

COUNTY OF ROCKLAND
Department of General Services
Purchasing Division

Contract Award Notification

Title: **Boat Repairs and Maintenance for Sheriff's Marine Unit Boats**

Contract Period: May 27, 2021 through May 26, 2022 with 3-1 Year Options
Extended through May 26, 2023, w/ 2 one-year options

Original Date of Issue: June 2, 2021

Date of Revision: May 31, 2022

BID No: **RFB-RC-2021-022**

Catalog: **Law Enforcement**

Authorized Users: Sheriff's Dept, All Political Subdivisions

Address Inquiries To:

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Title: Purchaser II
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Description

This contract is for the maintenance and repairs to Sheriff's unit marine boats.

Contract #	Vendor Number	Contractor & Address	Telephone No.
BID 21-022	0000006255	Patsy's Bay Marina 9 Hudson Drive Stony Point, NY 10980 Contact: Michael Inserra or Jim mike@patsysbay.com jim@patsysbay.com	845-786-5270 FAX: 845-786-5326

**BOAT REPAIRS-MAINTENANCE AND
REPAIRS TO SHERIFF'S MARINE UNIT BOATS**

COUNTY OF ROCKLAND
DGS – PURCHASING DEPARTMENT
BLDG. A, 2ND FLOOR, 50 SANATORIUM ROAD
POMONA, NY 10970
TELEPHONE NO.: 845-364-3820
FAX NO.: 845-364-3809

LINE NO.	DESCRIPTION	ITEM NUMBER	EST. QTY.	UNIT of Measure	UNIT PRICE	EXTENDED PRICE	VENDOR
1	Labor rate for mechanical service/repairs to marine unit boats	95924000004	120	Hour	\$115.00	\$13,800.00	Patsy's Bay Marina
2	Percent markup over vendor's costs on OEM Parts - Not to exceed 15% Percent Mark-up shall be entered as a whole number EX: 10% = 0.15	95924000005	10000	Percent Markup Over Cost	15.00%	\$11,500.00	Patsy's Bay Marina
3	Percent markup over vendor's cost on non-OEM parts and supplies, not to exceed 15% Percent Mark-up shall be entered as a whole number EX: 10% = 0.15	95924000006	5000	Percent Markup Over Cost	15.00%	\$5,750.00	Patsy's Bay Marina
4	Cost to pull and block 1999 Metal Craft from water for repairs	95924000007	5	Each	\$200.00	\$1,000.00	Patsy's Bay Marina
5	Cost to pull and block 2013 Boston Whaler from water for repairs	95924000008	2	Each	\$190.00	\$380.00	Patsy's Bay Marina
6	Cost to pull and block 2016 Lake Assault 29 - 31-foot full-cabin patrol boat from water for repairs	95924000018	2	Each	\$200.00	\$400.00	Patsy's Bay Marina
7	Tune-up cost on Mercury 300 HP Verado Outboards on 1999 Metal Craft Patrol Boat (Less than full tune-up to be billed at hourly rates plus parts if less expensive)	95924000009	2	Each	\$600.00	\$1,200.00	Patsy's Bay Marina
8	Tune-up cost on Mercury 300 HP, Verado, Outboards on 2016 Lake Assault Patrol Boat(Less than full tune-up to be billed at hourly rates plus parts if less expensive)	95924000010	2	Each	\$470.00	\$940.00	Patsy's Bay Marina

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LINE NO.	DESCRIPTION	ITEM NUMBER	EST. QTY.	UNIT of Measure	UNIT PRICE	EXTENDED PRICE	VENDOR
9	Tune-up cost on Yamaha 200 HP Two Stroke Outboard Engine on 2013 Boston Whaler (Less than full tune-up to be billed at hourly rates plus parts if less expensive)	95924000019	2	Each	\$470.00	\$940.00	Patsy's Bay Marina
10	Wash, sand and repaint bottom of 1999 Metal Craft, King Fisher, 28 foot patrol boat. Includes all labor, material and supplies	95924000015	1	Each	\$550.00	\$550.00	Patsy's Bay Marina
11	Wash, sand and repaint bottom of Lake Assault 29-31- foot full cabin patrol/rescue boat. Aluminum Hull. Includes all labor, material and supplies	95924000016	1	Each	\$600.00	\$600.00	Patsy's Bay Marina
12	Wash, sand and repaint bottom of 2013 Boston Whaler, Justice, 24 foot patrol boat. Includes all labor, material and supplies	95924000017	1	Each	\$518.00	\$518.00	Patsy's Bay Marina
13	TOTAL Lines 1-12			Total		\$37,578.00	Patsy's Bay Marina

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PURCHASES BY OTHER

LOCAL GOVERNMENTS, SCHOOL DISTRICTS, AND NON PROFIT AGENCIES

As per the New York State General Municipal Law, all political subdivisions of New York State are allowed to make purchases through the resulting contract(s). As per Rockland County Procurement Policy, Non Profit Agencies approved to participate in New York State's Contract Extension Program are authorized to make purchases through the resulting contract(s).

1. The County of Rockland shall make all contract award information available to other political subdivisions and non profit agencies through our website: www.rcpurchasing.com
2. Any other political subdivision or Rockland County non profit agency will issue purchase orders directly to vendors within the specified contract period referencing the County's contract and shall be liable for any payments due on such purchase orders; and shall accept sole responsibility for any payment due.
3. All purchases shall be subject to audit and inspection by the other political subdivisions and Rockland County non profit agencies for which the purchase was made.
4. No officer, board or agency of a county, town, village, or school district shall make any purchase through the County when bids have been received for such purchase by such officer, board or agency, unless such purchase may be made upon the same terms, conditions and specifications at a lower price through the County.
5. All Bidders shall be on notice that as a condition of the award of a County contract, the successful bidder shall accept the award of a similar contract with any other political subdivision in New York State and Rockland County non profit agencies authorized to use New York State's contracts, if called upon to do so. A listing of approved Rockland County non profit agencies is available on the Purchasing Division's website at www.rcpurchasing.com. The County, however, will not be responsible for any debts incurred by the participants pursuant to this or any other agreement.
6. Necessary deviations from the County's specifications in the award of a participant contract, whether such deviations relate to quantities, or delivery points shall be resolved between the successful bidder and the other political subdivisions and Rockland County non profit agencies.

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SPECIFICATIONS

ROUTINE MAINTENANCE AND EMERGENCY REPAIRS TO SHERIFF'S MARINE UNIT BOATS

1. SCOPE

- 1.1. It is the intent of these specifications to secure routine and emergency boat maintenance and repair services for the Rockland County Sheriff's Department marine units. The boats are currently located at Patsy Bay Marina in Stony Point, New York.

2. MARINE UNIT BOATS

- 2.1. This RFB shall be used for Non-Warranty repair and maintenance of the Rockland County Sheriff's Marine Unit boats as listed below:
 - 2.1.1. 1999 Metal Craft, King Fisher, 28-foot patrol boat, with dual Mercury 300 HP, HP Verado Outboards.
 - 2.1.2. 2013 Boston Whaler, Justice 24-foot patrol boat, with twin two stroke Yamaha 200 HP outboard motors.
 - 2.1.3. 2016 Lake Assault Full cabin patrol/rescue boat with dual Mercury 300 HP, HP Verado, Outboards.

3. SPECIAL REQUIREMENTS

- 3.1. All engines and associated equipment must be serviced and repaired by an authorized NYS repair/service shop.
- 3.2. Repairs to Sheriff boats will be a priority and will be repaired as timely as possible.
- 3.3. Emergency repairs must be responded to anywhere in Rockland County in a timely manner. This includes emergency call outs after regular business hours.
- 3.4. All repairs and maintenance to boats is to be done on site or at a location easily accessible to the Sheriff's Marine Unit. Alternate repair facilities must have adequate dock space to allow for the appropriate mooring of the vessel during the repairs. Alternate repair facilities shall also have the ability to pull the vessel and block it for repairs, as necessary. No additional mooring charges or land storage charges may be applied for repairs. The County will determine the costs to transport County vessels to any proposed alternate repair facility and these costs will be used in the overall evaluation of the bids, to determine the lowest responsible bidder. In the case of outboard motors, the vendors shall be authorized to remove them and complete repairs at their shop if required.
- 3.5. Vendors will not be authorized any mileage or pick-up and drop-off charges. All fees must be included in labor and parts rates.
- 3.6. The vendor is required to use OEM parts on all repairs unless authorized by the Rockland County Sheriff Marine Unit or the Director of Purchasing to use alternate parts.
- 3.7. Vendors are to provide proof of cost on any parts in exceeding \$500.00.
- 3.8. Verado engine repairs and service must be done by trained technician.

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4. GENERAL REQUIREMENTS

- 4.1. Vendors are to supply all labor, equipment, and materials necessary to perform vessel maintenance unless otherwise specified.
- 4.2. Vendor will supply all labor, equipment, and material necessary to provide routine maintenance and repairs and annual services to include washing and painting of boat bottoms.
- 4.3. Parts will be ordered on an as needed basis.
- 4.4. All parts are to be OEM parts unless otherwise authorized by a County representative.
- 4.5. OEM Replacement Parts and materials are to be charged at vendor's cost-plus percentage markup as specified in the vendor's bid not to exceed 15%. A copy of the vendor invoice shall accompany the invoice for all OEM parts over \$500.00.
- 4.6. Non-OEM Replacement parts and materials are to be charged at vendor's cost-plus percentage markup as specified in the vendor's bid not to exceed 15%. A copy of the vendor invoice shall accompany the invoice for all OEM parts over \$500.00.
- 4.7. Percent mark- up is to entered as a whole number on proposal pages if entering in Bonfire EX: 15% =0.15 if supplying a physical bid percentage can be represented as 15% on proposal pages.
- 4.8. Vendor will be responsible and liable for damage to Rockland County vessels or property caused by the fault and/or negligence of the vendor.
- 4.9. Vendor must comply with Environmental Protection Agency (EPA) guidelines for the disposal of hazardous material.
- 4.10. All maintenance performed will be in accordance with manufacturer's requirements.
- 4.11. No Travel charges are authorized in the execution of this contract.
- 4.12. All services and repairs must meet with the approval of the authorized Sheriff's Department representative.
- 4.13. The County reserves the right to inspect the bidder's facilities, equipment, personnel, and organization at any time to or to take any other action necessary to determine the bidder's ability to perform. The Director of Purchasing reserves the right to reject bids where evidence or evaluation is determined to indicate inability to perform.
- 4.14. To be eligible to respond to this bid the vendor should demonstrate that they have successfully completed services similar to those specified in the Scope/Specifications and are routinely engaged in performing such services and are properly and legally licensed (if required) to perform such work.
- 4.15. Vendor must be able to begin work on vessels within 24 hours of contact by the Rockland County Sheriff's Department.
- 4.16. Successful bidder must be able to respond to valid emergency requests within 6 hours.
- 4.17. All repair work must be guaranteed for 90 days.
- 4.18. Bidder is to provide the names and addresses of three references nearest the County of Rockland providing the type of maintenance specified in the bid package.
- 4.19. The estimated labor hours and quantities listed are estimates only and may be more or less depending on the needs of the County of Rockland.

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- 4.20. Successful bidder will be required to provide a telephone number for emergency requirements.

5. PAYMENT REQUIREMENTS

- 5.1. The Purchasing Department will issue purchase orders for all repair work. Do not undertake any repair or installation without getting a purchase order first.
- 5.2. INVOICES - the successful bidder shall be paid for each repair authorized by the County of Rockland upon submission of properly executed invoices. Invoices shall be submitted according to the requirements listed below:
- 5.2.1. Labor Charges - the invoice must list specifically the number of man-hours worked. The contractor's labor charges must correspond to the rates, submitted with their bid. The bidder agrees and hereby certifies that all labor contained in the bid's invoices shall be only those that were required and necessary to complete the required repair work.
- 5.2.2. Material Costs - the invoice must list specifically all parts that the contractor has purchased from other sources and the cost to him for each. The County of Rockland requires verification of these costs, for parts costing \$500.00 or more; by copy of the invoice as submitted to the contractor for payment. By submitting a bid, the bidder agrees and certifies that all parts and materials which he purchases shall be at the lowest price available at the time considering the prevailing conditions and circumstances for which it is required that the purchase be made. All parts must be new and of first quality.
- 5.2.3. Markup - The contractor shall add a fixed percentage above the described material charges to the invoice for payment. The percent markup shall not exceed 20% for OEM parts, 5% for new or rebuilt engines & transmissions and 20% for all other parts and materials. These percentages must correspond to the figure entered in the proposal to this bid. Invoice must show contractor's cost and markup cost.
- 5.2.4. Additional Items - If a contractor expects to incur any additional costs not specified in the above paragraphs, he must submit a list of these items and corresponding charges or schedule with his bid. No other costs except those placed in the bid proposal at the time the bid is submitted shall be evaluated, considered, or deemed acceptable charges by the County of Rockland.
- 5.2.5. The invoices shall certify that all maintenance requirements specified in the bid have been performed.
- 5.2.6. The purchase order number must be listed on all invoices submitted for payment.
- 5.2.7. Detailed descriptions of all repair work must accompany all invoices including the identification of the specific boat.

6. PRICE INCREASES

- 6.1. In the third year of this agreement, at the County of Rockland's option, the Contractor may receive a Unit Daily Cost increase not to exceed the prevailing CPI-U. The decision of the County of Rockland is final and binding. At the option of the County of Rockland, this contract(s) may be extended for three additional one- year terms with the prevailing CPI increase.
- 6.2. CPI-U means the Consumer Price Index for the U.S. City Average-Consumer Price Index for All Urban Consumers as published by the Bureau of Labor Statistics of the United States Department of Labor or a successor or substitute index, appropriately adjusted.

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- 6.3. In addition, vendor may be authorized an increase based on a manufacturer increase. Vendors will be required to submit information on any requested increase from the manufacturer stating the reason for increase. The Final and Binding decision to extend or not extend this agreement shall rest with the County of Rockland.

7. QUALITY

- 7.1. All parts shall be of the best quality and the right is reserved by the Sheriff's Department to reject parts if deemed to be unacceptable.

8. PRICE

- 8.1. All prospective proposals must submit prices as requested on the attached proposal page.

9. AWARD

- 9.1. Award will be made to the lowest responsive and responsible bidder.
- 9.2. **The County reserves the right to provide parts or other equipment directly and require the vendor awarded this contract to install such equipment using labor rates provided in this bid.**