

COUNTY OF ROCKLAND
Department of General Services
Purchasing Division

Contract Award Notification

Title: **Calendars and Diaries- 2026**

Contract Period: September 18, 2025 through March 17, 2026 w/1 six-month option

Original Date of Issue: October 29, 2025

Date of Revision: 10/29/25

RFQ No: **RFQ-RC-2025-149**

Catalog: **Office Supplies**

Authorized Users: Rockland County Agencies and other political subdivisions

Address Inquiries To:

Name: Raheela Akhter
Title: Purchaser I
Phone: 845-364-3813
Fax: 845-364-3809
E-mail: akhterr@co.rockland.ny.us

Description

Calendars and related items for 2026

| Contract # | Vendor Number | Contractor & Address | Telephone No. |
|------------|---------------|--|---------------|
| RFQ 25-149 | 0000000168 | WB Mason Co Inc. 12 Jeanne Dr Account #C1369909 Newburgh, NY 12550 Contact: Stewart.Hinman@wbmason.com stewart.hinman@wbmason.com | 888/926-2766 |

- REQUESTERS MUST CHOOSE THE ITEM ID PROVIDED ON THE AWARD NOTICE
- REQUESTERS MUST PROVIDE DELIVERY CONTACT EMAIL AND/PHONE NUMBER FOR DELIVERIES IN TIMELY MANNER.
- RECEIVERS MUST BE ENTERED IN PEOPLESOFT ONLY WHEN GOODS ARE DELIVERED AND INSPECTED BY USING DEPARTMENT
- PLEASE ORDER IN ADVANCE AS THESE ITEMS ARE SOLD AS WHILE SUPPLIES LAST OTHERWISE ORDERS WILL BE DELAYED IF OUT OF STOCK

Calendars and Diaries 2026

W.B. MASON Co., Inc

| Item No | Description | RC ITEM ID | UOM | | Quote type | Manufacturer | Part # | Quantity | Price | Total Cost |
|---------|--|-------------|------|--|------------------------|--------------|---------------|----------|----------|-------------|
| 1 | Calendar Base (for item 2 below), 3-1/2" x 6" pad MFG. #No.R1700 At-A-Glance - TO BE AWARDED AS A GROUP WITH ITEM 2 | 61519000001 | Each | | Specified Manufacturer | At a Glance | No.R1700 | 10 | \$ 4.79 | \$ 47.90 |
| 2 | Refill pad,(for item 1) daily book style page size 3-1/2" x 6" MFG. #No. E717 , YEAR 2026, BLACK At-A-Glance. THIS ITEM WILL BE AWARDED AS A GROUP WITH ITEM 1 | 61519000002 | Each | | Specified Manufacturer | At a Glance | No. E717R5026 | 94 | \$ 2.09 | \$ 196.46 |
| 3 | Diary Red Hardbound Business Faint Line Ruled, Size 7-3/4" x 9-3/4" MFG. #No.SD3741326 - | 61519000003 | Each | | Specified Manufacturer | At a Glance | No.SD3741326 | 40 | \$ 60.30 | \$ 2,412.00 |
| 4 | Diary Red Hardbound Business Faint Line Ruled, Size 7 3/4" x 12 MFG.No.SD3761326 | 61519000004 | Each | | Specified Manufacturer | At a Glance | No.SD3761326 | 20 | \$ 55.35 | \$ 1,107.00 |
| 5 | DayMinder® 2026 Weekly Appointment Book Planner, Black, Pocket, 3 1/2" x 6" MFG. #G2500026-YEAR 2026 | 61519000005 | Each | | Specified Manufacturer | At a Glance | G2600026 | 10 | \$ 7.85 | \$ 78.50 |
| 6 | DayMinder® 2026 Weekly Appointment Book Planner, Tabbed Telephone/Address Pages, Black, Small, 5" x 8"-MFG. #No.G2100026 | 61519000006 | Each | | Specified Manufacturer | At a Glance | No.G2100026 | 50 | \$ 8.70 | \$ 435.00 |
| 7 | DayMinder® 2026 Column Style Weekly Planner, Black, Medium, 7" x 8 3/4" - MFG. #No.G5900026 | 61519000007 | Each | | Specified Manufacturer | At a Glance | No.G5900026 | 50 | \$ 13.08 | \$ 654.00 |

Calendars and Diaries 2026

W.B. MASON Co., Inc

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|----|--|-------------|------|--|------------------------|-------------|---------------|-----|----------|-------------|
| 8 | "Today Is" Wall Calendar 6-5/8" x 9-1/8" page size 6" x 6" MFG. #No.K10026 TO BE AWARDED COMBINED WITH ITEM 9 | 61519000008 | Each | | Specified Manufacturer | At a Glance | No.K10026 | 10 | \$ 25.30 | \$ 253.00 |
| 9 | "Today Is" Wall Calendar Refill only 6" x 6" MFG. #No.K15026. THIS ITEM WILL BE AWARDED AS A GROUP WITH ITEM 8 | 61519000009 | Each | | Specified Manufacturer | At a Glance | No.K15026 | 10 | \$ 16.07 | \$ 160.70 |
| 10 | 2026 Vertical Horizontal Reversible Yearly Wall Calendar, Large, 24" x 36"-MFG. #No.PM2122826 | 61519000010 | Each | | Specified Manufacturer | At a Glance | No.PM2122826 | 30 | \$ 13.25 | \$ 397.50 |
| 11 | DayMinder® 2026 Four Person Daily Appointment Book, Black, Large, 8" x 11".No.G5600026 - | 61519000011 | Each | | Specified Manufacturer | At a Glance | No.G5600026 | 10 | \$ 32.94 | \$ 329.40 |
| 12 | AT- A GLANCE MONTHLY DESK PAD CALENDAR . ITEM No.SK240026 · FORMAT Monthly · PAGE SIZE 22" x 17" · STYLE Desk Pad · | 61519000012 | Each | | Specified Manufacturer | At a Glance | SK240026 | 900 | \$ 3.16 | \$ 2,844.00 |
| 13 | Recycled Monthly Wall Calendar Item #PM22826 | 61519000013 | Each | | Specified Manufacturer | At a Glance | No.PM22826 | 30 | \$ 8.70 | \$ 261.00 |
| 14 | Recycled Monthly Wall Calendar Item #PM42826 | 61519000014 | Each | | Specified Manufacturer | At a Glance | PM42826 | 40 | \$ 18.72 | \$ 748.80 |
| 15 | AT-A-GLANCE® 2026 DayMinder® Weekly Pocket Planner. No. SK480026 format: Weekly page size: 3 1/2" x 6 3/16" month: Jan - Dec - | 61519000015 | Each | | Specified Manufacturer | At a Glance | SK480026 | 50 | \$ 5.12 | \$ 256.00 |
| 16 | Plan. Write. Remember.® Undated Planning Notebook with Reference Calendars, Black, Large, 8 1/2" x 11"-SKU No. 7062090526 | 61519000016 | Each | | Specified Manufacturer | At a Glance | 7.062090526E9 | 50 | \$ 9.08 | \$ 454.00 |

Calendars and Diaries 2026

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COUNTY OF ROCKLAND - DGS-PURCHASING
BLDG. A., 2ND FLOOR, 50 SANATORIUM RD, POMONA, NY 10970
TELEPHONE: 845-364-3820 / TELEFAX: 845-364-3809

TITLE:
CALENDARS AND DIARIES 2026

RFQ NUMBER:
RFQ-RC-2025-149

SPECIFICATIONS

Introduction: County of Rockland is looking for pricing for 2026 calendars and diaries manufactured by AT-A-GLANCE brand name. These items are to be ordered by several County of Rockland agencies and other political subdivisions on as needed basis. List of items is available electronically.

Pricing for this solicitation is to be entered on our electronic platform at www.bidnetdirect.com.

TERM: Firm pricing valid through December 31, 2026

DELIVERY: VARIOUS LOCATIONS IN THE COUNTY OF ROCKLAND.

Prices are to be quoted F.O.B. DESTINATION, FREIGHT PREPAID AND ALLOWED with deliveries to be made inside building to the Ship to address on the Purchase orders.

DETAIL SPECIFICATIONS:

- INSIDE DELIVERY REQUIRED.
- ALL ORDERS WILL BE PLACED AS SOON AS AWARD IS MADE.
- PRICING SHALL INCLUDE SHIPPING COST.
- QUANTITIES IN LINE-ITEM DESCRIPTION IS BASED ON 2025 PURCHASES. COUNTY OF ROCKLAND HAS A USAGE OF \$12,842.63 FOR 2025 CALENDARS ITEMS. USAGE CAN BE INCREASED OR DECREASE BASED ON COUNTY'S CURRENT NEEDS.
- SOME ITEMS WILL BE AWARDED AS A GROUP.
- EACH PURCHASE ORDER MUST BE DELIVERED SEPARATELY- SHIPMENT CAN NOT BE COMBINED BASED ON SAME LOCATION.
- ALL CALANDERS TO BE FOR YEAR 2026
- DEPARTMENTS/AGENCIES WILL BE ORDERING INDIVIDUALLY FROM THE AWARDED VENDOR UNDER THIS QUOTATION REFERENCE.
- COUNTY HAS THE RIGHT TO INCREASE/DECREASE THE QUANTITY OF EACH ITEM BASED ON DEPARTMENTS NEEDS.
- MINIMUM QUANTITY REQUIREMENT WILL NOT BE ACCEPTED
- THIS CONTRACT MAY BE PIGGY BACKABLE BY OTHER NON PROFIT AGENCIES OR OTHER POLITICAL SUBDIVISIONS.
- INSURANCE IS REQUIRED UPON AWARD WITHIN 5 BUSINESS DAYS OF AN AWARD.
- STATEMENT OF DISCLOSURE IS A MANDATORY DOCUMENT WITH QUOTE SUBMISSION TO BE CONSIDERED FOR AN AWARD.

AWARD

Award will be made to the lowest responsive responsible bidder as a whole meeting the stated requirements.

COUNTY OF ROCKLAND - DGS-PURCHASING
BLDG. A., 2ND FLOOR, 50 SANATORIUM RD, POMONA, NY 10970
TELEPHONE: 845-364-3820 / TELEFAX: 845-364-3809

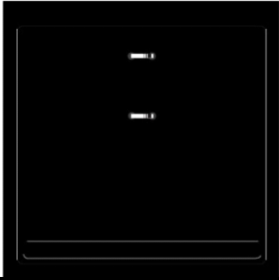
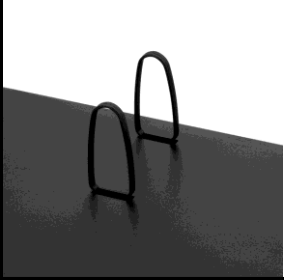

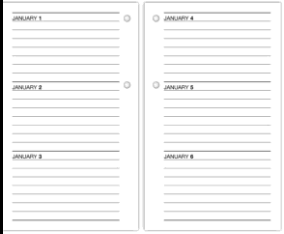


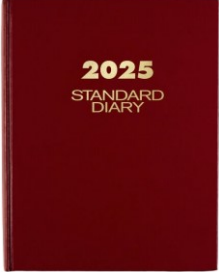

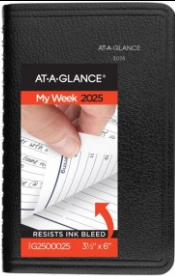




TITLE:
CALENDARS AND DIARIES 2026








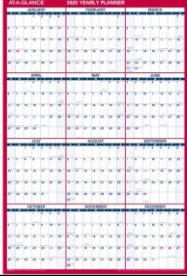

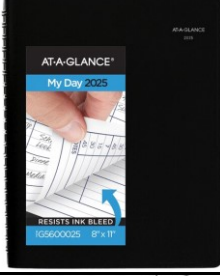


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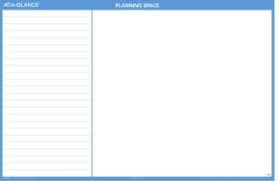


PURCHASES BY NON PROFIT AGENCIES

As per Rockland County Procurement Policy, Non Profit Agencies approved to participate in New York State's Contract Extension Program are authorized to make purchases through the resulting contract(s).

1. The County of Rockland shall make all contract award information available to non profit agencies through our website: **www.rcpurchasing.com**
2. Any Rockland County non profit agency will issue purchase orders directly to vendors within the specified contract period referencing the County's contract and shall be liable for any payments due on such purchase orders; and shall accept sole responsibility for any payment due.
3. All purchases shall be subject to audit and inspection by the other non profit agency for which the purchase was made.
4. All Bidders shall be on notice that as a condition of the award of a County contract, the successful bidder shall accept the award of a similar contract with any Rockland County non profit agency authorized to use New York State's contracts, if called upon to do so. A listing of approved Rockland County non profit agencies is available on the Purchasing Division's website at www.rcpurchasing.com. The County, however, will not be responsible for any debts incurred by the participants pursuant to this or any other agreement.
5. Necessary deviations from the County's specifications in the award of a participant contract, whether such deviations relate to quantities, or delivery points shall be resolved between the successful bidder and the political subdivisions or Rockland County non profit agencies.

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|-------------|---------------|--|--|
| At-A-Glance | No.E1700 |  |  |
| At-A-Glance | No. E717R5026 |  |  |
| At-A-Glance | No.SD3741326 |  |  |
| At-A-Glance | No.SD3761326 |  |  |
| At-A-Glance | G2600026 |  |  |
| At-A-Glance | No.G2100026 |   |  |

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|-----------------|--------------|---|--|
| At-A-Glance | No.G5900026 |  |  |
| At - A - Glance | No.K10026 |  |  |
| At-A-Glance | No.K15026 |  |  |
| At - A - Glance | No.PM2122826 |  |  |
| At-A-Glance | No.G5600026 |  |  |
| AT A GLANCE | SK240026 |  |  |

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|-------------|------------|---|--|
| AT A GLANCE | No.PM22826 |  |  |
| AT A GLANCE | PM42826 |  |  |
| AT A GLANCE | SK480026 |  |  |
| AT A GLANCE | 7062090526 |  |  |
| AT A GLANCE | PM3002826 |  |  |
| AT A GLANCE | PM530B28 |  |  |

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|-------------|----------------|--|---|
| AT A GLANCE | DMW2002826 |  |  |
| AT A GLANCE | G4700026 |  |  |
| AT A GLANCE | SD3891326 |  |  |
| AT A GLANCE | 1099-805-20-26 |  |  |