

COUNTY OF ROCKLAND  
Department of General Services  
Purchasing Division

# Contract Award Notification

Title: **Flooring - Installation and Removal, As Needed**

Contract Period: **November 6, 2025, through November 5, 2026**

Original Date of Issue: 11/06/2025

Date of Revision:

**BID No:** **RFQ-RC-2025-172**

**PRC #:** **2025012415**

**Catalog:** **Facilities**

Authorized Users: United States Agencies, Other States & Political Subdivisions Therein,  
Local Governments, School Districts & Non-Profit Agencies

Address Inquiries To:

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**Description**

This contract is to provide all labor and supervision to perform installation and removal of various flooring materials and related work

Contract #	Vendor Number	Contractor & Address	Telephone No.
RFQ 25-172	0000029942	Parsons Commercial LLC 665 Commercial Ave. Garden City, NY 11530 Contact: Jen Uppal <a href="mailto:jenuppal@parsonsfloor.com">jenuppal@parsonsfloor.com</a> <a href="mailto:mburczyk@parsonsfloor.com">mburczyk@parsonsfloor.com</a>	516-484-2323

**COUNTY OF ROCKLAND  
DGS – PURCHASING DEPARTMENT  
BLDG. A, 6TH FLOOR, 50 SANATORIUM ROAD  
POMONA, NY 10970  
TELEPHONE NO.: 845-364-3820  
FAX NO.: 845-364-3809**

VENDOR: **Parsons Commercial, LLC**

LINE NO.	DESCRIPTION	ITEM NUMBER	EST. QTY.	UNIT	UNIT PRICE	EXTENDED PRICE
1	<b>Installation of Rolled Carpet Goods</b> at various facilities throughout Rockland County. As specified, includes labor. <b>Monday through Friday 8:00AM to 4:00PM</b>	<b>91009450001</b>	<b>1,000</b>	<b>SQ/YD</b>	<b>\$ 7.50</b>	<b>\$ 7,500.00</b>
2	<b>Installation of Rolled Carpet Goods</b> at various facilities throughout Rockland County. As specified, includes labor. <b>Monday through Friday After 4:00PM or Weekends 8:00AM through 4:00PM</b>	<b>91009450011</b>	<b>100</b>	<b>SQ/YD</b>	<b>\$ 9.99</b>	<b>\$ 999.00</b>
3	<b>Installation of Carpet Squares</b> at various facilities throughout Rockland County. As specified, includes labor. <b>Monday through Friday 8:00AM to 4:00PM</b>	<b>91009450002</b>	<b>10,000</b>	<b>SQ/FT</b>	<b>\$ 0.84</b>	<b>\$ 8,400.00</b>
4	<b>Installation of Carpet Squares</b> at various facilities throughout Rockland County. As specified, includes labor. <b>Monday through Friday After 4:00PM or Weekends 8:00AM through 4:00PM</b>	<b>91009450012</b>	<b>3,000</b>	<b>SQ/FT</b>	<b>\$ 1.11</b>	<b>\$ 3,330.00</b>
5	<b>Installation of Vinyl Floor Tile</b> at various facilities throughout Rockland County. As specified, includes labor. <b>Monday through Friday 8:00AM to 4:00PM</b>	<b>91009450003</b>	<b>1,000</b>	<b>SQ/FT</b>	<b>\$ 1.53</b>	<b>\$ 1,530.00</b>
6	<b>Installation of Vinyl Floor Tile</b> at various facilities throughout Rockland County. As specified, includes labor. <b>Monday through Friday After 4:00PM or Weekends 8:00AM through 4:00PM</b>	<b>91009450013</b>	<b>100</b>	<b>SQ/FT</b>	<b>\$ 1.99</b>	<b>\$ 199.00</b>

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LINE NO.	DESCRIPTION	ITEM NUMBER	EST. QTY.	UNIT	UNIT PRICE	EXTENDED PRICE
7	<b>Installation of Ceramic Tile</b> (grout, thin set not included) at various facilities throught Rockland County. As specified, includes labor. <b>Monday through Friday 8:00AM through 4:00PM</b>	<b>91009450014</b>	<b>500</b>	<b>SQ/FT</b>	<b>\$ 13.33</b>	\$ 6,665.00
8	<b>Installation of Ceramic Tile</b> (grout, thin set not included) at various facilities throught Rockland County. As specified, includes labor. <b>Monday through Friday After 4:00PM or Weekends 8:00AM through 4:00PM</b>	<b>91009450015</b>	<b>100</b>	<b>SQ/FT</b>	<b>\$ 14.33</b>	\$ 1,433.00
9	<b>Installation of Vinyl Cove Base</b> at various facilities throughout Rockland County. As specified, includes labor. <b>Monday through Friday 8:00AM through 4:00PM</b>	<b>91009450004</b>	<b>1,000</b>	<b>LIN/FT</b>	<b>\$ 0.85</b>	\$ 850.00
10	<b>Installation of Vinyl Cove Base</b> at various facilities throughout Rockland County. As specified, includes labor. <b>Monday through Friday After 4:00PM or Weekends 8:00AM through 4:00PM</b>	<b>91009450023</b>	<b>100</b>	<b>LIN/FT</b>	<b>\$ 1.00</b>	\$ 100.00
11	<b>Installation of Rubber Floor Tile and Stair Treads</b> at various facilities throughout Rockland County. As specified, includes labor. <b>Monday through Friday 8:00AM through 4:00PM</b>	<b>91009450010</b>	<b>1,000</b>	<b>SQ/FT</b>	<b>\$ 1.99</b>	\$ 1,990.00
12	<b>Installation of Rubber Floor Tile and Stair Treads</b> at various facilities throughout Rockland County. As specified, includes labor. <b>Monday through Friday After 4:00PM or Weekends 8:00AM through 4:00PM</b>	<b>91009450016</b>	<b>100</b>	<b>SQ/FT</b>	<b>\$ 2.50</b>	\$ 250.00

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LINE NO.	DESCRIPTION	ITEM NUMBER	EST. QTY.	UNIT	UNIT PRICE	EXTENDED PRICE
13	<b>Installation of a Floating Floor System</b> at various facilities throughout Rockland County. As specified, includes labor. <b>Monday through Friday 8:00AM through 4:00PM</b>	<b>91009451155</b>	<b>1,000</b>	<b>SQ/FT</b>	<b>\$ 1.55</b>	<b>\$ 1,550.00</b>
14	<b>Installation of a Floating Floor System</b> at various facilities throughout Rockland County. As specified, includes labor. <b>Monday through Friday After 4:00PM or Weekends 8:00AM through 4:00PM</b>	<b>91009451156</b>	<b>100</b>	<b>SQ/FT</b>	<b>\$ 2.10</b>	<b>\$ 210.00</b>
15	<b>Removal and Disposal of Existing Carpet Goods</b> at various facilities throughout Rockland County. As specified, includes labor. <b>Monday through Friday 8:00AM to 4:00PM</b>	<b>91009451153</b>	<b>1,000</b>	<b>SQ/YD</b>	<b>\$ 3.10</b>	<b>\$ 3,100.00</b>
16	<b>Removal and Disposal of Existing Carpet Goods</b> at various facilities throughout Rockland County. As specified, includes labor. <b>Monday through Friday After 4:00PM or Weekends 8:00AM through 4:00PM</b>	<b>91009451154</b>	<b>100</b>	<b>SQ/YD</b>	<b>\$ 4.10</b>	<b>\$ 410.00</b>
17	<b>Removal and Disposal of Existing Vinyl Tile</b> at various facilities throughout Rockland County. As specified, includes labor. <b>Monday through Friday 8:00AM to 4:00PM</b>	<b>91009450005</b>	<b>1,000</b>	<b>SQ/FT</b>	<b>\$ 0.75</b>	<b>\$ 750.00</b>

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LINE NO.	DESCRIPTION	ITEM NUMBER	EST. QTY.	UNIT	UNIT PRICE	EXTENDED PRICE
18	<b>Removal and Disposal of Existing Vinyl Tile</b> at various facilities throughout Rockland County. As specified, includes labor. <b>Monday through Friday After 4:00PM or Weekends 8:00AM through 4:00PM</b>	<b>91009450017</b>	<b>100</b>	<b>SQ/FT</b>	<b>\$ 1.13</b>	<b>\$ 113.00</b>
19	<b>Removal and Disposal of Ceramic Tile</b> at various facilities throughout Rockland County. As specified, includes labor. <b>Monday through Friday 8:00AM to 4:00PM</b>	<b>91009450018</b>	<b>1,000</b>	<b>SQ/FT</b>	<b>\$ 3.99</b>	<b>\$ 3,990.00</b>
20	<b>Removal and Disposal of Ceramic Tile</b> at various facilities throughout Rockland County. As specified, includes labor. <b>Monday through Friday After 4:00PM or Weekends 8:00AM through 4:00PM</b>	<b>91009450019</b>	<b>100</b>	<b>SQ/FT</b>	<b>\$ 5.98</b>	<b>\$ 598.00</b>

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21	<b>Removal and Disposal of Existing Vinyl Cove Base</b> at various facilities throughout Rockland County. As specified and includes labor <b>Monday through Friday 8:00AM to 4:00PM</b>	<b>91009450006</b>	<b>1,000</b>	<b>LIN/FT</b>	<b>\$ 0.45</b>	<b>\$ 450.00</b>
22	<b>Removal and Disposal of Existing Vinyl Cove Base</b> at various facilities throughout Rockland County. As specified, includes labor. <b>Monday through Friday After 4:00PM or Weekends 8:00AM through 4:00PM</b>	<b>91009450020</b>	<b>100</b>	<b>LIN/FT</b>	<b>\$ 0.75</b>	<b>\$ 75.00</b>
23	<b>Removal and Disposal of Existing Rubber Floor Tile and Stair Treads</b> at various facilities throughout Rockland County. As specified and includes labor <b>Monday through Friday 8:00AM to 4:00PM</b>	<b>91009450009</b>	<b>1,000</b>	<b>SQ/FT</b>	<b>\$ 0.99</b>	<b>\$ 990.00</b>
24	<b>Removal and Disposal of Existing Rubber Floor Tile and Stair Treads</b> at various facilities throughout Rockland County. As specified, includes labor. <b>Monday through Friday 8:00AM to 4:00PM</b>	<b>91009450021</b>	<b>100</b>	<b>SQ/FT</b>	<b>\$ 1.25</b>	<b>\$ 125.00</b>

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25	Labor Rate to perform related flooring work not specified in the bid specifications. <b>Monday through Friday 8:00 AM to 4:00 PM</b>	91009450007	50	MAN-HOUR	\$ 149.99	\$ 7,499.50
26	Labor Rate to perform related flooring work not specified in the bid specifications. <b>Monday through Friday After 4:00PM or Weekends 8:00AM through 4:00PM</b>	91009450022	25	MAN-HOUR	\$ 175.33	\$ 4,383.25
27	<b>Provide and Install Metal or Vinyl Sills or Stops for Vinyl Tile or Carpeting at Openings up to 4 feet in length</b> at various facilities throughout Rockland County.	91009450008	30	OPENINGS	\$ 1.00	\$ 30.00
28	<b>Mark Up</b> Percent mark up for miscellaneous materials not included in the bid specifications in conjunction with repairs,removals or installations. <b>NOT TO EXCEED 15%</b>	91009450024	\$100.00	PERCENT	14%	\$ 114.00
29	Hourly Rate for Incidental Work required, not specifically identified in the scope of work. Contractor shall obtain written approval from an authorized Rockland County Representative prior to using this line.	91009451157	1	MAN-HOUR	\$ 149.99	\$ 149.99
30	<b>Total Extended Price</b>			TOTAL EXTENDED PRICE		\$ 57,783.74

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**TITLE: Flooring - Installation and Removal, As Needed**

**BID NUMBER: RFQ-RC-2025-172**

## “New Requirement” Public Work Contractor and Subcontractor Registry

**Starting December 30, 2024**, all contractors and subcontractors submitting bids or performing construction work on public work projects or private projects covered by [Article 8 of the Labor Law](#) are required to register with the New York State Department of Labor (NYSDOL) under [Labor Law Section 220-i](#).

<https://dol.ny.gov/contractor-and-subcontractor-landing>

The law defines a “contractor” as any entity entering into a contract to perform construction, demolition, reconstruction, excavation, rehabilitation, repair, installation, renovation, alteration, or custom fabrication. The law defines “subcontractor” as any entity subcontracting with a contractor to perform construction, demolition, reconstruction, excavation, rehabilitation, repair, installation, renovation, alteration, or custom fabrication, which is subject to Article 8 of the Labor Law. Contractors are responsible for verifying that any subcontractors they work with are registered.

**Contractors need to register before submitting any new bids or commencing new work on a covered project on or after December 30, 2024. Subcontractors need to register before commencing new work on a covered project on or after December 30, 2024.** NYSDOL encourages all contractors and subcontractors to register as soon as possible to obtain a Certificate of Registration to avoid negatively impacting a bidding period or project schedule.

The Bureau of Public Work & Prevailing Wage Enforcement at the New York State Department of Labor is responsible for enforcing prevailing wage laws in New York State.

The Bureau of Public Work & Prevailing Wage Enforcement publishes the annual prevailing wage schedule every year on July 1. To find information about the prevailing wage rate for your area, or to find contact information for your local Public Works and Prevailing Wage Enforcement District Office, please visit Bureau of Public Work and Prevailing Wage Enforcement website or send an email to [labor.sm.pwask@labor.ny.gov](mailto:labor.sm.pwask@labor.ny.gov).

## Electronic Certified Payroll Submissions in 2025

There is a new subsection 220-j in Article 8, which will require the Department of Labor to develop a publicly accessible online database of electronic certified payroll records, which will be available no later than **December 31, 2025**.

All submissions of certified payroll records will be collected electronically through this forthcoming database, starting when the system is completed in 2025.

Please watch the NYS Department of Labor website for additional information.



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**PURCHASES BY UNITED STATES AGENCIES, OTHER STATES AND POLITICAL  
SUBDIVISIONS THEREIN, LOCAL GOVERNMENTS, SCHOOL DISTRICTS,  
AND NON-PROFIT AGENCIES**

As per the New York State General Municipal Law, § 103(3) all political subdivisions of New York State are allowed to make purchases through the resulting contract(s). As per Rockland County Procurement Policy § 140-13, the United States of America or any agency thereof, any state, or any other political subdivision or district therein and certain Non-Profit Agencies approved to participate in New York State's Contract Extension Program are authorized to make purchases through the resulting contract(s).

1. The County of Rockland shall make all contract award information available to other political subdivisions and non-profit agencies through the **Empire Procure Connect Marketplace**.
2. Any other political subdivision or Rockland County non-profit agency will issue purchase orders directly to vendors within the specified contract period referencing the County's contract and shall be liable for any payments due on such purchase orders; and shall accept sole responsibility for any payment due.
3. All purchases shall be subject to audit and inspection by the other political subdivisions and Rockland County non-profit agencies for which the purchase was made.
4. No officer, board or agency of a county, town, village, or school district shall make any purchase through the County when bids have been received for such purchase by such officer, board or agency, unless such purchase may be made upon the same terms, conditions and specifications at a lower price through the County.
5. All Bidders shall be on notice that as a condition of the award of a County contract, the successful bidder shall accept the award of a similar contract with any other political subdivision in New York State and Rockland County non-profit agencies authorized to use New York State's contracts, if called upon to do so. A listing of approved Rockland County non-profit agencies is available on the Purchasing Division's website at [www.rcpurchasing.com](http://www.rcpurchasing.com). The County, however, will not be responsible for any debts incurred by the participants pursuant to this or any other agreement.
6. Necessary deviations from the County's specifications in the award of a participant contract, whether such deviations relate to quantities, or delivery points shall be resolved between the successful bidder and the other political subdivisions and Rockland County non-profit agencies.

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## **SPECIFICATIONS**

### **1. SCOPE**

- 1.1. The Rockland County Department of Facilities Management is seeking a contractor to provide all labor and supervision to perform installation and removal of various flooring materials and related work in accordance with this specification throughout the County of Rockland on an as needed basis. The County of Rockland shall supply flooring. I.E. Carpeting, Tiles, Vinyl. The awarded contractor shall be responsible for providing ALL labor, supervision AND all materials to install. I.E. Grout, Nails, Adhesives, Mortar, Staples, ETC.

### **2. REQUIREMENTS**

- 2.1 Contractor shall perform specified work for various projects during the award period.
- 2.2 Owner (Rockland County) shall provide ceramic tile (tile grout, thin set and related supplies), carpeting, carpet squares, vinyl tile, vinyl cove base, rubber floor tile and stair treads, for the work.
- 2.3 With the exception of grouting material for ceramic tile, the Contractor's unit pricing shall include all other labor, adhesive materials, equipment and supervision required for installation or removal.
- 2.3 Contractor's unit pricing shall allow for and include cost for minor dash patching and surface preparation of areas to receive new flooring or cove base materials.

### **3. EXPERIENCE**

- 3.1. Contractor shall have a minimum of three (3) years of experience in the installation of commercial flooring products.

### **4. REFERENCES**

- 4.1. Contractor shall submit with his bid a reference list of three jobs completed within the last year indicating work performed, contact person and telephone number.

### **5. RESPONSE TIME**

- 5.1. Contractor shall commence all work within 5 business days after receipt of purchase order, unless a longer start time is acceptable to the owner. Once work has commenced, it shall be performed during normal business hours without interruption, until completed. Work may occasionally be scheduled for other than normal business hours at a time mutually agreeable to the owner and contractor. Such work shall be performed at the contract unit prices as specified on the proposal pages.

### **6. GUARANTEE**

- 6.1. Contractor shall guarantee all installation to be free from defects in workmanship for a period of one year commencing upon Owner's acceptance.

### **7. TIME SHEETS**

- 7.1. Upon job completion, installer shall submit a job ticket to owner indicating date, time of arrival and departure, work performed, parts used, technician's name and job status.

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**TITLE: Flooring - Installation and Removal, As Needed****BID NUMBER: RFQ-RC-2025-172****8. INVOICING**

- 8.1. Invoicing for labor shall be billed to the next quarter hour of actual time worked (example: 8:00 AM – 9:10 AM would be billed at 1 hour and 15 minutes). Invoices rounded to the next full hour will not be approved for payment.

**9. PAYMENT**

- 9.1. Detailed description of all completed repair work shall accompany all invoices.
- 9.2. Detail billings shall be received by the County of Rockland within fifteen days after completion of each repair.
- 9.3. The contractors invoice shall list specifically the type of work performed. The contractor's charges shall correspond to the rates, which he supplied with the bid. The contractor agrees and hereby certifies that all charges contained in the invoices and vouchers shall be only those that were required and necessary to complete the required work.
- 9.4. Contractor shall not perform any work without a properly executed Purchase Order and authorization from the Director of Facilities Management or his authorized representative.

**10. EQUIPMENT**

- 10.1. The contractor is responsible for providing all tools and equipment necessary to efficiently perform all work in a professional and workmanlike manner. The Certificate of Equipment is including in this package and must be completed.

**11. TRAVEL TIME**

- 11.1. The County of Rockland will not accept nor authorize payment for travel time or expenses of service personnel to any of the County of Rockland's facility locations. The only billable time will be for service work performed.

**12. SAFETY**

- 12.1. The Contractor shall adhere to all OSHA, PESH and County of Rockland safety rules while the work is in progress. Contractor shall maintain the work site in a clean and orderly fashion. All debris shall be cleaned and removed from the work site each day.

**13. USE OF PREMISES**

- 13.1. On or about the premises and adjacent areas, the Contractor shall ensure that all apparatus, storage of materials, and activities of workmen be confined to the limits indicated by law, ordinances, permits and the direction of the authorized County of Rockland representative, and shall not encumber or permit the premises or adjacent areas to be encumbered with such materials or apparatus.
- 13.2. The work site shall be kept in an orderly and safe fashion so as not to interfere with the progress of the work or the work of any other Contractor.
- 13.3. The Contractor shall be responsible for repairing and replacing anything damaged by his operations, within fifteen (15) days after notification by the authorized County of Rockland representative that damage has occurred.

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- 13.4. It will be the responsibility of the Contractor to report, to the authorized County of Rockland representative, any damages found prior to any work at this site.

#### 14. CLEAN UP

- 14.1. The Contractor shall at all times keep the premises and adjacent areas free from accumulations of waste material or rubbish. At the completion of the work, he/she shall remove, from and about the premises, including adjacent areas, all rubbish, tools and surplus materials used for work and shall have the area "Broom Clean" and ready for use. In case of a dispute, County of Rockland may remove rubbish and clean up, and then may charge the Contractor either by deduction of amounts unpaid to the Contractor, or by other means as determined to be fair and equitable by the authorized County of Rockland representative.

#### 15. AMENDMENTS TO BID

- 15.1. Any verbal information obtained from or statements made by the Representative of the County of Rockland or his designee at the time of examination of the documents or site shall not be construed as, in any way, amending Contract documents. Only such corrections or addenda as are issued by the Director of Purchasing in writing to all Contractors shall become a part of the Contract.
- 15.2. Any addendum issued during the time of bidding shall be included in bids and become a part of the Contract Agreement.

#### 16. QUANTITIES

- 16.1. All quantities shown are estimates. The successful bidder will be required to furnish quantities that may be more or less than the listed estimated quantities.

#### 17. SECURITY

- 17.1. For **all work** being performed at the **Rockland County Correctional Facility** in New City, the contractor shall abide by several security measures that are non-negotiable. Failure to comply will result in an immediate escort off County property.
- 17.1.2. All workers entering the secure areas shall be required to have a background check before they will be allowed entry to work.
- 17.1.3. All tools shall be logged in at front desk every morning before entering and checked out before leaving. All tools must be accounted for when leaving.
- 17.1.4. Complete cleanup of all work areas for the day shall be checked out by a correction's officer before leaving work area.
- 17.1.5. No tools shall be left unattended at any time.
- 17.1.6. Work, at any time, may be subject to immediate stoppage at which time workers may be escorted out to the main lobby area until such time as they will be allowed re-entry when Rockland County personnel deem it safe.
- 17.1.7. No worker will be allowed in any other areas other than the work area unless it is work related to the project. In this case, worker(s) shall be accompanied by a correction's officer.

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- 17.1.8. There shall be **NO** fraternizing with inmates, officers, or anyone other than those directly involved with the work being performed.
- 17.1.9. All debris shall be removed from the premises by the contractor either by container or truck on a daily basis. The work area shall be clean and free of any debris at the end of each workday.
- 17.1.10. Contractor, his foreman or any of his workers shall not take any direction from anyone other than a Facilities Management representative.

## **18. Certified Payroll**

- 18.1. This project is subject to **New York State Labor Law 220, Article 8 Prevailing wages**. The Contractor shall submit with, each invoice, certified payrolls for all labor. Submission of Certified Payroll with invoice is a condition of payment.

## **19. PRE-AWARD**

- 19.1. The County of Rockland shall conduct a pre-award interview with bidders who demonstrate, through appropriate documentation, they have the ability to competently satisfy all requirements in accordance with this bid for each section that is bid on.
- 19.2. It is not the intent of this Pre-Award Meeting to make changes to specifications or the terms and conditions.
- 19.3. This meeting is being held to confirm the intent and ability of the Bidder to undertake and perform all aspects of work in accordance with the specifications and terms listed.
- 19.4. At this time, The County of Rockland may request the contractor to supply samples of the material he/she intends to use under this contract for The County of Rockland to inspect for approval during said pre-award interview.

## **20. AWARD**

- 20.1. Award shall be made to the lowest responsive responsible bidder meeting the stated requirements.
- 20.2. The County of Rockland reserves the right to award this bid to single or multiple contractors, in whole or in part, by item, by class, by category, by section and/or to establish primary and secondary contracts. The decision shall be made by, and only by, The County of Rockland to whichever The County of Rockland deems to be in the best interest of the County.
- 20.3. Each bidder shall and must be in full compliance with each requirement of this bid, at the time of bid opening. This includes all NYS Department of Labor Registration requirements, County of Rockland requirements and any other requirements listed this bid. It shall be the responsibility of the bidder to review this bid in its entirety and submit a bid in full compliance of its requirements.
- 20.4. Any bidder who fails to meet all requirements at the time of bid opening shall be deemed non-responsive and/or not responsible by the County of Rockland and will not be considered for an award.