

COUNTY OF ROCKLAND  
Department of General Services  
**Purchasing Division**

# Contract Award Notification

Title: **Printing Services – Two-Color and Multi-Color Brochures**

Contract Period: June 28, 2016 through June 27, 2017 w/2-1 year options  
Extended through 6/27/19

Original Date of Issue: June 28, 2016

Date of Revision: 4/26/18

**BID No:** **RFB-RC-2016-033**

**Catalog:** **Printing and Promotional**

Authorized Users: County Agencies, All Political Subdivisions

Address Inquires To:

Name: David J. Amecangelo  
Title: Public Transportation Procurement Coordinator  
Phone: 845-364-2062 (Bldg T)  
Fax: 845-364-3809  
E-mail: amecangd@co.rockland.ny.us

**Description**

This contract is for the printing of brochures

Contract #	Vendor Number	Contractor & Address	Telephone No.
BID 16-033 – – <b>NOT RENEWED</b>	0000011126	Concept Printing, Inc. d/b/a Concept Print 40 Lydecker Street Nyack, NY 10960 Contact: Kerry Monahan-Gaughan kerry@conceptprint.com	845-353-4040 Ext. 11  <b>FAX: 845-353-3030</b>
BID 16-033-A	0000005161	Star Press of Pearl River, Inc. 614 Corporate Way Suite 8A Valley Cottage, NY 10989 Contact: Eugene Nicolich starpress9@aol.com	845-268-2294   <b>FAX: 845-268-2291</b>

**ADDENDUM # 6-REVISED 6/7/16**  
**COUNTY OF ROCKLAND**  
**DGS – PURCHASING DEPARTMENT**  
**BLDG. A, 2ND FLOOR, 50 SANATORIUM ROAD**  
**POMONA, NY 10970**  
**TELEPHONE NO.: 845-364-3820**  
**FAX NO.: 845-364-3809**

LINE NO.	DESCRIPTION	ITEM NUMBER	EST. QTY.	UNIT	UNIT PRICE	EXTENDED PRICE
<b>STAR PRESS</b>						
	<b><u>2-COLOR BROCHURE</u></b> 11 x 17 folded to 8.5 x 3.67 2/2 (Black + PMS 355 Green) 2nd color may vary 60# White Opaque Smooth Bleeds: full or 3 sides					
1	<b>Order Qty. 5000</b>	96657001056	4	M	<b>\$60.00</b>	<b>\$1,200.00</b>
2	<b>Order Qty. 10000</b>	96657000056	2	M	<b>\$48.00</b>	<b>\$960.00</b>
3	<b>Order Qty. 15000</b>	96657002056	1	M	<b>\$39.00</b>	<b>\$585.00</b>
4	<b>Order Qty. 25000</b>	96657003056	1	M	<b>\$39.00</b>	<b>\$975.00</b>
	<b><u>2-COLOR BROCHURE</u></b> 8.5 x 11 folded to 8.5 x 3.67 2/2 (Black + PMS 355 Green) 2nd color may vary 60# White Opaque Smooth Bleeds: full or 3 sides					
5	<b>Order Qty. 5000</b>	96657001060	4	M	<b>\$36.00</b>	<b>\$720.00</b>
6	<b>Order Qty. 10000</b>	96657000060	2	M	<b>\$28.00</b>	<b>\$560.00</b>
7	<b>Order Qty. 15000</b>	96657002060	1	M	<b>\$21.00</b>	<b>\$315.00</b>
8	<b>Order Qty. 25000</b>	96657003060	1	M	<b>\$21.00</b>	<b>\$525.00</b>
	<b><u>2-COLOR BROCHURE</u></b> 8.5 x 11 half folded then tri-folded to 5.5 x 2.75 2/2 (Black + PMS 355 Green) 2nd color may vary 60# White Opaque Smooth Bleeds: full or 3 sides					
9	<b>Order Qty. 5000</b>	96657001061	4	M	<b>\$36.00</b>	<b>\$720.00</b>
10	<b>Order Qty. 10000</b>	96657000061	2	M	<b>\$28.00</b>	<b>\$560.00</b>
11	<b>Order Qty. 15000</b>	96657002061	1	M	<b>\$21.00</b>	<b>\$315.00</b>
12	<b>Order Qty. 25000</b>	96657003061	1	M	<b>\$21.00</b>	<b>\$525.00</b>
	<b><u>2-COLOR BROCHURE</u></b> 8.5 x 14 folded to 8.5 x 3.5 2/2 (Black + PMS 355 Green) 2nd color may vary 60# White Opaque Smooth Bleeds: full or 3 sides					
13	<b>Order Qty. 5000</b>	96657001064	4	M	<b>\$41.00</b>	<b>\$820.00</b>
14	<b>Order Qty. 10000</b>	96657000064	2	M	<b>\$30.00</b>	<b>\$600.00</b>
15	<b>Order Qty. 15000</b>	96657002064	1	M	<b>\$27.00</b>	<b>\$405.00</b>
16	<b>Order Qty. 25000</b>	96657003064	1	M	<b>\$27.00</b>	<b>\$675.00</b>

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LINE NO.	DESCRIPTION	ITEM NUMBER	EST. QTY.	% DISC.	UNIT PRICE	EXTENDED PRICE
17	Percent Discount for additional work not itemized above (If there is no Discount Enter "0" in the % DISC. Field)	96657001069	5000		NO AWARD	
18	TOTAL PRICE OF LINE ITEMS 1-17					\$10,460.00

LINE NO.	DESCRIPTION	ITEM NUMBER	EST. QTY.	UNIT	UNIT PRICE	EXTENDED PRICE
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*CONCEPT PRINT - Not renewed*

	<b><u>4-COLOR BROCHURE</u></b> 11 x 17 folded to 8.5 x 3.67 4/4 (FOUR COLOR PROCESS) 60# White Opaque Smooth Bleeds: full or 3 sides					
19	Order Qty. 5000	96657001065	4	M	not renewed	
20	Order Qty. 10000	96657000065	2	M	not renewed	
21	Order Qty. 15000	96657002065	1	M	not renewed	
22	Order Qty. 25000	96657003065	1	M	not renewed	
	<b><u>4-COLOR BROCHURE</u></b> 8.5 x 11 folded to 8.5 x 3.67 4/4 (FOUR COLOR PROCESS) 60# White Opaque Smooth Bleeds: full or 3 sides					
23	Order Qty. 5000	96657001066	4	M	not renewed	
24	Order Qty. 10000	96657000066	2	M	not renewed	
25	Order Qty. 15000	96657002066	1	M	not renewed	
26	Order Qty. 25000	96657003066	1	M	not renewed	
	<b><u>4-COLOR BROCHURE</u></b> 8.5 x 11 8.5 x 11 half folded then tri-folded to 5.5 x 2.75 4/4 (FOUR COLOR PROCESS) 60# White Opaque Smooth Bleeds: full or 3 sides					
27	Order Qty. 5000	96657001067	4	M	not renewed	
28	Order Qty. 10000	96657000067	2	M	not renewed	
29	Order Qty. 15000	96657002067	1	M	not renewed	
30	Order Qty. 25000	96657003067	1	M	not renewed	

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LINE NO.	DESCRIPTION	ITEM NUMBER	EST. QTY.	UNIT	UNIT PRICE	EXTENDED PRICE
	<b><u>4-COLOR BROCHURE</u></b> 8.5 x 14 folded to 8.5 x 3.5 4/4 (FOUR COLOR PROCESS) 60# White Opaque Smooth Bleeds: full or 3 sides					
31	<b>Order Qty. 5000</b>	96657001068	4	M	<b>not renewed</b>	
32	<b>Order Qty. 10000</b>	96657000068	2	M	<b>not renewed</b>	
33	<b>Order Qty. 15000</b>	96657002068	1	M	<b>not renewed</b>	
34	<b>Order Qty. 25000</b>	96657003068	1	M	<b>not renewed</b>	
LINE NO.	DESCRIPTION	ITEM NUMBER	EST. QTY.	% DISC.	UNIT PRICE	EXTENDED PRICE
35	<b>Percent Discount for additional work not itemized above</b> <b>(If there is no Discount Enter "0" in the % DISC. Field)</b>	96657001069	5000		<b>NO AWARD</b>	
36	<b>TOTAL PRICE OF LINE ITEMS 19-35</b>					

**COUNTY OF ROCKLAND - DGS-PURCHASING**  
 BLDG. A., 2ND FLOOR, 50 SANATORIUM RD, POMONA, NY 10970  
 TELEPHONE: 845-364-3820 / TELEFAX: 845-364-3809

**TITLE: Printing Services – Two-Color and Multi-Color Brochures**

**BID NUMBER: RFB-RC-2016-033**

## **SPECIFICATIONS**

### **1. SCOPE**

- 1.1. The County of Rockland is seeking pricing for offset printing services. The Finished product will be either two-color brochures or multi-color brochures. Assume full bleeds when submitting pricing.
- 1.2. The County of Rockland will order brochures on an as needed basis in quantities listed in the attached Bid Proposal Page. The primary user of this contract will be the Rockland County Department of Public Transportation; however, other County of Rockland departments are authorized to use this contract under the terms and conditions associated with this contract. All orders will require written approval prior to production.
- 1.3. Bidder shall submit a sample of a brochure printed on 60# white opaque **with bid** (Refer to the Bidders Check List on page 2).
- 1.4. 60# white opaque stock to have opacity of 93 or greater.
- 1.5. Brochures are to be printed and folded to the following sizes. Paper sizes and original artwork being provided will include four (4) size and fold types.
  - 1.5.1 Letter: 8.5" x 11" Tri-Fold
  - 1.5.2 Letter: 8.5" x 11" Half Fold, Then Tri-Fold
  - 1.5.3 Legal: 8.5" x 14 Double Parallel Fold
  - 1.5.4 Tabloid: 11" x 17" Half Fold, then Tri-Fold
- 1.6. Forward all electronic copies of artwork for written confirmation to designated department contact. The contractor shall receive final approval, in writing, for printing only after artwork is approved by the designated department contact requesting brochures.
- 1.7. The contractor shall provide complete delivery of the requested order within three (3) weeks form receipt of a purchase order.
- 1.8. The County reserves the right to inspect the facility and equipment to ensure the contractor can meet the requirements of the bid.

### **2. TERM**

- 2.1. Pricing to be valid for a one-year period with option to renew for two (2) additional 1-year periods pending mutual agreement between the County and the contractor.

### **3. REQUIREMENTS**

- 3.1. Bidder shall complete and submit the Certification of Experience form (see form attached).
- 3.2. Bidder shall complete and submit a list of company owned and/or leased equipment (see Certificate of Equipment form).

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#### 4. APPENDIX B

- 4.1. The Appendix B pdf contains samples of bus schedules described in section 1.5 that will be printed under this price agreement. **While this is a typical bus schedule, it is not to be construed as a typical brochure.** Departments other than Public Transportation are authorized to order brochures under this bid.

#### 5. PRICING

- 5.1. Pricing is to be submitted for the following material in accordance with the specifications and the proposal pages.
- 5.2. Pricing to represent all costs, including but not limited to, proof, prep, plating, printing, inside delivery and any other outside cost.
- 5.3. The County of Rockland will not approve payment for overruns.
- 5.4. Pricing to be FOB Destination, inside delivery to various locations throughout the County of Rockland, with a single destination for each order.

#### 6. PACKAGING

- 6.1. Brochures for the Rockland County Department of Public Transportation shall be delivered in boxes measuring approximately 12"H x 9"W x 12"D.
- 6.2. Each box shall have the Bus Route number, quantity, and a sample affixed to the outside

#### 7. DELIVERY

- 7.1. Delivery shall be during business hours (Monday through Friday, 9:00am to 5:00pm).
- 7.2. Boxes shall be transported inside of the building to which they are being delivered.
- 7.3. Advanced notification of delivery shall be given at least one day prior.

#### 8. AWARD

- 8.1. Bid will be awarded to the lowest responsible, responsive bidder meeting the specifications.