

COUNTY OF ROCKLAND  
Department of General Services  
Purchasing Division

# Contract Award Notification

Title: **Electrical Services-Electrical and Control Work/Sewer District**

Contract Period: May 1, 2022 through April 30, 2023 w/2-1 year options

Original Date of Issue: April 8, 2022

Date of Revision:

**BID No:** **RFB-RC-2022-022**

**PRC#:** **2022000011**

**Catalog:** **Facilities**

Authorized Users: County Agencies, All Political Subdivisions

Address Inquires To:

Name: Robert Poole  
Title: Purchaser I  
Phone: 845-364-3808  
Fax: 845-364-3809  
E-mail: pooler@co.rockland.ny.us

**Description**

This contract is to provide electrical and control work for the Sewer Department.

Contract #	Vendor Number	Contractor & Address	Telephone No.
BID 22-022	0000007811	Hush Maintenance Box 189 West Haverstraw, NY 10993 Contact: Mr. Peter McGuire projectmanage@hushcorp.com	845-942-4874 <b>CELL:</b> 845-721-4478 <b>FAX:</b> 845-942-4400

**COUNTY OF ROCKLAND  
DGS – PURCHASING DEPARTMENT  
50 SANATORIUM ROAD/BLDG. A  
POMONA, NY 10970  
TELEPHONE NO.: 845-364-3820  
FAX NO.: 845-364-3809**

VENDOR: Hush Maintenance

LINE NO.	DESCRIPTION	ITEM NUMBER	EST. QTY.	UNIT	UNIT PRICE	EXTENDED PRICE
<b>Rockland County Sewage Treatment Plant and 30 remote pump stations</b>						
Labor wage rates shall be binding for the entire contract term. Labor costs to be billed at the following rates based on the time laborer arrives at and departs from Rockland County job site. <b>NO TRAVEL TIME.</b> Please see attached specifications for work to be done.						
<b>JOURNEYMAN/ELECTRICAL SERVICE PERSON – LABOR RATES FOR TIME</b>						
1	<b>Labor Rates for Monday to Friday</b> 7:00 AM to 3:00 PM	91082510010	280	HOUR	\$105.00	\$29,400.00
2	<b>Labor Rates for Monday to Friday</b> 3:00 PM to 7:00 AM	91082510011	16	HOUR	\$125.00	\$2,000.00
3	<b>Labor Rates for Saturday</b> 7:00 AM to 3:00 PM	91082510012	1	HOUR	\$125.00	\$125.00
4	<b>Labor Rates for Saturday</b> 3:00 PM to 12:00 Mid	91082510013	1	HOUR	\$125.00	\$125.00
5	<b>Labor Rates for Sunday AM</b> 12:00 Mid. to 7:00 AM	91082510014	1	HOUR	\$145.00	\$145.00
6	<b>Labor Rates for Sunday</b> 7:00 AM to 3:00 PM	91082510015	1	HOUR	\$145.00	\$145.00
7	<b>Labor Rates for Sunday</b> 3:00 PM to 12:00 Mid.	91082510016	1	HOUR	\$145.00	\$145.00
8	<b>Labor Rates for Monday AM</b> 12:00 Mid. to 7:00 AM	91082510017	1	HOUR	\$105.00	\$105.00
9	<b>Labor Rates for Holiday</b>	91082510018	1	HOUR	\$145.00	\$145.00

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VENDOR: Hush Maintenance						
LINE NO.	DESCRIPTION	ITEM NUMBER	EST. QTY.	UNIT	UNIT PRICE	EXTENDED PRICE
<b>APPRENTICE/ELECTRICIAN SERVICE PERSON – LABOR RATES FOR TIME</b>						
10	<b>Labor Rates for Monday to Friday</b> 7:00 AM to 3:00 PM	91082500029	48	HOUR	\$75.00	\$3,600.00
11	<b>Labor Rates for Monday to Friday</b> 3:00 PM to 7:00 AM	91082500042	12	HOUR	\$95.00	\$1,140.00
12	<b>Labor Rates for Saturday</b> 7:00 AM to 3:00 PM	91082500043	1	HOUR	\$95.00	\$95.00
13	<b>Labor Rates for Saturday</b> 3:00 PM to 12:00 Mid	91082500044	1	HOUR	\$95.00	\$95.00
14	<b>Labor Rates for Sunday AM</b> 12:00 Mid. to 7:00 AM	91082500045	1	HOUR	\$105.00	\$105.00
15	<b>Labor Rates for Sunday</b> 7:00 AM to 3:00 PM	91082500046	1	HOUR	\$105.00	\$105.00
16	<b>Labor Rates for Sunday</b> 3:00 PM to 12:00 Mid.	91082500047	1	HOUR	\$105.00	\$105.00
17	<b>Labor Rates for Monday AM</b> 12:00 Mid. to 7:00 AM	91082500048	1	HOUR	\$105.00	\$105.00
18	<b>Labor Rates for Holiday</b>	91082500049	1	HOUR	\$105.00	\$105.00

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LINE NO.	DESCRIPTION	ITEM NUMBER	EST. QTY.	UNIT	UNIT PRICE	EXTENDED PRICE
<b>LIFT BUCKET TRUCK OPERATOR LABOR RATES FOR TIME</b>						
19	<b>Labor Rates for Operator Monday to Friday</b> 7:00 AM to 3:00 PM	97526330010	16	HOUR	\$105.00	\$1,680.00
20	<b>Labor Rates for Operator Monday to Friday</b> 3:00 PM to 7:00 AM	97526330011	1	HOUR	\$125.00	\$125.00
21	<b>Labor Rates for Operator Saturday</b> 7:00 AM to 12:00 Mid	97526330012	1	HOUR	\$145.00	\$145.00
22	<b>Labor Rates for Operator Sunday and Holidays</b> 12:01 AM to 12:00 Mid	97526330014	1	HOUR	\$145.00	\$145.00
<b>LIFT BUCKET TRUCK USAGE</b>						
23	<b>Lift Bucket Truck Usage Monday to Friday</b> Hourly Rates for Time. Inclusive for all hours needed <b>Operator Labor Not To Be Included</b>	97526330019	2	HOUR	\$50.00	\$100.00
24	<b>Lift Bucket Truck Usage Saturday</b> Hourly Rates for Time. Inclusive for all hours needed <b>Operator Labor Not To Be Included</b>	97526330020	2	HOUR	\$50.00	\$100.00
25	<b>Lift Bucket Truck Usage Sunday and Holidays</b> Hourly Rates for Time. Inclusive for all hours needed <b>Operator Labor Not To Be Included</b>	97526330021	2	HOUR	\$50.00	\$100.00
<b>MATERIAL COSTS</b>						
26	<b>Percent Mark Up</b> All materials shall be billed at contractor’s cost plus percent mark-up. As specified, not to exceed 10%.	91082000004	<b>ESTIMATED DOLLARS EXPENDED</b> \$13,000.00	PERCENT MARK UP	10%	\$14,300.00

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LINE NO.	DESCRIPTION	ITEM NUMBER	EST. QTY.	UNIT	UNIT PRICE	EXTENDED PRICE
27	<p><b>Specialized Equipment Rental Percent mark up over contractor’s Cost.</b>                      As specified, not to exceed 7.5%</p>	9813000003	<p><b>ESTIMATED DOLLARS EXPENDED</b>                      \$ 1,000.00</p>	PERCENT MARK UP	5%	\$1,050.00
28	<p><b>Subcontracted Work Percent mark up over contractor’s cost.</b>                      As specified, not to exceed 5%</p>	9108200005	<p><b>ESTIMATED DOLLARS EXPENDED</b>                      \$ 1,000.00</p>	PERCENT MARK UP	5%	\$1,050.00
29	<b>Total Extended Price</b>			TOTAL		<b>\$56,585.00</b>

**COUNTY OF ROCKLAND - DGS-PURCHASING**  
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**TITLE: ELECTRICAL SERVICE - ELECTRICAL &  
CONTROL WORK RCSD #1**

**BID NUMBER:  
RFB-RC-2022-022**

## PURCHASES BY OTHER

### LOCAL GOVERNMENTS, SCHOOL DISTRICTS, AND NON-PROFIT AGENCIES

As per the New York State General Municipal Law, all political subdivisions of New York State are allowed to make purchases through the resulting contract(s). As per Rockland County Procurement Policy, Non-Profit Agencies approved to participate in New York State's Contract Extension Program are authorized to make purchases through the resulting contract(s).

1. The County of Rockland shall make all contract award information available to other political subdivisions and non-profit agencies through our website: [www.rcpurchasing.com](http://www.rcpurchasing.com)
2. Any other political subdivision or Rockland County non-profit agency will issue purchase orders directly to vendors within the specified contract period referencing the County's contract and shall be liable for any payments due on such purchase orders; and shall accept sole responsibility for any payment due.
3. All purchases shall be subject to audit and inspection by the other political subdivisions and Rockland County non-profit agencies for which the purchase was made.
4. No officer, board or agency of a county, town, village, or school district shall make any purchase through the County when bids have been received for such purchase by such officer, board or agency, unless such purchase may be made upon the same terms, conditions and specifications at a lower price through the County.
5. All Bidders shall be on notice that as a condition of the award of a County contract, the successful bidder shall accept the award of a similar contract with any other political subdivision in New York State and Rockland County non-profit agencies authorized to use New York State's contracts, if called upon to do so. A listing of approved Rockland County non-profit agencies is available on the Purchasing Division's website at [www.rcpurchasing.com](http://www.rcpurchasing.com). The County, however, will not be responsible for any debts incurred by the participants pursuant to this or any other agreement.
6. Necessary deviations from the County's specifications in the award of a participant contract, whether such deviations relate to quantities, or delivery points shall be resolved between the successful bidder and the other political subdivisions and Rockland County non-profit agencies.

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## **SPECIFICATIONS**

### **1. SCOPE**

- 1.1. The scope of this bid is to furnish and supply labor, equipment and material for installations, repair work, emergency repair work and scheduled modifications to the electrical and control systems at the Rockland County Sewer District Wastewater Treatment Plant located at 4 Route 340, Orangeburg, NY 10962 and 30 remote pump stations throughout Rockland County.

### **2. SITE VISIT**

- 2.1. Each bidder is encouraged to visit the site listed above and should inform himself/herself fully of the conditions relating to the contract by visiting the site. Please note: The bidder must complete the work as specified whether or not he/she visits the site.

2.1.1. Bidder shall contact the following before visiting the site:

2.1.1.1. Mr. Josue Thomas for the Sewer District at (845) 365-6111.

### **3. QUALIFICATIONS OF CONTRACTORS**

- 3.1. The bidder shall show that he has available under his direct employment and supervision the necessary organization and facilities to properly fulfill all the services and conditions required under these specifications.
- 3.2. The contractor shall show that he has maintained an organization capable of performing the work specified herein, and that said organization has been in continuous operation for at least the past five years. Contractor shall submit the following information with bid:
- 3.2.1. Years of operation.
- 3.2.2. The names of the employees in the area responsible for this contract, their function in the company, title, and number of years of service with the contractor's firm.
- 3.2.3. The present address of the main operating office of this organization.
- 3.2.4. Documentation indicating technical personnel experience (5 year minimum).
- 3.3. The Contractor must be experienced and fully competent to perform work on both primary and secondary voltages ranging from 110 Volts to 69,000 Volts.
- 3.4. The Sewer District's control systems primarily involve motor controls, logic, automatic sequencing of pumps, blowers, compressors and fans and their respective valves, valve actuators, air dampers, regulators, various types of sensors and limit switches. Bidders should have a working knowledge of Motor Control and Protection and Soft Starts. A number of the District's existing motor starters, contactors, timing relays, thermal overloads and disconnects have been discontinued or the original manufacturers are out of business. The Contractor must have the ability to specify, search and obtain suitable alternatives for failed components that are no longer available. Bidders should also be familiar with various brands of Variable Frequency Drives, Programmable Logic Controllers, and telemetry equipment that are interconnected and work in conjunction with the pump controls. The Telemetry system consists of a series of modules of RTU CPUs for pump control, Polling power supply, PLCs, CPUs, and Modems for communications.

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**4. LICENSES**

- 4.1. The contractor shall be licensed by the County of Rockland and in addition, possess all licenses required by all other authorities having jurisdiction over the work. Copies of the aforementioned licenses shall be submitted with the bid. All labor supplied by subcontractors shall comply with the license requirements of this contract.

**5. AVAILABILITY**

- 5.1. The successful bidder must be able to respond to emergency situations within **two (2) hours**. When the authorized County of Rockland representative informs the Contractor that emergency service is required, the Contractor must take whatever steps are necessary to expedite the work including overtime work, evenings, weekends, and holidays.
- 5.2. Telephone Service – The Contractor must have a 24-hour, 7 day a week staffed service number (answering machine, voice mail, or beepers not permitted) to receive requests for repair service.
- 5.3. Working Hours – All work shall be done during regular working hours on regular working days of the trades involved and all bids shall be based on maintenance being performed Monday through Friday, between the hours of 7:00 AM and 3:00 PM unless authorized and directed by the authorized County of Rockland representative.

**6. EQUIPMENT**

- 6.1. The Contractor is responsible for providing all tools and equipment necessary to efficiently perform all work in a professional and workmanlike manner. The Certificate of Equipment is included in this package and must be completed.
- 6.2. Hand and small tools normally required by the trade, along with calibration equipment and a vehicle or van to transport workers, tools and materials are to be included in the bid price for labor.

**7. SPECIALIZED EQUIPMENT**

- 7.1. Specialized equipment shall be billed at contractor's cost-plus percent mark-up not to exceed 7.5%. Bidder shall enter a % mark-up between 0%-7.5% on the proposal pages. Contractor shall submit the rental company's invoice as documentation with his/her invoice as a condition of payment.

**8. LABOR**

- 8.1. Only Journeymen who are skilled and experienced in the work will be assigned work for the Sewer District. Apprentices may assist Journeyman upon prior approval of the designated authorized County of Rockland Representative. Bidder must provide a list of qualified licensed employees and must include qualifications with the bid.
- 8.2. Job requirements may dictate that the Contractor's employee's work with and at the direction of Rockland County Sewer District personnel and other Facility personnel as directed by the County of Rockland.



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**9. PRIORITY OF WORK**

- 9.1. The Contractor is advised that the operational requirements of the Sewer District wastewater treatment facility and pump stations take precedence over any job activity or requirement. For example, a pump station may not be taken out of service for control work during periods of high flow.

**10. GENERAL**

- 10.1. All repairs shall be guaranteed for ninety (90) days on parts and labor. Any repair or replacement for any and all failures within that period will be at the expense of the Contractor.
- 10.2. The County of Rockland will not pay for travel time to and from the work site. The only billable time is that in which work is being performed on the site.
- 10.3. All bidders shall submit a list of a least five (5) accounts with person to contact where similar work has been performed within the last three (3) years. The Certificate of Experience must be completed and is included with the proposal forms.
- 10.4. All services and repairs must meet with the approval of the authorized designated representative of the County of Rockland.
- 10.5. All work shall be performed in a safe manner in accordance with all OSHA, National Electric Code and local safety requirements.

**11. LABOR AND MATERIAL COSTS**

**11.1. Labor:**

- 11.1.1. Contractor shall bid a dollar amount per hour for supplying a lift bucket truck for servicing, as needed, at various locations of Rockland County Government property. Lift Bucket Operator labor shall be invoiced separately.
- 11.1.2. Contractor shall bid a labor rate in dollars per man hour for a journeyman, and / or apprentice electrician.
- 11.1.3. The Contractor's invoice must list specifically the type of employee or laborer utilized and the number of man-hours worked. The Contractor's labor charges must correspond to the rates, which he/she supplied with the bid. The bidder agrees and hereby certifies that all labor charges contained in the bid's invoices and vouchers shall be only those that were required and necessary to complete the required work.
- 11.1.4. Invoices for labor must be billed to the next quarter hour of actual time worked. Example: 8:00 AM to 9:10 AM would be billed at 1 hour and 15 minutes. Invoices rounded to the next hour will not be approved.
- 11.1.5. The contractor shall not charge the County of Rockland for any worker break time or workers' lunch breaks.
- 11.1.6. This project is subject to **New York State Labor Law 220, Article 8 Prevailing wages**. The Contractor shall submit with, each invoice, certified payrolls for all labor. Submission of Certified Payroll with invoice is a condition of payment.

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**11.2. Material Costs:**

- 11.2.1. All materials used will be listed on the invoice by manufacturers name and model number and will be billed at a percentage mark-up not to exceed 10%. Bidder shall enter a % mark-up between 0%-10% on the proposal pages. **There shall be no mark-up on freight.**
- 11.2.2. Documentation of material costs (invoices, etc.) of items greater than \$100.00 must be provided with Contractor's invoices as a condition of payment.
- 11.2.3. The bidder agrees and hereby certifies that all parts and materials which he purchases shall be at lowest price available at the time considering the prevailing conditions and circumstances for which it is required that the purchase be made.

**11.3. Additional Items:**

- 11.3.1. If the Contractor expects to incur any additional costs not specified in the above paragraphs, he must submit a list of those items and corresponding charges or schedule with his bid. There will be no additional charge for delivery or mileage. No other costs except those placed in the bid proposal at the time the bid is submitted shall be evaluated, considered or deemed acceptable charges by the County of Rockland. The Contractor further agrees that should it be determined by the County of Rockland that the Contractor is falsifying his invoices or partaking in fraudulent practices so as to reflect higher costs than actually incurred in the repair, this falsification or fraudulent practice shall be considered a material breach of the terms of the contract. Nothing herein shall be considered to limit the authority of the County of Rockland to prosecute any bidder or Contractor who violates the laws of the State of New York.

**12. EMERGENCY/REPAIR WORK**

- 12.1. The contractor shall only perform emergency/repair work, which is required. Repairs shall be performed only with the authorization of an authorized County of Rockland representative. Should any work be performed without authorization payment will not be made.
- 12.1.1. Prior to the commencement of work, contractor shall submit a written estimate. The estimate shall contain the following:
- 12.1.1.1. Project scope of work.
- 12.1.1.2. Name of authorizing County of Rockland Department and representative.
- 12.1.1.3. Estimate of labor hours by trade and hourly rates.
- 12.1.1.4. List of all equipment to be used with unit pricing.
- 12.1.1.4.1. List of material to be used and cost.
- 12.1.1.4.2. List of all anticipated Sub-contracted work with cost.
- 12.1.1.4.3. Total estimated cost for the project.

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**13. SUBCONTRACT WORK**

- 13.1. Contractor must receive approval prior to subcontracting any work. This approval must be granted by an authorized County of Rockland representative. Contractor shall submit subcontractor's invoice as documentation with his invoice. Subcontracted work will be kept to a minimum.
- 13.2. Subcontract work shall be billed at Contractor's cost-plus percent mark-up not to exceed 5%. Bidder shall enter a % mark-up between 0%-5% on the proposal pages.
- 13.2.1. Invoices shall contain an itemized listing of all parts labor and materials used for the scope of work described and include the cost to Bidder for each item.
- 13.2.2. The County of Rockland requires verification of these costs by copy of the invoice as submitted to the contractor for payment.
- 13.2.3. The bidder agrees and hereby certifies that all parts, labor and materials which he subcontracts shall be at lowest price available at the time considering the prevailing conditions and circumstances for which it is required that the work be performed. County of Rockland reserves the right to supply material when deemed in the best interest of the County of Rockland.

**14. INSPECTION AND TERMINATION OF CONTRACT**

- 14.1. The quality of service shall be subject to inspection by the designated representative of the County of Rockland at any time. Should it be found that the quality of service being performed is not satisfactory, or if the vendor fails to take all reasonable steps to expedite work and/or that the specifications are not being met, the Director of Purchasing or his designee, may terminate the Contract, giving 30 days prior written notice.

**15. AMENDMENT TO BID**

- 15.1. Any verbal information obtained from, or statements made by, the Representative of the County of Rockland or his designee at the time of examination of the documents or site shall not be construed as, in any way, amending Contract documents. Only such corrections or addenda as are issued by the Director of Purchasing in writing to all Contractors shall become a part of the Contract.
- 15.2. Any addendum issued during the time of bidding shall be included in bids and become a part of the Contract Agreement.

**16. PAYMENTS**

- 16.1. Detailed description of all completed electrical service work must accompany all invoices.
- 16.2. Detail billings must be received by the County of Rockland within fifteen days after completion of each job.

**17. USE OF PREMISES**

- 17.1. On or about the premises and adjacent areas, the Contractor shall ensure that all apparatus, storage of materials, and activities of workmen be confined to the limits indicated by law, ordinances, permits and the direction of the authorized County of Rockland representative, and shall not encumber or permit the premises or adjacent areas to be encumbered with such materials or apparatus.

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- 17.2. The work site shall be kept in an orderly and safe fashion so as not to interfere with the progress of the work or the work of any other Contractor.
- 17.3. The Contractor shall be responsible for repairing and replacing anything damaged by his operations, within thirty (30) days after notification by the authorized County of Rockland representative that damage has occurred.
- 17.4. It will be the responsibility of the Contractor to report, to the authorized County of Rockland representative, any damages found prior to any work at this site.

**18. CLEANING UP**

- 18.1. The Contractor shall at all times keep the premises and adjacent areas free from accumulations of waste material or rubbish. At the completion of the work, he/she shall remove from and about the premises, including adjacent areas, all rubbish, tools and surplus materials used for work and shall have the area "Broom Clean" and ready for use. In case of a dispute, County of Rockland may remove rubbish and clean up, then may charge the Contractor either by deduction of amounts unpaid to the Contractor, or by other means as determined to be fair and equitable by the authorized County of Rockland representative.

**19. AWARD**

- 19.1. Award will be made, to the lowest responsible bidder, based on the total extended price. All quantities shown are estimates. The successful bidder will be required to furnish quantities that may be more, or less, than the listed estimated quantities.

**20. CONTRACT PRICE ADJUSTMENTS UPON RENEWAL**

- 20.1. The bid rates shall remain firm through the first contract period with no wage adjustments allowed. If the County of Rockland exercises any of the option years of the award, Contractors may submit a request for adjustment on the yearly anniversary date of the contract. Any request for price adjustment(s) shall be submitted thirty (30) days in advance in writing to the Director of Purchasing. Any and all price adjustments will be limited to the percentage increase in the CPI Index - All Urban Consumers for the preceding 12 months. The County of Rockland reserves the right to reject any request for price increase deemed excessive.
- 20.2. CPI-Index - Consumer Price Index for All Urban Consumers as published by the Bureau of Labor Statistics of the United States Department of Labor or a successor or substitute index, appropriately adjusted.
- 20.3. There shall be no upward adjustments to the Mark-Up offered or lower discount lines.

**21. RULES AND TIME SHEETS**

- 21.1. Successful vendor shall be subject to facility use rules and shall sign in and out, at the designated location whenever entering or leaving the premises. The Contractor shall submit a time sheet for each project and have the authorized County of Rockland representative sign time sheet acknowledging acceptance and completion of project.

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## 22. SAFETY / OSHA REQUIREMENTS

- 22.1. All contractors and/or vendors shall be required to wear hard hats and safety protective equipment while doing work for and/or being on Rockland County premises as the job requires. This directive is effective immediately and shall be enforced.
- 22.2. No work will be authorized or performed without proper OSHA, NEC and County of Rockland safety rules safety protection equipment adhering to the most recent OSHA standards and it is the vendor's responsibility to supply the necessary items of equipment.