

COUNTY OF ROCKLAND
Department of General Services
Purchasing Division

Contract Award Notification

Title: **Alarm System Inspection, Testing, Maintenance and Repair-
Fire Alarm Systems, CCTV Security Systems, and Related Alarm Systems**

Contract Period: October 1, 2021 through September 30, 2022 with 2 one-year options

Original Date of Issue: October 1, 2021

Date of Revision: 08/05/22

BID No: RFB-RC-2021-052

Catalog: Facilities Maintenance

PRC #: 2021005132

Authorized Users: County Agencies

Address Inquiries To:

Name: Robert Poole
Title: Purchaser I
Phone: 845-364-3808
Fax: 845-364-3809
E-mail: pooler@co.rockland.ny.us

Description

This contract is to provide inspection, testing, maintenance and repair of various alarm systems.

Contract #	Vendor Number	Contractor & Address	Telephone No.
BID 21-052	0000017535	Alarm Specialists, Inc. 333 Old Tarrytown Road White Plains, NY 10603 Contact: Gary Davis gdavis@alarmspecialist.com	914-946-1998 FAX: 914-227-9123

ALARM SYSTEM INSPECTION, TESTING, MAINTENANCE AND REPAIR - FIRE ALARM SYSTEMS, CCTV SECURITY SYSTEMS AND RELATED ALARM SYSTEMS		COUNTY OF ROCKLAND DGS – PURCHASING DEPARTMENT BLDG. A, 2ND FLOOR, 50 SANATORIUM ROAD POMONA, NY 10970 TELEPHONE NO.: 845-364-3820 FAX NO.: 845-364-3809			VENDOR: Alarm Specialists	
LINE NO.	DESCRIPTION	ITEM NUMBER	EST. HOURS/QTY.	HOURLY PRICE/ MONTHLY PRICE	EXTENDED PRICE	
Labor wage rates shall be binding for the entire contract term. Labor costs to be billed at the following rates based on the time laborer arrives at and departs from Rockland County job site. NO TRAVEL TIME.						
Total cost for Inspection and Testing contract to provide all labor and supervision as per attached specifications and equipment (Payable Monthly)						
SECTION 1-GROUP 1-FIRE ALARM SYSTEMS Dr. Robert L. Yeager Health Center (YHC), Rockland County Fire Training Center (FTC), Pomona, New York and the Rockland County Government Center (CGC), New City, New York						
1-1-1	BASE BID (1 YEAR) TOTAL BASE BID FOR INSPECTION AND TESTING FOR SECTION 1-GROUP 1 – FIRE ALARM SYSTEMS (1 YEAR)	93609010001		\$2370.00 PRICE PER QTR.	\$9,480 TOTAL PER YEAR	
	LABOR RATES FOR BASE BID – SECTION 1-GROUP 1 – FIRE ALARM SYSTEM (1) YEAR					
1-1-2	Labor Rates for Monday to Friday 8:00 AM to 4:00 PM	93609010003	100	\$118.00	\$11,800.00	
1-1-3	Labor Rates for Monday to Friday 4:00 PM to 8:00 AM	93609010004	8	\$175.00	\$1,400.00	
1-1-4	Labor Rates for Saturday 8:00 AM to 4:00 PM	93609010005	4	\$175.00	\$700.00	
1-1-5	Labor Rates for Saturday 4:00 PM to 12:00 Mid	93609010006	1	\$225.00	\$225.00	
1-1-6	Labor Rates for Sunday AM 12:00 Mid. to 8:00 AM	93609010007	1	\$225.00	\$225.00	
1-1-7	Labor Rates for Sunday 8:00 AM to 4:00 PM	93609010008	1	\$225.00	\$225.00	
1-1-8	Labor Rates for Sunday 4:00 AM to 12:00 Mid.	93609010009	1	\$225.00	\$225.00	
1-1-9	Labor Rates for Monday AM 12:00 Mid. to 8:00 AM	93609010010	1	\$225.00	\$225.00	
1-1-10	Labor Rates for Holiday	93609010011	1	\$275.00	\$275.00	
1-1-11	TOTAL LABOR COSTS FOR SECTION 1-GROUP 1 – FIRE ALARM SYSTEM (1) YEAR SUM –ITEMS#: 1-1-2 through 1-1-10				\$15,300.00	
1-1-12	MATERIAL COSTS SECTION 1-GROUP 1 - FIRE ALARM SYSTEMS Percent Markup from Contractor’s cost for any parts and materials (Bidder must enter 0 in appropriate column if there is no markup offered.) Percent Mark-up not to exceed 10%	93609340002	ESTIMATED DOLLARS EXPENDED \$ 12,000	0 % MARKUP	\$12,000.00	

ALARM SYSTEM INSPECTION, TESTING, MAINTENANCE AND REPAIR - FIRE ALARM SYSTEMS, CCTV SECURITY SYSTEMS AND RELATED ALARM SYSTEMS		COUNTY OF ROCKLAND DGS – PURCHASING DEPARTMENT BLDG. A, 2ND FLOOR, 50 SANATORIUM ROAD POMONA, NY 10970 TELEPHONE NO.: 845-364-3820 FAX NO.: 845-364-3809			VENDOR: Alarm Specialists
LINE NO.	DESCRIPTION	ITEM NUMBER	EST. HOURS/QTY.	HOURLY PRICE/ MONTHLY PRICE	EXTENDED PRICE
SECTION 1-GROUP 2-CCTV SECURITY SYSTEMS AND SECURITY ALARM SYSTEMS Dr. Robert L. Yeager Health Center (YHC), Rockland County Fire Training Center (FTC), Pomona, New York and the Rockland County Government Center (CGC), New City, New York					
1-2-1	TOTAL BASE BID FOR INSPECTION AND TESTING FOR SECTION 1-GROUP 2 – CCTV SECURITY SYSTEMS AND SECURITY ALARM SYSTEMS (1 YEAR)	93609010021		\$300.00 PRICE PER QTR.	\$12,00.00 TOTAL PER YEAR
	LABOR RATES FOR BASE BID – SECTION 1-GROUP 2 – CCTV SECURITY SYSTEMS AND SECURITY ALARM SYSTEMS (1)				
1-2-2	Labor Rates for Monday to Friday 8:00 AM to 4:00 PM	93609010023	100	\$122.00	\$12,200.00
1-2-3	Labor Rates for Monday to Friday 4:00 PM to 8:00 AM	93609010024	4	\$177.00	\$708.00
1-2-4	Labor Rates for Saturday 8:00 AM to 4:00 PM	93609010025	4	\$177.00	\$708.00
1-2-5	Labor Rates for Saturday 4:00 PM to 12:00 Mid	93609010026	1	\$225.00	\$225.00
1-2-6	Labor Rates for Sunday AM 12:00 Mid. to 8:00 AM	93609010027	1	\$225.00	\$225.00
1-2-7	Labor Rates for Sunday 8:00 AM to 4:00 PM	93609010028	1	\$225.00	\$225.00
1-2-8	Labor Rates for Sunday 4:00 PM to 12:00 Mid.	93609010029	1	\$225.00	\$225.00
1-2-9	Labor Rates for Monday AM 12:00 Mid. to 8:00 AM	93609010030	1	\$225.00	\$225.00
1-2-10	Labor Rates for Holiday	93609010031	1	\$275.00	\$275.00
1-2-11	TOTAL LABOR COSTS FOR SECTION 1-GROUP 2 – CCTV SECURITY SYSTEMS AND SECURITY ALARM SYSTEMS (1) YEAR SUM – ITEMS#: 1-2-2 through 1-2-10				\$15,016.00

ALARM SYSTEM INSPECTION, TESTING, MAINTENANCE AND REPAIR - FIRE ALARM SYSTEMS, CCTV SECURITY SYSTEMS AND RELATED ALARM SYSTEMS		COUNTY OF ROCKLAND DGS – PURCHASING DEPARTMENT BLDG. A, 2ND FLOOR, 50 SANATORIUM ROAD POMONA, NY 10970 TELEPHONE NO.: 845-364-3820 FAX NO.: 845-364-3809			VENDOR: Alarm Specialists
LINE NO.	DESCRIPTION	ITEM NUMBER	EST. HOURS/QTY.	HOURLY PRICE/ MONTHLY PRICE	EXTENDED PRICE
1-2-12	MATERIAL COSTS SECTION 1-GROUP 2 – CCTV SECURITY SYSTEMS AND SECURITY ALARM SYSTEMS Percent Markup from Contractor’s cost for any parts and materials (Bidder must enter 0 in appropriate column if there is no markup offered.) Percent Mark-up not to exceed 10%	93609340003	ESTIMATED DOLLARS EXPENDED \$ 10,000	0 % MARKUP	\$10,000.00
	GRAND TOTAL-SECTION 1-GROUP 2 SUM OF ITEMS#: 1-2-1, 1-2-11 AND 1-2-12 (ENTER TOTAL ON PAGE 7 LINE 3-2 ALSO)				\$26,216.00

ALARM SYSTEM INSPECTION, TESTING, MAINTENANCE AND REPAIR - FIRE ALARM SYSTEMS, CCTV SECURITY SYSTEMS AND RELATED ALARM SYSTEMS		COUNTY OF ROCKLAND DGS – PURCHASING DEPARTMENT BLDG. A, 2ND FLOOR, 50 SANATORIUM ROAD POMONA, NY 10970 TELEPHONE NO.: 845-364-3820 FAX NO.: 845-364-3809			VENDOR: Alarm Specialists
LINE NO.	DESCRIPTION	ITEM NUMBER	EST. HOURS/QTY.	HOURLY PRICE/ MONTHLY PRICE	EXTENDED PRICE
SECTION 2-GROUP 1-FIRE ALARM SYSTEMS Rockland County Sewer District #1 (SWR) Orangeburg, New York					
2-1-1	BASE BID (1 YEAR) TOTAL BASE BID FOR INSPECTION AND TESTING FOR SECTION 2-GROUP 1 – FIRE ALARM SYSTEMS (1 YEAR)	93609010052		\$450.00 PRICE PER QTR.	\$1800.00 TOTAL PER YEAR
	LABOR RATES FOR BASE BID – SECTION 2-GROUP 1 – FIRE ALARM SYSTEM (1) YEAR				
2-1-2	Labor Rates for Monday to Friday 8:00 AM to 4:00 PM	93609010053	40	\$122.00	\$4,880.00
2-1-3	Labor Rates for Monday to Friday 4:00 PM to 8:00 AM	93609010054	8	\$177.00	\$1,416.00
2-1-4	Labor Rates for Saturday 8:00 AM to 4:00 PM	93609010055	1	\$177.00	\$177.00
2-1-5	Labor Rates for Saturday 4:00 PM to 12:00 Mid	93609010056	1	\$225.00	\$225.00
2-1-6	Labor Rates for Sunday AM 12:00 Mid. to 8:00 AM	93609010057	1	\$225.00	\$225.00
2-1-7	Labor Rates for Sunday 8:00 AM to 4:00 PM	93609010058	1	\$225.00	\$225.00
2-1-8	Labor Rates for Sunday 4:00 AM to 12:00 Mid.	93609010059	1	\$225.00	\$225.00
2-1-9	Labor Rates for Monday AM 12:00 Mid. to 8:00 AM	93609010060	1	\$225.00	\$225.00
2-1-10	Labor Rates for Holiday	93609010061	1	\$275.00	\$275.00
2-1-11	TOTAL LABOR COSTS FOR SECTION 2-GROUP 1 – FIRE ALARM SYSTEM (1) YEAR SUM – ITEMS#: 2-1-2 through 2-1-10				\$7,873.00
2-1-12	MATERIAL COSTS SECTION 2-GROUP 1 - FIRE ALARM SYSTEMS Percent Markup from Contractor’s cost for any parts and materials (Bidder must enter 0 in appropriate column if there is no markup offered.) Percent Mark-up not to exceed 10%	93609340004	ESTIMATED DOLLARS EXPENDED \$ 2,000	0 % MARKUP	\$2,000.00

ALARM SYSTEM INSPECTION, TESTING, MAINTENANCE AND REPAIR - FIRE ALARM SYSTEMS, CCTV SECURITY SYSTEMS AND RELATED ALARM SYSTEMS		COUNTY OF ROCKLAND DGS – PURCHASING DEPARTMENT BLDG. A, 2ND FLOOR, 50 SANATORIUM ROAD POMONA, NY 10970 TELEPHONE NO.: 845-364-3820 FAX NO.: 845-364-3809				VENDOR: Alarm Specialists
LINE NO.	DESCRIPTION	ITEM NUMBER	EST. HOURS/QTY.	HOURLY PRICE/ MONTHLY PRICE	EXTENDED PRICE	
	GRAND TOTAL SECTION 2-GROUP 1 SUM OF ITEMS#: 2-1-1, 2-1-11 AND 2-1-12 (ENTER TOTAL ON PAGE 7 LINE 3-3 ALSO)				\$11,673.00	

ALARM SYSTEM INSPECTION, TESTING, MAINTENANCE AND REPAIR - FIRE ALARM SYSTEMS, CCTV SECURITY SYSTEMS AND RELATED ALARM SYSTEMS		COUNTY OF ROCKLAND DGS – PURCHASING DEPARTMENT BLDG. A, 2ND FLOOR, 50 SANATORIUM ROAD POMONA, NY 10970 TELEPHONE NO.: 845-364-3820 FAX NO.: 845-364-3809			VENDOR: Alarm Specialists	
LINE NO.	DESCRIPTION	ITEM NUMBER	EST. HOURS/QTY.	HOURLY PRICE/ MONTHLY PRICE	EXTENDED PRICE	
SECTION 2-GROUP 2-CCTV SECURITY SYSTEMS Rockland County Sewer District #1 (SWR) Orangeburg, New York						
2-2-1	TOTAL BASE BID FOR INSPECTION AND TESTING FOR SECTION 2-GROUP 2 – CCTV SECURITY SYSTEMS (1 YEAR)	93609010062		\$75.00 PRICE PER QTR.	\$300.00 TOTAL PER YEAR	
	LABOR RATES FOR BASE BID – SECTION 2-GROUP 2 – CCTV SECURITY SYSTEMS (1) YEAR					
2-2-2	Labor Rates for Monday to Friday 8:00 AM to 4:00 PM	93609010063	5	\$118.00	\$590.00	
2-2-3	Labor Rates for Monday to Friday 4:00 PM to 8:00 AM	93609010064	2	\$177.00	\$354.00	
2-2-4	Labor Rates for Saturday 8:00 AM to 4:00 PM	93609010065	1	\$177.00	\$177.00	
2-2-5	Labor Rates for Saturday 4:00 PM to 12:00 Mid	93609010066	1	\$177.00	\$177.00	
2-2-6	Labor Rates for Sunday AM 12:00 Mid. to 8:00 AM	93609010067	1	\$177.00	\$177.00	
2-2-7	Labor Rates for Sunday 8:00 AM to 4:00 PM	93609010068	1	\$177.00	\$177.00	
2-2-8	Labor Rates for Sunday 4:00 PM to 12:00 Mid.	93609010069	1	\$177.00	\$177.00	
2-2-9	Labor Rates for Monday AM 12:00 Mid. to 8:00 AM	93609010070	1	\$177.00	\$177.00	
2-2-10	Labor Rates for Holiday	93609010071	1	\$177.00	\$177.00	
2-2-11	TOTAL LABOR COSTS FOR SECTION 2-GROUP 2 – CCTV SECURITY SYSTEMS (1) YEAR SUM – ITEMS#: 2-2-2 through 2-2-10				\$2,183.00	
2-2-12	MATERIAL COSTS SECTION 2-GROUP 2 – CCTV SECURITY SYSTEMS Percent Markup from Contractor’s cost for any parts and materials (Bidder must enter 0 in appropriate column if there is no markup offered.) Percent Mark-up not to exceed 10%	93609340005	ESTIMATED DOLLARS EXPENDED \$ 300	0 % MARKUP	\$300.00	

ALARM SYSTEM INSPECTION, TESTING, MAINTENANCE AND REPAIR - FIRE ALARM SYSTEMS, CCTV SECURITY SYSTEMS AND RELATED ALARM SYSTEMS		COUNTY OF ROCKLAND DGS – PURCHASING DEPARTMENT BLDG. A, 2ND FLOOR, 50 SANATORIUM ROAD POMONA, NY 10970 TELEPHONE NO.: 845-364-3820 FAX NO.: 845-364-3809				VENDOR: Alarm Specialists
LINE NO.	DESCRIPTION	ITEM NUMBER	EST. HOURS/QTY.	HOURLY PRICE/ MONTHLY PRICE	EXTENDED PRICE	
	GRAND TOTAL-SECTION 2-GROUP 2 SUM OF ITEMS#: 2-2-1, 2-2-11 AND 2-2-12 (ENTER TOTAL ON PAGE 7 LINE 3-4 ALSO)				\$2,783.00	

ALARM SYSTEM INSPECTION, TESTING, MAINTENANCE AND REPAIR - FIRE ALARM SYSTEMS, CCTV SECURITY SYSTEMS AND RELATED ALARM SYSTEMS		COUNTY OF ROCKLAND DGS – PURCHASING DEPARTMENT BLDG. A, 2ND FLOOR, 50 SANATORIUM ROAD POMONA, NY 10970 TELEPHONE NO.: 845-364-3820 FAX NO.: 845-364-3809			VENDOR: Alarm Specialists
LINE NO.	DESCRIPTION	ITEM NUMBER	EST. HOURS/QTY.	HOURLY PRICE/ MONTHLY PRICE	EXTENDED PRICE
SUMMARY OF CELLS					
3-1	TOTAL PRICE BID FOR SECTION 1-GROUP 1 – FIRE ALARM SYSTEMS – BASE BID + LABOR COSTS + MATERIAL COSTS (1) YEAR SUM OF ITEMS#: 1-1-1, 1-1-11 AND 1-1-12	SECTION 1	GROUP 1		<u>\$36,780.00</u>
3-2	TOTAL PRICE BID FOR SECTION 1-GROUP 2 – CCTV SECURITY SYSTEMS BASE BID + LABOR COSTS + MATERIAL COSTS (1) YEAR SUM OF ITEMS#: 1-2-1, 1-2-11 AND 1-2-12	SECTION 1	GROUP 2		<u>\$26,216.00</u>
3-3	TOTAL PRICE BID FOR SECTION 2-GROUP 1 – FIRE ALARM SYSTEMS – BASE BID + LABOR COSTS + MATERIAL COSTS (1) YEAR SUM OF ITEMS#: 2-1-1, 2-1-11 AND 2-1-12	SECTION 2	GROUP 1		<u>\$11,673.00</u>
3-4	TOTAL PRICE BID FOR SECTION 2-GROUP 2 – CCTV SECURITY SYSTEMS BASE BID + LABOR COSTS + MATERIAL COSTS (1) YEAR SUM OF ITEMS#: 2-2-1, 2-2-11 AND 2-2-12	SECTION 2	GROUP 2		<u>\$2,783.00</u>

COUNTY OF ROCKLAND - DGS-PURCHASING
 BLDG. A., 6TH FLOOR, 50 SANATORIUM RD, POMONA, NY 10970
 TELEPHONE: 845-364-3820 / TELEFAX: 845-364-3809

**TITLE: ALARM SYSTEMS INSPECTION, TESTING,
 MAINTENANCE AND REPAIR. FIRE ALARM, CCTV,
 SECURITY SYSTEMS**

**BID NUMBER:
 RFB-RC-2021-052**

SPECIFICATIONS

1. SCOPE

- 1.1. Contractor is to provide all labor, equipment, materials and supervision as specified herein to inspect, test, maintain and repair all fire alarm, closed-circuit television security systems (CCTV), security alarm systems and other alarm systems in various buildings. The bid is divided into two sections. **Section 1** are the buildings at the Dr. Robert L. Yeager Health Center (YHC), Rockland County Fire Training Center (FTC), Pomona, New York and the Rockland County Government Center (CGC), New City, New York. **Section 2** is the Rockland County Sewer District #1 (SWR) Orangeburg, New York in accordance with these specifications.
- 1.1.1. The County of Rockland anticipates the sale of the Sain Building located at 18 New Hempstead Road, New City, NY 10956 at any time during the term of this contract. Alarm System Services for the Sain Building shall be terminated at that time with 30 days written notice.

2. WORK DESCRIPTION

2.1. Inspection and Testing

- 2.1.1. Contractor shall perform inspection and testing of the systems outlined in §24. **“DESCRIPTION OF SYSTEMS AND INSPECTION, TESTING AND MAINTENANCE SCHEDULE”** of these Bid Specifications. The inspection and testing includes, but is not limited to, verification and testing of all panel functions, testing of bulbs and replacing as required, testing of fan shutdown and purge systems, calibration and functional testing of system components, fire phone systems, bell/horn/strobe equipment, smoke and heat heads, clean agent systems, pull stations, battery back-up systems, alarm verification and abort systems. All smoke and heat heads, and pull stations shall be functionally tested for operation in accordance with OEM recommendations. Heat heads are to be tested for rate of rise only. CCTV camera lens shall be cleaned and adjusted as required.
- 2.1.2. Any repair parts and repair labor required as a result of the inspection and testing of the specified systems are to be authorized by the Director, Facilities Management-County or the Director of Plant Facilities-Sewer District and performed at the labor and material rates in accordance with §2.2. Repairs and Materials. Certified payrolls are required for labor.

2.2. Repairs and Materials

- 2.2.1. Contractor shall provide parts and labor for authorized repairs required under §2.1. Inspection and Testing and for parts and labor for all maintenance and repair service calls at all other times for all covered systems and related hardware. All parts and labor for authorized repairs shall be billed at the labor and material rates.
- 2.2.2. NOTE: Travel, expenses and time costs for all work shall be the Contractor's responsibility, shall not be billed and shall not be paid by the County of Rockland.

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2.3. Addition or Removal of locations and/or equipment

- 2.3.1. Additional locations and equipment shall be serviced per pricing for time and material work as per prices bid.
- 2.3.2. In the case of the removal or elimination of equipment, preventive maintenance pricing shall be reduced based on a negotiated price reduction between the County of Rockland and the vendor.

3. FORM OF PROPOSAL

- 3.1. Contractor shall submit bid prices for the work specified herein as indicated on the Bid Proposal Pages.
- 3.1.1. A base bid price shall be submitted by **SECTION AND GROUP** for the inspection and testing of **EACH** of the two (2) system types outlined on page 13. “**DESCRIPTION OF SYSTEMS AND INSPECTION, TESTING AND MAINTENANCE SCHEDULE**”. The base bid prices shall cover all inspection and testing of the equipment in accordance with “**WORK DESCRIPTION**” (page 5). The bidder shall provide a monthly rate to calculate the base annual price. The annual rate which will be in effect for a one-year contract period with the option to renew for two (2) additional one (1) year terms.
- 3.1.2. **REPAIR LABOR COSTS** - The bid price submitted for repairs or maintenance labor as listed under “**Repairs and Materials**” (page 5) shall be an hourly rate, (\$/hour) for a technician. Hourly rates shall be in effect for a one-year contract period with the option to renew for two additional one (1) year terms.
- 3.1.3. **REPAIR MATERIAL COSTS** - Percent Markup – Limited to 10%.
- 3.1.3.1. A bid price shall be entered and shall be a percent markup on Contractor’s cost for any parts and materials (Bidder must enter 0 in appropriate column if there is no markup offered).
- 3.1.3.2. **Markup shall not exceed 10%.**

4. EXCLUSIONS

- 4.1. This contract is to be all-inclusive as specified. No exclusions shall be permitted to the scope of work specified after the contract is awarded. Any bidder who is in doubt as to the interpretation of any part of these specifications shall contact the Director of Purchasing in writing for an interpretation thereof. Any interpretation or change to the proposed bid documents resulting from the above will be made only by an addendum which will be issued to by the Director of Purchasing.

5. AMENDMENTS TO BID

- 5.1. Any verbal information obtained from or statements made by a representative of the County of Rockland or their designee at the time of examination of the documents or site shall not be construed as in any way amending Contract documents. Only such corrections or addenda as issued by the Director of Purchasing in writing shall become a part of the Contract.

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6. FACILITY RULES

- 6.1. Successful bidder shall adhere to all Facilities Management-County and Plant Facilities-Sewer District rules and shall sign in and out with the designated work site representative whenever entering or leaving the premises. A work ticket stating name of technician, time of arrival and departure, repair hours, repairs performed, and parts used, shall be completed for each individual repair after each service call.
- 6.2. All workers shall wear uniforms and identification labels of the Contractor's business.

7. REQUIREMENTS

- 7.1. The intent of these specifications is to cover maintenance, inspection, testing and repair service complete in every respect. Details of service not explicitly stated in these specifications but necessarily required thereto are deemed to be understood by the Bidder and included herein.
- 7.2. All material and equipment furnished shall be new and in excellent condition. All parts shall be manufactured by the OEM or by reputable firms whose product is of a quality equal and acceptable to the original equipment manufacturers specifications. Owner reserves the right to reject any part, which he/she may deem unsuitable for use.
- 7.3. The County of Rockland's interpretation of specifications shall be final and binding upon Contractor.
- 7.4. The County of Rockland shall make no allowances or concessions to a bidder for any alleged misunderstanding of quantity, quality, character, location or other conditions of the work specified herein.
- 7.5. All inspection, testing, maintenance and repairs shall be performed in accordance with OEM and NFPA Standards.
- 7.6. All services and materials provided under these specifications shall be in compliance with the most current standards of the following National Fire Protection Association (NFPA) Standards:
 - 7.6.1. NFPA 72 National Fire Alarm Code
 - 7.6.2. NFPA 70 National Electric Code
 - 7.6.3. All other applicable NFPA Codes

8. CONTRACTOR'S RESPONSIBILITY

- 8.1. Contractor shall carefully examine all equipment and specifications and shall make all necessary investigations required to inform himself thoroughly and fully as to the work required under these specifications.
- 8.2. The Contractor shall be responsible for giving immediate notice to the site contact listed in section 9.1 or his designee of any condition related to the scope of these specifications which he discovers that may present a hazard to either the equipment or building occupants.

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9. SITE VISIT

- 9.1. To schedule a site visit at the Dr. Robert L. Yeager Health Center (YHC), Rockland County Fire Training Center (FTC), Pomona, New York and the Rockland County Government Center (CGC), New City, New York, Contact Mr. Robert H. Gruffi, P.E., Director, Facilities Management (845-364-2958). To schedule a site visit at the Rockland County Sewer District #1 (SWR) Orangeburg, New York, Contact Mr. Josue Thomas (845-365-6111).
- 9.2. All bidders are encouraged to visit jobsites prior to bidding and must perform as specified whether or not he/she visits the sites. No consideration or allowance will be granted for failure to visit site prior to bid, or for any misunderstanding of materials to be furnished, or work to be done.

10. LAWS AND PERMITS

- 10.1. Contractor shall comply with all applicable Federal, State and County laws as required, to perform all work as specified.
- 10.2. Contractor shall possess all qualifications, and obtain any required licenses and permits to engage in the business of Fire Alarm Systems, CCTV Security Systems and Security Alarm Systems within the jurisdiction where the work specified is to be performed in accordance with New York State Law. Proof of these items shall be provided in the bid at the time of the opening.

11. INSPECTION & TERMINATION OF CONTRACT

- 11.1. The quality of maintenance service shall be subject to inspection by the site contact or his designee at any time. Should it be found that the quality of the maintenance service being performed is not satisfactory, and that the requirements of the specifications are not being met, the Director of Purchasing may terminate the contract, giving 30 days written notice.

12. MAINTENANCE SERVICE RECORDS

- 12.1. Contractor shall submit completed work copies of the quarterly, semi-annual, and annual Preventive Maintenance reports to the site contact, as scheduled. Reports shall be typed, and include an itemized listing of technician's name, work date, work performed and test results for that report period.

13. MAINTENANCE RESPONSIBILITY

- 13.1. The Contractor shall keep all covered equipment maintained to operate according to OEM specifications and NFPA codes.

14. QUALIFICATIONS OF CONTRACTORS

- 14.1. The bidder shall show that he has available under his direct employment and supervision the necessary organization and facilities to properly fulfill all the services and conditions required under these specifications.
- 14.2. The contractor shall show that he has maintained an organization capable of performing the work specified herein, and that said organization has been in continuous operation for at least the past five years. Contractor shall submit the following information with bid:

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- 14.2.1. Years of operation.
- 14.2.2. The names of the employees in the area responsible for this contract, their function in the company, title, and number of years of service with the contractor's firm.
- 14.2.3. The present address of the main operating office of this organization.
- 14.2.4. List sources of major replacement parts for the equipment specified herein. Indicate which of the above parts are available at your facilities.
- 14.2.5. Documentation indicating technical personnel experience (5 year minimum).
- 14.3. The Contractor shall use only skilled, competent, trained technical personnel having a minimum of five years of experience in maintaining all components of fire alarm, clean agent systems, security alarm systems and CCTV security systems similar to those in this specification. (It is not necessary for all the required experience to have been acquired with the contractor's firm). This experience shall include full working knowledge and troubleshooting skills pertaining to electronic control circuits and related devices of style and complexity to the units specified herein. Contractor shall have a minimum of five (5) experienced technicians on staff. Where applicable, all technicians shall possess a New York State Alarm Technician's License as issued by the New York State Department of State for fire alarm work. Contractor shall complete and submit the Certification of Experience form located in these Bid Specifications, listing companies where he/she has performed similar work.
- 14.4. Contractor must have a 24-hour, 7 day a week staffed service number (answering machine, voice mail, or beepers not permitted) to receive requests for repair service.
- 14.5. Sub-contracting for any of the services or labor required to perform these specifications shall not be permitted without the authorization of the Director, Facilities Management-County or Director of Plant Facilities-Sewer.

15. WORKING HOURS

- 15.1. All work to be performed under these specifications shall be performed during normal working hours - 8:00 a.m. to 4:00 p.m. - Monday through Friday, or as agreed to with the site contact.
- 15.2. The Contractor shall respond to all service call requests, with a technician on site, within four hours of County of Rockland's call for service.
- 15.3. During the term of the contract, the site contact or his designee may authorize the Contractor to use overtime in order to expedite repairs. This authorization will be granted only in those instances where the County of Rockland has made a determination that such action is in the overall best interest of the County of Rockland. No system shall be left out of service for major or minor repairs at the end of a working day without contacting the site contact or his designee to notify them of this situation. At this time, the site contact or his designee shall determine if the Contractor should complete the repair.

16. SAFETY

- 16.1. Contractor shall adhere to all regulations of the New York State Public Employee Safety and Health (PESH), good industry safety practice, and any special safety requirements of the County of Rockland.

COUNTY OF ROCKLAND - DGS-PURCHASING
 BLDG. A., 6TH FLOOR, 50 SANATORIUM RD, POMONA, NY 10970
 TELEPHONE: 845-364-3820 / TELEFAX: 845-364-3809

**TITLE: ALARM SYSTEMS INSPECTION, TESTING,
 MAINTENANCE AND REPAIR. FIRE ALARM, CCTV,
 SECURITY SYSTEMS**

**BID NUMBER:
 RFB-RC-2021-052**

17. WARRANTY

- 17.1. Contractor shall guarantee all repair work performed to be free from defects in materials and labor for ninety (90) days or equipment manufacturer standard warranty whichever is greater.

18. PAYMENT

- 18.1. The Contractor's invoice must list specifically the type of employee or laborer utilized and the number of man-hours worked. The Contractor's labor charges must correspond to the rates supplied with this bid. The Contractor agrees and hereby certifies that all labor charges contained on all invoices submitted to the County of Rockland for payment shall be for only those hours required and necessary to complete the work.
- 18.2. This contract is subject to **New York State Labor Law 220, Article 8 Prevailing wages**. The Contractor shall submit with, each invoice, certified payrolls for all labor. Submission of Certified Payroll with invoice is a condition of payment.
- 18.3. Invoices for labor must be billed to the next quarter hour of actual time worked (example: 8:00 AM to 9:10 AM would be billed at 1 hour and 15 minutes). Invoices rounded to the next full hour will not be approved for payment.
- 18.4. The County of Rockland will not accept nor authorize payment for travel time or expenses of service personnel to any of the County of Rockland's facility locations. The only billable time will be for service work performed.
- 18.5. The invoice submitted to the County of Rockland for payment shall reflect the contractor's cost plus a percent markup as submitted with the bid. Copies of manufacturer's and/or distributors material invoices for items greater than \$100 must be provided with Contractor's submission for payment.

19. ADDITIONAL ITEMS

- 19.1. If the Contractor expects to incur any additional costs not specified in the above paragraphs, he must submit a list of those items and corresponding charges or schedule with his bid. There will be no additional charge for delivery or mileage. No other costs except those placed in the bid proposal at the time the bid is submitted shall be evaluated, considered or deemed acceptable charges by the County of Rockland. The Contractor further agrees that should it be determined by the County of Rockland that the Contractor is falsifying his invoices or partaking in fraudulent practices to reflect higher costs than actually incurred in the repair, this falsification of fraudulent practice shall be considered a material breach of the terms of the contract. Nothing herein shall be considered to limit the authority of the County of Rockland to prosecute any bidder or Contractor who violates the laws of the State of New York.
- 19.2. In the best interest of the County of Rockland, large dollar items and/or multiple quantity items not deemed emergency repairs may be quoted or bid out separately.

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20. USE OF PREMISES

- 20.1. On or about the premises and adjacent areas, the Contractor shall ensure that all apparatus, storage of materials, and activities of workmen be confined to the limits indicated by law, ordinances, permits and the direction of the authorized County of Rockland representative, and shall not encumber or permit the premises or adjacent areas to be encumbered with such materials or apparatus.
- 20.2. The work site shall be kept in an orderly and safe fashion so as not to interfere with the progress of the work or the work of any other Contractor.
- 20.3. The Contractor shall be responsible for repairing and replacing anything damaged by his operations, within thirty (30) days after notification by the authorized County of Rockland representative that damage has occurred.
- 20.4. It will be the responsibility of the Contractor to report, to the authorized County of Rockland representative, any damages found prior to any work at this site.

21. CLEANING UP

- 21.1. The Contractor shall at all times keep the premises and adjacent areas free from accumulations of waste material or rubbish. At the completion of the work, he/she shall remove, from and about the premises, including adjacent areas, all rubbish, tools and surplus materials used for work and shall have the area "Broom Clean" and ready for use. In case of a dispute, County of Rockland may remove rubbish and clean up, then may charge the Contractor either by deduction of amounts unpaid to the Contractor, or by other means as determined to be fair and equitable by the authorized County of Rockland representative.

22. AWARD

- 22.1. Award will be made by **Section and Group** to the lowest responsible bidder as follows:

22.1.1.	Section 1	Group 1	Fire Alarm Systems
22.1.2.	Section 1	Group 2	CCTV Security Systems and Security Alarm Systems
22.1.3.	Section 2	Group 1	Fire Alarm Systems – RCSD#1
22.1.4.	Section 2	Group 2	CCTV Security Systems – RCSD#1
- 22.2. All columns and required spaces for each group bid must be filled in or bid may be deemed non-responsive and rejected.
- 22.3. All quantities are estimated and are for evaluation purposes only.