

COUNTY OF ROCKLAND  
Department of General Services  
**Purchasing Division**

# Contract Award Notification

**Title:** Drug and Alcohol Testing Services NON-FTA/DOT

**Contract Period:** November 1, 2021 through October 31, 2022 with 4-1 year options  
Extended through 10/31/23 w/3-1 year options

**Original Date of Issue:** October 20, 2021

**Date of Revision:** 2/6/23

**RFP No:** RFP-RC-2021-020

**Catalog:** Health

**Authorized Users:** County Agencies

Address Inquiries To:

**Name:** Sabrina Samuels  
**Title:** Purchaser II  
**Phone:** 845-364-3807  
**Fax:** 845-364-3809  
**E-mail:** samuelss@co.rockland.ny.us

**Description**

This contract is for various drug and alcohol testing services that are NON-DOT/FTA.

Contract #	Vendor Number	Contractor & Address	Telephone No.
RFP 21-020	0000021169	Technical Resource Management Dba Cordant Health Solutions 1760 E. Route 66, Suite 1 Flagstaff, AZ 86004 Contact: Amanda Gibbs <a href="mailto:agibbs@cordanths.com">agibbs@cordanths.com</a>	361/500-2114       FAX: 928/526-1777

## RFP RC-2021-020

## Drug and Alcohol Testing Services NON-DOT/FTA

#	Items	ItemNumber	Quantity Required	Unit of Measure	UnitPrice	TotalCost	Award
#0-1	Percent Discount off of list price testing (if no discount enter zero \$0.00)	95207000265	100	Percent	0	0%	Technical Resource Management, LLC dba Cordant Health Solutions
	Miscellaneous Test not specified - <b>Internal purposes only- Test must be specified in notes.</b>	95207000271		Each	\$1.00		Technical Resource Management, LLC dba Cordant Health Solutions
1							
#1-1	Court Representation and Testimony in-person (1st day of Testimony) (Enter \$0.00 in unit price if no cost)	95207000145	2	Hour	\$ 150	\$ 300	Technical Resource Management, LLC dba Cordant Health Solutions
#1-2	Court Representation and Testimony in-person (2nd day of Testimony) (Enter \$0.00 in unit price if no cost)	95207000146	1	Hour	\$ 150	\$ 150	Technical Resource Management, LLC dba Cordant Health Solutions
#1-3	Court Representation and Testimony Telephonic (Enter \$0.00 in unit price if no cost)	95207000147	1	Hour	\$ 0	\$ 0	Technical Resource Management, LLC dba Cordant Health Solutions
#1-4	Court Representation and Testimony Video Conferencing (Enter \$0.00 in unit price if no cost)	95207000148	1	Hour	\$ 0	\$ 0	Technical Resource Management, LLC dba Cordant Health Solutions
#1-5	Court Representation and Testimony Telephonic Litigation packet	95207000149	2	Hour	\$ 75	\$ 150	Technical Resource Management, LLC dba Cordant Health Solutions
#1-6	Court Representation and Testimony Telephonic Affidavit	95207000150	2	Hour	\$ 25	\$ 50	Technical Resource Management, LLC dba Cordant Health Solutions
2							

## RFP RC-2021-020

## Drug and Alcohol Testing Services NON-DOT/FTA

#	Items	ItemNumber	Quantity Required	Unit of Measure	UnitPrice	TotalCost	Award
#2-1	URINE DRUG TESTING- 8 Drug Panel : Amphetamines/Methamphetamines, Benzodiazepines(including Clonazepan), Cocaine, Opiates, Oxycodone, MDMA(Methylenedioxyamphetamine/Ecstasy ) , Propoxyphene, THC, with auto confirmations on positives	95207000151	850	Each	\$ 11.5	\$ 9,775.0	Technical Resource Management, LLC dba Cordant Health Solutions
#2-2	URINE DRUG TESTING- 9 Drug Panel : Ethanol Alcohol, Ampetamine/Methamphetamine, Benzodiazepines(including Clonazepan), Cocaine, Methadone, Opiates, Oxy, PCP, THC, with auto confirmations on positives	95207000152	335	Each	\$ 10.5	\$ 3,517.5	Technical Resource Management, LLC dba Cordant Health Solutions
#2-3	URINE DRUG TESTING- 10 drug Panel: Ethanol Alcohol, Ampetamine/Methamphetamine, Benzodiazepines(including Clonazepan), Cocaine, Methadone, Opiates, Oxy, PCP, THC, Spice with auto confirmations on positives	95207000153	600	Each	\$ 26	\$ 15,600.0	Technical Resource Management, LLC dba Cordant Health Solutions

## RFP RC-2021-020

## Drug and Alcohol Testing Services NON-DOT/FTA

#	Items	ItemNumber	Quantity Required	Unit of Measure	UnitPrice	TotalCost	Award
#2-4	URINE DRUG TESTING- Comprehensive Panel : Amphetamine/Methamphetamine, Barbiturates, Benzodiazepines, Buprenorphine, Cocaine, EtG, Fentanyl, 6-AM(Heroin-specific metabolite), MDMA(Ecstasy), Meperidine(Demerol), Methadone, MethaQualone, Opiates, Oxycodone, PCP, Propoxyphene, SOMA, Spice/K2, (Synthetic Cannabinoid panel), THC Tramadol, Zolpidem(Ambien) , with auto confirmations on positives	95207000154	2	Each	\$ 51.55	\$ 103.1	Technical Resource Management, LLC dba Cordant Health Solutions
#2-5	URINE DRUG TESTING- 3 Drugs (Hallucinogens): Ketamine*, LSD*, PCP, with auto confirmations on positives- <b>*pricing is for testing ONLY, confirmations are to be ordered separately</b>	95207000155	2	Each	\$ 16.1	\$ 32.2	Technical Resource Management, LLC dba Cordant Health Solutions
#2-6	URINE DRUG TESTING- 5 Drugs (Hallucinogens) : PCP, LSD*, Ketamine*, Rohypnol*, Quaaludes* (Methaqualone) with auto confirmation on positives <b>*pricing is for testing ONLY, confirmations are to be ordered separately</b>	95207000156	2	Each	\$ 20.2	\$ 40.4	Technical Resource Management, LLC dba Cordant Health Solutions
#2-7	URINE DRUG TESTING- 6 Drug Panel: Ethanol Alcohol, Bezodiazepines(including Clonazepan), Cocaine, Methadone, Opiates, THC, with auto confirmations on positives	95207000206	25	Each	\$ 10.85	\$ 271.25	Technical Resource Management, LLC dba Cordant Health Solutions

## RFP RC-2021-020

## Drug and Alcohol Testing Services NON-DOT/FTA

#	Items	ItemNumber	Quantity Required	Unit of Measure	UnitPrice	TotalCost	Award
#2-8	URINE DRUG TESTING- 7 Drug Panel: Ethanol Alcohol, Barbiturates, Benzodiazepines (including Clonazepan), Cocaine, Methadone, Opiates, THC, Spice with auto confirmation on positives	95207000207	5	Each	\$ 26.75	\$ 133.75	Technical Resource Management, LLC dba Cordant Health Solutions
#2-9	URINE DRUG TESTING: 11 Drug Panel, Ethanol Alcohol, Methamphetamine/Amphetamine, Benzodiazepines, Burprenorphine, Cocaine, Methadone, Opiates, Oxycodone, PCP, THC, Fentanyl, with auto confirmations of positives.	95207000204	5	Each	\$ 13.2	\$ 66.0	Technical Resource Management, LLC dba Cordant Health Solutions
#2-10	URINE DRUG TESTING: 12 Drug Panel, Ethanol Alcohol, Methamphetamine/Amphetamine, Benzodiazepines, Cocaine, Methadone, Opiates, Oxycodone, PCP, THC, Fentanyl, MDMA, Suboxone with auto confirmations of positives.	95207000203	750	Each	\$ 14.3	\$ 10,725.0	Technical Resource Management, LLC dba Cordant Health Solutions
#2-11	URINE DRUG TESTING- Lab Screen with auto confirmation: Single drug add-ons, prices of drugs added to custom panels- <b>Alcohol only</b>	95207000266	500	Each	\$ 0.1	\$ 50.0	Technical Resource Management, LLC dba Cordant Health Solutions
#2-12	URINE DRUG TEST - Lab Screen with Auto confirmation: Single Drug Stand Alone, price of test and confirmation- <b>Alcohol only</b>	95207000267	200	Each	\$ 10.65	\$ 2,130.0	Technical Resource Management, LLC dba Cordant Health Solutions
3							

## RFP RC-2021-020

## Drug and Alcohol Testing Services NON-DOT/FTA

#	Items	ItemNumber	Quantity Required	Unit of Measure	UnitPrice	TotalCost	Award
#3-1	ORAL FLUID TESTING: 10 Drug Panel: Ethanol Alcohol, Amphetamine/Methamphetamine, Benzodiazepines (including Clonazepan), Cocaine, THC, Methadone, Ecstasy, Opiates, Oxycodone, PCP with auto confirmation of positives.	95207000238	200	Each	\$ 15.8	\$ 3,160.0	Technical Resource Management, LLC dba Cordant Health Solutions
#3-2	ORAL FLUID TESTING: 11 Drug Panel: Ethanol Alcohol, Amphetamine/Methamphetamine, Benzodiazepines (including Clonazepan), Cocaine, THC, Methadone, Ecstasy, Opiates, Oxycodone, PCP, Burprenorphine with confirmation of positives.	95207200002	2350	Each	\$ 16	\$ 37,600.0	Technical Resource Management, LLC dba Cordant Health Solutions
#3-3	ORAL FLUID TESTING: Custom Panels: Lab Screen with auto confirmation, single drug Add-ons- <b>dextromethorphan only</b>	95207000268	300	Each	No Bid	No Bid	No Bid
#3-4	ORAL FLUID TESTING - Lab Screen with Auto confirmation: Single Drug Stand Alone, price of confirmation- <b>Dextromethorphan direct confirmation only</b>	95207000269	200	Each	\$ 32.3	\$6,460.00	Technical Resource Management, LLC dba Cordant Health Solutions
#3-5	Inhalent Panel	95207000253	5	Each	\$ 37.5	\$ 187.5	Technical Resource Management, LLC dba Cordant Health Solutions
4							

## RFP RC-2021-020

## Drug and Alcohol Testing Services NON-DOT/FTA

#	Items	ItemNumber	Quantity Required	Unit of Measure	UnitPrice	TotalCost	Award
#4--1	VIDEO COLLECTION: Supplies sent by Ground Shipping to patient/client home Administered by the Laboratory: ORAL FLUID: 10 Drug Panel, Ethanol Alcohol, Amphetamine/Methamphetamine, Benzodiazepine(including Clonazepan), Cocaine, THC, Methadone, Ecstasy, Opiates, Oxycodone, PCP, with auto confirmation on positives	95207900001	3	Each	\$ 48.19	\$ 144.57	Technical Resource Management, LLC dba Cordant Health Solutions
#4-2	VIDEO COLLECTION: Supplies sent by Overnight Shipping to patient/client home Administered by the Laboratory: ORAL FLUID: 10 Drug Panel, Ethanol Alcohol Amphetamine/Methamphetamine, Benzodiazepine(including Clonazepan), Cocaine, THC, Methadone, Ecstasy, Opiates, Oxycodone, PCP, with auto confirmation on positives	95207900002	3	Each	\$ 69.83	\$ 209.49	Technical Resource Management, LLC dba Cordant Health Solutions
#4-3	VIDEO COLLECTION: Supplies sent by Ground Shipping to patient/client home: ORAL FLUID: 11 Drug Panel, Ethanol Alcohol, Amphetamine/Methamphetamine, Benzodiazepine(including Clonazepan), Cocaine, THC, Methadone, Ecstasy, Opiates, Oxycodone, PCP, Burprenorphone(Benzodiazepine), with auto confirmation of positives	95207900003	450	Each	\$ 48.59	\$ 21,865.5	Technical Resource Management, LLC dba Cordant Health Solutions

## RFP RC-2021-020

## Drug and Alcohol Testing Services NON-DOT/FTA

#	Items	ItemNumber	Quantity Required	Unit of Measure	UnitPrice	TotalCost	Award
#4-4	VIDEO COLLECTION Administered by Rockland County Department of Social Services, supplies sent by Ground Shipping to client/patients home address	95207900007	325	Each	\$ 15.15	\$ 4,923.75	Technical Resource Management, LLC dba Cordant Health Solutions
#4-5	VIDEO COLLECTION Administered by Rockland County Department of Social Services, supplies sent by Overnight Shipping to client/patients home address	95207900008	5	Each	\$ 33.65	\$ 168.25	Technical Resource Management, LLC dba Cordant Health Solutions
#4-6	VIDEO COLLECTION: Oral Fluid supplies to be shipped ground to client/patient's home with testing performed by the laboratory . Test to be selected separately.	95207000254	200	Each	\$ 31.15	\$ 6,230.0	Technical Resource Management, LLC dba Cordant Health Solutions
#4-7	VIDEO COLLECTION: Supplies sent by Overnight Shipping to patient/client home Administered by the Laboratory: ORAL FLUID: 11 Drug Panel, Ethanol Alcohol, Amphetamine/Methamphetamine, Benzodiazepine(including Clonazepan), Cocaine, THC, Methadone, Ecstasy, Opiates, Oxycodone, PCP, Burprenorphone(Benzodiazepine), with auto confirmation of positives	95207900004	5	Each	\$ 70.23	\$351.15	Technical Resource Management, LLC dba Cordant Health Solutions
5							



## RFP RC-2021-020

## Drug and Alcohol Testing Services NON-DOT/FTA

#	Items	ItemNumber	Quantity Required	Unit of Measure	UnitPrice	TotalCost	Award
#5-1	Instant Drug Testing Kit including ground shipping- 10 Panel point of care kit, THC, COC, MOR, AMP, MAMP, BUP,BAR,BZO, MTD, OXY + pH SG, OX. Additional speice dip sticks can be purchased for \$1.00 per stick	95207000270	50	Each	\$ 5.5	\$ 275.0	Technical Resource Management, LLC dba Cordant Health Solutions
	Urine testing Single Add-on - ETG Alcohol 80-hour test - when ordering item #952070000203 - 12 panel urine drug testing	95207000272		Each	\$0.50		Technical Resource Management, LLC dba Cordant Health Solutions
	Oral swab Single Add-on - Fetanyl testing when ordering item #95207200002 - oral fluid 11 panel drug testing	95207000273		Each	\$3.50		Technical Resource Management, LLC dba Cordant Health Solutions
	ORAL FLUID TESTING: 11 Drug Panel: Ethanol Alcohol, Amphetamine/Methamphetamine, Benzodiazepines (including Clonazepan), Cocaine, THC, MDMA, Opates, Oxycodone, Burprenophine, Fentanyl, Panel #2710	95207000278		Each	\$19.40		Technical Resource Management, LLC dba Cordant Health Solutions



**Edwin J. Day, County Executive**

**TITLE: Drug and Alcohol Testing Services**

**RFP NUMBER:**  
RFP-RC-2021-020

## 1. DETAIL SCOPE OF WORK

This section describes the services that are required to be provided by the selected Proposer. Proposers must demonstrate proficiency in testing for Alcohol and Drugs, providing reports and expert testimony.

- 1.1. This RFP is for the purpose of Alcohol/Drug Testing Services (urine toxicology and oral fluid) for the County of Rockland departments. All work must be completed in accordance with the listed specifications.

## 2. REQUIREMENTS

- 2.1. Proposer must provide alcohol and drug testing services as required by the County of Rockland requesting departments.
  - 2.1.1. All urine sample containers, oral fluid collection devices and other sample materials are to be provided free of charge.
  - 2.1.2. Proposer must supply Chain-of-Custody Forms.
  - 2.1.3. Samples are to be picked up at no additional cost.
- 2.2. Proposer must perform work in conformance with all Federal, New York State, Local Laws and Regulations.
  - 2.2.1. Testing must be performed in compliance with industry standards for drug and alcohol testing.
- 2.3. The Proposer must provide Video Collection oral fluid drug and alcohol testing kits as required by the County of Rockland.
  - 2.3.1. Collection devices and other sample gathering supplies are to be shipped directly to the patient/client's home address, as provided by an authorized Rockland County representative.
    - 2.3.1.1. Collections kits are to be delivered free of charge with a return shipping label.
  - 2.3.2. Video Surveillance will be live video viewed by the laboratory or by the County of Rockland using department.
- 2.4. The using Departments may require instant drug testing kits on an as needed basis.

## 3. PICKUP AND REPORTING

- 3.1. Urine and Oral Fluid samples will be picked up, Monday, Wednesday and Friday between the hours of 9:00 AM to 2 PM at the following locations:



**Edwin J. Day, County Executive**

**TITLE: Drug and Alcohol Testing Services**

**RFP NUMBER:**  
RFP-RC-2021-020

- 3.1.1. Rockland County Department of Probation, 11 New Hempstead Road, New City, New York 10956.
- 3.1.2. Dr Robert L Yeager Health Center, Department of Social Services, Child Protective Services, 50 Sanatorium Road, Building C, Pomona, New York 10970.
- 3.1.3. Rockland County Diversion Program, One South Main Street, Suite 500, New City, NY 10956
  - 3.1.3.1. Parking and Pickup address is: 11 New Hempstead Road, New City, NY 10956
- 3.1.4. **Note: Pickup locations, days and times may change during the contract term due to sample volume. All locations will be in the County of Rockland, NY.**
  - 3.1.4.1. Changes to location days and time must be submitted by an authorized representative of the using department.
  - 3.1.4.2. Additional County of Rockland Departments may be added to this contract at any time.
- 3.1.5. All samples will be picked up free of charge.
- 3.1.6. Reports for all tests performed must be available within three (3) business days after pickup of specimens with exception to those test that specifically require longer processing time.
- 3.1.7. Verbal reports may be given to authorized personnel by telephone within two (2) business days after pickup of specimens.
  - 3.1.7.1. Using Departments will provide a list of Authorized Personnel upon award of this contract.
- 3.1.8. All negative results of specimens must be transmitted within twenty-four (24) hours. All positive results must be transmitted within forty-eight (48) hours or sooner.
- 3.2. Specimens and test request forms will indicate only the ID number of the patient/client, collection date and the test(s) required. Patient/Client Name may be included when the using Department request names to be listed.
- 3.3. All completed laboratory reports must be reviewed and initialed by a licensed laboratory supervisor.

#### 4. IN-SERVICE

- 4.1. Proposer must provide a dedicated representative(s) to the County of Rockland Departments using these services to provide information and resolve issues during the term of this contract.
- 4.2. Proposer will provide in-service training to any County of Rockland Departments that may request this service.



**Edwin J. Day, County Executive**

**TITLE: Drug and Alcohol Testing Services**

**RFP NUMBER:**  
RFP-RC-2021-020

4.2.1. Provide details regarding training programs, including how to order tests including test panels and testing procedures and results.

## 5. TESTING METHODS

5.1. Urine Toxicology Drug and Alcohol Screening shall be performed by Immunoassay Methods (e.g. EMIT, EIA, ELISA or a testing method approved by the County of Rockland authorized representative).

5.1.1. All positive Urine Toxicology Drug and Alcohol Screening results must be confirmed by one of the following, GC/MS, LC/MS/MS or a testing method approved by the County of Rockland authorized representative.

5.1.2. All Urine Ethanol Alcohol results must be confirmed by GC-FID or a testing method approved by the County of Rockland authorized representative.

5.1.3. Oral Fluid Drug and Alcohol Screening shall be performed Immunoassay Methods (e.g. EMIT, EIA, ELISA or a testing method approved by the County of Rockland authorized representative).

5.1.4. All positive Oral Fluid Drug and Alcohol Screening results shall be confirmed by one of the following, GC/MS, LC/MS/MS or a testing method approved by the County of Rockland authorized representative.

5.1.5. All Oral Fluid Ethanol Alcohol results shall be confirmed by GC-FID or a testing method approved by the County of Rockland authorized representative.

## 6. QUALIFICATIONS

6.1. The laboratory must be licensed by the New York State Department of Health, accredited by The College of American Pathologists or an approved accreditation organization for clinical laboratories. A copy of this license must be included with the proposal submission.

6.2. Bidder shall submit the following with their RFP:

6.2.1. List a minimum of three references in which similar business was performed within the last three years.

6.2.2. List of reference laboratories (subcontractors) that may be utilized to perform work on this contract.

6.2.2.1. Applicable license(s) and certificate(s) from the reference laboratory must be submitted with the proposal.



**Edwin J. Day, County Executive**

**TITLE: Drug and Alcohol Testing Services**

**RFP NUMBER:**  
RFP-RC-2021-020

6.2.2.2. The contractor must notify the County of Rockland prior to the use of any new reference laboratory that may be used for this contract, the use of the laboratory must be approved by an authorized representative of Rockland County.

6.2.3. Provide all information on any State or Federal litigation in the past two years.

6.3. Successful vendor will be subject to a three-month evaluation period (both performance and meeting all requirements of the RFP).

6.4. If required, the laboratory must provide a tour of his facility to the Authorized County of Rockland Representative.

6.4.1. The tour will be scheduled within five working days of request and will be conducted at a time of day requested by the County of Rockland.

6.5. Third Party Administrators must meet all qualifications, testing turn around times and testing capabilities of the Request for Proposal.

6.5.1. A list of laboratories used for testing must be submitted with the proposal.

6.5.2. Laboratories used must remain consistent. If a change is made to a laboratory, it must be submitted in writing with thirty (30) days' notice and approved by an authorized Rockland County Representative.

6.5.3. Third Party Administrators must have the ability to provide court testimony.

## **7. PRICING AND INVOICES**

7.1. Proposer must submit a price list for any test not included in this bid. Proposers who don't provide a complete price list of tests may be rejected.

7.1.1. Proposer must enter a percent discount for all test that are not listed on the bid table. If no discount is being offered off price list, the proposer must enter zero (0).

7.2. Invoices must be billed at the stated price which is awarded on the contract.

7.2.1. Invoice must state the drugs that were tested, confirmations that were completed and any other services provided.

7.2.2. All pricing for panels and/or individual standalone test must include confirmation testing of any positive results.

7.2.2.1. If the using department request an additional confirmation test to be performed this can be billed separate at the percent discount rate.



**Edwin J. Day, County Executive**

**TITLE: Drug and Alcohol Testing Services**

**RFP NUMBER:**  
RFP-RC-2021-020

7.3. Proposer must include a sample invoice.

7.4. All invoices will be paid for all authorized testing by the County of Rockland upon submission of properly executed invoices.

7.5. All invoices must list the following information:

- 7.5.1. Date of Specimen Collection
- 7.5.2. ID Number and Accession Number
- 7.5.3. Test name
- 7.5.4. Test number, if applicable
- 7.5.5. Bid Item number
- 7.5.6. Itemized fees
- 7.5.7. Department Sub-unit (if required)

7.6. All invoices must include a summary page which includes a listing of the test number, description and quantity of test(s).

7.7. Each County Department must have a separate account number and each Department will be invoiced separately.

7.7.1. Any Departments with multiple sub-divisions shall be billed individually by division.

7.7.2. Department of Probation invoices must separately state by identified Department of Probation subunits, the number of tests performed and the cost thereof, for the following originating sub units:

<b>PROBATION SUB-UNITS</b>	<b>IDENTIFYING CODE URINE BOTTLE</b>
<b>(Sub-Unit will be listed on Label of Urine Bottle)</b>	

7.7.2.1.	Probation	3140
7.7.2.2.	JISP	3143
7.7.2.3.	JAIBG	3144

7.7.3. Department Units, Subunits, Identifying Codes may change or added at any time.

**8. REPORTS**

8.1. Proposer may be required to submit quarterly reports of test usage by account numbers being utilized by the County of Rockland departments.

8.1.1. Each account number will state the complete description of test type, test number, which drugs tested for that test number, how many of that test were requested for that period and the price billed.



Edwin J. Day, County Executive

**TITLE: Drug and Alcohol Testing Services**

**RFP NUMBER:**  
RFP-RC-2021-020

## 9. COURT REPRESENTATION AND TESTIMONY

- 9.1. Provide In-person Testimony when required.
- 9.2. Provide Telephonic Testimony when required.
- 9.3. Provide Skype or Video-Conferencing Testimony when required.
- 9.4. Provide litigation Packet
- 9.5. Provide Affidavit

## 10. COST PROPOSAL TEMPLATE

- 10.1.1. Cost Proposal Template (known as Bid Table Response Template in Bonfire) is to be uploaded as a separate attachment to your RFP response. Please refer to the separate attachment titled: Proposal Submittal Procedures for instructions on submitting your proposal electronically. Inclusion of any cost or pricing data within the technical proposal may result in your proposal being judged as non-responsive.

## 11. AWARD

- 11.1. It is the County of Rocklands intent to award this contract to a single vendor to provide services.
- 11.2. All quantities listed on the proposal pages are estimates based upon previous annual usage. Actual quantities may be greater or less than the estimated amounts.

**DEPARTMENT OF GENERAL SERVICES, PURCHASING DIVISION**

Dr. Robert L. Yeager Health Center  
50 Sanatorium Rd, Building A  
Pomona, New York 10970  
Phone: (845) 364-3820 Fax: (845) 364-3809  
Email: purchasing@co.rockland.ny.us

**Paul Brennan, FNIGP, NIGP-CPP, CPPO**  
*Director of Purchasing*

**ADDENDUM # 1**

**RFP-RC-2021-020**

**Drug and Alcohol Testing Services NON-FTA/DOT**

The information in this addendum supersedes any contradictory information set forth in the contract documents. Acknowledge receipt of this addendum in the space provided on the signature page of the bid proposal. Failure to do so, may subject the bidder to disqualification. This addendum forms a part of the contract documents.

Question #1: Will the County accept electronic chain of custody?

Response#1: Yes.

Question #2: Does the County currently utilize a random scheduling/Notification Line?

Response #2: Random Scheduling/Notification Line is only utilized by our District Attorney's Office at this time.

Question #3: How many samples/month are being shipped directly to the client compared to being picked up from the County location?

Response #3: Approximately 200 urine/oral fluid collection samples were picked up from the County per month in 2020. Approximately 75 video collection kits were shipped directly to the clients in 2020.

Question #4: Is it possible to see previous bid pricing?

Response #4: The current award is in uploaded in the Bonfire system.

Question #5: Please clarify video collection in section 2.3.1 – 2.3.2

Response #5: Due to the COVID-19 Pandemic Rockland County Departments have utilized video collection drug testing. Collection kits are to be shipped directly to the client/patient's home. The Rockland County using department, or the Laboratory will be viewing the client/patient self-administer the oral fluid swab on a live video feed. The clients will ship the sample directly to the laboratory in a pre-labeled shipping container.

Question #6: Will you be requesting pricing for all the testing we are capable of doing?

Response #6: Pricing for all tests requested on the bid table are required.



Question #7: Are the pick-up times flexible?

Response #7: Pick up times may be changed with authorization by the using department, however once a time is determined the pick-up times must be on a consistent schedule.

Question #8: How many techs will we need to have in place?

Response #8: Rockland County Departments will be collecting specimens in County offices. Field technicians are not required.

Question #9: Is there a three-month trial period?

Response #9: The contract term will be for one year. See terms under Failure to Perform listed in the RFP.

Question #10: Will there be other tests being requested? If so, how would pricing for that to if not in the contract addendum?

Response #10: Please see section 7 subsection 7.1 and 7.1.1.

Question #11: Will there be multiple locations?

Response #11: Pick up locations are listed in Section 3 sub-section 3.1.1-3.1.3.

Question #12: Is this just for Rockland County contractors?

Response #12: No, vendors from any area may submit a proposal.

Question #13: Under article 7 subsection 7.1 do you know what other testing the County may need so that we can include a price list?

Response #13: No, list price should include all tests the laboratory performs.

Question #14: How far in advance will we get if time and days and locations change.

Response#15: The County Departments have scheduled pick up times, if a department requires a change 24 hours' notice will be given to the laboratory.

Question #16: Is the excel spreadsheet (Drug and Alcohol Testing Services (BT-49DX)) required to be submitted?

Response #16: Yes, the submission can not be completed without the completed bid table. All line items require pricing. If the price is zero then \$0.00 must be added in the bid table.

Question #17: Is Rockland County looking for the bidder to hire legal representation in the event that a result or collection is being challenged/disputed in court?

Response #17: No, the County will require a laboratory technician/scientist to testify the validity of testing and results.

Question #18: What are the requirements for a video collection? Our company interpreted it as the materials are provided to patient and the bidder observes the collection via video (Zoom, Microsoft Team Meeting, etc.) to ensure the collection is done properly and honestly; is this interpretation correct?

Response #18: Yes, this interpretation is correct, however the County of Rockland Department may opt to observe the collection.

Question #19: Instant Drug testing Kit- Our company interpreted this as a kit with the following items shipped to the departments of Rockland County or a patient: urine specimen cup, rapid testing device, chain of custody form (for confirmation testing), tamper evident tape, blue dye tablet, pair of gloves. Is this interpretation correct?

Response #19: Yes.

Question #20: Cost Proposal to be submitted- Is this the cost for the vendor to provide the scope of work in the RFP.

Response #20: See page 13, for information on the cost proposal.

Question #21: In the price list, line item 2-12, the price requested is for a “URINE DRUG TEST - Lab Screen with Auto confirmation: Single Drug Stand Alone, price of test and confirmation.” What drug is requested for this line item?

Response #21: Alcohol

Question #22: Line item 3-3 requests a price for “ORAL FLUID TESTING: Custom Panels: Lab Screen with auto confirmation, single drug Add-ons.” What drug(s) will be requested for this line item?

Response #22: Dextromethorphan

Question # 23: What substances are included in the Inhalant Panel?

Response #23: Difluoroethane and Tetrafluoroethane (constituents of cannedair), Methyl Ethyl Ketone, Freon, Benzene, Toluene, Xylene(s), TCE, Chloroform, Ketones and Alcohol(s).

Question #23: 3.1.8 on page 6 asks for negative results to be transmitted within 24 hours. Can you confirm this is 24 hours from receipt by the lab?

Response #23: Yes

**SIGNED:**

*Paul J. Brennan*

**PAUL J. BRENNAN, FNIGP, NIGP-CPP, CPPO  
DIRECTOR OF PURCHASING**

ADDENDUM

10/21/21

**DEPARTMENT OF GENERAL SERVICES, PURCHASING DIVISION**

Dr. Robert L. Yeager Health Center  
50 Sanatorium Rd, Building A  
Pomona, New York 10970  
Phone: (845) 364-3820 Fax: (845) 364-3809  
Email: purchasing@co.rockland.ny.us

**Paul Brennan, FNIGP, NIGP-CPP, CPPO**  
*Director of Purchasing*

**ADDENDUM # 3**

**RFP-RC-2021-020**  
**Drug and Alcohol Testing Services NON-FTA/DOT**

The information in this addendum supersedes any contradictory information set forth in the contract documents. Acknowledge receipt of this addendum in the space provided on the signature page of the bid proposal. Failure to do so, may subject the bidder to disqualification. This addendum forms a part of the contract documents.

Question #1: Item # 4-6- Will the Laboratory or the County be performing the video collection for this item? Or is this only the cost of shipping supplies with no collection expected?

Response #1: This item is to provide the collection kit and video collection by the laboratory, specific test(s) will be ordered separately.

Question #2: Item # 5-1- What drugs should be included in the instant testing cup?

Response #2: 10 Panel Drug Screen – Alcohol, Amphetamine/ Methamphetamine, Benzodiazepines, Cocaine, Methadone, Opiates, Oxy, PCP, THC, Spice.

**SIGNED:**

*Paul J. Brennan*

**PAUL J. BRENNAN, FNIGP, NIGP-CPP, CPPO**  
**DIRECTOR OF PURCHASING**

ADDENDUM

10/21/21