

COUNTY OF ROCKLAND
Department of General Services
Purchasing Division

Contract Award Notification

Title: **Vending Machine (Healthy) Services**

Contract Period: September 30, 2018 through September 29, 2020 with 3 one-year options,
Extend through September 29, 2021 with 2 one-year options
Extend through September 29, 2022 w/ one-year option
Extend through September 29, 2023, **Extended through September 29, 2024**

Original Date of Issue: October 25, 2018

Date of Revision: 2/9/2024

BID No: **RFB-RC-2018-011**

Ordering Method: **Order by Special Request**

Authorized Users: County Agencies, All Political Subdivisions

Address Inquiries To:

Name: Raheela Akhter
Title: Assistant Purchaser
Phone: 845-364-3813
Fax: 845-364-3809
E-mail: akhterr@co.rockland.ny.us

Description

This contract is for Vending Machine Services

Contract #	Vendor Number	Contractor & Address	Telephone No.
RFB-RC-2018-011	0000025179	LG Vending 79 Suffern Lane Thiells, NY 10984 Contact: Louis Gomez louisgomez7@aol.com	646-776-9641 Cell: 845-269-9560

COUNTY OF ROCKLAND
 DGS – PURCHASING DEPARTMENT
 BLDG. A, 2ND FLOOR, 50 SANATORIUM ROAD
 POMONA, NY 10970
 TELEPHONE NO.: 845-364-3820
 FAX NO.: 845-364-3809

VENDOR: LG VENDING

LINE NO	DESCRIPTION	ESTIMATED ANNUAL GROSS RECEIPTS	% COMMISSION	COMMISSION = GROSS RECEIPTS X % COMMISSION
1	% Commission of gross receipts for beverages - includes bottle, can and coffee	\$15,000.00	38.50 ----- %	\$5,775.00
2	% Commission of gross receipts for snacks - includes combo machines & ice-cream	\$15,000.00	38.50 ----- %	\$5,775.00
3	% Commission of gross receipts for Ice machine (New Request - No History)	\$500.00	38.50 ----- %	\$192.50
4	sum of Item #'s 1 through 3			\$11,742.50

COUNTY OF ROCKLAND - DGS-PURCHASING
BLDG. A., 2ND FLOOR, 50 SANATORIUM RD, POMONA, NY 10970
TELEPHONE: 845-364-3820 / TELEFAX: 845-364-3809

TITLE: VENDING MACHINES (HEALTHY) SERVICES

BID NUMBER: **RFB-RC-2018-011**

PURCHASES BY OTHER

LOCAL GOVERNMENTS, SCHOOL DISTRICTS, AND NON PROFIT AGENCIES

As per the New York State General Municipal Law, all political subdivisions of New York State are allowed to make purchases through the resulting contract(s). As per Rockland County Procurement Policy, Non Profit Agencies approved to participate in New York State's Contract Extension Program are authorized to make purchases through the resulting contract(s).

1. The County of Rockland shall make all contract award information available to other political subdivisions and non profit agencies through our website: www.rcpurchasing.com
2. Any other political subdivision or Rockland County non profit agency will issue purchase orders directly to vendors within the specified contract period referencing the County's contract and shall be liable for any payments due on such purchase orders; and shall accept sole responsibility for any payment due.
3. All purchases shall be subject to audit and inspection by the other political subdivisions and Rockland County non profit agencies for which the purchase was made.
4. No officer, board or agency of a county, town, village, or school district shall make any purchase through the County when bids have been received for such purchase by such officer, board or agency, unless such purchase may be made upon the same terms, conditions and specifications at a lower price through the County.
5. All Bidders shall be on notice that as a condition of the award of a County contract, the successful bidder shall accept the award of a similar contract with any other political subdivision in New York State and Rockland County non profit agencies authorized to use New York State's contracts, if called upon to do so. A listing of approved Rockland County non profit agencies is available on the Purchasing Division's website at www.rcpurchasing.com. The County, however, will not be responsible for any debts incurred by the participants pursuant to this or any other agreement.
6. Necessary deviations from the County's specifications in the award of a participant contract, whether such deviations relate to quantities, or delivery points shall be resolved between the successful bidder and the other political subdivisions and Rockland County non profit agencies.

COUNTY OF ROCKLAND - DGS-PURCHASING
BLDG. A., 2ND FLOOR, 50 SANATORIUM RD, POMONA, NY 10970
TELEPHONE: 845-364-3820 / TELEFAX: 845-364-3809

TITLE: VENDING MACHINES (HEALTHY) SERVICES

BID NUMBER: **RFB-RC-2018-011**

SPECIFICATIONS

1. SCOPE OF SERVICES

- 1.1. The successful supplier (herein known as Concessionaire) shall provide beverages and snacks of nutritional value and furnish, install, maintain, supply and remove, as needed, various vending machines in designated locations of the County of Rockland and at other locations as may be mutually decided upon for a period of twenty-four months with the option to renew for three additional one-year terms. All vending machine items shall comply with the SmartSnacks in School, USDA's "All Food's Sold in Schools" standards (see for reference <http://www.fns.usda.gov/healthierschoolday/tools-schools-focusing-smartsnacks>).
- 1.2. Response shall include how respondent intends on marketing the vending machine service and increasing the program commissions.

1.3. PRE-BID CONFERENCE

- 1.3.1. There will be a pre-bid conference on Thursday, MARCH 8, 2018 at 10:00 AM at the Purchasing Department, 50 Sanatorium Road, Pomona, NY 10970.

2. SPECIAL REQUIREMENTS, PRICING & PAYMENT

- 2.1. The County will contract with a Concessionaire to allow the placement of various vending machines at designated locations within County facilities. Concessionaire shall pay the County a percentage of gross receipts from all vending, and related, machines placed within any County building or location by the contractor during the term of the agreement.
- 2.2. Bidder shall enter the commission percentage of gross receipts.
 - 2.2.1. "Gross receipts from vending machines" shall be all monies received from vending machines, except sales tax revenues.
 - 2.2.2. The commission rate bid shall be firm for the entire term of the contract regardless of the costs of vending items.
 - 2.2.3. Payments shall be paid monthly and be delivered by the Concessionaire, along with a gross receipts report as defined herein, to the Director of Purchasing for the County of Rockland. Payment and report shall be prepared and delivered on or before the twentieth day of each succeeding month. An example of the vendors monthly report shall be included in bid response.
 - 2.2.3.1. Checks shall be made payable to the Commissioner of Finance, County of Rockland.
- 2.3. The County of Rockland will not assert a cost for the space used by the machines nor such utilities as may be needed to operate the machines and expects this factor to be considered in the commission rate.

COUNTY OF ROCKLAND - DGS-PURCHASING
 BLDG. A., 2ND FLOOR, 50 SANATORIUM RD, POMONA, NY 10970
 TELEPHONE: 845-364-3820 / TELEFAX: 845-364-3809

TITLE: VENDING MACHINES (HEALTHY) SERVICES

BID NUMBER: RFB-RC-2018-011

3. BACKGROUND

- 3.1. The current contract was awarded in 2012 for a two (2) year term with 3-1 year options.
- 3.2. The 2017 commission for 2017 was \$13,340.73 and has declined each year assuming due to less county employees.
- 3.3. The prior solicitation RFP-RC-2009-003 had a guaranteed annual amount of \$31,250.00 divided in twelve equal payments with an additional 25% commission on sales above the \$31,250.00.

5. EXPERIENCE

- 5.1. The concessionaire shall have a minimum of three years in providing vending machine services of similar size and scope as outlined in these specifications.
- 5.2. Concessionaire shall complete and submit the Certificate of Experience and included in this solicitation with their bid proposal.
- 5.3. Concessionaire shall provide documentation of a minimum of three current customers where they provide and met the Federal Smart Snacks in School Program.

6. LOCATIONS

- 6.1. Concessionaire shall place vending machines in only those locations designated by the Director of Purchasing. An initial list of these locations is supplied in this package; however, the County reserves the right to add to or subtract from the total number of machines in place at any given time and the same criteria shall apply to all machine placements and/or replacements as may apply under this agreement. The term "placements" shall be construed to include multiple units within a single location as well as multiple locations within a single site. Concessionaire shall not change the physical location of any vending machine in any manner from the specific locations designated and approved without the prior written consent of the Director of Purchasing or an authorized representative.
- 6.2. The County just closed the Building located at 18 New Hempstead Road and the staff moved to Building A, 50 Sanatorium Road, Pomona, NY 10970
- 6.3. The Dr. Robert L. Yeager Nursing and Long Term Care facility, located in Building A, had been closed in December of 2015 with a reduction in staff of approximately 1000 employees. The County is in the process of moving various departments from other county owned buildings to Building A.

7. USER TRAFFIC

- 7.1. The amount of user traffic will vary by location. It is anticipated that traffic will include clients (to some extent) to health and human service departments, employee & other personnel and visitors to all county facilities.

8. FOOD TYPES

- 8.1. Vending machines shall contain packaged items following the Smart Snacks in School program including, but not limited to, sandwiches, fruit juices, chips, snack foods, and other food items for on-premise consumption and use. This agreement is also intended to include canned or bottled beverages. A list of the types of items needed is supplied with this package as "FOOD LIST". This list is intended to provide a guideline for proposers. Any and all items containing alcohol or tobacco are prohibited.

COUNTY OF ROCKLAND - DGS-PURCHASING
 BLDG. A., 2ND FLOOR, 50 SANATORIUM RD, POMONA, NY 10970
 TELEPHONE: 845-364-3820 / TELEFAX: 845-364-3809

TITLE: VENDING MACHINES (HEALTHY) SERVICES

BID NUMBER: RFB-RC-2018-011

- 8.2. Submit product menus with brand names and product size of all products to be sold, as well as plan-ograms of recommended product by machine. Emphasis must be placed on health selections, backed chips, 100% fruit juices, health bars, etc.
- 8.3. A printed copy from the smart snacks Calculator shall be provided for any item offered for sale.
- 8.4. https://schools.healthiergeneration.org/focus_areas/snacks_and_beverages/smart_snacks/product_calculator
- 8.5. Initial food selections will be made using history and forecasting, but will be subject to change according to need and/or popularity. All items sold thru the machines shall be in first class condition and restocked prior to expiration dates. Contents shall be restocked according to the schedule in Concessionaire's bid response.
- 8.6. Concessionaire shall abide by all county, city, state and federal laws, ordinances, rules and regulations, expressly including, but not limited to, those relating to health and sanitation of foods, and operation and maintenance of vending machines. Concessionaire shall obtain and preserve all applicable state, federal and local licenses and/or permits required for the operation of vending machines and disbursement of foods.

9. **FOOD COSTS**

- 9.1. Items sold in the vending machines shall be priced reasonably and competitively; and, in no event, exceed limits set by the County. All vending prices shall be firm for the duration of the contract including renewals unless a change is specifically requested by the County. Prices may require adjustment from time to time as a result of market changes that are beyond the Concessionaire's control. In such event, Concessionaire shall present appropriate documentation along with a request for vending cost changes to the Director of Purchasing, annually at time of contract renewal. County reserves the right to seek any additional information as may be necessary to decide and reserves the right to reject such application without penalty or grievance.
- 9.2. Unless approved and authorized by the Director of Purchasing, commission rates or payment guarantees shall remain constant.
- 9.3. When restocking the machines – product shall continue to be placed in its appropriately priced slot.

10. **EQUIPMENT**

- 10.1. Contractor must be aware that the intent of this agreement is to expand the service and capability of the vending program. As a result, variations of machine types are required as follows:
 - vending - room temperature food items
 - vending - cold food items, sandwiches etc.
 - vending - canned soft drinks, bottled liquids, hot drinks
 - vending – bottled soft drinks, juices
 - money changing unit (may be built into the vending machine or be a separate unit)
 - money changing unit to be provided for the Rockland County Clerk's Office
 - vending machines shall be able to also accept credit/debit cards

COUNTY OF ROCKLAND - DGS-PURCHASING
 BLDG. A., 2ND FLOOR, 50 SANATORIUM RD, POMONA, NY 10970
 TELEPHONE: 845-364-3820 / TELEFAX: 845-364-3809

TITLE: VENDING MACHINES (HEALTHY) SERVICES

BID NUMBER: RFB-RC-2018-011

- 10.2. All equipment shall operate on regular wall voltage - 110 VAC. All plugs shall be three pronged, properly grounded. The contractor should use energy efficient units wherever possible.
- 10.3. It is not anticipated County personnel will need to move any of the machines, however, in the event of an emergency or need, County reserves the right to move any unit in response to resolution of a problem.
- 10.4. All machines shall be of the proper and appropriate type for the kinds of foods being distributed, i.e. refrigerated/non-refrigerated/heated, etc. where applicable. All vending equipment should be new or current state of the art modern equipment that has one and five dollar bill change making ability as well as being able to accept the new gold dollar coin and other new United States bills.
- 10.4.1. Concessionaire shall submit brochures of the proposed machines with his proposal.
- 10.4.2. All machines shall be neat and clean in appearance.

11. EQUIPMENT

- 11.1. All coffee machines shall offer dual cup size capability, 8oz and 12oz. The coffee machine shall offer fresh ground 100% Colombian coffee, decaf, tea, hot chocolate, International Flavored Coffees such as French Vanilla, Almond Amaretto, Espresso.
- 11.2. All food vending machines shall be Shopper Tron or equivalent type units that allow the customer to shop for whatever selection they desire.
- 11.3. Cold Drink vending machines shall hold cans with pull top openers and/or plastic bottles with twist off tops.
- 11.4. Pastry, Candy and Snack Machines shall vend pastry, candy and snack items. A minimum of 32 selections shall be offered. Machines shall have healthier choices available.
- 11.5. Ice Cream machines shall have a minimum of three selections. Machines will maintain 0° temperature or below and will be set to indicate "Sold Out" and return coins if temperature goes above 10°F. It is recommended that ice cream be Kosher.
- 11.6. Industry improvements to vending operations that occur during the term of this contract shall be incorporated by the supplier in subsequent installations. Each machine shall have capability to handle the following items/functions:
- 11.6.1. dispense a variety of items, not limited to a single type item or brand of items;
- 11.6.2. a machine that dispenses bags of ice shall be provided at the Haverstraw Bay Park location;
- 11.6.3. be properly equipped with a non-reset table counter for recording all sales by each machine;
- 11.6.4. receive and give coin change for one and five dollar bills, minimum. This may be accomplished by having the change mechanism installed in the vending machine and/or providing a separate money-changing unit on site. In any case, the Concessionaire will be entirely responsible for funding change machines and for their proper operations and functions. Concessionaire must promptly and courteously refund any moneys lost by the public in vending machines operated by the Concessionaire under this agreement.

COUNTY OF ROCKLAND - DGS-PURCHASING
 BLDG. A., 2ND FLOOR, 50 SANATORIUM RD, POMONA, NY 10970
 TELEPHONE: 845-364-3820 / TELEFAX: 845-364-3809

TITLE: VENDING MACHINES (HEALTHY) SERVICES

BID NUMBER: RFB-RC-2018-011

11.6.5. Each machine location must provide information to the customer where malfunctions, product quality comments and refund requests may be made. This may be accomplished using a local or toll free number or by collect call privileges.

11.7. Upon completion of installations, Concessionaire shall provide a list of all their equipment and all locations of said equipment, to the Director of Purchasing, and certify that each unit is in proper working order in accordance with original equipment manufacturer's specifications including any/all electrical and/or plumbing connections, drainage, stability, etc. as is appropriate to the unit.

12. **INSTALLATION**

12.1. Machines will be installed at locations listed herein, however, title ownership of each machine shall be retained by the Concessionaire, who shall be responsible for the equipment at all times and in all respects. The County shall neither own nor rent or lease the machines in conjunction with this contract.

12.2. Concessionaire shall bear all costs to deliver, install, stock, maintain, repair and remove all vending machines placed under this contract, including replacement machines. The County will not obligate the Concessionaire to pay utility costs incurred to operate the vending machines, but Concessionaire will bear all other costs in connection with machine operation and related activities. Every effort shall be made by the Concessionaire to keep energy consumption to a minimum and comply with such conservation practices and County policies as may be appropriate. The County shall not be liable for any loss that may result from the interruption or failure of the power supply to any vending machine.

13. **MAINTENANCE.**

13.1. Concessionaire shall maintain all vending machines in good working order when installed and thereafter to completion of the agreement. A preventive maintenance program by the Concessionaire should also be in place and a copy of it included in the returned proposal. A copy of each machine inspection and/or maintenance activity must be forwarded to the Director of Purchasing upon completion of the work.

13.2. County shall have no liability to Concessionaire for maintenance of the equipment or any damage to vending machines by a third party and Concessionaire shall not make any claim against, or seek recovery from, the County for any loss or damage to the vending machines.

13.3. Contractor **MUST** be available to service machines placed via this agreement from 9 a.m. thru 8 p.m. Contract machines shall be repaired within four hours of a reported malfunction. Any request for service after 3 p.m. must be serviced no later than noon of the next workday.

13.4. For purposes of this bid, maintenance shall be construed to include a regular and ongoing cleaning and refreshing the appearance of each machine proper and the immediate area around the machines in terms of removing wrappers and related debris each time any unit is replenished and/or serviced for maintenance or repair. Continued maintenance, as described herein, will be a primary consideration of the continuation of this agreement, future contract renewals and subsequent awards.

COUNTY OF ROCKLAND - DGS-PURCHASING
BLDG. A., 2ND FLOOR, 50 SANATORIUM RD, POMONA, NY 10970
TELEPHONE: 845-364-3820 / TELEFAX: 845-364-3809

TITLE: VENDING MACHINES (HEALTHY) SERVICES

BID NUMBER: RFB-RC-2018-011

14. REMOVAL

- 14.1. County reserves the right to require the contractor to replace or remove any machine which may be unacceptable or unsafe and reserves the right to remove any such machine at its discretion in an effort to protect persons and/or County property.
- 14.2. Vending machines must be removed within five business days of notice to Concessionaire for completion, termination or cancellation of contract, nonpayment of commissions to the County, for machine malfunctions not corrected within two days of notification, or at the discretion of County, including any and all units and replacements.
- 14.3. Whenever Concessionaire is required to remove machines, as directed herein, within five days of notice to remove, the Director of Purchasing shall have the option to remove any vending machine and hold it in storage until claimed by Concessionaire. In case of removal by the County, no officers and/or employees shall be liable for damages to said machines or their contents. If County removes the machines, a reasonable storage charge, as determined by County, must be paid by the Concessionaire before Concessionaire can reclaim the machines. Vending machines held in storage by the County must be reclaimed within six months of storage or be declared abandoned property and may be sold at auction as provided by law.

15. GROSS RECEIPTS REPORT

- 15.1. The Concessionaire shall maintain a separate record for each vending machine. County may, at its option, have a representative accompany Concessionaire's personnel on their service calls to restock, service, etc. Concessionaire's machines. Concessionaire shall make and present gross receipts reports each month to the Director of Purchasing on or before the twentieth day of each month covering all appropriate receipts for the full, immediate, prior month. A sworn statement certifying that the amount of gross receipts for the immediately preceding calendar month is true and correct shall accompany each report. Concessionaire shall be responsible for either obtaining an appropriate form from the County for submission of the report or obtaining approval from Purchasing Division for a form generated in-house by the Concessionaire for submission of the report.
- 15.2. The County shall have the right to make periodic audits and inspections of Concessionaire's records of gross receipts at any reasonable time without notice. Such audit may include, and is not limited to, inventory control at all applicable locations, vending food service personnel accounting controls, methods of recording, checking and reporting sales, route and internal control of cash handling, internal audit, accounting and cash collection, commission statements, etc. In addition, County may require supplementary information as needed to perform and conclude an audit. Concessionaire must keep and maintain all such records for a period of three years.
- 15.3. In the event an audit suggests a discrepancy between reported receipts and actual receipts, County will require a written statement of explanation and shall receive such reimbursement of moneys as may be due from accounting or other errors.

COUNTY OF ROCKLAND - DGS-PURCHASING
 BLDG. A., 2ND FLOOR, 50 SANATORIUM RD, POMONA, NY 10970
 TELEPHONE: 845-364-3820 / TELEFAX: 845-364-3809

TITLE: VENDING MACHINES (HEALTHY) SERVICES

BID NUMBER: RFB-RC-2018-011

16. CONTRACT DIGRESSION

- 16.1. Concessionaire shall not assign or transfer this concession, or any right or privilege granted hereunder, without the prior written consent of the County. If Concessionaire is adjudged bankrupt, or if a receiver is appointed to or for the Concessionaire, or if Concessionaire makes any assignment for the benefit of creditors, the County may, at its option, terminate this agreement upon giving five business days' notice to Concessionaire of County's intent.
- 16.2. Violation of any terms of this agreement can subject Concessionaire to immediate cancellation of this agreement without prior notice of cancellation. The County may, but is not required to, allow Concessionaire to cure the violation.

17. FOOD LIST

- 17.1. The County intends the following type foods to be distributed through equipment placed by the contractor. The food will vary from location to location and from time to time based on the appeal of the population of the building, popularity of items, costs of product, availability of product and the supplier's scheduled rotations. Proposers need not have these exact items in each case, but be able to provide like items.
- 17.2. In an effort to increase employee and general public access to healthy beverages and snack food items, the County of Rockland Department of Health has developed Snack Food & Beverage Standards following the "NYS Smart Snacks in School Standards" for Vending Machines located and operated on County owned property.
- 17.3. Standards for Snack Vending Machines - Require food/snacks meet all of the following criteria, per package:
- Snack items \leq 200 calories per package
 - Sodium limits \leq 200 mg per package
 - Fat limits $<$ 35% of calories
 - Saturated fat $<$ 10% of calories
 - Trans fat: 0 grams
 - Sugar limit \leq 35% of weight from total sugars in foods

18. PLACEMENT

- 18.1. Water must be placed in the position with the highest selling potential (generally eye level or most prominent area of machine).
- 18.2. High Calorie beverages must be placed in the highest or lowest position in the machine (least prominent area of machine)
- 18.3. For machines where the buttons are arrayed vertically, highest selling potential means those closest to eye level, usually the top buttons, and lowest selling potential means those furthest from eye level, usually the bottom buttons. Or as determined by industry best practices.
- 18.4. All beverage selections with the exception of water and seltzer are limited to 12 oz. cans or 20 oz. bottles.
- 18.5. All water and seltzer selections must be at least 12 oz.

COUNTY OF ROCKLAND - DGS-PURCHASING
BLDG. A., 2ND FLOOR, 50 SANATORIUM RD, POMONA, NY 10970
TELEPHONE: 845-364-3820 / TELEFAX: 845-364-3809

TITLE: VENDING MACHINES (HEALTHY) SERVICES

BID NUMBER: RFB-RC-2018-011

- 18.6. Portion sizes smaller than 12 oz. are encouraged for High Calorie beverages.
- 18.7. Pricing models that encourage healthy choices (e.g. by establishing lower prices for healthy beverage choices (≤ 25 calories per 8 oz) relative to High Calorie beverages (> 25 calories per 8 oz) are encouraged. **Water relative to other items in the machine must be priced lower.**

19. ACCEPTABLE FOOD AND BEVERAGE PRODUCTS

See attached: The CSDE's *List of Acceptable Foods and Beverages* is updated regularly and is subject to change.

19.1. ICE CREAM (Currently the only Ice Cream units are located at Haverstraw Bay Park)

19.2. All vending machines shall offer brand name products that the customer is familiar with as well as offering new items as they become available.

20. LOCATIONS

20.1. Vending machines will be placed in the locations as shown in Exhibit "A" unless otherwise noted. The number of placements will be determined following award and prior to installation.

21. VENDING SALES HISTORY

21.1. The gross sales report is attached separately. The intent of this Bid is to increase the County's sales and revenues from the vending program. **(See Exhibit B)**

COUNTY OF ROCKLAND - DGS-PURCHASING
 BLDG. A., 2ND FLOOR, 50 SANATORIUM RD, POMONA, NY 10970
 TELEPHONE: 845-364-3820 / TELEFAX: 845-364-3809

TITLE: VENDING MACHINES (HEALTHY) SERVICES

BID NUMBER: RFB-RC-2018-011

22. PRODUCT SALE PRICES

Sales prices for the products sold will be set by the County according to the following schedule:

<u>ITEM</u>	<u>PRICE</u>	<u>ITEM</u>	<u>PRICE</u>
Candy, 1.5-2.2 oz.	1.00	Candy, rolled	.75
Gum- 5 sticks	.60	Soda, canned, 12oz.	1.00
Soda, Bottle, 20oz.	1.50	Hot Drinks	1.00
Ice Cream, 3oz.	.75-1.50	Iced Tea, 12oz.	.75 (12 oz.) 1.50 (20 oz.)
Juices, canned, 12oz.	1.00	Nuts, 1.75 oz.	1.00
Pastry, 3.75 oz.	1.25	Cookies, 2-2.5 oz.	1.00
Pretzels, 1.5-2oz.	1.00	Chips, 1.5-2oz.	1.00
Bottled Water	1.50	Non-carbonated Drinks	1.50
Gatorade	1.75		
Vitamin Water	2.00		
Juices	1.75		

23. AWARD

- 23.1. Award shall be made to the highest responsible responsive bidder meeting the specifications supplying the highest anticipated revenue to the County of Rockland.



Rockland County

Ed Day, Rockland County Executive

DEPARTMENT OF GENERAL SERVICES, PURCHASING DIVISION

Dr. Robert L. Yeager Health Center

50 Sanatorium Rd, Building A

Pomona, New York 10970

Phone: (845) 364-3820 Fax: (845) 364-3809

Email: purchasing@co.rockland.ny.us

Paul Brennan, CPPO

Director of Purchasing

ADDENDUM # 2

Request for Bid #: RFB-RC-2018-011

VENDING MACHINE SERVICES

The information in this addendum supersedes any contradictory information set forth in the contract documents. Acknowledge receipt of this addendum in the space provided on the signature page of the bid proposal. Failure to do so, may subject the bidder to disqualification. This addendum forms a part of the contract documents.

Follow up to the second Pre-Bid meeting held on March 20, 2018. Addenda shall be posted as/if additional questions are received along with our responses.

Additional Requirements / clarifications:

Add the following to Paragraph 1 - 1.1.1 Sixty Six (66%) percent of the food/snacks and beverage in the vending machine "Shall" meet the SmartSnacks in School, USDA's "All Food's Sold in Schools" standards. Vendors can offer alternate means of meeting this requirement (ex. All healthy snack/beverage machines strategically placed).

11.6.2 "a machine that dispenses bags of ice shall be provided at the Haverstraw Bay Park location" SHALL read as follows: "a SELF-SERV machine that dispenses bags of ice shall be provided at the Haverstraw Bay Park location."

Regarding the Ice Vending Machine at the Haverstraw Bay Park (11.6.2) indicated above:

Include the following in Section 10.1 Eighth Bullet – Ice Machine (New requirement) located at Haverstraw Bay Park shall be a Self-Serve machine.

A question was raised as to the number of machines (38) which can be determined by the originally attached commission statement and the copy of the December 2017 commission statement which was included in Addendum #1. Two of those machines (#6987 & 6989) have since been removed from service in December 2017 when the Sain building was closed.

PLEASE CONTINUE TO MONITOR THE OFFICIAL COUNTY OF ROCKLAND ELECTRONIC BID NOTIFICATION WEBSITE (www.empirestatebidsystem.com) FOR ADDITIONAL ADDENDA AND TO ALSO DOWNLOAD ALL DOCUMENTS PERTAINING TO THIS SOLICITATION.

SIGNED:

Paul J. Brennan

**PAUL J. BRENNAN, CPPO
DIRECTOR OF PURCHASING**

March 20, 2018

DEPARTMENT OF GENERAL SERVICES, PURCHASING DIVISION

Dr. Robert L. Yeager Health Center
50 Sanatorium Rd, Building A
Pomona, New York 10970
Phone: (845) 364-3820 Fax: (845) 364-3809
Email: purchasing@co.rockland.ny.us

Paul Brennan, CPPO
Director of Purchasing

ADDENDUM # 3

Request for Bid #: RFB-RC-2018-011

VENDING MACHINE SERVICES

The information in this addendum supersedes any contradictory information set forth in the contract documents. Acknowledge receipt of this addendum in the space provided on the signature page of the bid proposal. Failure to do so, may subject the bidder to disqualification. This addendum forms a part of the contract documents.

Questions received after the Pre-Bid meeting held on March 20, 2018.

Question #1 – Can the pricing be adjusted to reflect current market? Pricing in bid specifications is very low.

Answer #1 – Pricing has been adjusted – please see charge on page 2.

Question #2 – What percentage of each machine has to be USDA compliant?

Answer #2 – Please see Addendum #2.

Question #3 – Can the ice cream machines be sub-contracted to an ice cream vending company?

Answer #3 – Yes

Question #4 – Is the ice machine required?

Answer #4 – The ice machine shall be considered optional, but it can also be sub-contracted out.

Question #5 - Will two (2) pricing be allowed, ie \$.10 upcharge on credit sales?

Answer #5 - Yes

PLEASE NOTE THAT THE DUE DATE HAS CHANGED. THE NEW DUE DATE IS NOW:

APRIL 12, 2018, 3:00 PM

PLEASE CONTINUE TO MONITOR THE OFFICIAL COUNTY OF ROCKLAND ELECTRONIC BID NOTIFICATION WEBSITE (www.empirestatebidsystem.com) FOR ADDITIONAL ADDENDA AND TO ALSO DOWNLOAD ALL DOCUMENTS PERTAINING TO THIS SOLICITATION.

SIGNED:

Paul J. Brennan

**PAUL J. BRENNAN, CPPO
DIRECTOR OF PURCHASING**

Request for Bid #: RFB-RC-2018-011

ADDENDUM #3

PAGE 2

22. PRODUCT SALE PRICES (REVISED)

Sales prices for the products sold will be set by the County according to the following schedule:

<u>ITEM</u>	<u>PRICE</u>	<u>ITEM</u>	<u>PRICE</u>
Candy, 1.5-2.2 oz.	1.00	Candy, rolled	1.00
Gum- 5 sticks	1.00	Soda, canned, 12 oz.	1.25
Soda, Bottle, 20 oz.	2.00	Hot Drinks	Removed
Ice Cream, 3 oz.	1.50 – 2.00	Iced Tea, 20 oz.	2.00
Juices, canned, 12 oz.	1.50	Nuts, 1.75 oz.	1.00
Pastry, 3.75 oz.	1.25	Cookies, 2-2.5 oz.	1.00
Pretzels, 1.5-2 oz.	1.00	Chips, 1.5-2 oz.	1.00
Bottled Water	1.50	Non-carbonated Drinks	1.50
Gatorade	2.00 – 2.50	Energy Drinks	2.50
Vitamin Water	2.50		
Juice	2.00		