

COUNTY OF ROCKLAND
Department of General Services
Purchasing Division

Contract Award Notification

Title: **Duct Cleaning**

Contract Period: July 1, 2020 through June 30, 2021 with two one-year options

Original Date of Issue: July 21, 2019

Date of Revision:

RFQ No: **RFQ-RC-2020-047**

Catalog: **Facilities**

PRC #: **2020006204 Art 8**
2020900655 Art 9

Authorized Users: County Agencies

Address Inquires To:

Name: Robert Poole
Title: Purchaser I
Phone: 845-364-3808
Fax: 845-364-3809
E-mail: pooler@co.rockland.ny.us

Description

This contract is to provide air duct cleaning.

Contract #	Vendor Number	Contractor & Address	Telephone No.
RFQ 20-047	0000026526	Hancock Cleaning Fire & Maintenance 1668 State Route 213 Ulster Park, NY 12487 Contact: Martin Hancock mhancock@hancockcleaning.com	609-553-4308 FAX:

**COUNTY OF ROCKLAND
DGS – PURCHASING DEPARTMENT
BLDG. A, 2ND FLOOR, 50 SANATORIUM ROAD
POMONA, NY 10970
TELEPHONE NO.: 845-364-3820
FAX NO.: 845-364-3809**

VENDOR: Hancock Cleaning Fire
and Maintenance_

LINE NO.	DESCRIPTION	ITEM NUMBER	EST. QTY.	UNIT	UNIT PRICE	EXTENDED PRICE
1	Air Duct Cleaning Services for Laundry Dryers Jail	91004000002	1	Each	\$550.00	\$550.00
2	Air Duct Cleaning Services for Upper Mechanical Room at Correctional Kitchen	91004000001	1	Each	\$650.00	\$650.00

COUNTY OF ROCKLAND - DGS-PURCHASING
 BLDG. A., 2ND FLOOR, 50 SANATORIUM RD, POMONA, NY 10970
 TELEPHONE: 845-364-3820 / TELEFAX: 845-364-3809

TITLE**DUCT CLEANING-CORRECTIONAL CENTER****RFQ NUMBER:****RFQ-RC-2020-047**

SPECIFICATIONS

NOTICE – Pricing for this solicitation is to be entered electronically through the BidNet system. All required forms shall be uploaded with your proposal or e-mailed to purchasing@co.rockland.ny.us by June 26, 2020.

TERM: **1 YEAR WITH THE OPTION TO RENEW FOR TWO ADDITIONAL ONE-YEAR TERMS**

DELIVERY: **AS REQUESTED**

Prices are to be quoted F.O.B. DESTINATION, FREIGHT PREPAID AND ALLOWED with deliveries to be made inside building to
 53 NEW HEMPSTEAD RD, NEW CITY, NY 10956

The County of Rockland is seeking a contractor to supply all labor, materials and equipment to clean ductwork at the Grogan Correctional Center for the kitchen and dryer exhaust systems on an as requested basis.

1. SCOPE OF WORK

- 1.1. Cleaning of Dryer exhaust system including fans
 - 1.1.1. Exhaust ducts shall be cleaned and scraped where possible, using an industrial cleaning solvent.
 - 1.1.2. Filters shall be removed, cleaned and replaced where possible.
 - 1.1.3. Exhaust fan covers shall be removed. Fan motor and all compartments will be cleaned using cleaning solvents and compressed air.
 - 1.1.4. Front vents on hoods shall be removed and cleaned.
 - 1.1.5. Interior of driers shall be cleaned in lint compartments.
 - 1.1.6. Protection of all areas where work is being performed shall be provided, as well as cleanup upon completion.
- 1.2. Cleaning of Kitchen exhaust system including backboards, hoods, drip pans, filters and exhaust fans
 - 1.2.1. All surfaces shall be cleaned using degreaser.
 - 1.2.2. Backboard and hood shall be polished using a commercial polish.
 - 1.2.3. Exhaust duct shall be cleaned and scraped where possible using an industrial cleaning solvent.
 - 1.2.4. Filters shall be removed and soaked in hot water with a degreaser, cleaned and reinstalled.
 - 1.2.5. Exhaust fan covers shall be removed, Fan motor and all compartments shall be cleaned using cleaning solvents and compressed air.
 - 1.2.6. Certification stickers shall be placed on all hoods upon completion of service. Date of cleaning and next scheduled cleaning shall be clearly identified.
- 1.3. All dryer system work shall be performed after 3:00 PM Monday-Friday. All kitchen work shall be performed after 6:00 PM Monday-Friday.

2. SITE VISIT

- 2.1. . Please contact **Mr. Peter Calandra at 845-638-5147 if you require a site visit.**

3. PRICING

- 3.1. Bidder shall submit a separate lump sum price to perform the work specified above for the kitchen and dryer systems.

4. LABOR

- 4.1. This project is subject to **New York State Labor Law 220, Article 8&9 Prevailing wages**. The Contractor shall submit with, each invoice, certified payrolls for all labor where applicable. Submission of Certified Payroll with invoice is a condition of payment.

5. AWARD

- 5.1. Award to be made to lowest responsible bidder

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