

COUNTY OF ROCKLAND  
Department of General Services  
**Purchasing Division**

# Contract Award Notification

Title: **Flowmeter Inspection and Calibration Services**

Contract Period: May 10, 2022, through May 9, 2023, with one-year option  
**Extended through May 9, 2024**

Original Date of Issue: May 10, 2022

Date of Revision: January 30, 2023

**RFQ No: RFQ-RC-2022-034**

**Catalog: Wastewater**

Authorized Users: County Agencies

Address Inquiries To:

Name: Michele Phillips  
Title: Purchaser I  
Phone: 845-364-2984  
Fax: 845-364-3809  
E-mail: phillipm@co.rockland.ny.us

**Description**

This contract to provide flowmeter inspection and calibration services.

Contract #	Vendor Number	Contractor & Address	Telephone No.
RFQ 22-034	0000007439	Longo-Electrical-Mechanical One Harry Shupe Blvd. Wharton, NJ 07885 Contact: Joseph M. Longo <a href="mailto:jmlongo@elongo.com">jmlongo@elongo.com/</a> Kelly Koller <a href="mailto:kkoller@elongo.com">kkoller@elongo.com</a>	973-537-0400 Ext. 720/721  <b>FAX: 973-537-0404</b>

# County of Rockland CONTRACT

## Dept. of General Services

Purchasing Division  
50 Sanatorium Rd  
Bldg A, 6th Fl, Room 609  
POMONA NY 10970  
www.rcpurchasing.com

Dispatch via Print

<b>Contract ID</b> RFQ 22-034	<b>Page</b> 1 of 1	
<b>Contract Dates</b> 05/10/2022 to 05/09/2024	<b>Currency</b> USD	
<b>Flowmeter Inspection and Calib</b>	<b>Contract Maximum</b> 5,000.00	
<b>Freight Terms</b>	<b>Buyer Email</b> phillipm@co.rockland.ny.us	
<b>Buyer</b> PHILLIPS, MICHELE	<b>Phone</b> 845/364-2984	<b>Fax</b> 845/364-3809

**Supplier** 0000007439  
Longo Electrical-mechanical  
Joseph Longo  
1 Harry Shupe Blvd.  
Wharton NJ 07885

Phone 973/537-0400  
Fax 973/537-0404  
jmlongo@elongo.com

Tax Exempt? Tax Exempt ID:

Line #	Supplier Item	Item Desc	Item ID	Price	UOM
1		ANNUAL TEST AND CALIBRATION OF FLOWMETERS IN VARIOUS PUMP STATIONS LOCATED WITHIN THE COUNTY	99255000001	1,490.00000	Day

TERMS AND CONDITIONS OF RFQ-RC-2022-034 INCORPORATED HEREIN BY REFERENCE.

Authorized Signature



**COUNTY OF ROCKLAND - DGS-PURCHASING**  
 BLDG. A., 2ND FLOOR, 50 SANATORIUM RD, POMONA, NY 10970  
 TELEPHONE: 845-364-3820 / TELEFAX: 845-364-3809

**TITLE:**  
**FLOWMETER INSPECTION AND CALIBRATION SERVICES**

**RFQ NUMBER:**  
**RFQ-RC-2022-034**

### **SPECIFICATIONS**

NOTICE – Pricing for this solicitation is to be entered electronically through the Empire State Municipal Purchasing Group system. All required forms shall be completed and uploaded with your proposal.

**TERM:** One (1) year with one (1) year option, total contract value shall not exceed \$20,000.00 in a 12 consecutive month period.

**DELIVERY:** Rockland County Sewer District #1 (RCSD#1). 4 Rt. 340, Orangeburg, New York

Prices are to be quoted F.O.B. DESTINATION, FREIGHT PREPAID AND ALLOWED with deliveries to be made inside building to the Rockland County Sewer District #1.

### **SCOPE OF WORK**

Rockland County Sewer District #1 is seeking firm prices for the duration of the contract to perform annual test and calibration of flowmeters in various pump stations located within the County.

Contract term shall be for a period of one (1) year with the option to renew for an additional one (1) year term. Total contract expenditures shall not exceed \$20,000.00 in a consecutive 12-month period.

### **QUALIFICATIONS**

Bidder shall have in-house Instrumentation Engineers or Technicians and the necessary meters and tools to test and calibrate meters in accordance with the manufacturers requirements and have a minimum of three (3) years performing the scope of work at Wastewater Treatment Facilities. Some of the manufacturers includes ADS, E&H, Fisher, Rosemount, Siemens and Manning.

Certificate of Experience Form shall be completed and uploaded with your proposal.

### **INSURANCE**

Contractor shall provide valid Liability Insurance, NYS Wkm's Compensation and Disability Certificates or Attestation of Exemption as provided by NYS. These documents shall be submitted within three (3) business days after request. Failure to comply will result in your proposal being rejected and removed from further consideration. Please review the insurance requirements provided in this RFQ solicitation package. See sample Accord Certificate that provides coverage and limits required as well as sample language to name the County of Rockland and the Rockland County Sewer District as additionally insured.

**COUNTY OF ROCKLAND - DGS-PURCHASING**  
 BLDG. A., 2ND FLOOR, 50 SANATORIUM RD, POMONA, NY 10970  
 TELEPHONE: 845-364-3820 / TELEFAX: 845-364-3809

**TITLE:**  
**FLOWMETER INSPECTION AND CALIBRATION SERVICES**

**RFQ NUMBER:**  
**RFQ-RC-2022-034**

## **PRICING**

Bidder shall provide a daily rate which shall include the cost of inspecting the meters, putting calibration sticker on all meters that pass the calibration and test and submitting written Certificate of Calibration.

All work shall be performed during normal business hours from 7:00AM and 3:00PM Monday through Friday.

Travel expenses are not billable.

## **PRICE ADJUSTMENT**

The County recognizes this product or service has a price component that may have a commodity with changing costs. The Contractor/Supplier may request a Price Adjustment no more frequently than once each quarter (3-month period).

A Price Adjustment request must be made in writing and include the reason for the request, documentation supporting the request (ie, commodity increases), the current pricing, and the requested revised pricing.

The County will review the Price Adjustment request. If the Price Adjustment is deemed reasonable the Price Adjustment request will be accepted by written acknowledgement. If the request is not accepted the County may entirely reject the request or may counter with revised pricing. In either case the County will provide a written explanation in support of the decision.

The Director of Purchasing may use available indexes (e.g. CPI or PPI) to determine if the requested Price Adjustment is reasonable. Typically, a Price Adjustment that exceeds 5% will not be approved unless very unusual and significant changes have occurred in the industry.

In the event industry costs decline, the County shall have the right to receive, from the Contractor, a reasonable reduction in prices/pricing that reflect such cost changes in the industry. The County will make a written request to the Contractor for a Price Adjustment in writing with supporting documentation.

## **AWARD**

Contract will be awarded in total to the lowest responsible responsive bidder meeting the stated requirements.

## **EQUIPMENT**

Pump Stations and type of meters are listed as follows.

### **Khrono Meter FIC080**

Pascack-PS, South Pascack-PS, Chery Lane-PS, Saddle River-PS,

G:\2022 SOLICITATIONS & FILES\1-2022 Quotes\RFQ-RC-2022-034 Flowmeter Inspection Service\RFQ-RC-2022-034 specifications.docx

**COUNTY OF ROCKLAND - DGS-PURCHASING**  
 BLDG. A., 2ND FLOOR, 50 SANATORIUM RD, POMONA, NY 10970  
 TELEPHONE: 845-364-3820 / TELEFAX: 845-364-3809

**TITLE:**  
**FLOWMETER INSPECTION AND CALIBRATION SERVICES**

**RFQ NUMBER:**  
**RFQ-RC-2022-034**

Twin Lakes-PS, West Nyack-PS, Pinebrook-PS, North Centenary-PS, Hackensack River-PS, Cooper Morris-PS.

**ADS Meter AFP-S3WOINA40**

Hackensack River-PS, Grandview-PS, Limekiln-PS, Mahwah-PS, and Tallman-PS.

**Manning Meter 680F10B0C200**

Congers-PS, Montebello-PS, Pomona-PS.

**Endress & Hauser Meter 50W2F**

Mahwah-PS, Wilder Road-PS, and Mount Ivy-PS.

**Rosemount Meter 8705PSA**

Torne Valley-PS, Lincoln Street-PS, Fourth Street-PS.

**Siemens Meter Hydromanager 200**

Sloatsburg-PS

**Fisher Meter 50PZ1111**

Union Hill-PS.

**Pump Station Addresses:**

1	Cherry Lane	CLPS	2A Cherry Lane	Tallman
2	Cooper-Morris	CMPS	107 Route 45	
3	Fourth Street	FSPS	6A Fourth Street	Hillburn
4	Grandview	GVPS	258 Grandview Ave	Suffern
5	Hackensack	HRPS	212 Sickletown Rd	Orangeburg
6	Limekiln	LKPS	92 Limekiln Rd	Suffern
7	Lincoln Street	LSPS	81 Lincoln St	Sloatsburg
8	Mahwah	MWPS	2A Lake Rd	Suffern
9	Montebello	MBPS	35A Mayer Rd	Suffern
10	Mount Ivy	MIPS	1585 Rte 202	Pomona
11	North (Centenary)	NCPS	198 Old Rte 304	New City
12	Pascack	PAPS	169 Convent Rd	Nanuet
13	Pinebrook	PBPS	5 Sandra Ct	Monsey
14	Pomona	PMPS	2 Camp Hill Rd	Pomona
15	Pomona Heights	PHPS	5B Ethan Allen Dr	Pomona
16	Sloatsburg	SBPS	160 Route 17	Sloatsburg
17	Saddle River	SRPS	754 Saddle River Rd	Monsey
18	South Pascack	SPPS	79 Pascack Rd	Pearl River
19	Tallman	TAPS	421 Spook Rock Rd	Tallman
20	Torne Valley	TVPS	170 Torne Valley Rd	Hillburn
21	Twin Lakes	TLPS	55 South Monsey Rd	Monsey
22	Union Hill	UHPS	30 Hemion Rd	Suffern
23	West Nyack	WNPS	24 Palasades Dr	W. Nyack
24	Wilder Rd	WRPS	1099 haverstraw Rd	Suffern