

COUNTY OF ROCKLAND  
Department of General Services  
Purchasing Division

# Contract Award Notification

Title: **Calendars - 2023**

Contract Period: October 17, 2022 through April 30, 2023 w/6 month option

Original Date of Issue: October 17, 2022

Date of Revision: 12/14/22

**RFQ No:** **RFQ-RC-2022-088**

**Catalog:** **Office Supplies**

Authorized Users: Rockland County Agencies

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**Description**

Calendars and related items for 2023

Contract #	Vendor Number	Contractor & Address	Telephone No.
RFQ 22-088	0000000168	WB Mason Co Inc. 12 Jeanne Dr Account #C1369909 Newburgh, NY 12550  Contact: Lonni Cantarella lonni.cantarella@wbmason.com  newburghcustomersupport@wbmason.com	888/926-2766  Direct phone #: 508-436-8212
<b>PEOPLESOFT STAPLES PUNCHOUT</b>	0000000197	Staples Advantage 45 Cedar Lane Englewood, NJ 07631	877/285-8852

**Please Note:**  
Use PeopleSoft Catalog Item id to order from WB Mason and/or use Staples item id to order from Staples Punchout system.

RFQ-RC-2022-088 CALENDARS 2023							W.B. MASON Co., Inc				STAPLES PUNCHOUT		
Item No	Description	CATEGORY CODE	Manufacturer	Part #	Brand Preference	UOM	Item No	Manufacturer	Part #	Price	Buyer Comment		
1	Calendar Base (for item 2 below), 3-1/2" x 6" pad MFG. #No.E1700 At-A-Glance Quantities are estimates - based on 2022 calendar orders	61519000001	At-A-Glance	No.E1700	Brand Name Only	Each	1	At-A-Glance	No.E1700	\$ 3.59			
2	Refill pad,(for item 1) daily book style page size 3-1/2" x 6" MFG. #No. E717 , YEAR 2023, BLACK At-A-Glance Quantities are estimates - based on 2022 calendar orders THIS ITEM WILL BE AWARDED AS A GROUP WITH ITEM 1	61519000002	At-A-Glance	No. E717	Brand Name Only	Each	2	At-A-Glance	No. E717	\$ 1.48			
3	Diary Red Hardbound Business Faint Line Ruled, Size 7-3/4" x 9-3/4" MFG. #No.SD374_23  At-A-Glance Quantities are estimates - based on 2022 calendar orders	61519000003	At-A-Glance	No.SD374	Brand Name Only	Each	3	At-A-Glance	No.SD374	\$ 29.83			
4	Diary Red Hardbound Business Faint Line Ruled, Size 7 11/16" x 12 1/8" MFG.No.SD376_23  At-A-Glance Quantities are estimates - based on 2022 calendar orders		At-A-Glance	No.SD376_23	Brand Name Only	Each	4	At-A-Glance	No.SD376_23		REQUESTER TO ORDER FROM STAPLES PUNCHOUT	\$ 36.38	Item #: 24515763
5	Weekly Appointment book with tabbed telephone & address page size -3-3/4"x 6" MFG. #AAG 250 YEAR 2023  At-A-Glance Quantities are estimates - based on 2022 calendar orders	61519000005	At-A-Glance	AAG 250	Brand Name Only	Each	5	At-A-Glance	AAG 250	\$ 5.22			
6	Weekly Appointment book with tabbed telephone & address page size 4-7/8" x 8" MFG. #No.G210_23  At-A-Glance Quantities are estimates - based on 2022 calendar orders	61519000006	At-A-Glance	No.G210_23	Brand Name Only	Each	6	At-A-Glance	No.G210_23	\$ 5.10			
7	AT-A-GLANCE® 2021 DayMinder® Open Scheduling Weekly Planner size 6-7/8" x 8-3/4" MFG. #No.G590_23 2023  At-A-Glance Quantities are estimates - based on 2022 calendar orders	61519000007	At-A-Glance	No.G590_23	Brand Name Only	Each	7	At-A-Glance	No.G590_23	\$ 9.88			
8	"Today Is" Wall Calendar 6-5/8" x 9-1/8" page size 6" x 6" MFG. #No.K1_23 2023 At-A-Glance Quantities are estimates - based on 2022 calendar orders		At - A - Glance	No.K1_23	Brand Name Only	Each	8	At - A - Glance	No.K1_23		REQUESTER TO ORDER FROM STAPLES PUNCHOUT	\$ 14.57	Item #: 24515719
9	"Today Is" Wall Calendar Refill only 6" x 6" MFG. #No.K150_23. THIS ITEM WILL BE AWARDED AS A GROUP WITH ITEM 8  At-A-Glance Quantities are estimates - based on 2022 calendar orders		At-A-Glance	No.K150_23	Brand Name Only	Each	9	At-A-Glance	No.K150_23		REQUESTER TO ORDER FROM STAPLES PUNCHOUT	\$ 9.27	Item #: 24515757

10	Plan-A-Month Reversible Vertical/Horizontal Wall Planner Size: 24" x 36" MFG. #No.PM212_23, YEAR 2023 At - A - Glance Quantities are estimates - based on 2022 calendar orders		At - A - Glance	No.PM212_23	Brand Name Only	Each	10	At - A - Glance	No.PM212_23		REQUESTER TO ORDER FROM STAPLES PUNCHOUT	\$ 7.13	
11	AT-A-GLANCE DayMinder® Four-Person Group Daily Appointment Book.No.G560_23 FORMAT Daily PAGE SIZE 7 7/8" x 11" SIZE 8 3/4" x 11 3/8" x 1" MONTH Jan - Dec With room for up to 4 schedules in 15-minute increments Quantities are estimates - based on 2022 calendar orders		At-A-Glance	No.G560_23	Brand Name Only	Each	11	At-A-Glance	No.G560_23		REQUESTER TO ORDER FROM STAPLES PUNCHOUT	\$ 21.42	Item #: 24514541
12	AT- A GLANCE MONTHLY DESK PAD CALENDAR . ITEM No.SK24_23 ·FORMAT Monthly ·PAGE SIZE 22" x 17" ·SIZE 21 3/4" x 17 1/8" x 1/8" ·MONTH Jan - Dec ·RULING Ruled Blocks ·PERFORATED PAGES Yes ·BINDING Headband ·STYLE Desk Pad ·RECYCLED 30.0% Quantities are estimates - based on 2022 calendar orders	61519000012	AT A GLANCE	SK24-23	Brand Name Only	Each	12	AT A GLANCE	SK24-23	\$ 2.86			
13	Recycled Monthly Wall Calendar Item #PM2_23 Year: January 2022 Color:White •FORMAT Monthly •PAGE SIZE 12" x 17 1/8" •MONTH Jan - Dec •RULING Ruled Blocks •BINDING Wirebound •STYLE Wall Calendar •RECYCLED 30.0% Quantities are estimates - based on 2022 calendar orders	61519000013	AT A GLANCE	No.PM2_23	Brand Name Only	Each	13	AT A GLANCE	No.PM2_23	\$ 5.47			
14	Recycled Monthly Wall Calendar Item #PM4_23 Year: January 2023 Color:White •FORMAT Monthly •PAGE SIZE 20" x 30" •SIZE 20" x 30 1/16" x 3/16" •MONTH Jan - Dec •RULING Ruled Blocks •BINDING Wirebound •STYLE Wall Calendar •RECYCLED 30.0% Quantities are estimates - based on 2022 calendar orders	61519000014	AT A GLANCE	PM4	Brand Name Only	Each	14	AT A GLANCE	PM4	\$ 10.83			

15	AT-A-GLANCE® 2023 DayMinder® Weekly Pocket Planner. No. SK48_23 SKU: SK481020 format: Weekly page size: 3 1/2" x 6 3/16" month: Jan - Dec  Quantities are estimates - based on 2022 calendar orders		AT A GLANCE	No. SK48_23	Brand Name Only	Each	15	AT A GLANCE	No. SK48_23		REQUESTER TO ORDER FROM STAPLES PUNCHOUT	\$ 3.91	Item #: 24514500
16	AT-A-GLANCE PLAN. WRITE. REMEMBER. Planning Notebook with Reference Calendars •SKU No. 706209 2023 •FORMAT: PLANNER •SIZE:9 3/16"X11" •WIRE BOUND		AT A GLANCE	70620930	Brand Name Only	Each	16	AT A GLANCE	70620930		REQUESTER TO ORDER FROM STAPLES PUNCHOUT	6.52	Item #: 24515773
17	AT-A-GLANCE XL Horizontal Erasable Wall Calendar SKU: PM300-2023 format: Yearly page size: 32 3/8" x 48 3/8" month: Jan - Dec style: Erasable Wall Calendar		AT A GLANCE	PM300	Brand Name Only	Each	17	AT A GLANCE	PM300		REQUESTER TO ORDER FROM STAPLES PUNCHOUT	12.93	Item #: 24515697
18	AT-A-GLANCE QuickNotes 30-Day Undated Horizontal Erasable Reversible Wall Calendar  SKU: PM530B format: Monthly page size: 24" x 36" ruling: Unruled Blocks style: Erasable Wall Calendar recycled: 30.0%	61519000018	AT A GLANCE	PM530B	Brand Name Only	Each	18	AT A GLANCE	PM530B		REQUESTER TO ORDER FROM STAPLES PUNCHOUT	9.99	Item #: 24515710
19	AT-A-GLANCE Scenic Monthly Wall Calendar No. DMW2002823 Start Date: January 2023 Wirebound Quantities are estimates - based on 2022 calendar orders	61519000019	AT A GLANCE	DMW2002823	Brand Name Only	Each	19	AT A GLANCE	DMW2002823	\$ 9.35			
20	AT-A-GLANCE DayMinder Monthly Planner NO; G4700023 Start Date: December 2022 Planner, Ruled Blocks, 8" x 12"  Quantities are estimates - based on 2022 calendar orders	61519000020	AT A GLANCE	G4700023	Brand Name Only	Each	20	AT A GLANCE	G4700023	\$ 5.72			
21	AT-A-GLANCE Standard Diary Daily Diary SD3891323, 5 3/4" x 8 5/16" Start Date: January 2023 Bookbound, Daily Quantities are estimates - based on 2022 calendar orders	61519000021	AT A GLANCE	SD3891323	Brand Name Only	Each	21	AT A GLANCE	SD3891323	\$ 12.40			

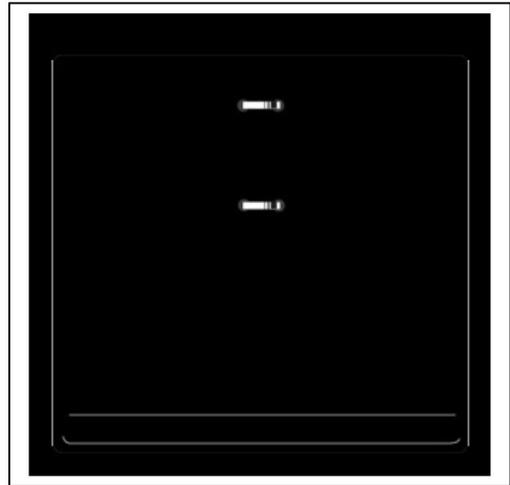
ITEM 1

AT-A-GLANCE® Size: Small

**Loose-leaf Desk  
Calendar Base**

Item #E 1700 Color: Black

- PAGE SIZE holds 3 1/2" x 6"
- SIZE 7 1/2" x 8 3/4" x 1"
- BINDING 2 Ring
- STYLE Desk Calendar/Base



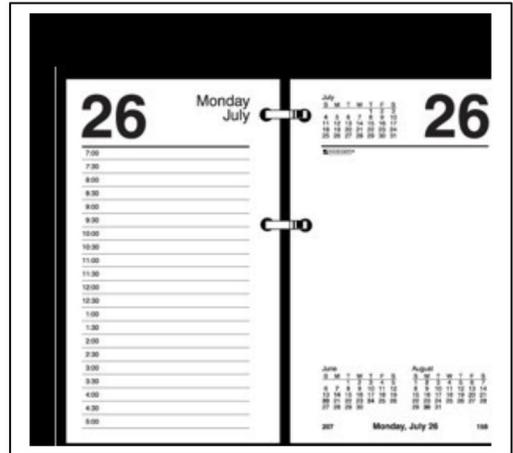
ITEM-2

AT-A-GLANCE® Size: Small Format: Daily

**Daily Desk Calendar  
Refill**

Item#E717 Year: 2023 Color: White

- FORMAT Daily
- PAGE SIZE 3 1/2" x 6"
- SIZE 3 1/2" x 6" x 1"
- MONTH Jan - Dec
- APPOINTMENT TIME Half-Hourly
- BINDING 2 Ring
- STYLE Desk Calendar/Base



ITEM 3

AT-A-GLANCE® Size: Large

Format: Daily

**Standard Diary® Daily  
Diary Item#SD374**

Year: 2023

- FORMAT Daily
- Size:7 1/2" x 9 7/16"
- MONTH Jan - Dec
- BINDING Bookbound
- STYLE Standard Diary
- RECYCLED 30.0%



ITEM 4

AT-A-GLANCE® Size: Large

Format: Daily

**Standard Diary® Daily**

**Diary**

Item#SD376

Year: January 2023

- FORMAT Daily
- PAGE SIZE 7 11/16" x 12 1/8"
- MONTH Jan - Dec
- BINDING Bookbound
- STYLE Standard Diary
- RECYCLED 30.0%



ITEM 5

AT-A-GLANCE® Size: Pocket

**DayMinder® Refillable Weekly Appointment Book**

Item #G235 Format: Weekly

Year: January 2023 Color: Black

- FORMAT Weekly
- PAGE SIZE 3 3/4" x 6"
- MONTH Jan - Dec
- APPOINTMENT TIME Hourly
- BINDING Concealed Wire
- STYLE Appointment Book
- RECYCLED 30.0%



ITEM 6

AT-A-GLANCE® Size: Small

Format: Weekly

**DayMinder® Weekly Appointment Book w/ Tabbed Telephone/Address**

Item#G210 Year: 2023 January 2023 Color: Black

- FORMAT Weekly
- PAGE SIZE 4 7/8" x 8"
- SIZE 5 1/2" x 8 3/16" x 5/16"
- MONTH Jan - Dec
- APPOINTMENT TIME Hourly
- BINDING Wirebound
- STYLE Appointment Book
- RECYCLED 30.0%



ITEM 7

AT-A-GLANCE® Size: Large

Format: Weekly

**DayMinder® Open Scheduling Weekly Planner**

- Item#G590 FORMAT Weekly
- PAGE SIZE 6 7/8" x 8 3/4"
- SIZE 7 1/4" x 8 15/16" x 1/4"
- MONTH Jan - Dec
- BINDING Wirebound
- STYLE Planner
- RECYCLED 30.0%
- Year: January 2023



ITEM 8

AT-A-GLANCE® Size: Small

Format: Daily

**Recycled Today Is Calendar**

Item #K1 Year: January 2023 Color: Black

- FORMAT Daily
- PAGE SIZE 6" x 6"
- SIZE 6 5/8" x 9 1/8" x 1"
- MONTH Jan - Dec
- STYLE Wall Calendar
- RECYCLED 30.0%



ITEM 9

AT-A-GLANCE® Size: Small

Format: Daily

**Recycled Today Is Refill for K1**

Item #K150

Year: January 2023 Color: White

- FORMAT Daily
- PAGE SIZE 6 x 6
- SIZE 6" x 6" x 1"
- MONTH Jan - Dec
- STYLE Wall Calendar
- RECYCLED 30.0%



Item 10

AT-A-GLANCE® Size: XLarge

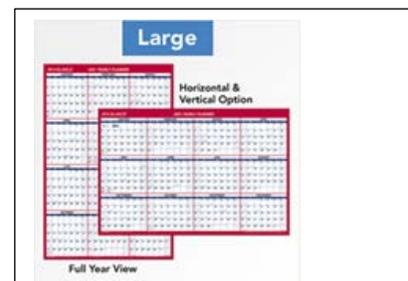
Format: Yearly

**Paper Vertical/Horizontal Wall Calendar**

Item #PM212

Year: January 2023 Color: Red

- FORMAT Yearly
- PAGE SIZE 36" x 24"



- MONTH Jan - Dec
- RULING Unruled Blocks
- STYLE Wall Calendar
- RECYCLED 30.0%

ITEM 11

AT-A-GLANCE DayMinder® Four-Person Group Daily Appointment Book Item #G560 Start date January 2023

- FORMAT Daily
- PAGE SIZE 7 7/8" x 11"
- SIZE 8 3/4" x 11 3/8" x 1"
- MONTH Jan - Dec
- APPOINTMENT TIME Quarter-Hourly
- BINDING Wirebound
- STYLE Appointment Book
- RECYCLED 30.0%



ITEM 12

AT- A GLANCE MONTHLY DESK PAD CALENDAR. ITEM SK24-2023

- FORMAT Monthly
- PAGE SIZE 22" x 17"
- SIZE 21 3/4" x 17 1/8" x 1/8"
- MONTH Jan - Dec
- RULING Ruled Blocks
- PERFORATED PAGES Yes
- BINDING Headband
- STYLE Desk Pad
- RECYCLED 30.0%



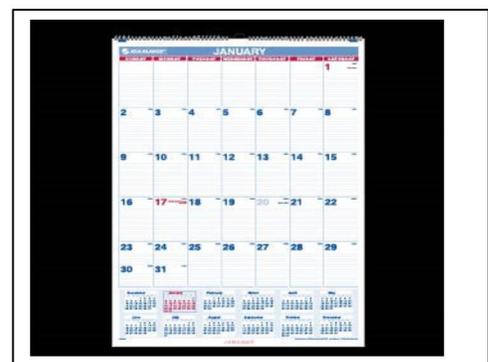
ITEM 13

AT-A-GLANCE® Format Monthly

**Recycled Monthly Wall Calendar**

Item #PM2 Year: January 2023

- FORMAT Monthly
- PAGE SIZE 12" x 17 1/8"
- MONTH Jan - Dec
- RULING Ruled Blocks
- BINDING Wirebound
- STYLE Wall Calendar
- RECYCLED 30.0%



ITEM 14

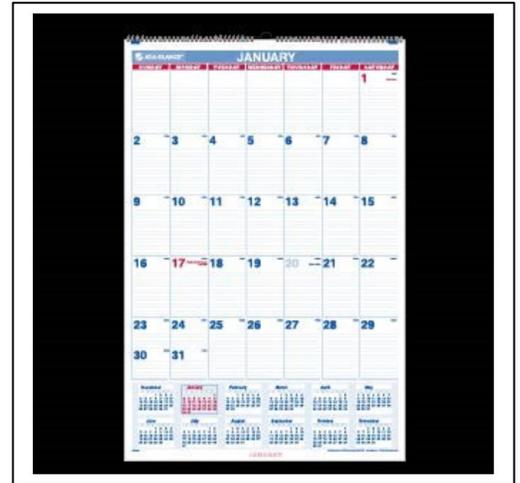
AT-A-GLANCE® Size: XLarge

Format: Monthly

**Recycled Monthly Wall Calendar**

Item #PM4 Year: January 2023

- FORMAT Monthly
- PAGE SIZE 20" x 30"
- SIZE 20" x 30 1/16" x 3/16"
- MONTH Jan - Dec
- RULING Ruled Blocks
- BINDING Wirebound
- STYLE Wall Calendar
- RECYCLED 30.0%



ITEM 15

DayMinder-Weekly Pocket Planner. No. SK48\_2023

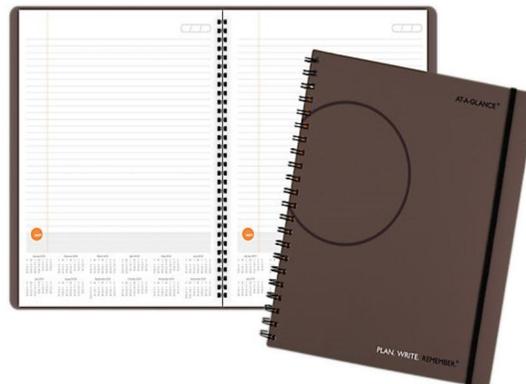
- SKU: SK481020
- format: Weekly page
- size: 3 1/2" x 6 3/16"
- month: Jan - Dec



ITEM 16

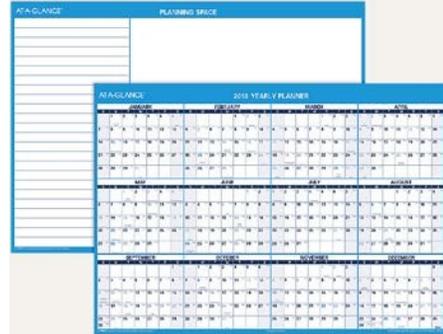
AT-A-GLANCE PLAN. WRITE. REMEMBER. Planning Notebook with Reference Calendars

- SKU No. 706209
- FORMAT: PLANNER
- SIZE: 9 3/16" X 11"
- WIRE BOUND

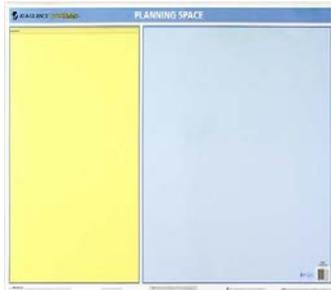


ITEM 17  
AT-A-GLANCE XL Horizontal Erasable Wall Calendar

SKU: PM300  
Start Date: January 2023  
page size: 32 3/8" x 48 3/8" month: Jan – Dec style: Erasable Wall Calendar

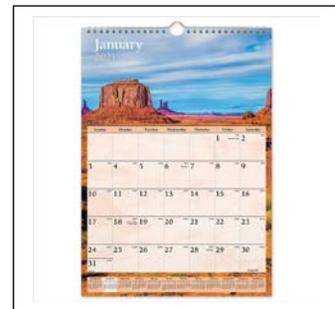


ITEM 18  
AT-A-GLANCE QuickNotes 30-Day Undated Horizontal Erasable Reversible Wall Calendar  
SKU: PM530B  
format: Monthly page size:  
24" x 36" ruling: Unruled  
Erasable Wall Calendar  
recycled: 30.0%



Item 19

AT-A-GLANCE Scenic Monthly Wall Calendar  
No. DMW2002822  
Start Date: January 2023  
Wirebound



Item 20  
AT-A-GLANCE DayMinder Monthly Planner  
NO; G4700021 Start Date: December  
2023 Planner, Ruled Blocks, 8" x 12"



Item 21

AT-A-GLANCE Standard Diary Daily Diary

SD3891321, 5 3/4" x 8 5/16"

Start Date: January 2023

Bookbound, Daily

