

COUNTY OF ROCKLAND  
Department of General Services  
Purchasing Division

# Contract Award Notification

Title: **Graphics Packages Sheriff's Vehicles and Various Rockland County Departments**

Contract Period: December 21, 2020 through December 20, 2021 w/3-1 year options  
**Extended through December 20, 2022, w/ 2-1 year options**

Original Date of Issue: November 25, 2020

Date of Revision: **November 4, 2021**

**Bid No:** **RFB-RC-2020-090**

**Catalog:** **Printing and Promotional**

Authorized Users: Sheriff's Department, County Agencies

Address Inquiries To:

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Title: Purchaser II  
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**Description**

This contract is to provide graphics packages for Sheriff's vehicles and various other Rockland County department vehicles.

Contract #	Vendor Number	Contractor & Address	Telephone No.
Bid 20-090	0000009206	Omni Distribution, LLC d/b/a G1 Graphics 614 Frelinghuysen Avenue Newark, NJ 07114 Contact: David Iommarini david@grouponllc.com	973-417-2333     <b>FAX:</b> 973-417-2333

COUNTY OF ROCKLAND  
DGS – PURCHASING DEPARTMENT  
BLDG. A, 2ND FLOOR, 50 SANATORIUM ROAD  
POMONA, NY 10970  
TELEPHONE NO.: 845-364-3820  
FAX NO.: 845-364-3809

LINE NO.	DESCRIPTION	ITEM NUMBER	EST. QTY.	UNIT	UNIT PRICE	EXTENDED PRICE	VENDOR
1	Vehicle Graphics Package on Interceptor Sedan Vehicle, Full Color, Includes: Size, Print, Cut and Install on vehicle with 3M Scotchlite Vinyl per Approved Art, As Specified or Approved Equal	96622000013	2	EA	\$935.00	\$1,870.00	Omni Distribution, LLC DBA GI GRAPHICS
2	Vehicle Graphics Package on Interceptor SUV (Utility) Vehicle, Full Color, Includes: Size, Print, Cut and Install on vehicle with 3M Scotchlite Vinyl per Approved Art, As Specified or Approved Equal	96622000014	8	EA	\$985.00	\$7,880.00	Omni Distribution, LLC DBA GI GRAPHICS
3	Vehicle Graphics Package on Cargo Van (Community Services) Vehicle, Full Color, Includes: Size, Print, Cut and Install on vehicle with 3M Scotchlite Vinyl per Approved Art, As Specified or Approved Equal	96622000015	8	EA	\$1,275.00	\$10,200.00	Omni Distribution, LLC DBA GI GRAPHICS
4	Vehicle Graphics Package on Interceptor Oversized SUV (Utility) Vehicle, Full Color, Includes: Size, Print, Cut and Install on vehicle with 3M Scotchlite Vinyl per Approved Art, As Specified or Approved Equal	96622000016	8	EA	\$1,035.00	\$8,280.00	Omni Distribution, LLC DBA GI GRAPHICS
5	Vehicle Graphics Package on Horse Trailer, Full Color, Includes: Size, Print, Cut and Install on vehicle with 3M Scotchlite Vinyl per Approved Art, As Specified or Approved Equal	96622000017	2	EA	\$875.00	\$1,750.00	Omni Distribution, LLC DBA GI GRAPHICS
6	Vehicle Graphics Package on Cargo Van Transport Unit, Full Color, Includes: Size, Print, Cut and Install on vehicle with 3M Scotchlite Vinyl per Approved Art, As Specified or Approved Equal	96622000018	4	EA	\$1,115.00	\$4,460.00	Omni Distribution, LLC DBA GI GRAPHICS
7	Hourly Rate for removal and replacement of damaged Graphics	96622000019	100	PRICE PER HOUR	\$60.00	\$6,000.00	Omni Distribution, LLC DBA GI GRAPHICS
8	Hourly Rate for Design, Creation or Revision of Graphics	96622000020	65	PRICE PER HOUR	\$55.00	\$3,575.00	Omni Distribution, LLC DBA GI GRAPHICS
9	Hourly Rate for Installation of Graphics other those listed above	96622000021	20	PRICE PER HOUR	\$60.00	\$1,200.00	Omni Distribution, LLC DBA GI GRAPHICS

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LINE NO.	DESCRIPTION	ITEM NUMBER	EST. QTY.	UNIT	UNIT PRICE	EXTENDED PRICE	VENDOR
10	Total Lines 1 through 9					\$45,215.00	Omni Distribution, LLC DB
	<b>ON- SITE INSTALLATION OF VEHICLE GRAPHICS-Vehicles will be serviced on site- If NO is marked please answer next line (Last Line must be answered regardless of answering either of first two lines)</b>		<b>YES</b>			<b>NO</b>	Omni Distribution, LLC DB
	<b>BID INCLUDES PICK UP AND DELIVERY and/or ON SITE INSTALLATION OF VEHICLE GRAPHICS (If neither are marked or NO is marked - then the Mileage &amp; Time costs for the County to transport the vehicles will be added to each Section and used in determining lowest cost.)</b>		<b>YES</b>			<b>NO</b>	
	<b>INDICATE STANDARD DELIVERY AFTER RECEIPT OF PURCHASE ORDER</b>				<b>3</b> # OF DAYS ARO		

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## PURCHASES BY OTHER

### LOCAL GOVERNMENTS, SCHOOL DISTRICTS, AND NON PROFIT AGENCIES

As per the New York State General Municipal Law, all political subdivisions of New York State are allowed to make purchases through the resulting contract(s). As per Rockland County Procurement Policy, Non Profit Agencies approved to participate in New York State’s Contract Extension Program are authorized to make purchases through the resulting contract(s).

1. The County of Rockland shall make all contract award information available to other political subdivisions and non profit agencies through our website: [www.rcpurchasing.com](http://www.rcpurchasing.com)
2. Any other political subdivision or Rockland County non profit agency will issue purchase orders directly to vendors within the specified contract period referencing the County’s contract and shall be liable for any payments due on such purchase orders; and shall accept sole responsibility for any payment due.
3. All purchases shall be subject to audit and inspection by the other political subdivisions and Rockland County non profit agencies for which the purchase was made.
4. No officer, board or agency of a county, town, village, or school district shall make any purchase through the County when bids have been received for such purchase by such officer, board or agency, unless such purchase may be made upon the same terms, conditions and specifications at a lower price through the County.
5. All Bidders shall be on notice that as a condition of the award of a County contract, the successful bidder shall accept the award of a similar contract with any other political subdivision in New York State and Rockland County non profit agencies authorized to use New York State’s contracts, if called upon to do so. A listing of approved Rockland County non profit agencies is available on the Purchasing Division’s website at [www.rcpurchasing.com](http://www.rcpurchasing.com). The County, however, will not be responsible for any debts incurred by the participants pursuant to this or any other agreement.
6. Necessary deviations from the County’s specifications in the award of a participant contract, whether such deviations relate to quantities, or delivery points shall be resolved between the successful bidder and the other political subdivisions and Rockland County non profit agencies.

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## **SPECIFICATIONS**

### **1. SCOPE OF WORK**

- 1.1. To design, deliver and install on or offsite Graphics Packages for Rockland County Sheriff Department vehicles, including graphics and lettering of various Rockland County vehicles and equipment. Vendor must have the ability to adapt size of graphic package to any vehicle. Currently the Rockland County Sheriff’s Department Fleet consists of Interceptor Sedans, Interceptor SUV’s (Utility), Expedition Interceptor SUV’s, E350 Cargo Vans, Horse Trailers and various County vehicles. Final designs of graphic packages are to be proofed and approved by an authorized representative of the County prior to production. They are to be digitally sent to the County of Rockland authorized representative where they will become the property of the County of Rockland. Graphic development and Installation for various Rockland County vehicles and equipment will also be included in this bid.

### **2. REQUIREMENTS**

- 2.1. Vendor must have the ability to adapt size of Graphics Package to any size vehicle.
- 2.2. Graphics Packages must be the exact same size on both sides of vehicle.
- 2.3. Examples of commonly utilized graphic pages are attached with bid specifications as a reference of commonly applied graphics.
- 2.4. Ability to design, create, and install graphics in various fonts, colors, and styles. Several styles will have different colors which signifies a particular department within the County.
- 2.5. **Any material failure is to be replaced by vendor within ten (10) days of notice by department.**

### **3. MATERIALS**

- 3.1. All materials used are to be 3m Scotch Lite Vinyl or approved equal. Some graphics will be non-reflective as specified.
- 3.2. Vendor is to utilize 3M US 100 Reflective Vinyl and 3M 8508 Gloss Vinyl on several vehicles at the department’s discretion. Substitutions may only be made with prior approval by the County of Rockland representative.
- 3.3. Various colors are to be utilized as determined by department. Security Vehicles for example use, EX: Dark Blue C:100 M:100 Y:0 K:0, Light Blue C:85 M:50, Y:0 K:0.
- 3.4. Vendor is to indicate the manufacturer of material being used on the proposal pages in the section named Manufacturer Name and Product Code.

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- 3.5. Vendor must be able to provide individual replacement graphics within 14 days after receipt of purchase order.
- 3.6. The materials must be warranted against all defects and workmanship including fading for a minimum of (3) years. Rockland County may require product testing results prior to award of quote to determine product suitability.
- 3.7. Installation and freight must be included in the price of Graphics Packages.
- 3.8. All quantities are estimates and may be more or less depending on the requirements of the County.

**3.9. Graphics Packages for Sheriff’s vehicles shall include the following:**

Color: Geranium Red Reflective

SHERIFF’S POLICE DIVISION lettering 2 ¼ “inches tall (rear of vehicle)

ROCKLAND COUNTY lettering 2 5/8 “inches tall (both sides of vehicle)

UNIT NUMBERS 2 ¾ “inches tall (both sides & rear of vehicle)

ROOF NUMBERS 18” inches tall (NON-REFLECTIVE)

DIAL (2 ¾” tall) 911 (4” tall) lettering (both sides of vehicle - **(DIAL 911)**)

SHERIFF DEPARTMENT DECAL WITH STRIPING as shown in attached picture (sized per vehicle)

Serpentine Typestyle- (Letter sizes may vary based on vehicle type and dimensions)

**SIZES MAY VARY BASED ON THE YEAR OF VEHICLE AND VEHICLE DIMENSIONS**

**4. QUALIFICATIONS OF CONTRACTORS**

- 4.1. Vendor must provide a minimum of (3) references (see experience form) from other law enforcement agencies where they provide similar graphics packages. A qualified vendor is defined as a manufacturer or manufacturer’s authorized dealer/installer that has been actively and successfully fabricated and installed vehicle graphics similar to the type described in these specifications to a minimum of three (3) local, county, or state police or fire agencies in the United States for approximately three (3) years but not less than one (1) year.
- 4.2. Successful vendor is to provide qualified technicians that are either certified or trained in specific design, creation, and installation of 3M products. Any certifications are to be included with your bid.

**5. INSPECTION AND TERMINATION OF CONTRACT**

- 5.1. The quality of service is subject to inspection by the designated representative of the County of Rockland at any time. Should it be found that the quality of the service being performed is not satisfactory, and that the specifications are not being met, the Director of Purchasing or his designee, may terminate the Contract, giving 30 days prior written notice.

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## 6. PRICE LISTS AND ESCALATION

- 6.1. If the Contractor expects to incur any additional costs not specified in the above paragraphs, he must submit a list of those items and corresponding charges or schedule with his bid. There will be no additional charge for delivery or mileage. No other costs except those placed in the bid proposal at the time the bid is submitted will be evaluated, considered, or deemed acceptable charges by the County of Rockland. List can be submitted with your physical bid or uploaded on Bonfire.

## 7. CONTRACT PRICE ADJUSTMENTS UPON RENEWAL

- 7.1. Pricing must remain firm through the first contract period with no adjustments allowed. If the County of Rockland exercises any option year of the contract, contractors may submit a request for adjustment on the anniversary date of the contract. Any request for price adjustment(s) shall be submitted thirty (30) days in advance in writing to the Director of Purchasing. All price adjustments will be limited to the percentage increase in the CPI Index – All Urban Consumers for the preceding 12 months.
- 7.2. The County reserves the right to reject any request for price increase deemed excessive.
- 7.3. Any increase authorized is at the sole discretion of the Director of Purchasing.
- 7.4. Vendors must submit a letter to the Director of Purchasing addressing any **unscheduled price increases** from the manufacturers. This letter must include the manufacturer’s letterhead all information to support any unscheduled price increases.

## 8. AWARD

- 8.1. Award will be made to the lowest responsible Bidder meeting the requirements of this bid.
- 8.2. The County of Rockland reserves the right to use both primary and secondary suppliers (maximum of two awards) to meet the overall requirements of the County of Rockland.
- 8.3. While the County prefers onsite installation, the County will complete the Mileage & Time Costs for each bidder's location listed for all Sections if vehicles are not picked up or service is not done onsite. Please mark YES or NO on proposal pages if submitting physical bid or upload Attachment A to Bonfire to indicate how vehicles will be serviced.

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**MILEAGE & TIME COSTS**

There are three major Rockland County Facilities which for the purposes of this bid shall be identified by the following location numbers:

1. Dr. Yeager Health Center, Pomona, NY
2. Rockland County Sheriff /Highway Department, New City, NY
3. Rockland County Sewer District # 1, Orangeburg, NY

The County will complete a mileage and time sheet for each bidder for the locations listed above to be used in the overall evaluation.

**MILEAGE**

<u>Est. Amt. of Trips</u>	<u>x</u>	<u>Miles from location</u>	<u>x</u>	<u>2 x .50/Mile</u>	<u>=</u>	<u>Mileage Cost</u>
1. 15	x	Miles from Pomona	x	2 x .50/Mile	=	_____
2. 15	x	Miles from New City	x	2 x .50/Mile	=	_____
3. 15	x	Miles from Orangeburg	x	2 x .50/Mile	=	_____
<b>Total Mileage Costs</b>						_____

**TIME**

<u>Est. Amt. of Trips</u>	<u>x</u>	<u>Time from location</u>	<u>x 2</u>	<u>x</u>	<u>Mechanics Wage/Hour</u>	<u>=</u>	<u>Time Cost</u>
1. 15	x	Time from Pomona	x 2	x	\$30/hour	=	_____
2. 15	x	Time from New City	x 2	x	\$30/hour	=	_____
3. 15	x	Time from Orangeburg	x 2	x	\$30/hour	=	_____
<b>Total Time Costs</b>							_____

**TOTAL MILEAGE & TIME COSTS**

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