

**COUNTY OF ROCKLAND**  
**Department of General Services**  
**Purchasing Division**

# Contract Award Notification

**Title:** **Forensic Toxicology Services**

**Contract Period:** May 1, 2021 through April 30, 2022 w/4-1 year options  
Extended through 4/30/23 w/3-1 year options

**Original Date of Issue:** April 19, 2021

**Date of Revision:** 5/25/22

**RFP No:** **RFP-RC-2021-002**

**Catalog:** **Health & Hospitals**

**Authorized Users:** County Agencies

Address Inquiries To:

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**Description**

**This contract is to provide forensic toxicological services.**

Contract #	Vendor Number	Contractor & Address	Telephone No.
RFP 21-002	0000010385	NMS Labs 200 Welsh Road Horsham, PA 19044 Contact: Jenna Lock <a href="mailto:nms@nmslabs.com">nms@nmslabs.com</a>	215-657-4900  <b>FAX:</b> (215) 366-1504

COUNTY OF ROCKLAND

LINE NO	TEST CODE DESCRIPTION	Category Code	EST ANNUAL QTY	UNIT	UNIT PRICE	AWARD
1	Basic Postmortem Toxicology Panel -Blood, includes screening and quantitative and quantitative confirmatory analysis for illicit drugs of abuse, alcohol and some therapuetic compounds. Confirmations by GC/MS Method. NMS Labs Test #8051B or approved equal.	96174000045	450	EACH	\$ 163.00	National Medical Services Inc.
2	Basic Postmortem Toxicology Panel - Urine, includes screening and quantitative and quantitative confirmatory analysis for illicit drugs of abuse, alcohol and some therapuetic compounds. Confirmations by GC/MS Method. NMS Labs Test #8051U or approved equal.	96174000046	10	EACH	\$ 163.00	National Medical Services Inc.
3	Basic Postmortem Toxicology Panel - Serum/Plasma includes screening and quantitative and quantitative confirmatory analysis for illicit drugs of abuse, alcohol and some therapuetic compounds. Confirmations by GC/MS Method. NMS Labs Test #8051SP or approved equal.	96174000047	10	EACH	\$ 163.00	National Medical Services Inc.
4	Basic Postmortem Toxicology Panel - Non-Routine Fluids used for routine postmortem toxicology testing of tissue samples and non-routine biological fluids (gastric contents, bile, purge fluid, etc.). Confirmations by GC/MS Method. NMS Labs Test #8051FL or approved equal.	96174000048	5	EACH	\$ 248.00	National Medical Services Inc.

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LINE NO	TEST CODE DESCRIPTION	Category Code	EST ANNUAL QTY	UNIT	UNIT PRICE	AWARD
5	Basic Postmortem Toxicology Panel - Tissue used for routine postmortem toxicology testing of tissue samples and non-routine biological fluids (gastric contents, bile, purge fluid, etc.). Confirmations by GC/MS Method. NMS Labs Test #8051TI or approved equal.	96174000049	5	EACH	\$ 332.00	National Medical Services Inc.
6	Expanded Postmortem Toxicology Panel- Blood includes screening and quantitative confirmatory analysis for 350+ therapeutic medications, illicit drugs of abuse and alcohol. Confirmations by GC/MS Method. NMS Labs Test #8052B or approved equal,	96174000050	35	EACH	\$ 275.00	National Medical Services Inc.
7	Expanded Postmortem Toxicology Panel Urine includes screening and quantitative confirmatory analysis for 350+ therapeutic medications, illicit drugs of abuse and alcohol. Confirmations by GC/MS Method. NMS Labs Test #8052U or approved equal.	96174000051	10	EACH	\$ 275.00	National Medical Services Inc.
8	Expanded Postmortem Toxicology Panel- Blood, Urine, Serum/Plasma includes screening and quantitative confirmatory analysis for 350+ therapeutic medications, illicit drugs of abuse and alcohol. NMS Labs Test #8052SP or approved equal.	96174000052	10	EACH	\$ 275.00	National Medical Services Inc.

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LINE NO	TEST CODE DESCRIPTION	Category Code	EST ANNUAL QTY	UNIT	UNIT PRICE	AWARD
9	Expanded Postmortem Toxicology Panel - Non-Routine Fluids used for routine postmortem toxicology testing of tissue samples and non-routine biological fluids (gastric contents, bile, purge fluid, etc.). NMS Labs Test #8052FL or approved equal.	96174000053	5	EACH	\$ 535.00	National Medical Services Inc.
10	Expanded Postmortem Toxicology Panel - Tissue used for routine postmortem toxicology testing of tissue samples and non-routine biological fluids (gastric contents, bile, purge fluid, etc.). NMS Labs Test #8052TI or approved equal.	96174000054	5	EACH	\$ 582.00	National Medical Services Inc.
11	Urine Drug Screen includes screening analysis of urine for illicit drugs of abuse with confirmation testing for Opiates and 6-MAM. Confirmations by GC/MS Method. NMS Labs Test #8050U or approved equal.	96174000055	25	EACH	\$ 26.00	National Medical Services Inc.
12	Expert Therapeutic & Abused Drugs Panel - Blood (to be used for cases requiring toxicologist consultation based on available case history, includes screening of over 600 drugs (therapeutic medications & illicit drugs of abuse), metabolites, poisons and toxins). Confirmations by GC/MS Method. NMS Labs Test #8092B or approved equal.	96174000056	15	Each	\$ 406.00	National Medical Services Inc.

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LINE NO	TEST CODE DESCRIPTION	Category Code	EST ANNUAL QTY	UNIT	UNIT PRICE	AWARD
13	Expert Therapeutic & Abused Drugs Panel - Urine (to be used for cases requiring toxicologist consultation based on available case history, includes screening of over 600 drugs (therapeutic medications & illicit drugs of abuse), metabolites, poisons and toxins). Confirmations by GC/MS Method. NMS Labs Test #8092U or approved equal.	96174000057	5	Each	\$ 399.00	National Medical Services Inc.
14	Expert Therapeutic & Abused Drugs Panel - Serum/Plasma (to be used for cases requiring toxicologist consultation based on available case history, includes screening of over 600 drugs (therapeutic medications & illicit drugs of abuse), metabolites, poisons and toxins). Confirmations by GC/MS Method. NMS Labs Test #8092SP or	96174000058	5	Each	\$ 399.00	National Medical Services Inc.
15	Expert Therapeutic & Abused Drugs Panel - Non-Routine Fluids (to be used for cases requiring toxicologist consultation based on available case history). Confirmations by GC/MS Method. NMS Labs Test #8092FL or approved equal.	96174000059	1	EACH	\$ 675.00	National Medical Services Inc.
16	Expert Therapeutic & Abused Drugs Panel - Tissue (to be used for cases requiring toxicologist consultation based on available case history). Confirmations by GC/MS Method. NMS Labs Test #8092TI or approved equal.	96174000060	5	EACH	\$ 783.00	National Medical Services Inc.

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LINE NO	TEST CODE DESCRIPTION	Category Code	EST ANNUAL QTY	UNIT	UNIT PRICE	AWARD
17	Sids, Blood (Forensic), Confirmations by GC/MS Method. NMS Labs Test #4187B or approved equal.	96174	2	EACH	\$ -	National Medical Services Inc.
18	Fire Death, Blood (Forensic), Confirmations by GC/MS Method. NMS Labs Test #8104B or approved equal.	96174000062	10	EACH	\$ 414.00	National Medical Services Inc.
19	Ethanol Confirmation, Blood (Forensic), Confirmations by GC/MS Method. NMS Labs Test #50030B or approved equal.	96174000095	40	EACH	\$ 67.32	National Medical Services Inc.
20	Benzodiazepines Quantitation/ Confirmation, Blood (Forensic), Confirmations by LC/MS/MS Method. NMS Labs Test #50012B or approved equal.	96174	25	EACH	\$0 no cost for confirmation test	National Medical Services Inc.
21	Opiates - Free (Unconjugated) Quantitation/Confirmation, Blood (Forensic), Confirmations by GC/MS Method. NMS Labs Test #50016B or approved equal.	96174	25	EACH	\$0 no cost for confirmation test	National Medical Services Inc.
22	Cocaine and Metabolites Quantitation/ Confirmation, Blood (Forensic), Confirmations by GC/MS Method. NMS Labs Test #50014B or approved equal.	96174	20	EACH	\$0 no cost for confirmation test	National Medical Services Inc.

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LINE NO	TEST CODE DESCRIPTION	Category Code	EST ANNUAL QTY	UNIT	UNIT PRICE	AWARD
23	Alcohol Panel, Fluid, Confirmations by GC/MS Method. NMS Labs Test #0170FL or approved equal.	96174000063	20	EACH	\$ 84.00	National Medical Services Inc.
24	Electrolyte Panel, Fluid, Confirmations by Chemical Analyzer. NMS Labs Test #1919FL or approved equal.	96174000064	20	EACH	\$ 83.00	National Medical Services Inc.
25	Glucose, Fluid, Confirmations by Chemical Analyzer, NMS Labs Test #2164FL or approved equal.	96174000065	20	EACH	\$ 12.00	National Medical Services Inc.
26	Alcohol Panel, Tissue, Confirmations by GC/MS Method. NMS Labs Test #0170TI or approved equal.	96174000066	15	EACH	\$ 126.00	National Medical Services Inc.
27	Cannabinoids Quantitation/ Confirmation, Blood (Forensic), Confirmations by GC/MS Method. NMS Labs Test #50013B or approved equal.	96174	15	EACH	\$0 no cost for confirmation test	National Medical Services Inc.
28	Acetaminophen Quantitation/ Confirmation, Blood (Forensic), Confirmations by HPLC Method. NMS Labs Test #50000B or approved equal.	96174	15	EACH	\$0 no cost for confirmation test	National Medical Services Inc.
29	Antidepressants Quantitation/ Confirmation, Blood (Forensic), Confirmations by GC/MS Method. NMS Labs Test #52004B or approved equal.	96174000096	15	EACH	\$ 112.00	National Medical Services Inc.

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LINE NO	TEST CODE DESCRIPTION	Category Code	EST ANNUAL QTY	UNIT	UNIT PRICE	AWARD
30	Carbon Monoxide Exposure Biouptake Screen, Blood, Blood; Screen by Spectrophotometry, Confirmations by Microdiffusion. NMS Labs Test #1002B or approved equal.	96174000067	15	EACH	\$ 67.00	National Medical Services Inc.
31	Carbon Monoxide Profile, Blood (Forensic), Analysis by Spectrophotometry NMS Labs Test #1005B or approved equal	96174000068	5	EACH	\$ 187.00	National Medical Services Inc.
32	Inhalents Panel, Alkane Gases, Blood, Method by Gas Chromatography , NMS Labs Test # 2412B or approved equal	96174000069	5	EACH	\$ 149.00	National Medical Services Inc.
33	Carbon Monoxide Exposure Biouptake Confirmation, Blood, NMS Labs Test # 1002B (Reflex Confirmation Testing Only) or approved equal	96174000070	15	EACH	\$ 67.00	National Medical Services Inc.
34	Drug-Facilitated Sexual Assault Survey 2, Blood (Forensic), NMS Labs Test # 8030B or approved equal	96174000071	5	EACH	\$ 408.00	National Medical Services Inc.
35	Drug-Facilitated Sexual Assault Survey 2, Urine (Forensic), NMS Labs Test #8030U or approved equal	96174000072	5	EACH	\$ 408.00	National Medical Services Inc.
36	6 Monoacetylmophine-Free (unconjugated) Urine, NMS Labs Test # 8665U or approved equal	96174000073	5	EACH	\$ 322.00	National Medical Services Inc.



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LINE NO	TEST CODE DESCRIPTION	Category Code	EST ANNUAL QTY	UNIT	UNIT PRICE	AWARD
37	Postmortom Toxicology, SUIDS Screen, Blood (Forensic) Method(s) Enzyme-linked Immunosorbent Assay (ELISA), Headspace Gas Chromatography, High Performance Liquid Chromatography/Time of Flight-Mass Spectrometry (LC/TOF-MS), Spectrophotometry, NMS Labs Test# 4177B or approved equal	96174000074	10	EACH	\$ 251.00	National Medical Services Inc.
38	Synthetic Cannabinoid Metabolites Screen-Expanded, Urine (Forensic), Method High Performance Liquid Chromatography/Tandem Mass Spectrometry (LC-MS/MS) NMS Labs Test # 9562U or approved equal	96174000075	5	EACH	\$ 118.00	National Medical Services Inc.
39	Basic to expanded upgrade, (Upgrade test for Basic 8051B and 8052B) NMS Labs Test # 8063B or approved equal	96174000076	20	EACH	\$ 153.00	National Medical Services Inc.
40	Fluoride, Urine, Method Ion Specific Electrode (ISE) NMS Labs Test # 2090U or approved equal	96174000077	5	EACH	\$ 77.00	National Medical Services Inc.
41	Designer Benzodiazepines, Blood, Method High Performance Liquid Chromatography/ Tandem Mass Spectrometry (LC-MS/MS) NMS Labs Test #0570B, or approved equal	96174000078	5	EACH	\$ 186.00	National Medical Services Inc.
42	Carfentanil, Furanyl Fentanyl and V-47700, Blood, NMS Labs Test # 1480B or approved equal	96174000079	5	EACH	\$ 209.00	National Medical Services Inc.

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LINE NO	TEST CODE DESCRIPTION	Category Code	EST ANNUAL QTY	UNIT	UNIT PRICE	AWARD
43	Ethylene Glycol, Blood, Method Gas Chromatography (GC) NMS Lab Test# 2062B or approved equal	96174000080	5	EACH	\$ 213.00	National Medical Services Inc.
44	Metals/Metalloids Acute Poisoning Panel, Blood, Method Inductively Coupled Plasma/Mass Spectrometry (ICP/MS) NMS Lab Test # 2693B	96174000081	5	EACH	\$ 390.00	National Medical Services Inc.
45	Pregabalin, Blood, Method High Performance Liquid Chromatography/ Tandem Mass Spectrometry (LC-MS/MS) NMS Lab Test # 3795B or approved equal	96174000082	5	EACH	\$ 289.00	National Medical Services Inc.
46	Alcohol Panel, Urine, Method Headspace Gas Chromatography (GC) NMS Lab test # 0170U or approved equal	96174000083	5	EACH	\$ 79.00	National Medical Services Inc.
47	Cyanide, Blood, Method High Performance Liquid Chromatography/ Tandem Mass Spectrometry (LC-MS/MS) NMS Lab Test # 1380B or approved equal	96174000084	5	EACH	\$ 66.30	National Medical Services Inc.
48	Designer Opiods, NMS Lab Test # 4108B or approved equal	96174000085	5	EACH	\$ 209.00	National Medical Services Inc.
49	Lopermide, Blood, NMS Lab Test # 2533B or approved equal	96174000086	5	EACH	\$ 348.00	National Medical Services Inc.
50	Gabapentin, Blood, Method High Performance Liquid Chromatography/ Tandem Mass Spectrometry (LC-MS/MS) NMS Lab Test # 2143B or approved equal	96174000088	5	EACH	\$ 125.00	National Medical Services Inc.

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LINE NO	TEST CODE DESCRIPTION	Category Code	EST ANNUAL QTY	UNIT	UNIT PRICE	AWARD
51	Cyanide Confirmation, Blood, NMS Lab Test # 9142B or approved equal	96174000089	5	EACH	\$ 66.00	National Medical Services Inc.
52	Alcohol Panel, Blood, Method by Headspace Gas Chromatography (GC) NMS Lab Test # 0170B or approved equal	96174000090	5	EACH	\$ 79.00	National Medical Services Inc.
53	Tetrafluoroethane and Difluoroethan Panel Add-on Blood, Method by Gas Chromatography/ Mass Spectrometry (GC/MS) NMS Lab Test # 1611B or approved equal	96174000091	5	EACH	\$ 285.00	National Medical Services Inc.
54	Postmortem, Expanded with NPS (Novel Pschoactive Substances), Method(s) by Enzyme-Linked Immunosorbent Assay (ELISA), Headspace Gas Chromatography (GC), High Performance Liquid Chromatography/Tandem Mass Spectrometry QTRAP (LC-MS/MS QTRAP), High Performance Liquid Chromatography/ Time of Flight-Mass Spectrometry (LC/TOF-MS) NMS Lab Test# 8054B, or approved equal	96174000092	5	EACH	\$ 675.00	National Medical Services Inc.
55	Synthetic Cannabinoids, Blood, NMS Lab Test # 9560B or approved equal	96174000093	5	EACH	\$ 173.00	National Medical Services Inc.
56	Alcohol, Urine Method by Headspace Gas Chromatography (GC) NMS Lab Test # 0175U or approved equal	96174000094	5	EACH	\$ 191.00	National Medical Services Inc.
57	On-Scene investigations performed by a Forensic Toxicologist	96174000097	1	EACH	\$ 3,289.00	National Medical Services Inc.
58	Expert Testimony in person or via video call	96174000098	1	EACH	\$ 255.00	National Medical Services Inc.

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LINE NO	TEST CODE DESCRIPTION	Category Code	EST ANNUAL QTY	UNIT	UNIT PRICE	AWARD
59	Percentage Off Discount off List Price List (0% should be entered, if no discount is being provided). List Price List/Price Catalog shall be submitted with RFP.	96174	500		0%	National Medical Services Inc.
60	Miscellaneous Test Required	96174000099				National Medical Services Inc.
	Basic Portmortem Toxicology Panel-Blood-With Vitreous Alcohol Confirmation. NMS Labs Test #8042B	96174000100		EA	\$ 163.00	National Medical Services Inc.
	Expanded Portmortem Toxicology Panel-Blood with Vitreous Alcohol Confirmation NMBS Lab Test #8042B	96174000101		EA	\$ 275.00	National Medical Services Inc.



**Edwin J. Day, County Executive**

**TITLE: Forensic Toxicology Services**

**RFP NUMBER: RFP-RC-2021-002**

### **STATEMENT OF OBJECTIVES**

The County of Rockland Medical Examiner's office requires Forensic Toxicology testing services in order to determine the cause, manner and circumstances of death. Toxicology services must be performed to detect potential toxicants, such as chemicals, drugs and poisons in the decedents.

The County of Rockland may also require forensic toxicology testing services for other County departments such as the District Attorney's Office. This analysis which will include identification and quantitative analysis of drugs and alcohol from blood urine and evidence specimens.

The contractor will be responsible for the following:

- The Contractor must pick up specimens for analysis from the County of Rockland Office of Medical Examiners Office daily. Specimens must be picked up within three hours of request.
  - Specimens may be picked up daily by a common carrier (ie: Fedex, UPS) for overnight delivery to the contractor's laboratory at the expense of the contractor. Pick up times must be agreed upon by the laboratory and the Rockland County Medical Examiner's Office.
- Specimens must be transferred directly to Forensic Scientist using acceptable chain of custody procedures.
- Contractor must perform and provide analysis in an appropriate and acceptable amount of time to investigating authorities and the District Attorney's Office with information that is vital to their investigations.
- Contractor must be available for consultation during the processing of a case, on an as needed basis.
- The Contractor must be able to provide expert testimony upon the request of Rockland County.
  - Expert testimony has been required once within the past five years. Actual requirements will be dependent on the need of the Rockland County Department of Health and the Medical Examiner's Office.
- Forensic Scientist must issue a report of their findings and must be available for consultation during the processing of a case, on an as needed basis.
- The Contractor may be required to provide a Forensic Toxicologist to perform on scene investigations of toxicological nature. The contractor will be given twelve (12) to Twenty-four (24) hours' notice if it is required for a Forensic Toxicologist to perform on scene investigation.
- Contractor must be available for review of the results of each case.
- Contractor must be responsible for the proper return of evidence after analysis is completed.

### **LABORATORY AND ANALYSIS REQUIREMENTS**

- Contractor's Laboratory must be capable and qualified to conduct toxicological examinations on all forms of biological specimens including fluid and organ (solid) materials as well as pills, syringes and other drug paraphernalia when required.



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- Contractor must examine the specimens for therapeutic drugs, illicit drugs and other drugs of abuse and their metabolites (such as Benzoyllecgonine and Cocaethylene), as well as metals and poisons, etc. The results must be reported qualitatively as well as quantitatively, when indicated.
- Testing results must indicate the sensitivity of the test and reporting limits.
- A comprehensive list of drug panels (such as common drugs of abuse, therapeutic drugs, carbon monoxide, etc.) with a standard price, which can be supplemented with extra testing as needed with “a la carte” pricing must be provided with the proposal.
- Contractor’s Laboratory must be capable and qualified to conduct clinical profiles (such as electrolyte panels) on body fluids such as vitreous humor (eye fluid), cerebrospinal fluid, urine and blood.
- Contractor’s Laboratory must be capable and qualified to perform toxicological analysis on such unusual samples as hair, nails, teeth, insect larvae or bone marrow when required by the County of Rockland.

### **REPORTING REQUIREMENTS**

- A Forensic Scientist certified by the American Board of Forensic Toxicology (DABFT) must issue contractor’s report of findings.
- Reports should contain a list of all positively identified substances, quantitative as indicated. In addition, the report should indicate concentrations of biologically active metabolites produced by the parent drug of controlled substances.
- Contractor may provide comments or interpretation regarding the findings, for instance in a case of overdose.
- Reports should indicate which medium was used for identification and which for quantifying, for the purpose of interpretation of distribution studies.

### **CHAIN OF CUSTODY**

- Specimens must be transferred directly to a forensic scientist using acceptable chain of custody procedures.
- Contractor must be responsible for the proper transportation and storage of specimens during analysis.
- Contractor must maintain an internal chain of custody for all specimens.

### **REVIEWS AND MEETINGS**

Contractor must provide a representative to attend Rockland County Office of the Medical Examiner staff meetings



**Edwin J. Day, County Executive**

**TITLE: Forensic Toxicology Services**

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on site or via teleconference or video conference for purposes as follows:

- Provide expertise during discussions of the toxicological aspects of County cases.
- To provide our staff with the latest advances in toxicology.
- To keep the Contractor aware of the changing needs of the Rockland County Office of the Medical Examiner and forensic medicine in general.

Contractor must highlight any information specific to a case, when reviewing a case with a member of the Rockland County Office of the Medical Examiner, in order to ensure that the proper analysis is performed.

The County of Rockland estimates an average of 175 cases per year and will have approximately two Medical Examiners Meetings that would require the Forensic Toxicologists presence.

### **WORK PLAN STRUCTURE**

Based on the contractors past experience submit a detailed methodology of how the objectives of the County might be achieved by selecting your firm. Include a description of how you would approach and complete all the tasks from how you would receive samples to performing all of the tasks of Forensic Toxicology including but not limited to testing, analysis, reporting, expertise, testimony and meeting all scope of objectives.

### **BUSINESS ASSOCIATE AGREEMENT**

Firm must agree to all terms and conditions as listed in the Business Associates Agreement included in this solicitation. Awarded Contractor must be required to execute the Business Associates Agreement at time of contract. In addition, each contract year a newly signed Business Associates Agreement must be required

### **LICENSES, PERMITS AND CERTIFICATIONS**

All licenses are required to be submitted with the proposal.

- Licenses, permits and certifications required by Federal, State and local government that apply to Forensic Science.
  - Certificate of Laboratory Accreditation in Forensic Toxicology awarded by American Board or Forensic Toxicology (ABFT)
  - College of American Pathologists (CAP)
  - Laboratory Accreditation Program (LAP)
  - NY State Department of Health Laboratory Permit
- Forensic Scientist certified by the American Board of Forensic Toxicology (DABFT) or certification of equal nature.
- Toxicologist with a minimum degree level of Ph.D.

Contractor must observe and obey all laws, ordinances, rules and regulations of the Federal, State, and local government that apply to Forensic Science.



**Edwin J. Day, County Executive**

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Contractor must submit all current certifications required by the Federal, State, and local government that apply to Forensic Science. Copies must be submitted with proposal. For New York State see NYS Public Health Law, section 574 <https://www.nysenate.gov/legislation/laws/PBH/574>

### **REQUIREMENTS AND QUALIFICATIONS**

- Contractor must have a minimum of five (5) years acceptable specific experience in Toxicological and Forensic Tests and Analysis.
- Contractor must perform all analysis by Forensic Scientist with at least 5 years' experience in forensic toxicology.
- The Laboratory must be directed by a person who is qualified by appropriate education and experience which is comparable to those of the American Board of Forensic Toxicology.
- Contractor must provide expert court testimony from a toxicologist with a minimum degree level of Ph.D. This expert must have testifying experience within the State of New York Court. Testimony can be via teleconference or video conference.
- On scene Toxicologist must have a Ph.D. in Forensic Toxicology and Certification by the American Board of Forensic Toxicology.
- Contractor must provide a Forensic scientist with an appropriate level of training and certification to perform on the scene investigations of a toxicological nature in those rare instances where it may be required.



**DEPARTMENT OF GENERAL SERVICES, PURCHASING DIVISION**

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**Paul Brennan, FNIGP, CPPO**  
*Director of Purchasing*

**ADDENDUM # 1**

**RFP-RC-2021-002**  
**Forensic Toxicology Services**

The information in this addendum supersedes any contradictory information set forth in the contract documents. Acknowledge receipt of this addendum in the space provided on the signature page of the bid proposal. Failure to do so, may subject the bidder to disqualification. This addendum forms a part of the contract documents.

**Question # 1:** When you state “Any and all price adjustments will be limited to the percent increase in applicable CPI Index for the preceding 12 months.” Would this only apply to the routine testing that is listed in RFP-RC-2021-002 Forensic Toxicology BT-13HR?

**Response #1:** Yes, this is only applicable to all tests included in the bid table RFP-RC-2021-002 Forensic Toxicology BT-13HR.

**Question #2:** Is it acceptable to provide FedEx prepaid labels to allow specimen to be picked up at times that are convenient for the County, instead of having an agreed upon time for pickups?

**Response #2:** Yes, prepaid FedEx or UPS labels are acceptable.

**Question #3:** Please provide a description of a scenario where a Forensic Toxicologist would be needed for an on-scene investigation and what the expectations would be for that Toxicologist once they are on scene?

**Response #3:** We would need a toxicologist on scene on an extremely limited basis at the time of a scene investigation; however, we may more likely need to call upon a Forensic Toxicologist urgently (via phone/text etc) at the time of scene investigation for consultation regarding how to collect and store specimens.

**Question #4:** Is it acceptable for any of our highly trained Forensic Toxicologist or Senior Forensic Scientist to issue our report findings?

**Response #4:** Yes

**Question # 5:** When specimens are received, they go to our specimen processing first to allow them to be entered into our internal change of custody, is that acceptable?

**Response # 5:** Yes, that is acceptable

**Question # 6:** Would a Forensic Lab with an additional accreditation to ISO/IEC 17025 from ANAB (ANSI/ASQ National Accreditation Board) be given preference?

**Response #6:** Yes

**Question #7:** Is attendance by the Forensic Scientist at the two Medical Examiners meetings per year required to be in person or can this be via teleconference?

**Response #7:** Teleconference or video conference is acceptable.

**Question # 8:** All test results are reviewed, and a final report is prepared by a forensic Toxicologist or a Senior Forensic Scientist with at least five (5) years' experience. Is this acceptable protocol to meet the requirement for sample analysis specified?

**Response #8:** Yes

**Question #9:** How often will it be required for the Contractor to provide a Forensic Toxicologist to perform on the scene investigations of Toxicological nature?

**Response# 9:** This will be needed rarely; on scene Toxicologist has not been required in the past 5 years.

**Question # 11:** RFP-RC-2021-002 Forensic Toxicology (BT-13HR)- May #0-17 and # 0-37 be combined given that they are both SIDS/SUIDS panels?

**Response # 11:** Lines can not be combined on the Bid table; each line will require a price input. Upon award the awarded vendor may request these tests be ordered as one test.

**SIGNED:**

*Paul J. Brennan*

**PAUL J. BRENNAN, FNIGP, CPPO  
DIRECTOR OF PURCHASING**

ADDENDUM

3/10/21