

COUNTY OF ROCKLAND  
Department of General Services  
Purchasing Division

# Contract Award Notification

Title: **Groundskeeping/Commercial Lawn Equipment, Service and Repair**

Contract Period: November 19, 2018 through November 18, 2019 w/3-1 yr. options  
Extended through 11/18/20 w/2-1-year options ext thru 11/18/21 w/1 yr opt,  
Extended through November 18, 2022

Original Date of Issue: October 17, 2018

Date of Revision: 10/20/2021

**BID No:** **RFB-RC-2018-090**

**Catalog:** **Facilities**

Authorized Users: Authorized Departments, All Political Subdivisions

Address Inquires To:

Name: Richard Ryan  
Title: Purchaser II  
Phone: (845) 364-3817  
Fax: (845) 364-3809  
E-mail: ryanri@co.rockland.ny.us

**Description**

This contract is to perform service and repair work of groundskeeping/  
commercial lawn equipment for Rockland County facilities.

Contract #	Vendor Number	Contractor & Address	Telephone No.
BID 18-090	0000005644	Precision Mower and Power Equipment 3 West Orchard Street Nanuet, NY 10954 Contact: Nick Presser precisionmower@optonline.net	845-624-2159  <b>FAX:</b> 845-624-2701

COUNTY OF ROCKLAND DGS – PURCHASING DEPARTMENT BLDG. A, 2ND FLOOR, 50 SANATORIUM ROAD POMONA, NY 10970 TELEPHONE NO.: 845-364-3820 FAX NO.: 845-364-3809							
LINE NO.	DESCRIPTION	ITEM NUMBER	EST. QTY.	UNIT	HOURLY RATE	EXTENDED PRICE	Vendor
1	LABOR RATES, 8:00 A.M. THROUGH 5:00 P.M. MONDAY THROUGH FRIDAY	93446000001	150	HR	\$45.00	\$6,750.00	Precision Mower
2	LABOR RATES, 8:00 A.M. THROUGH 5:00 P.M. SATURDAY	93446000001	5	HR	\$45.00	\$225.00	Precision Mower
<b>ALL LABOR RATES SHALL BE BINDING FOR THE ENTIRE CONTRACT TERM.</b>							
3	Transportation / Towing Charge, One Way, As Needed	96890000013	1	One Way	\$60.00	\$60.00	Precision Mower
LINE NO.	DESCRIPTION	ITEM NUMBER	EST. QTY.	UNIT	PERCENT DISCOUNT	EXTENDED PRICE	Vendor
4	TORO, Percent Discount from Manufacturer Suggested Resale Price for any parts and materials, which may be purchased in conjunction with repairs with all invoices.	51515000001	ESTIMATED DOLLARS EXPENDED \$1,000.00		20%	\$800.00	Precision Mower
5	RED MAX, Percent Discount from Manufacturer Suggested Resale Price for any parts and materials, which may be purchased in conjunction with repairs.	51515000001	ESTIMATED DOLLARS EXPENDED \$1,000.00		20%	\$800.00	Precision Mower
6	STIHL, Percent Discount from Manufacturer Suggested Resale Price for any parts and materials, which may be purchased in conjunction with repairs.	51515000001	ESTIMATED DOLLARS EXPENDED \$1,000.00		20%	\$800.00	Precision Mower
7	JOHN DEERE, Percent Discount from Manufacturer Suggested Resale Price for any parts and materials, which may be purchased in conjunction with repairs.	51515000001	ESTIMATED DOLLARS EXPENDED \$1,000.00		20%	\$800.00	Precision Mower
8	KUBOTA, Percent Discount from Manufacturer Suggested Resale Price for any parts and materials, which may be purchased in conjunction with repairs.	51515000001	ESTIMATED DOLLARS EXPENDED \$1,000.00		20%	\$800.00	Precision Mower

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LINE NO.	DESCRIPTION	ITEM NUMBER	EST. QTY.	UNIT	PERCENT DISCOUNT	EXTENDED PRICE	Vendor
9	<b>BOBCAT, Percent Discount from Manufacturer Suggested Resale Price for any parts and materials, which may be purchased in conjunction with repairs.</b>	51515000001	ESTIMATED DOLLARS EXPENDED \$1,000.00		20%	\$800.00	Precision Mower
10	<b>GIANT VAC, Percent Discount from Manufacturer Suggested Resale Price for any parts and materials, which may be purchased in conjunction with repairs.</b>	51515000001	ESTIMATED DOLLARS EXPENDED \$1,000.00		20%	\$800.00	Precision Mower
11	<b>BILLY GOAT, Percent Discount from Manufacturer Suggested Resale Price for any parts and materials, which may be purchased in conjunction with repairs.</b>	51515000001	ESTIMATED DOLLARS EXPENDED \$1,000.00		20%	\$800.00	Precision Mower
12	<b>ECHO, Percent Discount from Manufacturer Suggested Resale Price for any parts and materials, which may be purchased in conjunction with repairs.</b>	51515000001	ESTIMATED DOLLARS EXPENDED \$1,000.00		20%	\$800.00	Precision Mower
13	<b>BRIGGS &amp; STRATTON, Percent Discount from Manufacturer Suggested Resale Price for any parts and materials, which may be purchased in conjunction with repairs.</b>	51515000001	ESTIMATED DOLLARS EXPENDED \$1,000.00		20%	\$800.00	Precision Mower
14	<b>FERRIS, Percent Discount from Manufacturer Suggested Resale Price for any parts and materials, which may be purchased in conjunction with repairs.</b>	51515000001	ESTIMATED DOLLARS EXPENDED \$1,000.00		20%	\$800.00	Precision Mower
15	<b>WALKER, Percent Discount from Manufacturer Suggested Resale Price for any parts and materials, which may be purchased in conjunction with repairs.</b>	51515000001	ESTIMATED DOLLARS EXPENDED \$1,000.00		20%	\$800.00	Precision Mower
16	<b>HOMELITE, Percent Discount from Manufacturer Suggested Resale Price for any parts and materials, which may be purchased in conjunction with repairs.</b>	51515000001	ESTIMATED DOLLARS EXPENDED \$1,000.00		20%	\$800.00	Precision Mower

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LINE NO.	DESCRIPTION	ITEM NUMBER	EST. QTY.	UNIT	PERCENT DISCOUNT	EXTENDED PRICE	Vendor
17	LITTLE WONDER, Percent Discount from Manufacturer Suggested Resale Price for any parts and materials, which may be purchased in conjunction with repairs.	51515000001	ESTIMATED DOLLARS EXPENDED \$1,000.00		20%	\$800.00	Precision Mower
18	HONDA, Percent Discount from Manufacturer Suggested Resale Price for any parts and materials, which may be purchased in conjunction with repairs.	51515000001	ESTIMATED DOLLARS EXPENDED \$1,000.00		20%	\$800.00	Precision Mower
19	YARDMAN, Percent Discount from Manufacturer Suggested Resale Price for any parts and materials, which may be purchased in conjunction with repairs.	51515000001	ESTIMATED DOLLARS EXPENDED \$1,000.00		20%	\$800.00	Precision Mower
20	GREAT DANE, Percent Discount from Manufacturer Suggested Resale Price for any parts and materials, which may be purchased in conjunction with repairs.	51515000001	ESTIMATED DOLLARS EXPENDED \$1,000.00		20%	\$800.00	Precision Mower
21	MISCELLANEOUS – ALL OTHER MANUFACTURER’S NOT INDIVIDUALLY LISTED ABOVE. Percent Discount from Manufacturer Suggested Resale Price for any parts and materials, which may be purchased in conjunction with repairs. NOTE: 1. If a single discount is offered for all other brands/manufacturers listed on “Appendix C” – enter in the appropriate column to the right. 2. If percent discount offered for line #21 will vary for each brand/manufacturer listed on “Appendix C”, please reference discount offered next to each authorized brand/ manufacture listed on “Appendix C”.	51515000001	ESTIMATED DOLLARS EXPENDED \$1,000.00		20%	\$800.00	Precision Mower

**COUNTY OF ROCKLAND - DGS-PURCHASING**  
 BLDG. A., 2ND FLOOR, 50 SANATORIUM RD, POMONA, NY 10970  
 TELEPHONE: 845-364-3820 / TELEFAX: 845-364-3809

**TITLE: GROUNDSKEEPING-COMMERCIAL LAWN  
 EQUIPMENT, SERVICE AND REPAIR**

**BID NUMBER: RFB-RC-2018-090**

## PURCHASES BY OTHER

### LOCAL GOVERNMENTS, SCHOOL DISTRICTS, AND NON PROFIT AGENCIES

As per the New York State General Municipal Law, all political subdivisions of New York State are allowed to make purchases through the resulting contract(s). As per Rockland County Procurement Policy, Non Profit Agencies approved to participate in New York State's Contract Extension Program are authorized to make purchases through the resulting contract(s).

1. The County of Rockland shall make all contract award information available to other political subdivisions and non profit agencies through our website: [www.rcpurchasing.com](http://www.rcpurchasing.com)
2. Any other political subdivision or Rockland County non profit agency will issue purchase orders directly to vendors within the specified contract period referencing the County's contract and shall be liable for any payments due on such purchase orders; and shall accept sole responsibility for any payment due.
3. All purchases shall be subject to audit and inspection by the other political subdivisions and Rockland County non-profit agencies for which the purchase was made.
4. No officer, board or agency of a county, town, village, or school district shall make any purchase through the County when bids have been received for such purchase by such officer, board or agency, unless such purchase may be made upon the same terms, conditions and specifications at a lower price through the County.
5. All Bidders shall be on notice that as a condition of the award of a County contract, the successful bidder shall accept the award of a similar contract with any other political subdivision in New York State and Rockland County non-profit agencies authorized to use New York State's contracts, if called upon to do so. A listing of approved Rockland County non-profit agencies is available on the Purchasing Division's website at [www.rcpurchasing.com](http://www.rcpurchasing.com). The County, however, will not be responsible for any debts incurred by the participants pursuant to this or any other agreement.
6. Necessary deviations from the County's specifications in the award of a participant contract, whether such deviations relate to quantities, or delivery points shall be resolved between the successful bidder and the other political subdivisions and Rockland County non profit agencies.

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## SPECIFICATIONS

### 1. SCOPE

1.1. The County of Rockland is looking for a contractor to perform service and repair work of grounds keeping / commercial lawn equipment for Rockland County facilities.

### 2. REQUIREMENTS

2.1. Contractor shall provide all labor, material, equipment and supervision required to perform preventive maintenance, diagnostic and repair service. Rockland County facilities include but are not limited to the Dr. Robert L. Yeager Health Center and Rockland County Fire Training Center in Pomona, Rockland County Government Center in New City, Rockland County Sewer District #1 in Orangeburg, Rockland County Highway Department, and the Rockland County Environmental Resources.

### 3. EXPERIENCE

3.1. Contractor shall have a minimum of three (3) years' experience in the repair and servicing of grounds keeping / commercial equipment. Contractor to include with their bid response, a list of equipment and brands/manufacturers they are authorized to service and repair (Appendix C).

### 4. REFERENCES

4.1. Contractor shall submit with their bid a list of five accounts for which they are presently doing such work. Reference must include contact person and telephone number. The contractor's primary business must be in the sales, service and repair of grounds keeping / commercial lawn equipment (see page 24 of the bid specifications.).

### 5. PERSONNEL

5.1. Contractor shall have sufficient staff experienced in the service and repair of grounds keeping / commercial lawn equipment as required under these specifications.

### 6. PARTS

6.1. Contractor guarantees to use new genuine OEM parts specifically designed and manufactured for use with original equipment listed in the bid proposal pages, or new owner approved equal, to make all repairs as required under this agreement.

### 7. COVERAGE

7.1. Contractor shall supply a list of days and hours of business available for servicing of equipment.

### 8. RESPONSE TIME

8.1. All repairs must be completed within five (5) working days or sooner unless approved by the Authorized Representative for the County of Rockland.

### 9. PRICING FOR LABOR AND MATERIAL

9.1. Contractor shall submit an hourly labor rate as per attached pricing schedule indicated on the proposal pages. All parts and materials shall be offered as a Percent Discount from Manufacturer's Suggested

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Resale price as indicated on proposal pages (Line #4-20). Line #21 on the proposal page, is for miscellaneous brands / manufacturers not individually listed. If a single discount is offered for balance of brands / manufactures listed on "Appendix C", please enter discount in the appropriate column of Line #21. If the discount offered for line #21 will vary by brand/manufacture, you may list discount being offered on "Appendix C" next to each authorized brand / manufacturer. Line #21 will not be used for evaluation.

## 10. BRANDS/MANUFACTURERS

- 10.1. The Brands/Manufacturers listed below are examples of some of the Brands/Manufacturers currently owned by the County of Rockland.
- 10.2. Jacobsen, Billy Goat, Echo, Toro, John Deere, Bobcat, Giant Vac, Stihl, Ferris, Kubota, Briggs and Stratton, Homelite, Kawasaki, Red Max, Great Dane, Walker, Little Wonder, Yardman, Honda, Husquarna.

## 11. WARRANTY

- 11.1. Contractor shall guarantee all repair work performed to be free from defects in materials and workmanship for ninety (90) days. Additionally, new parts shall carry the manufacturer's standard warranty for that part. Any faulty part shall be immediately replaced by the contractor without any cost to the County of Rockland.

## 12. WORK ORDER

- 12.1. Upon job completion / pick-up, service center must submit a **legible** job ticket to owner indicating date, equipment, actual hours of work, work performed, parts used.

## 13. INVOICING

- 13.1. Detailed and **legible** description of all completed repair work must accompany all invoices.
- 13.2. Detailed billings must be received by the County of Rockland within fifteen days after completion of each repair.
- 13.3. The contractor's invoice must list the number of man-hours worked. The contractor's labor charges must correspond to the rates, which he will supply with the bid. The contractor agrees and hereby certifies that all labor charges contained in the bid's invoices and vouchers shall be only those that were required and necessary to complete the required work.
- 13.4. Invoices must contain Manufacturer, Name of Part, Part number, Suggested Mfg. Resale Price, Discount Offered and the net price. Invoices not submitted in this format will not be paid until corrected.
- 13.5. Contractor shall receive a purchase order number from the Ordering Department prior to commencing work.
- 13.6. All invoices for labor must be billed to the next quarter hour of actual time worked (example 8:00 am to 9:10 am would be billed at one (1) hour and 15 minutes. Invoices rounded to the next full hour will not be approved for payment.

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#### 14. EQUIPMENT

14.1. The contractor is responsible for providing all tools and equipment necessary to efficiently perform all work in a professional and workmanlike manner. The Certificate of Equipment must be completed and included with the proposal forms. (see page 23 of these Bid Specifications)

#### 15. TRAVEL TIME

15.1. The County of Rockland will not accept nor authorize payment for travel time or expenses of service personnel to any of the County of Rockland's facility locations. The only billable time will be for service work performed. On occasion, a piece of equipment may need to be towed or transported to and from service center. Towing/transportation charges, Line #3 on the proposal page, are for the one-way cost of transporting equipment, as needed.

#### 16. SAFETY

16.1. The contractor shall perform all work in accordance with OSHA and County Safety Regulations.

#### 17. DURATION AND PRICE ADJUSTMENT

17.1. The term of this contract shall be for a period of one year from its effective date, with the option for three (3) additional one-year periods.

17.2. Prices are firm for the first year of the contract. In the second (2) through fourth (4) year of the contract, the contractor may receive a price adjustment.

17.3. Any price adjustment will be limited to the percent increase in the CPI Index-All urban Consumers for the preceding twelve (12) months. Consumer Price Index (CPI) is published by the U.S. Department of Labor.

17.4. The decision to extend or not to extend the contract rests solely with the County of Rockland.

#### 18. EVALUATION CRITERIA

18.1. Bid will be evaluated based on the labor rate offered for Line #1, multiplied by the estimated hours; percent discounts from the manufacturer's suggested resale price (Lines 4-20), multiplied by the estimated annual dollars spent (Appendix B); round trip mileage to/from suppliers location from the ordering center and the time it takes to get to and from the suppliers location from the suppliers location from the ordering center (Appendix A). 99% of the bid will be based on the total labor (Line#1) and material (Lines 4-20); 10% will be based on time and mileage traveling to and from the supplier's location (Appendix A). Line #21 will not be used for evaluation.

#### 19. AWARD

19.1. Award will be made to the lowest responsible bidder based on the evaluation criteria. At the discretion of the Director of Purchasing, there may be multiple awards based on the overall list of authorized Brands/Manufacturer's supplied at time of Bid which best covers the needs of the County of Rockland. All quantities shown are estimates. The successful bidder will be required to furnish quantities that may be more or less than the listed estimated quantities. All estimated quantities are for evaluation purposes only.



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**APPENDIX A**

**(TO BE USED FOR EVALUATION PURPOSES ONLY)**

**MILEAGE**

Est. Amt. of Trips	x	Number of Miles from location	x	2 x .36/Mile	=	Mileage Cost
1.	10	x	_____ Miles from Pomona	x	2 x .36/Mile	= _____
2.	10	x	_____ Miles from New City	x	2 x .36/Mile	= _____
3.	2	x	_____ Miles from Orangeburg	x	2 x .36/Mile	= _____
						<b>Total Mileage Costs</b> _____

**TIME**

Est. Amt. of Trips	x	Time from location	x 2	x	Mechanics Wage/Hour	=	Time Cost
1.	10	x	_____ Time from Pomona	x 2	x \$21/hour	=	_____
2.	10	x	_____ Time from New City	x 2	x \$21/hour	=	_____
3.	2	x	_____ Time from Orangeburg	x 2	x \$20/hour	=	_____
							<b>Total Time Costs</b> _____

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**APPENDIX B**

**(TO BE USED FOR EVALUATION PURPOSES ONLY)**

**ANNUAL ESTIMATED DOLLARS EXPENDED FOR PARTS USED DURING REPAIRS**

**THIS FORM IS FOR EVALUATION PURPOSES ONLY. PLEASE FILL OUT THE SAME DISCOUNT THAT IS INDICATED ON THE PROPOSAL PAGES (LINES 4-20)**

MANUFACTURER	DOLLARS EXPENDED	% DISCOUNT	= DISCOUNT PRICE
TORO	\$1000		
RED MAX	\$1000		
STIHL	\$1000		
JOHN DEERE	\$1000		
KUBOTA	\$1000		
BOBCAT	\$1000		
GIANT VAC	\$500		
BILLY GOAT	\$500		
ECHO	\$500		
BRIGGS & STRATTON	\$1000		
FERRIS	\$1000		
WALKER	\$1000		
HOMELITE	\$500		
LITTLE WONDER	\$500		
HONDA	\$500		
YARDMAN	\$500		
GREAT DANE	\$500		
<b>TOTAL DISCOUNT PRICE</b>	\$13,000		
			<b>TOTAL DISCOUNT PRICE</b>