists four items: the E45028dn, the E47528f, the E40040dn, and the percentage discount off Hewlett Packard's published list price. Could you please have those line items loaded into the bid table, or advise how you would like pricing submitted?

Response 5

The Bonfire bid table has been revised and uploaded. Please sign back in to review.

SIGNED:

Paul J. Brennan

**PAUL J. BRENNAN, FNIGP, NIGP-CPP, CPPO
DIRECTOR OF PURCHASING**

ADDENDUM

7/29/26

DEPARTMENT OF GENERAL SERVICES, PURCHASING DIVISION

Dr. Robert L. Yeager Health Center
50 Sanatorium Rd, Building A
Pomona, New York 10970
Phone: (845) 364-3820 Fax: (845) 364-3809
Email: purchasing@co.rockland.ny.us

Paul Brennan, FNIGP, NIGP-CPP, CPPO
Director of Purchasing

ADDENDUM # 2

RFB #: RFB-RC-2026-047 – Printers - Furnish and Deliver Specified Hewlett Packards Printers

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Question # 1 : We noticed that the printer models specified in the bid are not commercially available. Would it be acceptable for us to offer equivalent HP printer models that are available on the market? The proposed equivalent models can be registered and fully supported under your managed print program.

Response # 1 No. Bidders shall submit pricing for the HP printer models specified in the solicitation. The County is not accepting substitute, commercial equivalent, or alternate models in lieu of the specified models. Bids shall be based on the equipment identified in the bid documents.

Question # 2: Are you looking for a service agreement tied to these managed printers? From our understanding no resellers can sell these printers without a signed service agreement.

Response # 2: A service agreement may be required for networked printers.

SIGNED:

Paul J. Brennan

PAUL J. BRENNAN, FNIGP, NIGP-CPP, CPPO
DIRECTOR OF PURCHASING

ADDENDUM

8/4/26