

COUNTY OF ROCKLAND  
Department of General Services  
**Purchasing Division**

# Contract Award Notification

**Title:** Consulting, Forensic Accounting-Auditing Services, Qualified Suppliers List, for the Rockland County District Attorney and Other Authorized Users

**Contract Period:** February 18, 2021 through February 17, 2024

**Original Date of Issue:** February 18, 2021

**Date of Revision:** 04/26/23

**RFP No:** RFP-RC-2019-030

**Ordering Method:** Special Request

**Authorized Users:** R.C. District Attorney, Authorized Users

**Address Inquiries To:**

**Name:** Rich Ryan  
**Title:** Purchaser II  
**Phone:** 845-364-3817  
**Fax:** 845-364-3809  
**E-mail:** ryanri@co.rockland.ny.us

**Description**

This is a qualified suppliers list for Forensic Accounting.

Contract #	Vendor Number	Contractor & Address	Telephone No.
RFP 19-030	0000026845	BDO USA, LLP 100 Park Avenue 10 <sup>th</sup> Floor New York, NY 10017 Contact: Michael Ammirabile mammirabile@bdo.com	212-885-7404  Fax: 212-697-1299
RFP 19-030	0000024406	Bonadio & Co, LLP 171 Sully's Trail Pittsford, NY 14534 Contact: Brian Lafountain blafountain@bonadio.com	585-249-2717  Fax: 585-381-3131
RFP 19-030	0000026844	CohnReznick LLP 4 Becker Farm Road Roseland, NJ 07068 Contact: Kevin Clancy kevin.clancy@cohnreznick.com	732-635-3108  Fax: 732-590-3940
RFP 19-030	0000026874	Grassi & Co. 488 Madison Avenue New York, NY 10022 Contact: Sareena Sawhney ssawhney@grassicpas.com	212-223-5029
RFP 19-030	0000026846	Marisa A. Geberth 145 Richard Court Pomona, NY 10970 Contact: Marisa Geberth marisa.geberth@gmail.com	845-893-4647
RFP 19-030	0000023734	Narwrocki Smith LLP 290 Broad Hollow Road Melville, NY 11747 Contact: Darin Iacobelli diacobelli@nslpcpa.com	631-756-9500  Fax: 631-756-9818





Edwin J. Day, County Executive

**TITLE: FORENSIC ACCOUNTING – AUDIT SERVICES,  
QUALIFIED SUPPLIERS LIST, FOR THE ROCKLAND COUNTY  
DISTRICT ATTORNEY AND OTHER AUTHORIZED USERS**

**RFP NUMBER:  
RFP-RC-2019-030**

**FIRM: BLA Fountain**

<b>Example - Skillset / Title (Responses do not require all skillset / titles indicated below. Complete / amend those appropriate for your firm)</b>	<b>Hourly Billing Rate</b>	<b>1/2 day (4 hr) Expert Testimony Services</b>	<b>Full day (8 hr) Expert Testimony Services</b>
Sr. Partner			
Partner / Principal	\$325	\$1,700	\$3,400
Project Executive			
Partner-Founder			
Partner			
Director			
Sr. Manager			
Project Manager			
Director / Senior manager			
Experienced Manager / Sr. Manager			
Manager	\$275	\$1,500	\$3,000
Sr Consultant			
Staff Accountant			
Staff	\$225	-	-
Admin (MBE Sub-Contr)			
Supervisor			
Senior			
Senior Forensic Account			
Forensic Accountant			
Investigative Analyst			
Field Investigator			
Interns			
Sr. Associate			
Associate / Staff			
IT Expert			
CPA			
CFE			
Bookkeeper			
Secretarial			



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**RFP NUMBER:  
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**FIRM:** CohnReznick LLP

<b>Example - Skillset / Title (Responses do not require all skillset / titles indicated below. Complete / amend those appropriate for your firm)</b>	<b>Hourly Billing Rate</b>	<b>1/2 day (4 hr) Expert Testimony Services</b>	<b>Full day (8 hr) Expert Testimony Services</b>
Sr. Partner	\$685 - \$925	\$3,200	\$6,400
Partner / Principal			
Project Executive			
Partner-Founder			
Partner			
Director	\$675 - \$750	\$3,000	\$6,000
Sr. Manager	\$625		
Project Manager			
Director / Senior manager			
Experienced Manager / Sr. Manager			
Manager	\$560		
Sr Consultant	\$450		
Staff Accountant	\$350		
Staff			
Admin (MBE Sub-Contr)			
Supervisor			
Senior			
Senior Forensic Account			
Forensic Accountant			
Investigative Analyst			
Field Investigator			
Interns			
Sr. Associate			
Associate / Staff			
IT Expert -including computer forensics	\$365	\$1,460	\$2,920
CPA			
CFE			
Bookkeeper	\$225		
Secretarial			

## Computer Forensic Services

Item	Description	Pricing
Remote Targeted Collections	Remote flat-fee targeted (ESI) collections. Unlimited data sizes per collection. Unlimited number of collections and refresh collections per custodian per matter. (not a forensic copy of a drive)	\$995/Custodian
Onsite Forensic Imaging	Imaging of any computer, server or other media resource and includes a full forensic image, chain of custody and deliverable media.	\$350/hour, capped at \$950 per drive, plus media and travel costs
Mobile Device Acquisitions	Mobile/smart phone and tablet devices such as iPhones, iPads, Androids, Windows Phones, Blackberries, and others. Data available depends on device and OS version; contact us for more information on specific devices.	\$350/hour, capped at \$950 per device, plus media and travel costs
Duplicate copy	Duplicate copy of drive/device image	\$350 plus media costs
Travel Time	Travel to/from collection site	50% of travel time
Forensics Technician-analysis and reporting not included above	Our computer forensics technicians are certified and experienced in a variety of computer forensic investigation techniques, tools and methods.	\$365/hour
Senior Advisor	Senior eDiscovery, Computer Forensics or other Advisory Services.	\$450+/hour



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**RFP NUMBER:  
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**FIRM:** Grassi & Co.

<b>Example - Skillset / Title (Responses do not require all skillset / titles indicated below. Complete / amend those appropriate for your firm)</b>	<b>Hourly Billing Rate</b>	<b>1/2 day (4 hr) Expert Testimony Services</b>	<b>Full day (8 hr) Expert Testimony Services</b>
Sr. Partner			
Partner / Principal	\$450	\$1,800	\$3,600
Project Executive			
Partner-Founder			
Partner			
Director			
Sr. Manager			
Project Manager			
Director / Senior manager			
Experienced Manager / Sr. Manager			
Manager	\$285	N/A	N/A
Sr Consultant			
Staff Accountant			
Staff			
Admin (MBE Sub-Contr)			
Supervisor	\$250	N/A	N/A
Senior	\$190	N/A	N/A
Senior Forensic Account			
Forensic Accountant			
Investigative Analyst			
Field Investigator			
Interns			
Sr. Associate			
Associate / Staff	\$130	N/A	N/A
IT Expert			
CPA			
CFE			
Bookkeeper			
Secretarial			



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**TITLE: FORENSIC ACCOUNTING – AUDIT SERVICES, QUALIFIED SUPPLIERS LIST, FOR THE ROCKLAND COUNTY DISTRICT ATTORNEY AND OTHER AUTHORIZED USERS**

**RFP NUMBER:**  
RFP-RC-2019-030

*FIRM: Marisa A. Geberth*

Example - Skillset / Title (Responses do not require all skillset / titles indicated below. Complete / amend those appropriate for your firm)	Hourly Billing Rate	1/2 day (4 hr) Expert Testimony Services	Full day (8 hr) Expert Testimony Services
Sr. Partner			
Partner / Principal			
Project Executive			
Partner-Founder			
Partner			
Director			
Sr. Manager			
Project Manager			
Director / Senior manager			
Experienced Manager / Sr. Manager			
Manager			
Sr Consultant			
Staff Accountant			
Staff			
Admin (MBE Sub-Contr)			
Supervisor			
Senior			
Senior Forensic Account	\$ 125.00		
Forensic Accountant			
Investigative Analyst			
Field Investigator			
Interns			
Sr. Associate			
Associate / Staff			
IT Expert			
CPA			
CFE			
Bookkeeper			
Secretarial			

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**TITLE: FORENSIC ACCOUNTING – AUDIT SERVICES,  
QUALIFIED SUPPLIERS LIST, FOR THE ROCKLAND COUNTY  
DISTRICT ATTORNEY AND OTHER AUTHORIZED USERS**

**RFP NUMBER:  
RFP-RC-2019-030**

**FIRM:** Nawrocki Smith LLP

<b>Example - Skillset / Title (Responses do not require all skillset / titles indicated below. Complete / amend those appropriate for your firm)</b>	<b>Hourly Billing Rate</b>	<b>1/2 day (4 hr) Expert Testimony Services</b>	<b>Full day (8 hr) Expert Testimony Services</b>
Sr. Partner	\$250	\$1,000	\$2,000
Partner / Principal			
Project Executive			
Partner-Founder			
Partner	\$225	\$900	\$1,800
Director	\$215	\$860	\$1,720
Sr. Manager	\$200	\$800	\$1,600
Project Manager			
Director / Senior manager			
Experienced Manager / Sr. Manager			
Manager	\$175	\$700	\$1,400
Sr Consultant			
Staff Accountant	\$125	\$500	\$1,000
Staff			
Admin (MBE Sub-Contr)			
Supervisor	\$165	\$660	\$1,320
Senior	\$150	\$600	\$1,200
Senior Forensic Account			
Forensic Accountant			
Investigative Analyst			
Field Investigator			
Interns			
Sr. Associate			
Associate / Staff			
IT Expert			
CPA			
CFE			
Bookkeeper			
Secretarial			

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QUALIFIED SUPPLIERS LIST, FOR THE ROCKLAND COUNTY  
DISTRICT ATTORNEY AND OTHER AUTHORIZED USERS****RFP NUMBER:  
RFP-RC-2019-030****STATEMENT OF OBJECTIVES**

The County of Rockland District Attorney's Office intends to enter into an Agreement(s) with one or more qualified Contractor(s) to provide Forensic Accounting Audit Reports in criminal and civil cases.

The Forensic Accountant - Audit services consist primarily of examining, analyzing and explaining the financial records of individuals and business firms and forming opinions about the information based on the evidence. The contractor(s) will be ultimately responsible for the accuracy and completeness of their work product, methodology and evidence presentation as well as any expert opinions expressed.

Additionally, the contractor(s) should have knowledge of where evidence for reconstructing financial transactions can be developed and knowledge of the rules of criminal procedure in obtaining, perfecting, and preserving such evidence to ensure admissibility in court proceedings.

The contractor(s) must have knowledge and ability to apply evidentiary rules and admissibility to all generated work product. The contractor(s) must possess a sufficient skill set to identify and detail probable cause in financial transactions that could be used in an affidavit for search warrants or grand jury subpoenas.

The contractor(s) should be experienced in litigation and demonstrate a degree of comfort when testifying before a grand jury or court proceeding. The contractor(s) will assist Deputy District Attorneys in preparation of economic crimes for prosecution and trial.

The contractor(s) should have knowledge regarding the sufficiency of evidence to sustain a forfeiture seizure and should be versed in forfeiture laws and demonstrate the applicability of these provisions as well as money laundering violations to investigations where appropriate.

The contractor(s) should possess proficiency in proving illicit income/gain with the use of indirect methods such as cash expenditures, source and application of funds, bank deposits, and net worth applications.

**PROPOSAL REQUIREMENTS AND COMPANY QUALIFICATIONS**

Proposals that do not meet the following minimum requirements shall be deemed non-responsive and will not be considered.

1. One of the following certifications – Certified Public Accountant (CPA), Certified Fraud Examiner (CFE), or Certified Fraud Specialist (CFS) certification.
2. Minimum of five years professional paid experience which would demonstrate sufficient academic and professional accounting – audit experience to qualify as an expert witness in the area of forensic accounting.

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RFP-RC-2019-030**3. THOROUGH KNOWLEDGE OF:**

- a. Principles and practices of accounting necessary to analyze and evaluate complex accounting transactions
- b. Auditing standards and procedures
- c. Alternated approaches to audit verification and legal requirements
- d. Audit work paper techniques and review procedures

**4. GENERAL KNOWLEDGE OF:**

- a. Principles and practices of electronic data processing necessary to audit financial records
- b. Analytical software, such as EXCEL, LOTUS, and ACCESS
- c. Support and improved forensic testing techniques utilizing a broad range of tools (e.g., ACL, TeamMate, CFA, etc.)
- d. Advance understanding in one or more of the following sophisticated accounting transactions: the U.S. Generally Accepted Accounting Practices (GAAP),
- e. Corporate Filings or Financial Statements

**5. ABILITY TO:**

- a. Analyze and evaluate financial data and draw conclusions and recommendations
- b. Prepare comprehensive, complex accounting and statistical reports
- c. Reconstruct books and records that have been destroyed
- d. Prepare graphical representations of findings and conclusions
- e. Utilize analytical software and compile database materials, review and evaluate financial reports, working papers and procedures
- f. Initiate, plan and complete work assignments with a minimum amount of direction and control.
- g. Work on large scale, multi-jurisdictional investigations

**STAFFING & PERSONNEL BIOGRAPHIES**

Personnel qualifications and experience should be detailed as part of the Detailed Response. Include resumes for all personnel and subcontractors to be assigned to this project.