

COUNTY OF ROCKLAND
Department of General Services
Purchasing Division

Contract Award Notification

Title: **Dry Cleaning Services - Dry Clean, Launder and Uniform Repair**

Contract Period: January 6, 2020 through January 5, 2021 w/3-1 year options
Extended thru 1/5/22 w/2-1 year options
Extended through 1/5/2023 w/ one year option

Original Date of Issue: December 31, 2019

Date of Revision: 01/04/2022

BID No: RFB-RC-2019-096

Catalog: Clothing & Uniforms

Authorized Users: Sheriff's, All Political Subdivisions

Address Inquires To:

Name: Richard Ryan
Title: Purchaser II
Phone: 845-364-3817
Fax: 845-364-3809
E-mail: ryanri@co.rockland.ny.us

Description

This contract is to provide dry cleaning, laundry and repair of uniforms for the Sheriff's Department.

Contract #	Vendor Number	Contractor & Address	Telephone No.
BID 19-096	0000026071	JCF Evenecer Cleaners Inc. d/b/a Signature Cleaners 263 South Main Street New City, NY 10956 Contact: Javier Perez Javier.9614.perez@gmail.com	845-596-8681

COUNTY OF ROCKLAND
 DGS – PURCHASING DEPARTMENT
 BLDG. A, 2ND FLOOR, 50 SANATORIUM ROAD
 POMONA, NY 10970
 TELEPHONE NO.: 845-364-3820
 FAX NO.: 845-364-3809

LINE NO.	DESCRIPTION	ITEM NUMBER	APPROX. NO. of UNIFORMS	ALLOWED FREQUENCY	ESTIMATED USAGE	UNIT PRICE	EXTENDED PRICE	VENDOR
SECTION ONE DRY CLEANING								
1	Jackets – Men Blazer	95420100001	235	TWICE A YEAR	10	\$3.25	\$32.50	JCF EVENECER dba Signature Cleaners
2	Jackets – Men Aggressor (finger tip length)	95420100002	235	TWICE A YEAR	320	\$3.25	\$1,040.00	JCF EVENECER dba Signature Cleaners
3	Jackets – Men Bomber Jacket (waist length)	95420100003	50	TWICE A YEAR	50	\$4.00	\$200.00	JCF EVENECER dba Signature Cleaners
4	Trousers - Men & Women	95420100004	235	ONCE A WEEK	14000	\$2.00	\$28,000.00	JCF EVENECER dba Signature Cleaners
5	Jackets - Women	95420100005	15	TWICE A YEAR	10	\$3.25	\$32.50	JCF EVENECER dba Signature Cleaners
6	Skirts - Women	95420100006	25	ONCE A WEEK	1	\$2.00	\$2.00	JCF EVENECER dba Signature Cleaners
7	Sweaters - 100% Wool or Piltrol Blend 70/30 Long Sleeve, Pullover	95420100007	235	3 TIME A WEEK	500	\$1.50	\$750.00	JCF EVENECER dba Signature Cleaners
8	Vest Covers for Body Armor Quilted Poly/Cotton	95420100009	200	ONCE A WEEK	60	\$2.50	\$150.00	JCF EVENECER dba Signature Cleaners
9	Total Extended Price for Items 1 - 8 (Section One)						\$30,207.00	JCF EVENECER dba Signature Cleaners
SECTION TWO LAUNDER								
10	Trousers – Men/Women Permanent Press Dacron & Wool	95405100001	25	ONCE A WEEK	1	\$2.00	\$2.00	JCF EVENECER dba Signature Cleaners
11	Shirts – Men Permanent Press Dacron & Rayon	95405100002	235	3 TIMES A WEEK	20000	\$1.75	\$35,000.00	JCF EVENECER dba Signature Cleaners
12	Blouses – Women Permanent Press Dacron & Rayon	95405100003	25	3 TIMES A WEEK	450	\$2.00	\$900.00	JCF EVENECER dba Signature Cleaners
13	Total Extended Price for Items 10 - 12 (Section Two)						\$35,902.00	
SECTION THREE ALTERATIONS								

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LINE NO.	DESCRIPTION	ITEM NUMBER	APPROX. NO. of UNIFORMS	ALLOWED FREQUENCY	ESTIMATED USAGE	UNIT PRICE	EXTENDED PRICE	VENDOR
14	Removal of Old and Then Sewing of New Patches, Hash Marks & Chevrons	96278100001	25	AS NEEDED	130	\$3.00	\$390.00	JCF EVENECER dba Signature Cleaners
15	Sewing of Open Seams	96278100003	25	AS NEEDED	125	\$3.00	\$375.00	JCF EVENECER dba Signature Cleaners
16	Tighten or Replace Loose or Missing Buttons (Buttons Included)	96278100004	25	AS NEEDED	1200	\$1.00	\$1,200.00	JCF EVENECER dba Signature Cleaners
17	Hemming	96278100005	25	AS NEEDED	300	\$6.00	\$1,800.00	JCF EVENECER dba Signature Cleaners
18	Total Extended Price Items 9 & 13 & 14 through 17						\$3,765.00	

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PURCHASES BY OTHER

LOCAL GOVERNMENTS, SCHOOL DISTRICTS, AND NON PROFIT AGENCIES

As per the New York State General Municipal Law, all political subdivisions of New York State are allowed to make purchases through the resulting contract(s). As per Rockland County Procurement Policy, Non Profit Agencies approved to participate in New York State's Contract Extension Program are authorized to make purchases through the resulting contract(s).

1. The County of Rockland shall make all contract award information available to other political subdivisions and non profit agencies through our website: www.rcpurchasing.com
2. Any other political subdivision or Rockland County non profit agency will issue purchase orders directly to vendors within the specified contract period referencing the County's contract and shall be liable for any payments due on such purchase orders; and shall accept sole responsibility for any payment due.
3. All purchases shall be subject to audit and inspection by the other political subdivisions and Rockland County non profit agencies for which the purchase was made.
4. No officer, board or agency of a county, town, village, or school district shall make any purchase through the County when bids have been received for such purchase by such officer, board or agency, unless such purchase may be made upon the same terms, conditions and specifications at a lower price through the County.
5. All Bidders shall be on notice that as a condition of the award of a County contract, the successful bidder shall accept the award of a similar contract with any other political subdivision in New York State and Rockland County non profit agencies authorized to use New York State's contracts, if called upon to do so. A listing of approved Rockland County non profit agencies is available on the Purchasing Division's website at www.rcpurchasing.com. The County, however, will not be responsible for any debts incurred by the participants pursuant to this or any other agreement.
6. Necessary deviations from the County's specifications in the award of a participant contract, whether such deviations relate to quantities, or delivery points shall be resolved between the successful bidder and the other political subdivisions and Rockland County non profit agencies.

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SPECIFICATIONS

1. SCOPE OF WORK

- 1.1. The scope of this bid is to establish an as needed contract to dry clean, launder, and repair uniforms for the County of Rockland Sheriff's Department. Pick-up and delivery is to be included in this service.
- 1.2. The historical annual value of this contract has been \$28,637.00 for 2016, \$27,869.50 for 2017, \$28,046.25 for 2018 and \$14,224.25 for 2019 through September 2019.
- 1.3. Services provided under this contract are due to contractual obligations between the County of Rockland Sheriff's Department and union agreements.

2. DELIVERY REQUIREMENTS

- 2.1. Pick-up & delivery currently is to be at five (5) locations (two times per week):
 - 2.1.1. Location 1. Rockland County Correctional Center, 53 New Hempstead Road, New City, NY 10956 (Approximate number of personnel – 150)
 - 2.1.2. Location 2. Rockland County Sheriff's Complex, 55 New Hempstead Road, New City, NY 10956 (Approximate number of personnel for police – 100)
 - 2.1.3. Location 3. Rockland County Sheriff's Transport Unit, 11 New Hempstead Rd, New City, NY 10956 (Approximate number of personnel for transport – 70)
 - 2.1.4. Location 4. Rockland County Sheriff's Communication Center, 35 Fireman's Memorial Dr. Pomona, NY 10970 (Approximate number of personnel – 25)
 - 2.1.5. Location 5. Rockland County Sheriff's Unit, 50 Sanatorium Rd. Building A, Pomona, NY 10970 (Approximate number of personnel – 20)
- 2.2. Pick up & delivery must be between the hours of 9:00 AM & 4:00 PM TUESDAYS AND THURSDAYS ONLY.
- 2.3. The County of Rockland reserves the right to increase or decrease the frequency of pick-up and delivery.
- 2.4. Merchandise will NOT be given out or accepted at ANY OTHER TIME.
- 2.5. All items to be delivered on hangers with plastic cover and ticket listing name of officer.
- 2.6. Pick up & delivery tickets must be supplied to County of Rockland by successful vendor. These tickets will be attached to each garment. A County of Rockland employee will authenticate counts at time of pick up and/or delivery.
- 2.7. Vendor's facility must be within a 15-mile radius of the Sheriff's Department, 55 New Hempstead Rd, New City, NY 10956, to allow walk-in service and avoid additional travel expenses to be incurred by the County.

3. GENERAL REQUIREMENTS

- 3.1. The following requirements are to be included in the bid (see section four for special instructions):
 - 3.1.1. All items to be examined for minor repairs; all open seams shall be sewn.
 - 3.1.2. All open seat seams on trousers to be sewn and zippers closed to determine their correct operation.
 - 3.1.3. Loose or missing buttons to be tightened or replaced.
 - 3.1.4. Vendor to supply buttons to conform with existing buttons on uniforms.
 - 3.1.5. Loose patches, hash marks & chevrons to be stitched if they become loose.
- 3.2. Any major repairs such as zipper replacements or tailoring are the responsibility of the employee and are not proper County of Rockland charges. They are to be invoiced and billed separately to the employee.
- 3.3. Women's blouses are to be laundered.
- 3.4. Sweaters are to be dry cleaned.

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- 3.5. Men's shirts to be laundered and pressed with military creases and all creases to be pressed so that creases will be in the center of any stripe on the sleeve. No military creases necessary on laundered permanent-press shirts.
- 3.6. All blue uniforms to be completely de-linted with lint rollers.
- 3.7. Successful bidder to provide a collection bin at each pick-up and delivery location as well as work order tickets to be submitted with garments.
- 3.8. Should vendor lose or misplace uniforms, responsibility for replacement lies with vendor. Replacements must be made within four weeks of notification.
- 3.9. Vendor's invoice must be itemized and submitted monthly. Separate invoice for each location.

4. SPECIAL INSTRUCTIONS

- 4.1. All articles to be dry cleaned and laundered shall be done in accordance with the best standard commercial methods.
- 4.2. All dry cleaning and laundering shall be handled in such a manner as to prevent undue shrinkage.
- 4.3. Chemicals injurious to fabrics shall not be used.
- 4.4. All work shall be performed under good sanitary conditions.
- 4.5. All articles shall be free from solvent, soapy or other objectionable odors.
- 4.6. All articles to be dry cleaned are to be processed in clean, fresh and freshly distilled organic dry-cleaning solvent until thoroughly cleaned.
- 4.7. All articles to be dry cleaned shall be spot cleaned for stains or conditions resistant to dry cleaning solvent.
- 4.8. All articles and garments which the contractor shall deem unserviceable or warranting renovation shall be returned to the agency by the contractor.
- 4.9. All articles to be dry cleaned or laundered will be subject to inspection by the ordering agency, and any articles showing unsatisfactory workmanship will be returned to the contractor for necessary adjustments at no extra cost.
- 4.10. Bidder's facilities are subject to inspection and approval prior to the awarding of the contract.
- 4.11. The contractor shall carry adequate insurance at all times to protect the County of Rockland from loss in case of accident, fires, etc.

5. PRICE ADJUSTMENT CLAUSE

- 5.1. In the second, third and fourth option years of this agreement, at the County of Rockland's option, the Contractor may receive a Unit Daily Cost increase not to exceed the prevailing CPI. The decision of the County of Rockland is Final and Binding. At the option of the County of Rockland, this contract(s) may be extended for three (3) additional one-year terms with the prevailing CPI increase.
- 5.2. CPI-U means the Consumer Price Index for U.S. City Average - Consumer Price Index for All Urban Consumers as published by the Bureau of Labor Statistics of the United States Department of Labor or a successor or substitute index, appropriately adjusted. The Final and Binding decision to extend or not extend this agreement shall rest with the County of Rockland.
- 5.3. Vendors shall submit a letter to the Director of Purchasing addressing any **unscheduled price increases** from the manufacturers. This letter must include on the manufacturer's letterhead all information to support any unscheduled increase. Any increase authorized is at the sole discretion of the Director of Purchasing and shall be in writing.

6. QUANTITIES

- 6.1. **Quantities are estimates only. Actual quantities may be more, or less, than those listed on the proposal pages depending on the requirements of the County of Rockland Sheriff's Department.**

7. AWARD

- 7.1. This bid will be awarded to the lowest responsible bidder meeting the stated requirements.

Any alterations to this document made by the Offeror may be grounds for rejection of the proposal, cancellation of any subsequent award, or any legal remedies available to the County of Rockland.

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- 7.2. Bid will be awarded in its entirety.
- 7.3. Bidder shall enter a unit price per item.
- 7.4. The formula for arriving at the extended price is: Estimated Usage X Unit Price = Extended Price
- 7.5. The County of Rockland reserves the unrestricted right to cancel the contract upon 30 day's written notice to vendor for unsatisfactory performance such as, but not limited to, consistent late delivery of garments, consistent delivery of un-pressed or soiled garments.
- 7.6. The total liability of the County of Rockland in the event of such cancellation shall be limited to payment for services already rendered. There shall be no further obligation on the County of Rockland's part to the SERVICE beyond that stated above.