

COUNTY OF ROCKLAND  
Department of General Services  
**Purchasing Division**

# Contract Award Notification

Title: **Tree Cutting & Removal Services**

Contract Period: September 13, 2013 through September 12, 2014 w/4-1 year options,  
Extend through September 12, 2015 w/3-1 year options,  
Extend through September 12, 2016 w/2-1 year options,  
Extend through September 12, 2017 w/1-1 year option,  
**Extend through September 12, 2018**  
**Extended through 12/12/18 or until new bid awarded**

Original Date of Issue: 9/13/13

Date of Revision: **9/11/18**

**BID No:** **RFB-RC-2013-079**

**Prevailing Wage:** **2013006821E**

**Catalog:** **FACILITIES**

Authorized Users: COUNTY AGENCIES

Address Inquires To:

Name: Richard Ryan  
Title: Purchaser I  
Phone: (845) 364-3817  
Fax: (845) 364-3809  
E-mail: ryanri@co.rockland.ny.us

**Description**

This contract is for tree cutting & removal services.

Contract #	Vendor Number	Contractor & Address	Telephone No.
BID 13-079	0000020959	Ken's Tree Care 401 Paulding Ave. Northvale, NJ 07647 Contact: Ken Barber ken@kenstreecare.com	201-768-0694  FAX: 201-768-6758

**EMERGENCY CONTACT INFORMATION:**

Ken Barber <a href="mailto:ken@kenstreecare.com">ken@kenstreecare.com</a> 201-410-0991  Dan Fredenburgh <a href="mailto:dan@kenstreecare.com">dan@kenstreecare.com</a> 551-404-8990  Robert Hayes <a href="mailto:Robert@kenstreecare.com">Robert@kenstreecare.com</a> 201-803-0264	During non-office hours we have a 24 hours answering service that responds to 201-768-0694 and sends emails to all the parties listed to the left.
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**REVISED 9/8/17**

COUNTY OF ROCKLAND  
DGS – PURCHASING DEPARTMENT  
BLDG. A, 2ND FLOOR, 50 SANATORIUM ROAD  
POMONA, NY 10970  
TELEPHONE NO.: 845-364-3820  
FAX NO.: 845-364-3809

LINE NO.	DESCRIPTION	ITEM NUMBER	EST. QTY.	UNIT	UNIT PRICE	VENDOR
Labor wage rates shall be binding for the entire contact term. Labor costs to be billed at the following rates based on the time laborer arrives at and departs from Rockland County job site. <b>NO TRAVEL TIME.</b> Please see attached specifications for work t						
<b>FOREMAN - LABOR RATES FOR TIME</b>						
1	<b>Labor Rates for Monday to Friday</b> 8:00 AM to 4:00 PM	98888010001	650	HOUR	<b>\$71.25</b>	<b>KEN'S TREE</b>
2	<b>Labor Rates for Monday to Friday</b> 4:01 PM to 7:59 AM	98888010002	1	HOUR	<b>\$99.00</b>	<b>KEN'S TREE</b>
3	<b>Labor Rates for Saturday</b> 8:00 AM to 12:00 Mid.	98888030001	1	HOUR	<b>\$99.00</b>	<b>KEN'S TREE</b>
4	<b>Labor Rates for Sunday</b> 12:01 AM to 12:00 Mid.	98888030002	1	HOUR	<b>\$99.00</b>	<b>KEN'S TREE</b>
5	<b>Labor Rates for Monday Early Morning</b> 12:01 AM. to 7:59 AM	98888030003	1	HOUR	<b>\$99.00</b>	<b>KEN'S TREE</b>
6	<b>Labor Rates for Holiday</b>	98888030004	1	HOUR	<b>\$115.40</b>	<b>KEN'S TREE</b>
<b>LABOR COSTS FOR TREE TECHNICIAN/CLIMBER PERSON – LABOR RATES FOR TIME</b>						
9	<b>Labor Rates for Monday to Friday</b> 8:00 AM to 4:00 PM	98888100001	1050	HOUR	<b>\$71.25</b>	<b>KEN'S TREE</b>
10	<b>Labor Rates for Monday to Friday</b> 4:01 PM to 7:59 AM	98888100002	1	HOUR	<b>\$99.00</b>	<b>KEN'S TREE</b>
11	<b>Labor Rates for Saturday</b> 8:00 AM to 12:00 Mid.	98888100003	1	HOUR	<b>\$99.00</b>	<b>KEN'S TREE</b>
12	<b>Labor Rates for Sunday</b> 12:01 AM to 12:00 Mid.	98888100004	1	HOUR	<b>\$99.00</b>	<b>KEN'S TREE</b>

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LINE NO.	DESCRIPTION	ITEM NUMBER	EST. QTY.	UNIT	UNIT PRICE	VENDOR
13	<b>Labor Rates for Monday Early Morning</b> 12:01 AM. to 7:59 AM	98888100005	1	HOUR	<b>\$99.00</b>	<b>KEN'S TREE</b>
14	<b>Labor Rates for Holiday</b>	98888100006	1	HOUR	<b>\$110.01</b>	<b>KEN'S TREE</b>
<b>LABOR COSTS FOR GROUNDS PERSON – LABOR RATES FOR TIME</b>						
17	<b>Labor Rates for Monday to Friday</b> 8:00 AM to 4:00 PM	98888120001	500	HOUR	<b>\$61.81</b>	<b>KEN'S TREE</b>
18	<b>Labor Rates for Monday to Friday</b> 4:01 PM to 7:59 AM	98888120002	1	HOUR	<b>\$89.05</b>	<b>KEN'S TREE</b>
19	<b>Labor Rates for Saturday</b> 8:00 AM to 12:00 Mid.	98888121001	1	HOUR	<b>\$89.05</b>	<b>KEN'S TREE</b>
20	<b>Labor Rates for Sunday</b> 12:01 AM to 12:00 Mid.	98888121002	1	HOUR	<b>\$89.05</b>	<b>KEN'S TREE</b>
21	<b>Labor Rates for Monday Early Morning</b> 12:01 AM. to 7:59 AM	98888121003	1	HOUR	<b>\$89.05</b>	<b>KEN'S TREE</b>
22	<b>Labor Rates for Holiday</b>	98888121004	1	HOUR	<b>\$104.77</b>	<b>KEN'S TREE</b>

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LINE NO.	DESCRIPTION	ITEM NUMBER	EST. QTY.	UNIT	UNIT PRICE	VENDOR
<b>LABOR COSTS FOR HIGHWAY-HEAVY EQUIPMENT OPERATOR – LABOR RATES FOR TIME</b>						
25	<b>Labor Rates for Monday to Friday</b> 8:00 AM to 4:00 PM	98888000001	400	HOUR	<b>\$73.34</b>	<b>KEN'S TREE</b>
26	<b>Labor Rates for Monday to Friday</b> 4:01 PM to 7:59 AM	98888000002	1	HOUR	<b>\$110.01</b>	<b>KEN'S TREE</b>
27	<b>Labor Rates for Saturday</b> 8:00 AM to 12:00 Mid.	98888000003	1	HOUR	<b>\$110.01</b>	<b>KEN'S TREE</b>
28	<b>Labor Rates for Sunday</b> 12:01 AM to 12:00 Mid.	98888000004	1	HOUR	<b>\$110.01</b>	<b>KEN'S TREE</b>
29	<b>Labor Rates for Monday Early Morning</b> 12:01 AM. to 7:59 AM	98888000005	1	HOUR	<b>\$110.01</b>	<b>KEN'S TREE</b>
30	<b>Labor Rates for Holiday</b>	98888000006	1	HOUR	<b>\$151.93</b>	<b>KEN'S TREE</b>

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LINE NO.	DESCRIPTION	ITEM NUMBER	EST. QTY.	UNIT	UNIT PRICE	VENDOR
<b>LOG TRUCK WITH DRIVER – HOURLY RATES FOR TIME</b>						
33	<b>Log Truck with Driver Rates for Monday to Friday, 8:00 AM to 4:00 PM</b> OPERATOR LABOR NOT TO BE INCLUDED FOR LINES 33-38	98888130001	50	HOUR	<b>\$83.81</b>	<b>KEN'S TREE</b>
34	<b>Log Truck with Driver Rates for Monday to Friday, 4:01 PM to 7:59 AM</b>	98888130002	1	HOUR	<b>\$130.97</b>	<b>KEN'S TREE</b>
35	<b>Log Truck with Driver Rates for Saturday</b> 8:00 AM to 12:00 Mid.	98888131001	1	HOUR	<b>\$130.97</b>	<b>KEN'S TREE</b>
36	<b>Log Truck with Driver Rates for Sunday</b> 12:01 AM to 12:00 Mid.	98888131002	1	HOUR	<b>\$130.97</b>	<b>KEN'S TREE</b>
37	<b>Log Truck with Driver Rates for Monday Early Morning, 12:01 AM. to 7:59 AM</b>	98888131003	1	HOUR	<b>\$130.97</b>	<b>KEN'S TREE</b>
38	<b>Log Truck with Driver Rates for Holiday</b>	98888131004	1	HOUR	<b>\$157.17</b>	<b>KEN'S TREE</b>

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LINE NO.	DESCRIPTION	ITEM NUMBER	EST. QTY.	UNIT	UNIT PRICE	VENDOR
<b>100 FOOT CRANE WITH DRIVER – HOURLY RATES FOR TIME</b>						
41	Crane (100') with Driver Rates for Monday to Friday, 8:00 AM to 4:00 PM OPERATOR LABOR NOT TO BE INCLUDED FOR LINES 41 THROUGH 46	98888140001	1	HOUR	\$157.17	KEN'S TREE
42	Crane (100') with Driver Rates for Monday to Friday	98888140002	1	HOUR	\$235.74	KEN'S TREE
43	Labor Rates for Saturday, 8:00 AM to 12:00 Mid.	98888140003	1	HOUR	\$235.74	KEN'S TREE
44	Crane (100') with Driver Rates for Sunday 12:01 AM to 12:00 Mid.	98888140004	1	HOUR	\$235.74	KEN'S TREE
45	Crane (100') with Driver Rates for Monday Early Morning, 12:01 AM. to 7:59 AM	98888140005	1	HOUR	\$235.74	KEN'S TREE
46	Crane (100') with Driver Rates for Holiday	98888140006	1	HOUR	\$288.13	KEN'S TREE
47	SubTotal extended price for Crane with Driver			TOTAL		KEN'S TREE

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LINE NO.	DESCRIPTION	ITEM NUMBER	EST. QTY.	UNIT	UNIT PRICE	VENDOR
<b>MISCELLANEOUS</b>						
49	<b>Lift Bucket Truck with Driver, minimum 55 feet,</b> Hourly Rates For Time Inclusive for all hours needed <b>OPERATOR LABOR NOT TO BE INCLUDED</b>	98888150001	10	HOUR	<b>\$78.57</b>	<b>KEN'S TREE</b>
51	<b>Chip Truck with Driver and Chipper,</b> <b>NOTE: County shall only be charged if Chipper was</b> <b>needed for job; 12" minimum diameter -</b> Hourly Rates For Time Inclusive for all hours needed <b>OPERATOR LABOR OF CHIPPER NOT TO BE INCLUDED</b>	98888160001	200	HOUR	<b>\$69.15</b>	<b>KEN'S TREE</b>
53	<b>Stump Grinder - Hourly Rates For Time</b> Inclusive for all hours needed <b>OPERATOR LABOR NOT TO BE INCLUDED</b>	98888170001	1	HOUR	<b>\$78.57</b>	<b>KEN'S TREE</b>
55	<b>Certified Arborist Hourly Rate For Time</b> Inclusive for all hours needed	98888180001	1	HOUR	<b>\$130.97</b>	<b>KEN'S TREE</b>

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 TELEPHONE: 845-364-3820 / TELEFAX: 845-364-3809

**TITLE: TREE CUTTING & REMOVAL SERVICES****BID NUMBER: RFB-RC-2013-079**

## SPECIFICATIONS

### 1. SCOPE

- 1.1. The County of Rockland Department of General Services - Purchasing Division is requesting bids from interested organizations to provide tree cutting, trimming and removal service, including stumps, for various locations. Contractor will also be required to perform this service on private property as directed by an authorized County of Rockland representative.

### 2. PREVAILING WAGE

- 2.1. The Department of Labor has advised that the work performed under this contract is subject to various labor classifications based on the work performed and the type of equipment being operated, including but not limited to, Heavy and Highway; and Teamster classifications. In addition, employees may be required to be paid different rates, based on the specific task they are completing.
- 2.2. Bidders are advised to contact the New York State Department of Labor, Newburgh Office, Prevailing Wage Unit to discuss the requirements of this contract and correctly determine which prevailing wage rates apply to this contract. The contact number is 845-568-5287.
- 2.3. The New York State Department of Labor considers the drive time from a less than full day job site to a municipal job to be Prevailing Wage. The County shall not be billed for travel time. This expense (travel) shall be figured as Overhead and Profit portion of their hourly rates bid.

### 3. GENERAL REQUIREMENTS

- 3.1. The Contractor shall provide all labor, material, equipment, parts and supervision to perform the required service as required by the authorized County of Rockland representative.
- 3.2. Labor rate charges shall include, but not be limited to: direct and indirect labor, crew truck and all necessary equipment, tools, travel time, insurance coverage, overhead, profit, commission, permits and licenses (if applicable).
- 3.3. Included in the labor rates shall be travel means (truck and gas), and any and all equipment and tools, not specifically listed, but required.
- 3.4. The contractor shall not charge the County for any worker break time or workers' lunch breaks.
- 3.5. Normal work hours will be 8:00 AM through 4:00 PM, Monday through Friday. Some work may require working after hours on an emergency basis. Contractor shall also bid their rates outside the normal hours as indicated on the proposal pages.
- 3.6. Normal service calls shall be pre-scheduled between the owner and the contractor for performing work during and after normal work hours, twenty four (24) hours a day, 7 days a week, including holidays.
- 3.7. Response time for emergency service shall not exceed four hours. The contractor's work force and equipment must be on-site within the four-hour notification time.
- 3.8. Labor charges per hour shall be based on actual time spend on each job, not on portal to portal basis, and shall be computed to the nearest one-quarter (1/4) hour. Round trip travel for service calls for all locations shall be included, at no additional cost.



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- 3.9. Telephone Service – Contractor shall maintain a continuous manned telephone service where he can be reached twenty four (24) hours per day, seven day / week, Sundays and Holidays. Answering machines are not acceptable. Answering service is acceptable.

**4. BIDDER QUALIFICATION**

- 4.1. In responding to this bid, the proposing bidder shall demonstrate that they or the principals have successfully completed services similar to those detailed in the specifications. Bidder shall be normally and routinely engaged in performing this type of work and shall be properly licensed (if required) to perform such work.
- 4.2. All services and work must meet with the approval of the authorized designated representative of the County of Rockland.

5. **Rockland County Facility Locations, Contact Person:** The Contractor shall provide service to all County of Rockland property as listed below and any other County of Rockland government agency. In addition vendors may offer their services to other government agency's.

- |                                         |                                                                               |
|-----------------------------------------|-------------------------------------------------------------------------------|
| 5.1. Dr. Robert L. Yeager Health Center | Mr. Robert H. Gruffi, PE, Director of Facilities Management at (845) 364-2958 |
| 5.2. New City Government Center         | Mr. Robert H. Gruffi, PE, Director of Facilities Management at (845) 364-2958 |
| 5.3. Fire Training Center, Pomona       | Mr. Robert H. Gruffi, PE, Director of Facilities Management at (845) 364-2958 |
| 5.4. Rockland Community College         | Mr. Robert Schuler, PE at (845) 574-4200                                      |
| 5.5. Rockland County Sewer District # 1 | Mr. Eugene Yetter at (845) 365-6111                                           |
| 5.6. Highway Department                 | Mr. Bernard Hughes at (845) 638-5060                                          |
| 5.7. Environmental Resources            | Mr. Michael DiMola at (845) 364-2670                                          |
| 5.8. Drainage                           | Mr. Vincent Alteiri at (845) 638-5081                                         |

**6. TIME SHEETS**

- 6.1. The Contractor shall submit a time sheet indicating day and hours worked. Time sheet shall indicate work performed.

**7. LABOR AND MATERIAL COSTS**

- 7.1. Contractor shall bid a dollar amount per hour for supplying a lift bucket truck (55-foot minimum reach) with driver (while being driven to site) for servicing at various locations of Rockland County Government property. Operator (Highway-Heavy Equipment Operator) shall be invoiced separately.
- 7.2. Contractor shall bid a dollar amount per hour for a stump grinder for stump removal.
- 7.3. Contractor shall bid a dollar amount per hour for a chip truck with driver and wood chipper. This item shall only be billable if the actual chip truck and chipper are needed. The County shall not pay for the chip truck as the means for crew to get to the site.
- 7.4. Contractor shall bid a dollar amount per hour for a log truck with driver (while being driven to site). Operator (Highway-Heavy Equipment Operator) shall be invoiced separately.

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- 7.5. Contractor shall bid a dollar amount per hour for a 100-foot crane and driver (while being driven to site). Operator (Highway-Heavy Equipment Operator) shall be invoiced separately.
- 7.6. Contractor shall bid a labor rate in dollars per man-hour for a Foreman, Tree Technician/Climber, Highway-Heavy Equipment Operator, and/or Grounds Person. Foreman, Tree Technician, Highway-Heavy Equipment Operator and/or Grounds Person will provide operation of machinery indicated above.
- 7.7. The vehicle (if not one of the above) used to transport crew and equipment to job site shall not be invoiced and should be considered in Overhead and Profit built into the rates bid.
- 7.8. Additional items: If the Contractor expects to incur any additional costs not specified in the above paragraphs, he must submit a list of those items and corresponding charges or schedule with his bid. There will be no additional charge for delivery or mileage. No other costs except those placed in the bid proposal at the time the bid is submitted shall be evaluated, considered or deemed acceptable charges by the County of Rockland. The Contractor further agrees that should it be determined by the County of Rockland that the Contractor is falsifying his invoices or partaking in fraudulent practices so as to reflect higher costs than actually incurred in the repair, this falsification or fraudulent practice shall be considered a material breach of the terms of the contract. Nothing herein shall be considered to limit the authority of the County of Rockland to prosecute any bidder or Contractor who violates the laws of the State of New York.

**8. PAYMENT**

- 8.1. Detailed description of all completed service work must accompany all invoices. All invoices must be accompanied by daily service ticket specifying time of arrival, work done, materials used, and time of departure for each employee and heavy equipment, and must be signed by an authorized representative of the County Department requesting the service or other county agency involved. A copy of this ticket shall be left with the signer and shall be the basis for authorizing payment. Service tickets not submitted in this fashion will result in payments being held up.
- 8.2. Detail billings must be received by the County of Rockland within fifteen days after completion of each job.
- 8.3. Labor Charges: The Contractor's invoice must list specifically the type of employee or laborer utilized and the number of man hours worked. The Contractor's labor charges must correspond to the rates, which he will supply with the bid. The bidder agrees and hereby certifies that all labor charges contained in the bid's invoices and vouchers shall be only those that were required and necessary to complete the required work.
- 8.4. The contractor acknowledges their obligation and agrees to furnish Certified Payrolls with each and every invoice requesting payment to the County Department that utilized the services of the contractor. Filing of the required Certified Payrolls is a condition of payment. No payment will be made to the contractor without receipt of the required Certified Payrolls.

**9. EQUIPMENT**

- 9.1. The Contractor is responsible for providing all tools and equipment necessary to efficiently perform all work in a professional and workmanlike manner. The Certificate of Equipment is included in this package and must be completed.

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**TITLE: TREE CUTTING & REMOVAL SERVICES****BID NUMBER: RFB-RC-2013-079****10. REFERENCES**

- 10.1. The Contractor shall include in the bid submittal, references from ten (10) service accounts with company name, address, contact name and phone numbers.

**11. TRAVEL TIME**

- 11.1. The County of Rockland will not accept nor authorize payment for travel time or expenses of service personnel to any of the County of Rockland's facility locations. The only billable time will be for time service work is performed.
- 11.2. Firms should contact the NYS Department of Labor to discuss and understand Prevailing Wage rate requirements as it relates to travel time to the job site.

**12. SAFETY**

- 12.1. The Contractor shall adhere to all OSHA, PESH and County of Rockland safety rules while the work is in progress. Where required, County of Rockland will reserve space for Contractor access to work. Contractor is responsible for any damage to vehicles or structures resulting from the Contractor's negligence.
- 12.2. Contractor shall maintain the work site in a clean and orderly fashion. All debris shall be cleaned and removed from the work site each day.

**13. STUMP REMOVAL**

- 13.1. There will be no removal of stumps by chemical means. Owners request only using stump removing equipment.

**14. USE OF PREMISES**

- 14.1. On or about the premises and adjacent areas, the Contractor shall ensure that all apparatus, storage of materials, and activities of workmen be confined to the limits indicated by law, ordinances, permits and the direction of the authorized County of Rockland representative, and shall not encumber or permit the premises or adjacent areas to be encumbered with such materials or apparatus.
- 14.2. The work site shall be kept in an orderly and safe fashion so as not to interfere with the progress of the work or the work of any other Contractor.
- 14.3. The Contractor shall be responsible for repairing and replacing anything damaged by his operations, within thirty (30) days after notification by the authorized County of Rockland representative that damage has occurred.
- 14.4. It will be the responsibility of the Contractor to report, to the authorized County of Rockland representative, any damages found prior to any work at this site.

**15. CLEANING UP**

- 15.1. The Contractor shall at all times keep the premises and adjacent areas free from accumulations of waste material or rubbish. At the completion of the work, he/she shall remove, from and about the premises, including adjacent areas, all rubbish, tools and surplus materials used for work and shall have the area "Broom Clean" and ready for use. In case of a dispute, County of Rockland may remove rubbish and

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clean up, then may charge the Contractor either by deduction of amounts unpaid to the Contractor, or by other means as determined to be fair and equitable by the authorized County of Rockland representative.

- 15.2. Unless, directed otherwise by owner, the contractor shall be responsible for the removal and disposal of all wood products resulting from their work. Owner will not be responsible for any contractor's labor or disposal costs once the contractor has left the work site.

**16. EXCLUSIONS**

- 16.1. The County of Rockland reserves the right to use another vendor:

16.1.1. In an emergency

16.1.2. When it has been determined by the County of Rockland that the vendor is severely overbooked.

**17. CONTRACT HOURLY RATE PRICE ADJUSTMENTS UPON RENEWAL**

- 17.1. The proposed hourly rates shall remain firm through the first contract period with no wage adjustments allowed. If the County exercises any of the option years of the contract, Vendor may submit a request for adjustment on the yearly anniversary date of the contract. Any request for price adjustment(s) shall be submitted thirty (30) days in advance in writing to the Director of Purchasing. Any and all price adjustments will be limited to the percentage increase in the CPI Index – All Urban Consumers for the preceding 12 months. The County reserves the right to reject any request for price increase deemed excessive.

**18. AWARD**

- 18.1. Award will be made to the lowest responsive responsible bidder meeting the stated requirements as indicated in Line 57 on the cost price pages.
- 18.1.1. All quantities shown are estimated. The successful bidder will be required to furnish quantities that may be more or less than the listed estimated quantities.
- 18.2. Additionally, a secondary vendor may be awarded to handle emergencies or overflow work that the primary vendor may not be able to handle in a timely manner. The secondary vendor shall only be contacted upon approval of the Director of Purchasing.