

COUNTY OF ROCKLAND
Department of General Services
Purchasing Division

Contract Award Notification

Title: **Foods – Halal Frozen Food Meals for the Rockland County Correctional Center**

Contract Period: November 4, 2021, through November 3, 2022

Original Date of Issue: December 6, 2021

Date of Revision: January 20, 2022

REF #: **Contract 040**

Catalog: Food & Water

Authorized Users: **Rockland County Correctional Facility**

Address Inquiries to:

Name: Michele Phillips
Title: Purchaser I
Phone: 845-364-2984
Fax: 845-364-3809
E-mail: phillipsm@co.rockland.ny.us

Description

This contract is to provide Halal Frozen Food Meals for the Jail.

Contract #	Vendor #	Contractor & Address	Telephone No.
Contract 040	0000007568	Jamac Frozen Food 570 Grand Street Jersey City, NJ 07302 Contact: Edward Marbach jamacfroze@aol.com , edfrozen@aol.com , mattr@jamac.net and kurt@jamac.net	201-333-6200 FAX: 201-333-1035

County of Rockland CONTRACT

Dept. of General Services

Purchasing Division
50 Sanatorium Rd
Bldg A, 6th Fl, Room 609
POMONA NY 10970
www.rcpurchasing.com

Dispatch via Print

Contract ID CONTRACT 040		Page 1 of 1
Contract Dates 11/04/2021 to 11/03/2022		Currency USD
Halal Frozen Food Meals		Contract Maximum 20,000.00
Freight Terms	Buyer Email phillipm@co.rockland.ny.us	
Buyer PHILLIPS, MICHELE	Phone 845/364-2984	Fax 845/364-3809

Supplier 0000007568
Jamac Frozen Food Corp.
Kurt Smith
570 Grand St.
Jersey City NJ 07302

Phone 800/631-0440
Fax 201/333-1035
kurt@jamac.net, henry@jamac.net

Tax Exempt? Tax Exempt ID:

Line #	Supplier Item	Item Desc	Item ID	Price	UOM
1		CHICKEN ENCHILADAS POBLANO SAFFRON FOOD #SR58 8 10 OZ PIECES/CASE	38547600001	32.39000	Case
2		BEEF BULGOGI, SAFFRON FOOD #SR62, 8 10 OZ. PIECES/CASE	38547600002	32.98000	Case
3		CHICKEN BIRYANI, SAFFRON FOOD #SR39, 8 10 OZ PIECES/CASE	38547600003	32.98000	Case
4		LAMB SAAG, SAFFRON FOOD #SR37, 8 10 OZ. PIECES/CASE	38547600004	32.98000	Case
5		VEGETABLE PAD THAI, SAFFRON FOOD #SR55, 8 10 OZ. PIECES/CASE	38547600005	32.98000	Case
6		CHICKEN PAD THAI, SAFFRON FOOD #SR35 8 10 OZ. PIECES/CASE	38547600006	32.98000	Case
7		TERIYAKI CHICKEN, SAFFRON FOOD #SR57, 8 10 OZ. PIECES/CASE	38547600007	32.98000	Case
8		LEMONGRASS BASIL CHICKEN, SAFFRON FOOD #SR40, 8 10 OZ. PIECES/CASE	38547600008	32.98000	Case
9		PALAK PANEER, SAFFRON FOOD #SR56, 8 10 OZ. PIECES/CASE	38547600010	32.98000	Case
10		Chicken Tikka, 8 - 10 Oz Pieces / Case, Saffron Road, SR# 102	38547600011	32.98000	Case
11		Coconut Chicken, 8 - 10 Oz Pieces / Case, Saffron Road, SR103	38547600012	32.98000	Case

TERMS AND CONDITIONS OF CONTRACT 040 INCORPORATED HEREIN BY REFERENCE.

Authorized Signature

Paul J. Brennan

COUNTY OF ROCKLAND - DGS-PURCHASING
BLDG. A., 2ND FLOOR, 50 SANATORIUM RD, POMONA, NY 10970
TELEPHONE: 845-364-3820 / TELEFAX: 845-364-3809

TITLE: Food – Halal Frozen Food Meals for the Rockland
County Correctional Center

RFQ NUMBER: RFQ-RC-2019-143

SPECIFICATIONS

NOTICE – Pricing for this solicitation is to be entered electronically through the BidNet system. All required forms shall be completed and faxed to 845-364-3809, Attn: Ellery L. Hochman, CPPB by October 31, 2019.

TERM: PRICES SHALL REMAIN FIRM FOR THE PERIOD OF SIX (6) MONTHS FROM DATE OF AN AWARD WITH THE OPTION TO RENEW FOR AN ADDITIONAL SIX (6) MONTH TERM

DELIVERY: AS DETAILED IN SPECIFICATIONS

Prices are to be quoted F.O.B. DESTINATION, FREIGHT PREPAID AND ALLOWED with deliveries to be made inside building to:
ROCKLAND COUNTY CORRECTIONAL CENTER, 53 NEW HEMPSTEAD ROAD, NEW CITY, NY 10956

PLEASE OBSERVE THE FOLLOWING:

THE NEW YORK STATE SANITATION CODE DIRECTLY STATE:

TRAFFIC OF UNAUTHORIZED INDIVIDUALS

THROUGH FOOD PREPARATION AND SERVICE

AREAS IS CONTROLLED IN ORDER TO

DECREASE CONTAMINATION POTENTIAL.

CORRECTIONAL CENTER EXT. 5605 (845-638-5605)

DO NOT WALK THROUGH THE KITCHEN AT ANY TIME.

ACCESS TO ALL STORAGE AREAS IS THROUGH THE BACK SERVICE AREA CORRIDOR.

THANK YOU.

COUNTY OF ROCKLAND - DGS-PURCHASING
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INFORMATION AND REQUIREMENTS FOR FOOD PRODUCTS

1. All products shall conform to the provisions of Federal and State regulator laws, including the U.S. Pure Food, Drug and Cosmetic Act, and subsequent decisions of the U.S. Dept. of Agriculture. All grading will conform to the standards of the U.S.D.A.
2. Deliveries shall be made in closed trucks, maintained in a sanitary manner. All products that require refrigeration or freezing shall be delivered in trucks with freezer and/or refrigeration equipment, otherwise delivery will be rejected.
3. The successful bidder guarantees that all items shall be the same as specified on bid. Package, size and weight as shown on specifications may be changed to meet industry standards, any changes must be noted on bid.
4. Containers shall be sanitary and packed according to good commercial practice. Shipping containers shall be plainly printed or stenciled showing name of commodity, brand and/or net weight or numerical count. Items requested by weight shall be on a basis of net weight.
5. Deliveries, unless otherwise stated, will be made as follows:
 - 5.1. Rockland County Correctional Center, 53 New Hempstead Road, New City, NY 10956
6. Unloading and placing of the products in the designated areas is the responsibility of the successful bidder, the County accepts no responsibility of the successful bidder nor does the County accept responsibility for the unloading and placing of products.
7. Designated personnel in each location has the right and the authority to ascertain if the flavor and appearance of the delivered products are acceptable to the County, and to reject a part, or all of any shipments with the approval of the Food Service Director and the knowledge of the Purchaser. The bidder shall promptly remove all rejected products at his own expense and replace the rejected products with acceptable products within 48 hours of communication to him or his agent from the County by telephone or otherwise that replacement is demanded. If this is not done to the satisfaction of the County, the County reserves the right to purchase the balance of the entire bid from other sources at the successful bidder's expense. If the bidder should deliver more than one shipment, all of which or part of which consists of unacceptable products, the County reserves the right to immediately, upon ascertainment of unacceptability and with the approval of the Purchasing Department, cancel the entire balance of the bid, and to purchase the balance of the bid from the other sources at the successful bidder's expense. The County also reserves the right to retain a small representative sample of unacceptable products for analysis purposes and should the bidder replace the unacceptable products with acceptable products, he shall not have the right to bill or make an additional charge for the retained representative sample.
8. Should it be necessary for any reason and at any time for the County to process, cook, or otherwise consume delivered unacceptable products, the bidder shall still be required to replace all the unacceptable products within the specified 48 hour time period and as liquidated damages for the bidders breach of bid specification, the bidder shall forego his right to make an additional charge for that portion of the processed, cooked or otherwise consumed unacceptable products.
9. The County reserves the right to deduct and offset against any bill or invoice submitted by the bidder an amount, which would correspond to the bid price for all delivered unacceptable products, which the bidder did not replace with acceptable products.
10. Orders may be written or telephoned.
11. The County reserves the right to request a representative sample of the item quoted upon either prior to the award or before shipments are made. If the sample is not in accordance with the requirements of the specifications, the County may reject the bid; or, if an award has been made, cancel the contract at the expense of the successful bidder.
12. Where a brand name or particular pack is specified, substituted products must be of equal pack. If such a substitution is offered in this bid, it must be indicated as a substitution for the required brand and samples must be submitted upon demand.
13. All samples submitted must be clearly labeled with the following information: Name of Product, Weight, Date, & Name of Vendor. Samples of items may be taken from the delivered items & submitted to the Department of Agriculture or Health Department for inspection.

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 BLDG. A., 2ND FLOOR, 50 SANATORIUM RD, POMONA, NY 10970
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**TITLE: Food – Halal Frozen Food Meals for the Rockland
 County Correctional Center**

RFQ NUMBER: RFQ-RC-2019-143

SPECIFICATIONS

1. SCOPE

- 1.1. Supply Halal Frozen Food Meal items for the Rockland County Correctional Center.

2. GENERAL

- 2.1. **PLEASE READ THESE INSTRUCTIONS CAREFULLY!!!**
- 2.2. **FAILURE TO COMPLY MAY RESULT IN BID BEING DECLARED NON-RESPONSIVE AND DISQUALIFIED.**
- 2.3. Bidder(s) responding to this solicitation shall have the capability to receive purchase order(s) via facsimile.
- 2.4. The County of Rockland reserves the right to cancel this bid with thirty days notice for any reason. The County of Rockland also reserves the right to rescind any award for poor service, quality, or any other valid reasons.

3. REQUIREMENTS

- 3.1. All affidavits must be completed, notarized, signed, and returned. All required information and documents may be attached to the quote electronically. All original signed and notarized documents must be mailed to the County of Rockland Purchasing Division, 50 Sanatorium Road, Building A, 6th Floor, Pomona, NY 10956, Att. Ellery L. Hochman, CPPB
- 3.2. Certificate of Experience form must be completed, signed, and returned with bid.
- 3.3. Bidder shall enter the Manufacture Name, Brand and Product Number and complete packaging details, if different than those stated in this quote (RFQ).
 - 3.3.1. Unit price entered shall reflect the unit size stated.
- 3.4. Bid only what you can supply. If unable to supply product, you may be disqualified from bidding.
- 3.5. All items must have brand name. **“Packers”** label not acceptable.
- 3.6. Purchase order number, Item Description, Brand, Product Number and Packaging must be referenced on all packing slips and invoices.

4. QUANTITIES/SIZES

- 4.1. All quantities shown are estimates and for pricing purposes. The successful bidder will be required to furnish quantities even if different than those used whether it be more or less during the term of the contract. The estimates listed are for Ramadan meals and are dependent on the census for inmates requiring these meals.
 - 4.1.1. The County shall purchase a minimum of 10 Cases for each order.
- 4.2. Price bid must be per unit. Check unit sizes. It is the bidder’s responsibility to note any changes in packaging or product sizes or weights.
 - 4.2.1. If you don’t note differences in packaging size or product information, you will be obligated to deliver product and size listed in this quote.

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4.3. We do not accept any conditional bids. Bids must meet the listed specifications.

5. ORDERS

- 5.1. The County shall order a minimum of ten (10) cases per order. Any bids with greater restrictions shall be rejected. All orders 10 cases or greater must be honored and shipped on time.
- 5.2. The ten case minimum orders may be assorted meal types.
- 5.3. County orders can range from 10 cases to 100 cases depending on the number of inmates requiring Halal Meals and the time of the year (ex. Holidays).

6. SAMPLES

- 6.1. Brands listed in this quote are the preferred brands of the Rockland County Correctional Center.
- 6.2. If bidding brands other than requested, alternative brands, or unknown brands, samples must be sent for testing and evaluation. Samples for testing and evaluation must be received within 5 business days of receiving request.
- 6.3. All samples must be marked with bidder's name, Quote Line Item number, brand name and Manufacturer product number.
- 6.4. If bidding alternative brands, the County of Rockland reserves the right to award product based on appearance, presentation, acceptable taste, yield differentials, etc.
- 6.5. Vendors may submit samples of products, at any time, for testing and evaluation. Call the individual listed above for an appointment.

7. DELIVERIES

- 7.1. Deliveries to be made between the hours of 8:00 am and 3:00 pm for the Correctional Center. All initial deliveries to be made by Wednesday of the scheduled week. Delivery dates must be adhered to. Vendors must deliver correctly and on time. No split shipments. No deliveries later than Wednesday. Failure to deliver on time may result in default of bid.
- 7.2. All orders must be filled in their entirety. If the successful bidder cannot do this, it is his responsibility to notify the Correctional Center. If the successful bidder fails to do this, the County of Rockland may purchase from other sources to take the place of the items not delivered. The County of Rockland will then purchase products on the open market and charge back the difference to the vendor.
- 7.3. If deliveries are short shipped, supplier must make delivery of such items during the same delivery week. Failure to do so may disqualify the vendor from the item or the entire bid.
- 7.4. The effective dates of award are based on purchase order dates and are not based on delivery dates. All orders placed during the effective dates of award will be invoiced at quoted prices regardless of delivery date.
- 7.5. All items awarded must be delivered as specified. Brands and product numbers must be as noted on award.

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- 7.6. Vendor agrees to pick up any damaged goods or incorrect shipments prior to, or during, next delivery. The Rockland County Correctional Center shall advise vendor in writing of goods to be picked up and returned.
- 7.7. All deliveries shall be delivered within five (5) to ten (10) days of receiving order request and any other requirements listed in this bid.
- 7.8. Correctional Center can accept Large Tractor Trailers
- 7.9. Correctional Center has a loading dock and pallet jack to use.
- 7.10. Driver and Trucks would be subject to inspection and background checks to be able to enter and deliver.
- 7.10.1. Advance notice of deliveries and driver information shall speed up deliveries.

8. Halal Certifications

- 8.1. All meals supplied under is bid shall have Halal Certification from vendor and the packaging shall show HALAL CERTIFICATION STAMP.
- 8.2. Currently meals being provided are Saffron Road Halal items and are certified by IFANCA, Islamic Food and Nutrition Council of America.

9. QUALITY ASSURANCE PROGRAM

- 9.1. Vendor agrees to participate in the County of Rockland's quality assurance program. Vendor agrees to meet with the Director of Purchasing within 72 hours notice to address problems related to product and/or service. Failure to meet with the Director and to outline corrective actions, will result in repeal of award.

10. PRICING

- 10.1. Prices submitted shall be delivered prices.

11. AWARD

- 11.1. Award shall be made in its entirety to the lowest responsible bidder.
- 11.2. Awards may be cancelled with thirty days written notice for any reason.

12. VENDOR INFORMATION – THIS SECTION MUST BE COMPLETED

12.1. VENDOR CONTACT PERSON: _____

12.2. VENDOR TELEPHONE NUMBER: _____

12.3. "E" MAIL ADDRESS: _____