

COUNTY OF ROCKLAND  
Department of General Services  
Purchasing Division

# Contract Award Notification

Title: **Emergency Services/Response Vehicles, P/M, Repair Parts & Labor**

Contract Period: September 15, 2022 through September 14, 2023 w/2 1-year options  
**Extended through September 14, 2024, w/ 1-year option**

Original Date of Issue: September 14, 2022

Date of Revision: August 11, 2023

**BID No:** **RFB-RC-2022-087**

**Catalog:** **Autos**

Authorized Users: County Agencies, Political Subdivisions

Address Inquires To:

Name: Richard Ryan  
Title: Purchaser II  
Phone: (845) 364-3817  
Fax: (845) 364-3809  
E-mail: ryanri@co.rockland.ny.us

**Description**

This contract is to provide preventative maintenance, repair parts and labor  
for emergency services response vehicles

Contract #	Vendor Number	Contractor & Address	Telephone No.
BID 22-087	0000027592	See Neville Auto Supply, Inc. 37 Denton Avenue New Hyde Park, NY 121040 Contact: Robert Radecki <a href="mailto:Service@nevillefleet.com">Service@nevillefleet.com</a>	516-673-4402  FAX: 516-673-4401

COUNTY OF ROCKLAND  
DGS – PURCHASING DEPARTMENT  
BLDG. A, 6TH FLOOR, 50 SANATORIUM ROAD  
POMONA, NY 10970  
TELEPHONE NO.: 845-364-3820  
FAX NO.: 845-364-3809

VENDOR: \_\_\_\_\_

LINE NO.	DESCRIPTION	ITEM NUMBER	ESTIMATED QUANTITY	UNIT	UNIT PRICE	EXTENDED PRICE	Vendor
<b>SECTION 1 - FIRE AND FOAM PUMPERS</b>							
1-1	<b>Semi-Annual Maintenance of 2021 Pierce Arrow Fire Pumper</b> Based on Services Listed in Appendix B-1, Item #1, of the specifications	92847490022	2	Service		\$ 3,994.50	See Neville Auto Supply Inc.
					\$ 1,997.25		
1-2	<b>Semi-Annual Maintenance of 1995 Navistar Foam Pumper</b> Based on Services Listed in Appendix B-1, Item #2 of the specifications	92847490002	2	Service		\$ 3,994.50	See Neville Auto Supply Inc.
					\$1,997.25		
1-3	<b>Labor Rate for Repair of Fire and Foam Pumpers During Normal Business Hours</b>	92847490007	200	Hour		\$ 28,000.00	See Neville Auto Supply Inc.
					\$ 140.00		
1-4	<b>Labor Rate for Repair of Fire and Foam Pumpers after Normal Business Hours for Emergencies</b>	92847490008	200	Hour		\$ 29,000.00	See Neville Auto Supply Inc.
					\$ 145.00		

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LINE NO.	DESCRIPTION	ITEM NUMBER	ESTIMATED QUANTITY	UNIT	UNIT PRICE	EXTENDED PRICE	Vendor
1-5	<b>PARTS MARK-UP (Fire &amp; Foam Pumpers)</b> Percent Mark-Up not to exceed 20% For Third Party new OEM Equivalent parts and materials with the exception of OEM parts, engines & transmissions which may be purchased in conjunction with repairs other than base bid. (Bidder must enter 0 in appropriate column if there is no discount offered.)	92847490010	4000	MARKUP		\$ 4,800.00	See Neville Auto Supply Inc.
					20%		
1-6	<b>PARTS MARK-UP (Fire and Foam Pumpers)</b> Percent Mark-Up not to exceed 20% For any OEM parts, engine & transmissions which may be purchased in conjunction with repairs other than base bid. (Bidder must enter 0 in appropriate column if there is no discount offered.)	92847490015	20000	MARKUP		\$24,000.00	See Neville Auto Supply Inc.
					20%		
1-7	<b>NYS Inspection for Fire and Foam Pumpers above as per current NYS rates and as amended to be invoiced as services rendered</b>	92847410001	1	LOT		\$20.00	See Neville Auto Supply Inc.
					\$ 20.00		

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LINE NO.	DESCRIPTION	ITEM NUMBER	ESTIMATED QUANTITY	UNIT	UNIT PRICE	EXTENDED PRICE	Vendor
1-8	TOTAL SECTION 1 - ITEMS 1-1 THRU 1-8					\$93,809.00	See Neville Auto Supply Inc.
	SECTION 1 - BID INCLUDES PICK UP AND DELIVERY OF VEHICLES (If neither are marked or NO is marked - then the Mileage & Time costs for the County to transport the vehicles will be added to each Section and used in determining lowest cost.)			YES	NO		See Neville Auto Supply Inc.

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LINE NO.	DESCRIPTION	ITEM NUMBER	ESTIMATED QUANTITY	UNIT	UNIT PRICE	EXTENDED PRICE	Vendor
<b>SECTION 2 - EMERGENCY RESPONSE / SPECIALTY VEHICLES</b>							
2-1	<b>Semi-Annual Maintenance of 2018 Haz-Mat Freightliner</b> Based on Services Listed in Appendix C-1, Item #3 of the specifications	92847490023	2	Service		<b>\$1,900.00</b>	See Neville Auto Supply Inc.
					\$ 950.00		
2-2	<b>Semi-Annual Maintenance of 2021 International Mobile Command Center</b> Based on Services Listed in Appendix C-1, Item #4 of the specifications	92847490024	2	Service		<b>\$1,900.00</b>	See Neville Auto Supply Inc.
					\$ 950.00		
2-3	<b>Semi-Annual Maintenance of 2001 Haz-Mat Ford F-450 Utility Truck With Lift Gate</b> Based on Services Listed in Appendix C-1, Item #5 of the specifications	92847490005	2	Service		<b>\$1,450.00</b>	See Neville Auto Supply Inc.
					\$ 725.00		

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LINE NO.	DESCRIPTION	ITEM NUMBER	ESTIMATED QUANTITY	UNIT	UNIT PRICE	EXTENDED PRICE	Vendor
2-4	<b>Semi-Annual Maintenance of 2020 Freightliner MT-2 EOD TRUCK</b> Based on Services Listed in Appendix C-1, Item #6 of the specifications	92847490025	2	Service		<b>\$1,900.00</b>	See Neville Auto Supply Inc.
					\$ 950.00		
2-5	<b>2008 Chevrolet E350 Box Truck, Class 3,</b> Based on Services listed in Appendix C-1, Item #7 of the specifications	92847490011	2	Service		<b>\$850.00</b>	See Neville Auto Supply Inc.
					\$ 425.00		
2-6	<b>2005 Lenco Freightliner Armored Vehicle, Class 6,</b> Based on Services listed in Appendix C-1, Item #8 of the specifications	92847490012	2	Service		<b>\$1,900.00</b>	See Neville Auto Supply Inc.
					\$ 950.00		
2-7	<b>2006 Chevrolet 5500 Box Truck, Class 6,</b> Based on Services listed in Appendix C-1, Item #9 of the specifications	92847490016	2	Service		<b>\$900.00</b>	See Neville Auto Supply Inc.
					\$ 450.00		

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LINE NO.	DESCRIPTION	ITEM NUMBER	ESTIMATED QUANTITY	UNIT	UNIT PRICE	EXTENDED PRICE	Vendor
2-8	<b>1998 Ford Step-Van (Class 2), 1988 Utility Command Van (Class 3), 2002 Ford Ambulance (Class 4) &amp; 2002 GMC Utility Van (Class 3), 2014 Ford E-350 Van (Class2)</b> Based on Services listed in Appendix C-1, Item #9 of the specifications	92847490026	10	Service		<b>\$4,250.00</b>	See Neville Auto Supply Inc.
					\$ 425.00		
2-9	<b>Labor Rate for Emergency Response / Specialty Vehicles During Normal Business Hours</b>	92847490017	30	Hour		<b>\$4,050.00</b>	See Neville Auto Supply Inc.
					\$ 135.00		
2-10	<b>Labor Rate for Emergency Response / Specialty Vehicles After Normal Business Hours for Emergencies</b>	92847490018	1	Hour		<b>\$140.00</b>	See Neville Auto Supply Inc.
					\$ 140.00		

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LINE NO.	DESCRIPTION	ITEM NUMBER	ESTIMATED QUANTITY	UNIT	UNIT PRICE	EXTENDED PRICE	Vendor
2-11	<b>PARTS MARK-UP (Specialty Vehicles)</b> Percent Mark-Up not to exceed 20% For Third Party new OEM Equivalent parts and materials with the exception of OEM parts, engines & transmissions which may be purchased in conjunction with repairs other than base bid. (Bidder must enter 0 in appropriate column if there is no discount offered.)	92847490019	1000	MARKUP	20%	<b>\$1,200.00</b>	See Neville Auto Supply Inc.
2-12	<b>PARTS MARK-UP (Specialty Vehicles)</b> Percent Mark-Up not to exceed 20% For any OEM parts, engine & transmissions which may be purchased in conjunction with repairs other than base bid. (Bidder must enter 0 in appropriate column if there is no discount offered.)	92847490020	3000	MARKUP	20%	<b>\$3,600.00</b>	See Neville Auto Supply Inc.
2-13	<b>NYS Inspection for vehicles above as per current NYS rates and as amended to be invoiced as services rendered</b>	92847490021	6	LOT	\$ 20.00	\$120.00	See Neville Auto Supply Inc.



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LINE NO.	DESCRIPTION	ITEM NUMBER	ESTIMATED QUANTITY	UNIT	UNIT PRICE	EXTENDED PRICE	Vendor
	TOTAL SECTION 2 - ITEMS 2-1 thru 2-13					\$24,160	
	SECTION 2 - BID INCLUDES PICK UP AND DELIVERY OF VEHICLES (If neither are marked or NO is marked - then the Mileage & Time costs for the County to transport the vehicles will be added to each Section and used in determining lowest cost.)		<b>YES</b>		<b>NO</b>		See Neville Auto Supply Inc.
Upon receipt of all required approvals a Contract shall be deemed executed and created with the successful Bidder(s) upon the Commissioner's mailing or electronic communication to the address on the bid of: (i) a Letter of Acceptance; or (ii) a fully executed contract; or (iii) a Purchase Order authorized by the Commissioner							

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**TITLE: Emergency Services /Response Vehicles, PM  
 Maintenance, Repair Parts and Labor**

**RFB-RC-2022-087**

## SPECIFICATIONS

### 1. SCOPE

- 1.1. Provide for preventive maintenance and repair of vehicles owned and operated by the Rockland County Fire and Emergency Services for the Fire Training Center (FTC), 35 Firemen's Memorial Drive, Pomona, NY 10970, and the Rockland County Sheriff Department specialized vehicles located at various Rockland County Sites. The resulting contracts are intended to supplement the County's own vehicle Repair Facilities located in Pomona and New City.
- 1.2. Types of vehicles to be serviced under this solicitation are referenced in Attachment #1. Due to the occasional transfer, purchase, and surplus of vehicles, the list shown will be subject to change with the vendor's mutual agreement. Vehicles added will be subject to the exact price, terms, and conditions as the vehicles for which they were substituted.
- 1.3. The bid proposal pages are in two Sections:
  - 1.3.1. Section 1 - Ferraro Fire Pumper and Navistar Foam Pumper
  - 1.3.2. Section 2 - Other specialized vehicles
  - 1.3.3. This bid is to be awarded to the lowest responsive and responsible Vendor by Section in accordance with Rockland County Procurement Policy, Section 140-3.15(C) Multiple Source Contracting.
  - 1.3.4. Vendors do not have to bid on both sections. They can bid on any combination thereof. However, Vendors shall submit pricing on all line items for each section Vendor is responding to.
  - 1.3.5. Bid responses must indicate whether the Vendor offers to pick up and deliver vehicles for Sections 1 and Section 2. See pricing / proposal pages.
  - 1.3.6. This contract may be used for political subdivisions in NY State and authorized users. Please note page 4 of this solicitation as it relates to all political subdivisions of New York State are allowed to make purchases through the resulting contract(s). As per Rockland County Procurement Policy, Non-Profit Agencies approved to participate in New York State's Contract Extension Program are authorized to make purchases through the resulting contract(s). All Bidders shall be on notice that as a condition of the award of a County contract, the successful bidder shall accept the award of a similar contract with any other political subdivision in New York State and Rockland County non-profit agencies authorized to use New York State's contracts, if called upon to do so. (Page 4, #5).

### 2. MARK-UP

- 2.1. Third Party new OEM equivalent replacement parts and materials with the exception of OEM parts, engines and transmissions are to be charged at vendor's cost-plus percentage markup as specified in Vendor's response not to exceed 20%. **Percent mark-up not to exceed 20%**. Percent Mark-up is to be entered as a whole number **EX:20%= 0.20** on the proposal pages
- 2.2. OEM parts, engines and transmissions are to be charged at vendors cost plus percentage mark-up not to exceed 20%.

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- 2.3. Offers containing chain or multiple discounts may be considered non-responsive.
- 2.4. Any / All shipping charges (special handling, overnight, etc.) are to be invoiced to the County at cost. No mark-up allowed.

### 3. GENERAL REQUIREMENTS

- 3.1. The Vendor must be properly licensed in the State of New York for the maintenance, repair, and service of each type of motor vehicle covered by the specifications, as well as being a licensed Motor Vehicle and Heavy-Duty New York State Department of Transportation inspection station for the classes of vehicles covered by this specification.
- 3.2. Vendor is to have an official State of New York vehicle emissions inspection station license and have licensed technicians.
- 3.3. All parts are to be new OEM equivalent parts unless otherwise directed by a County representative to use OEM parts.
  - 3.3.1. OEM Parts shall be billed at not to exceed 20% above cost to the vendor. A copy of the vendor invoice shall accompany the invoice for **all** OEM parts.
- 3.4. Vendor is required to supply all labor, equipment, and materials necessary to perform vehicle maintenance unless otherwise specified.
- 3.5. Vehicles must not be removed from the County property without prior approval.
- 3.6. Vendor will be responsible and liable for damage to Rockland County vehicles or property caused by the fault and/or negligence of the vendor. This includes vehicles not being stored properly.
- 3.7. Inspections are to be charged at the then current NYS inspection rate for the equipment being inspected with no markup.
- 3.8. Vendors are to comply with Environmental Protection Agency (EPA) guidelines for the disposal of hazardous material. Identify waste disposal process and provider.
- 3.9. Section 1 - All maintenance and repairs are to be done in compliance with NFPA 1911 applicable for make/model vehicle.
- 3.10. All maintenance performed will be completed to manufacturer specifications and meet OEM requirements.
- 3.11. Any necessary repairs that are not included in the services listed are to be done on a time and materials basis at rates provided in the bid package, with prior approval of an authorized County of Rockland representative.
- 3.12. No Travel charges are authorized in the execution of this bid.
- 3.13. The County of Rockland has established contracts for towing services and tires. The County will arrange for the towing of any county vehicle to the vendor's facility as needed. The County reserves the right to provide tires to the vendor for installation on county vehicles.
- 3.14. Vendor must have an experienced air conditioning technician and a technician with heavy duty and medium duty electrical and computer experience on staff.

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- 3.15. Vendor is required to use nationally recognized labor and time guides such as Chilton’s, Motors, Mitchell, or All Data. Any straight time above four hours shall be approved, in writing, by an authorized Rockland County employee. Bidder's response shall indicate which Labor and Time guide shall be used if awarded contract.
- 3.16. The awarded vendor must have access to a substantial inventory of parts for vehicles.
- 3.17. All services and repairs must meet with the approval of the authorized County of Rockland representative.
- 3.18. Vendor’s employees driving County of Rockland vehicles shall be properly licensed, with the appropriate CDL endorsement required for vehicle being driven, as required by NYS law.
- 3.19. **Vendor's can offer to pick-up and redeliver vehicles at no charge to the County of Rockland. The bid response shall clearly indicate on the appropriate line of the pricing pages for each section a YES or NO if offering / not offering this service. If "NEITHER" is indicated or "NO" is selected, then** the cost for the County to deliver and pick-up vehicles shall be used in the evaluation process using the Mileage and Time form individually for Sections 1 and 2. If a vendor offers to pick up and deliver vehicles at no cost to the County. Vehicles are to be picked up within 24 hours of contact and returned within 24 hours after completion of repairs.
- 3.20. Vendor is to begin work on vehicles within 24 hours of receipt of vehicle. The authorized County representative shall be notified if the repair will take longer than the standard industry time for completion. All vehicles being repaired must be given priority status.
- 3.21. All repairs must be completed at the vendor's facility. Repairs shall not be subcontracted without the prior approval of a County of Rockland representative.
- 3.22. The County reserves the right to inspect the vendor’s facilities, equipment, personnel, and organization at any time to or to take any other action necessary to determine the vendor’s ability to perform. The Director of Purchasing reserves the right to reject bids where evidence or evaluation is determined to indicate inability to perform.
- 3.23. To be eligible to respond to this bid the vendor should demonstrate that they have successfully completed services similar services to those specified in the Scope/Specifications and are routinely engaged in performing such services and are properly and legally licensed to perform such work.
- 3.24. Successful vendor must be able to respond to valid emergency requests within six (6) hours.
- 3.25. All repair work must be guaranteed for ninety (90) days.
- 3.26. Vendor is to provide the names and addresses of five references nearest the County of Rockland providing the type of maintenance specified in the bid package.
- 3.27. The estimated labor hours and quantities listed are estimates only and may be more or less depending on the needs of the County of Rockland. Estimated quantities are based on the County of Rockland's needs and do not included purchases from other political subdivisions and non-profit agencies.
- 3.28. Successful vendor will be required to provide an after-hours telephone number for emergency requirements. Bid response shall provide emergency contact.

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- 3.29. The current list of equipment covered under this agreement is contained in Appendices B and C. Vehicles may be added upon agreement between the vendor and the County. The successful bidder will be notified should equipment be eliminated.
- 3.30. Vendor must have a vehicle lifting system to accommodate the class of vehicles included in these specifications. Vehicle lifting system shall be indoors and ceiling height shall be suitable so that vehicles can be inspected properly.
- 3.31. Bidder may be capable to repair multiple vehicles (1-3) at a time. Vendor is required to store all County of Rockland vehicles indoors or in a secure fenced yard if the vehicle remains on the vendor's property overnight. The vendor's facility shall have an alarm system and video recording system.

4. PAYMENT REQUIREMENTS

4.1. The successful bidder will be paid for each repair authorized by the County of Rockland upon submission of properly executed invoice. Vendor is to use computerized billing software and invoices must be submitted according to the requirements listed below:

4.1.1. Labor Charges – the invoice must list the type and description of the repair and the number of person-hours worked. The contractor’s labor charges must correspond to the rates supplied with their bid response. The bidder agrees and hereby certifies that all labor contained in the bid’s invoices shall be only those that were required and necessary to complete the required repair work.

4.1.1.1. Labor charges must comply with and be verifiable by means of a reputable manual such as Chilton’s, Mitchell’s, Motors, or All Data. The bidder must state on invoice which manual was used for calculating labor rates.

4.1.1.2. It is understood that vehicles over five (5) years old may require the use of real time hourly rates. When real time rates are used, this must be itemized on the invoice with the reason for real time labor such as rusty bolts, etc.

4.1.2. Material Costs – the invoice must list specifically all parts that the contractor has purchased from other sources, and the cost to him for each. The County of Rockland may require verification of these costs by copy of the invoice as submitted to the contractor for payment. By submitting a bid, the bidder agrees and certifies that all parts and materials which he purchases shall be at the lowest price available at the time considering the prevailing conditions and circumstances for which it is required that the purchase be made. All parts must be new and of first quality.

4.1.3. Markup – The contractor shall add a fixed percentage above the described material charges to the invoice for payment. **The percent markup shall not exceed 20% for OEM Parts, engines & transmissions and shall not exceed 20% for all other third-party parts and materials. Mark-up is to be entered as a whole number EX: 20% = 0.20.** These percentages must correspond to the figures provided in the proposal to the bidder’s response to this bid. Invoice must show contractor’s cost and markup cost.

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Additional Items: No other costs except those provided in the bidder’s response proposal at shall be evaluated, considered, or deemed acceptable charges by the County of Rockland.

- 4.1.4. The invoices shall certify that all maintenance requirements specified in the bid have been performed.
- 4.1.5. The purchase order number must be listed on all invoices submitted for payment.
- 4.1.6. Detailed descriptions of all repair work must accompany all invoices.

**5. EMERGENCY PURCHASES**

- 5.1. The County of Rockland reserves the right to purchase from other sources, those items which are required on an emergency basis and cannot be completed immediately from stock by the Contractor.
- 5.2. The County of Rockland may authorize the contractor to expedite delivery of critical parts (FOB Destination Prepaid and Add) through air freight, UPS, transit bus or other, on an exception basis. The cost of shipping will be borne by the County.

**6. OPTION TO EXTEND**

- 6.1. The County of Rockland and vendor, upon mutual agreement, shall extend the period of this agreement up to 2 additional years in 1-year increments.

**7. PRICE INCREASES**

- 7.1. In the second and third years of this agreement, at the County of Rockland’s option, the Contractor may receive a Unit Daily Cost increase not to exceed the prevailing CPI-U. The decision of the County of Rockland is Final and Binding. At the option of the County of Rockland, this contract(s) may be extended for two additional one-year terms with the prevailing CPI increase.

7.1.1. CPI-U means the Consumer Price Index for the U.S. City Average-Consumer Price Index for All Urban Consumers as published by the Bureau of Labor Statistics of the United States Department of Labor or a successor or substitute index, appropriately adjusted.

**8. AWARD**

- 8.1. This bid will be awarded to the lowest responsive and responsible vendor by section in accordance with Rockland County Procurement Policy, Section 140-3.15(C) Multiple Source Contracting.
- 8.2. The County of Rockland reserves the right to take bids separately if a particular quantity requirement arises which exceeds its normal requirement, or an amount specified in the contracts.
- 8.3. The County reserves the right to take bids separately if the Director of Purchasing approves a finding that the supply or service available under the contract will not meet a nonrecurring special need of the County of Rockland.
- 8.4. It is further understood and agreed to between the parties to the resulting contract that the County of Rockland shall not be obligated to either purchase or pay for supplies and services covered by such contract unless and until they are ordered and delivered to the County of Rockland.
- 8.5. The County shall complete the Mileage & Time Costs for each vendor's location listed for Sections 1 and 2 bid and it shall be added to each bid section total and used as part of the evaluation and award.

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**APPENDIX B - SECTION 1 - EMERGENCY FIRE /  
FOAM PUMPERS LOCATED AT FTC**

**(EQUIPMENT LIST AND PREVENTATIVE MAINTENANCE REQUIREMENTS)**

**2021 Pierce Arrow Fire Pumper**

**ITEM #1**

VIN-4P1BAAFFOMBO23741  
Sabre 7000 Chassis  
Engine: HP 450  
Allison Automatic Transmission 5 Speed  
Waterous Pump 1500/750SC G.P.M.

**1995 NAVISTAR FOAM PUMPER**

**ITEM #2**

VIN-1HTSDADR9SH229859  
Engine-International AF 300 Ser # 0938882  
Model 4900 4X2 WB-266”  
Build Date March 27, 1995  
Hale Pump 1500 G.P.M. QSMG150-21L Ser #67366  
National Foam Injection Unit ME-1640  
Allison Automatic Transmission  
Sradco Generator W/Deutz Diesel Mod RD 50-2 / 9.5 H.P. /  
7KW

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**APPENDIX B-1 - SECTION 1 EMERGENCY VEHICLES LOCATED AT FTC**

**1. SEMI-ANNUAL MAINTENANCE REQUIREMENTS 2021 PIERCE ARROW FIRE PUMPER**

**1.1. CHASSIS SERVICE**

- 1.1.1. change motor oil
- 1.1.2. change motor oil filters
- 1.1.3. change fuel filters
- 1.1.4. check gaskets and seals for leaks
- 1.1.5. check motor mounts
- 1.1.6. check exhaust system for leaks
- 1.1.7. check air filter
- 1.1.8. check air compressor-change filters-check oil
- 1.1.9. check engine governor for proper settings
- 1.1.10. check oil pressure-dash and pump panel
- 1.1.11. check air intake systems and drains
- 1.1.12. check emergency shutdown-diesel
- 1.1.13. check radiator shutters and external fins for operation and cleanliness
- 1.1.14. check vacuum pump (if equipped)
- 1.1.15. check throttle
- 1.1.16. lubricate all throttle linkage
- 1.1.17. check low air warning
- 1.1.18. check parking brake
- 1.1.19. check spring brake system
- 1.1.20. drain air tanks (check for oil)
- 1.1.21. check air dryer
- 1.1.22. check moisture ejectors
- 1.1.23. check brake linings or discs (adjust if needed)
- 1.1.24. check brake lines and fittings
- 1.1.25. check air chambers
- 1.1.26. check hydraulic brake system for leaks
- 1.1.27. check steering free-play (adjust if needed)
- 1.1.28. check power steering hoses and lines
- 1.1.29. check steering linkage and rod ends.
- 1.1.30. check king pins
- 1.1.31. check and refill fluid levels in steering system
- 1.1.32. check all drive belts on engine
- 1.1.33. check all mounting brackets
- 1.1.34. check tires, wheels and lugnuts
- 1.1.35. check fuel tank for leaks



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- 1.1.36. check wipers-operation and blades
- 1.1.37. check all running and warning lights
- 1.1.38. check cab instruments and controls
- 1.1.39. check cab glass
- 1.1.40. check seats and seat belts
- 1.1.41. check and lube latches, locks, and hinges
- 1.1.42. check heater and defrost system
- 1.1.43. check rear view mirrors
- 1.1.44. perform any other checks as required by NYS DOT
- 1.1.45. check starting system
- 1.1.46. check charging system
- 1.1.47. check batteries (clean terminals and fill cells)
- 1.1.48. perform road test (test brakes, shifting, and acceleration)
- 1.1.49. run engine to normal running temperature
- 1.1.50. check and repair all emergency warning lights

1.2. TRANSMISSION AND DRIVE LINE

- 1.2.1. check transmission fluid
- 1.2.2. check transmission linkage
- 1.2.3. check transmission gaskets and seals
- 1.2.4. check lock up system
- 1.2.5. check external filters
- 1.2.6. check and clean heat exchanger
- 1.2.7. check PTO if applicable
- 1.2.8. check and grease driveline u-joints
- 1.2.9. check and refill rear differential
- 1.2.10. check and grease all spring shackles
- 1.2.11. check spring and U-bolts
- 1.2.12. check shock absorbers

1.3. PUMP SERVICE

- 1.3.1. pressure test pump for leaks
- 1.3.2. vacuum test pump using primer pump
- 1.3.3. operate pump from booster tank
- 1.3.4. operate relief valve or governor control
- 1.3.5. operate transfer valve (pressure volume)
- 1.3.6. operate engine cooler
- 1.3.7. operate all discharge (check for binding and leaks)
- 1.3.8. operate pump cooler
- 1.3.9. operate and lube all drain valves
- 1.3.10. operate all suction inlet valves

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- 1.3.11. check all pressure and vacuum gauges for calibration
- 1.3.12. operate pump shift check pump in gear lights
- 1.3.13. operate and lube booster reels
- 1.3.14. lubricate all discharge valve linkage and control rods – clean and lubricate
- 1.3.15. lubricate all pump discharge valves - clean and lubricate
- 1.3.16. lubricate all suction valves and steamer connections - clean and lubricate
- 1.3.17. change oil in transfer case (check for water)
- 1.3.18. fill oil primer tank
- 1.3.19. adjust packing as needed
- 1.3.20. grease pump end bearings (Waterous and LaFrance)
- 1.3.21. change oil in end bearing (Hale)
- 1.3.22. clean or replace valve strainer
- 1.3.23. clean or replace strainer on engine governor
- 1.3.24. inspect hard suction hose (check threads-lube or replace gaskets)
- 1.3.25. lube relief valve control - clean and lubricate

## **2. SEMI-ANNUAL MAINTENANCE REQUIREMENTS 1995 NAVISTAR FOAM PUMPER**

### **2.1. CHASSIS SERVICE**

- 2.1.1. change motor oil
- 2.1.2. change motor oil filters
- 2.1.3. change fuel filters
- 2.1.4. change gaskets and seals for leaks
- 2.1.5. check motor mounts
- 2.1.6. check exhaust system for leaks
- 2.1.7. check air filter
- 2.1.8. check air compressor-change filters-check oil
- 2.1.9. check engine governor for proper settings
- 2.1.10. check oil pressure-dash and pump panel
- 2.1.11. check air intake systems and drains
- 2.1.12. check emergency shutdown-diesel
- 2.1.13. check radiator shutters and external fins for operation and cleanliness
- 2.1.14. check vacuum pump (if equipped)
- 2.1.15. check throttle
- 2.1.16. lubricate all throttle linkage
- 2.1.17. check low air warning
- 2.1.18. check parking brake
- 2.1.19. check spring brake system
- 2.1.20. drain air tanks (check for oil)
- 2.1.21. check air dryer
- 2.1.22. check moisture ejectors

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- 2.1.23. check brake linings or discs (adjust if needed)
- 2.1.24. check brake lines and fittings
- 2.1.25. check air chambers
- 2.1.26. check hydraulic brake system for leaks
- 2.1.27. check steering free-play (adjust if needed)
- 2.1.28. check power steering hoses and lines
- 2.1.29. check steering linkage and rod ends.
- 2.1.30. check king pins
- 2.1.31. check and refill fluid levels in steering system
- 2.1.32. check all drive belts on engine
- 2.1.33. check all mounting brackets
- 2.1.34. check tires, wheels and lugnuts
- 2.1.35. check fuel tank for leaks
- 2.1.36. check wipers-operation and blades
- 2.1.37. check all running and warning lights
- 2.1.38. check cab instruments and controls
- 2.1.39. check cab glass
- 2.1.40. check seats and seat belts
- 2.1.41. check and lube latches, locks, and hinges
- 2.1.42. check heater and defrost system
- 2.1.43. check rear view mirrors
- 2.1.44. perform any other checks as required by NYS DOT
- 2.1.45. check starting system
- 2.1.46. check charging system
- 2.1.47. check batteries (clean terminals and fill cells)
- 2.1.48. perform road test (test brakes, shifting and acceleration)
- 2.1.49. run engine and pump to operating temperature

**2.2. TRANSMISSION AND DRIVE LINE**

- 2.2.1. check transmission fluid
- 2.2.2. check transmission linkage
- 2.2.3. check transmission gaskets and seals
- 2.2.4. check lock up system
- 2.2.5. check external filters
- 2.2.6. check and clean heat exchanger
- 2.2.7. check PTO if applicable
- 2.2.8. check and grease driveline u-joints
- 2.2.9. check and refill rear differential
- 2.2.10. check and grease all spring shackles
- 2.2.11. check spring and U-bolts
- 2.2.12. check shock absorbers
- 2.2.13. check pump driveline

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### 2.3. PUMP SERVICE

- 2.3.1. pressure test pump for leaks
- 2.3.2. vacuum test pump using primer pump
- 2.3.3. operate pump from booster tank
- 2.3.4. operate relief valve or governor control
- 2.3.5. operate transfer valve (pressure/volume)
- 2.3.6. operate engine cooler
- 2.3.7. operate all discharge (check for binding and leaks)
- 2.3.8. operate pump cooler
- 2.3.9. operate and lube all drain valves – clean and lubricate
- 2.3.10. operate all suction inlet valves
- 2.3.11. check all pressure and vacuum gauges for calibration
- 2.3.12. operate pump shift check pump in gear lights
- 2.3.13. operate and lube booster reels
- 2.3.14. lubricate all discharge valve linkage and control rods
- 2.3.15. lubricate all pump discharge valves - clean and lubricate
- 2.3.16. lubricate all suction valves and steamer connections - clean and lubricate
- 2.3.17. change oil in transfer case (check for water)
- 2.3.18. fill oil primer tank
- 2.3.19. adjust packing as needed
- 2.3.20. grease pump end bearings (Waterous and LaFrance)
- 2.3.21. change oil in end bearing (Hale)
- 2.3.22. clean or replace valve strainer
- 2.3.23. clean or replace strainer on engine governor
- 2.3.24. inspect hard suction hose (check threads-lube or replace gaskets)
- 2.3.25. lube relief valve control

### 2.4. AUXILIARY GENERATOR

- 2.4.1. Service and operate auxiliary generator
- 2.4.2. Check output voltage of auxiliary generator with load

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**SECTION 2 - APPENDIX C - EMERGENCY / SPECIALTY VEHICLES**

**2018 FREIGHTLINER (44-HAZ-MAT)**

**ITEM #3**

VIN-1FVAC5FE6KHKL4325  
Family WCPXHO442HSK  
Engine-Cummins Diesel L-9  
Transmission – Allison Vocational 198 Pkg-Automatic  
Air Conditioning

**2021 INTERNATIONAL MOBILE COMMAND  
CENTER HX SBA 620 6X4**

**ITEM #4**

Cummins K15 505 HP  
Allison 4000 Transmission  
Axel Rear Tandem -Single Reduction  
Axel Front Wide Track I Beam  
Honda ES6500 Portable Generator

**2001 FORD F-450 UTILITY TRUCK**

**ITEM #5**

VIN- 1FDXF47S81EC92024  
Build Date 04-01  
Engine Triton V-10  
4-WD  
Waltco Elec. Lift Gate  
Dayton Portable Generator 5000 Watt  
Mod 3WY46 Ser # 014342334

**2020 FREIGHTLINER MT-2 EOD Truck**

**ITEM #6**

VIN-LY5931  
Engine-Cummins B6 300EVHP  
Trans-Allison 2500 EVS Automatic  
Generator-Kohler  
Model-M2

**2008 CHEVROLET E350 BOX TRUCK**

**ITEM #7**

VIN- 1GBJG316981181047  
Class 3

**2005 FREIGHTLINER ARMORED VEHICLE BY  
LENCO**

**ITEM #8**

VIN- 1FVACWCT85HN64593  
Class 6

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**SECTION 2 - APPENDIX C - EMERGENCY / SPECIALTY VEHICLES**  
**Continued....**

**2006 CHEVROLET 5500 SERIES BOX TRUCK**

VIN- 1GBJ5C1216F413482

Class 6

**ITEM #9**

**2002 FORD AMBULANCE E-SERIES**

VIN- 1FDXE45FX2HA28845

Class 4

**ITEM #9**

**1998 FORD STEP-VAN**

VIN- 1FCJE39L6WHA37407

Class 2

**ITEM #9**

**1988 GM UTILITY COMMAND VAN**

VIN- 1GBKP32W7J3323585

Class 3

**ITEM #9**

**2002 GMC UTILTY VAN**

VIN- 1GDJG31R521137345

Class 3

**ITEM #9**

**2014 Ford E350 VAN**

VIN- 1FDWE3FL3EDA68531

Class 2 with Cummins generator

Onan RV OG 4000

**ITEM #9**

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## SECTION 2 - APPENDIX C-1

### 3. SEMI-ANNUAL MAINTENANCE REQUIREMENTS 2018 FREIGHTLINER HAZ-MAT TRUCK

#### 3.1. CHASSIS SERVICE

- 3.1.1. change motor oil
- 3.1.2. change motor oil filters
- 3.1.3. change fuel filters
- 3.1.4. change gaskets and seals for leaks
- 3.1.5. check motor mounts
- 3.1.6. check exhaust system for leaks
- 3.1.7. check air filter
- 3.1.8. check air compressor-change filters-check oil
- 3.1.9. check engine governor for proper settings
- 3.1.10. check oil pressure-dash and pump panel
- 3.1.11. check air intake systems and drains
- 3.1.12. check emergency shutdown-diesel
- 3.1.13. check radiator shutters and external fins for operation and cleanliness
- 3.1.14. check vacuum pump (if equipped)
- 3.1.15. check throttle
- 3.1.16. lubricate all throttle linkage
- 3.1.17. check low air warning
- 3.1.18. check parking brake
- 3.1.19. check spring brake system
- 3.1.20. drain air tanks (check for oil)
- 3.1.21. check air dryer
- 3.1.22. check moisture ejectors
- 3.1.23. check brake linings or discs (adjust if needed)
- 3.1.24. check brake lines and fittings
- 3.1.25. check air chambers
- 3.1.26. check hydraulic brake system for leaks
- 3.1.27. check steering free-play (adjust if needed)
- 3.1.28. check power steering hoses and lines
- 3.1.29. check steering linkage and rod ends.
- 3.1.30. check king pins
- 3.1.31. check and refill fluid levels in steering system
- 3.1.32. check all drive belts on engine
- 3.1.33. check all mounting brackets
- 3.1.34. check tires, wheels and lugnuts
- 3.1.35. check fuel tank for leaks
- 3.1.36. check wipers-operation and blades
- 3.1.37. check all running and warning lights

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- 3.1.38. check cab instruments and controls
- 3.1.39. check cab glass
- 3.1.40. check seats and seat belts
- 3.1.41. check and lube latches, locks, and hinges
- 3.1.42. check heater and defrost system
- 3.1.43. check rear view mirrors
- 3.1.44. perform any other checks as required by NYS DOT
- 3.1.45. check starting system
- 3.1.46. check charging system
- 3.1.47. check batteries (clean terminals and fill cells)
- 3.1.48. perform road test (test brakes, shifting and acceleration)

**3.2. TRANSMISSION AND DRIVE LINE**

- 3.2.1. check transmission fluid
- 3.2.2. check transmission linkage
- 3.2.3. check transmission gaskets and seals
- 3.2.4. check lock up system
- 3.2.5. check external filters
- 3.2.6. check and clean heat exchanger
- 3.2.7. check PTO if applicable
- 3.2.8. check and grease driveline u-joints
- 3.2.9. check and refill rear differential
- 3.2.10. check and grease all spring shackles
- 3.2.11. check spring and U-bolts
- 3.2.12. check shock absorbers

**4. SEMI-ANNUAL MAINTENANCE REQUIREMENTS 2021 MOBILE COMMAND CENTER**

**4.1. CHASSIS SERVICE**

- 4.1.1. check low air warning
- 4.1.2. check parking brake
- 4.1.3. check spring brake system
- 4.1.4. check moisture ejectors
- 4.1.5. check brake linings or discs (adjust if needed)
- 4.1.6. check brake lines and fittings
- 4.1.7. check hydraulic brake system for leaks
- 4.1.8. check all mounting brackets
- 4.1.9. check tires, wheels and lugnuts
- 4.1.10. check all running and warning lights
- 4.1.11. check and lube latches, locks, and hinges
- 4.1.12. perform any other checks as required by NYS DOT

**4.2. TRANSMISSION AND DRIVE LINE**

- 4.2.1. check and grease all spring shackles
- 4.2.2. check spring and U-bolts



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4.2.3. check shock absorbers

## 5. SEMI-ANNUAL MAINTENANCE REQUIREMENTS 2001 FORD-F-450 UTILITY TRUCK

### 5.1. CHASSIS SERVICE

- 5.1.1. change motor oil
- 5.1.2. change motor oil filters
- 5.1.3. change fuel filters
- 5.1.4. change gaskets and seals for leaks
- 5.1.5. check motor mounts
- 5.1.6. check exhaust system for leaks
- 5.1.7. check air filter
- 5.1.8. check air compressor-change filters-check oil
- 5.1.9. check engine governor for proper settings
- 5.1.10. check oil pressure-dash and pump panel
- 5.1.11. check air intake systems and drains
- 5.1.12. check emergency shutdown-diesel
- 5.1.13. check radiator shutters and external fins for operation and cleanliness
- 5.1.14. check vacuum pump (if equipped)
- 5.1.15. check throttle
- 5.1.16. lubricate all throttle linkage
- 5.1.17. check low air warning
- 5.1.18. check parking brake
- 5.1.19. check spring brake system
- 5.1.20. drain air tanks (check for oil)
- 5.1.21. check air dryer
- 5.1.22. check moisture ejectors
- 5.1.23. check brake linings or discs (adjust if needed)
- 5.1.24. check brake lines and fittings
- 5.1.25. check air chambers
- 5.1.26. check hydraulic brake system for leaks
- 5.1.27. check steering free-play (adjust if needed)
- 5.1.28. check power steering hoses and lines
- 5.1.29. check steering linkage and rod ends.
- 5.1.30. check king pins
- 5.1.31. check and refill fluid levels in steering system
- 5.1.32. check all drive belts on engine
- 5.1.33. check all mounting brackets
- 5.1.34. check tires, wheels and lugnuts

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- 5.1.34 check wipers-operation and blades
- 5.1.35. check all running and warning lights
- 5.1.36. check cab instruments and controls
- 5.1.37. check cab glass
- 5.1.38. check seats and seat belts
- 5.1.39. check and lube latches, locks, and hinges
- 5.1.40. check heater and defrost system
- 5.1.41. check rear view mirrors
- 5.1.42. perform any other checks as required by NYS DOT
- 5.1.43. check starting system
- 5.1.44. check charging system
- 5.1.45. check batteries (clean terminals and fill cells)
- 5.1.46. perform road test (test brakes, shifting and acceleration)
- 5.1.47. check and lubricate hinges on lift-gate
- 5.1.48. adjust locking mechanism for lift gate
- 5.1.49. check hydraulic fluid for lift gate operation
- 5.1.50. check all safety and electric connections for lift-gate
- 5.1.51. run engine to normal running temperature

5.2. TRANSMISSION AND DRIVE LINE

- 5.2.1. check transmission fluid
- 5.2.2. check transmission linkage
- 5.2.3. check transmission gaskets and seals
- 5.2.4. check lock up system
- 5.2.5. check external filters
- 5.2.6. check and clean heat exchanger
- 5.2.7. check PTO if applicable
- 5.2.8. check and grease driveline u-joints
- 5.2.9. check and refill rear differential
- 5.2.10. check and grease all spring shackles
- 5.2.11. check spring and U-bolts
- 5.2.12. check shock absorbers
- 5.2.13. rotate dual tires

5.3. AUXILIARY GENERATOR

- 5.3.1. service and operate auxiliary generator
- 5.3.2. check output voltage of auxiliary generator with load

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## 6. SEMI-ANNUAL MAINTENANCE REQUIREMENTS 2020 FREIGHTLINER MT-2 EOD TRUCK

### Class 6

#### 6.1. CHASSIS SERVICE

- 6.1.1. change motor oil
- 6.1.2. change motor oil filters
- 6.1.3. change fuel filters
- 6.1.4. change gaskets and seals for leaks
- 6.1.5. check motor mounts
- 6.1.6. check exhaust system for leaks
- 6.1.7. check air filter
- 6.1.8. check air compressor-change filters-check oil
- 6.1.9. check engine governor for proper settings
- 6.1.10. check oil pressure-dash and pump panel
- 6.1.11. check air intake systems and drains
- 6.1.12. check emergency shutdown-diesel
- 6.1.13. check radiator shutters and external fins for operation and cleanliness
- 6.1.14. check vacuum pump (if equipped)
- 6.1.15. check throttle
- 6.1.16. lubricate all throttle linkage
- 6.1.17. check low air warning
- 6.1.18. check parking brake
- 6.1.19. check spring brake system
- 6.1.20. drain air tanks (check for oil)
- 6.1.21. check air dryer
- 6.1.22. check moisture ejectors
- 6.1.23. check brake linings or discs (adjust if needed)
- 6.1.24. check brake lines and fittings
- 6.1.25. check air chambers
- 6.1.26. check hydraulic brake system for leaks
- 6.1.27. check steering free-play (adjust if needed)
- 6.1.28. check power steering hoses and lines
- 6.1.29. check steering linkage and rod ends.
- 6.1.30. check king pins
- 6.1.31. check and refill fluid levels in steering system
- 6.1.32. check all drive belts on engine
- 6.1.33. check all mounting brackets
- 6.1.34. check tires, wheels and lugnuts
- 6.1.35. check fuel tank for leaks
- 6.1.36. check wipers-operation and blades
- 6.1.37. check all running and warning lights

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- 6.1.38. check cab instruments and controls
- 6.1.39. check cab glass
- 6.1.40. check seats and seat belts
- 6.1.41. check and lube latches, locks, and hinges
- 6.1.42. check heater and defrost system
- 6.1.43. check rear view mirrors
- 6.1.44. perform any other checks as required by NYS DOT
- 6.1.45. check starting system
- 6.1.46. check charging system
- 6.1.47. check batteries (clean terminals and fill cells)
- 6.1.48. perform road test (test brakes, shifting and acceleration)

**6.2. TRANSMISSION AND DRIVE LINE**

- 6.2.1. check transmission fluid
- 6.2.2. check transmission linkage
- 6.2.3. check transmission gaskets and seals
- 6.2.4. check lock up system
- 6.2.5. check external filters
- 6.2.6. check and clean heat exchanger
- 6.2.7. check PTO if applicable
- 6.2.8. check and grease driveline u-joints
- 6.2.9. check and refill rear differential
- 6.2.10. check and grease all spring shackles
- 6.2.11. check spring and U-bolts
- 6.2.12. check shock absorbers

**7. 2008 CHEVROLET E350 BOX TRUCK, CLASS 3**

**7.1. CHASSIS SERVICE**

- 7.1.1. change motor oil
- 7.1.2. change motor oil filters
- 7.1.3. change fuel filters
- 7.1.4. change gaskets and seals for leaks
- 7.1.5. check motor mounts
- 7.1.6. check exhaust system for leaks
- 7.1.7. check air filter
- 7.1.8. check air compressor-change filters-check oil
- 7.1.9. check engine governor for proper settings
- 7.1.10. check oil pressure-dash and pump panel
- 7.1.11. check air intake systems and drains
- 7.1.12. check emergency shutdown-diesel
- 7.1.13. check radiator shutters and external fins for operation and cleanliness
- 7.1.14. check vacuum pump (if equipped)

**COUNTY OF ROCKLAND - DGS-PURCHASING**  
 BLDG. A., 6TH FLOOR, 50 SANATORIUM RD, POMONA, NY 10970  
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**TITLE: Emergency Services /Response Vehicles, PM  
 Maintenance, Repair Parts and Labor**

**RFB-RC-2022-087**

- 7.1.15. check throttle
- 7.1.16. lubricate all throttle linkage
- 7.1.17. check low air warning
- 7.1.18. check parking brake
- 7.1.19. check spring brake system
- 7.1.20. drain air tanks (check for oil)
- 7.1.21. check air dryer
- 7.1.22. check moisture ejectors
- 7.1.23. check brake linings or discs (adjust if needed)
- 7.1.24. check brake lines and fittings
- 7.1.25. check air chambers
- 7.1.26. check hydraulic brake system for leaks
- 7.1.27. check steering free-play (adjust if needed)
- 7.1.28. check power steering hoses and lines
- 7.1.29. check steering linkage and rod ends.
- 7.1.30. check king pins
- 7.1.31. check and refill fluid levels in steering system
- 7.1.32. check all drive belts on engine
- 7.1.33. check all mounting brackets
- 7.1.34. check tires, wheels and lugnuts
- 7.1.35. check fuel tank for leaks
- 7.1.36. check wipers-operation and blades
- 7.1.37. check all running and warning lights
- 7.1.38. check cab instruments and controls
- 7.1.39. check cab glass
- 7.1.40. check seats and seat belts
- 7.1.41. check and lube latches, locks, and hinges
- 7.1.42. check heater and defrost system
- 7.1.43. check rear view mirrors
- 7.1.44. perform any other checks as required by NYS DOT
- 7.1.45. check starting system
- 7.1.46. check charging system
- 7.1.47. check batteries (clean terminals and fill cells)
- 7.1.48. perform road test (test brakes, shifting and acceleration)
- 7.1.49. check and lubricate hinges on lift-gate
- 7.1.50. adjust locking mechanism for lift gate
- 7.1.51. check hydraulic fluid for lift gate operation
- 7.1.52. check all safety and electric connections for lift-gate
- 7.1.53. run engine to normal running temperature

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**RFB-RC-2022-087**

7.2. TRANSMISSION AND DRIVE LINE

- 7.2.1. check transmission fluid
- 7.2.2. check transmission linkage
- 7.2.3. check transmission gaskets and seals
- 7.2.4. check lock up system
- 7.2.5. check external filters
- 7.2.6. check and clean heat exchanger
- 7.2.7. check PTO if applicable
- 7.2.8. check and grease driveline u-joints
- 7.2.9. check and refill rear differential
- 7.2.10. check and grease all spring shackles
- 7.2.11. check spring and U-bolts
- 7.2.12. check shock absorbers
- 7.2.13. rotate dual tires

**8. 2005 Lenco FREIGHTLINER ARMORED VEHICLE, CLASS 6**

8.1. CHASSIS SERVICE

- 8.1.1. change motor oil
- 8.1.2. change motor oil filters
- 8.1.3. change fuel filters
- 8.1.4. change gaskets and seals for leaks
- 8.1.5. check motor mounts
- 8.1.6. check exhaust system for leaks
- 8.1.7. check air filter
- 8.1.8. check air compressor-change filters-check oil
- 8.1.9. check engine governor for proper settings
- 8.1.10. check oil pressure-dash and pump panel
- 8.1.11. check air intake systems and drains
- 8.1.12. check emergency shutdown-diesel
- 8.1.13. check radiator shutters and external fins for operation and cleanliness
- 8.1.14. check vacuum pump (if equipped)
- 8.1.15. check throttle
- 8.1.16. lubricate all throttle linkage
- 8.1.17. check low air warning
- 8.1.18. check parking brake
- 8.1.19. check spring brake system
- 8.1.20. drain air tanks (check for oil)
- 8.1.21. check air dryer
- 8.1.22. check moisture ejectors
- 8.1.23. check brake linings or discs (adjust if needed)
- 8.1.24. check brake lines and fittings
- 8.1.25. check air chambers

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**RFB-RC-2022-087**

- 8.1.26. check hydraulic brake system for leaks
- 8.1.27. check steering free-play (adjust if needed)
- 8.1.28. check power steering hoses and lines
- 8.1.29. check steering linkage and rod ends.
- 8.1.30. check king pins
- 8.1.31. check and refill fluid levels in steering system
- 8.1.32. check all drive belts on engine
- 8.1.33. check all mounting brackets
- 8.1.34. check tires, wheels and lugnuts
- 8.1.35. check fuel tank for leaks
- 8.1.36. check wipers-operation and blades
- 8.1.37. check all running and warning lights
- 8.1.38. check cab instruments and controls
- 8.1.39. check cab glass
- 8.1.40. check seats and seat belts
- 8.1.41. check and lube latches, locks, and hinges
- 8.1.42. check heater and defrost system
- 8.1.43. check rear view mirrors
- 8.1.44. perform any other checks as required by NYS DOT
- 8.1.45. check starting system
- 8.1.46. check charging system
- 8.1.47. check batteries (clean terminals and fill cells)
- 8.1.48. perform road test (test brakes, shifting and acceleration)

**8.2. TRANSMISSION AND DRIVE LINE**

- 8.2.1. check transmission fluid
- 8.2.2. check transmission linkage
- 8.2.3. check transmission gaskets and seals
- 8.2.4. check lock up system
- 8.2.5. check external filters
- 8.2.6. check and clean heat exchanger
- 8.2.7. check PTO if applicable
- 8.2.8. check and grease driveline u-joints
- 8.2.9. check and refill rear differential
- 8.2.10. check and grease all spring shackles
- 8.2.11. check spring and U-bolts
- 8.2.12. check shock absorbers

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**9. INCLUDES THE FOLLOWING:**

- **2006 CHEVROLET 5500 BOX TRUCK, CLASS 6;**
- **1998 FORD STEP-VAN, CLASS 2;**
- **1988 UTILITY COMMAND VAN, CLASS 3;**
- **2002 FORD AMBULANCE, CLASS 4;**
- **2002 GMC UTILITY VAN, CLASS 3**
- **2014 FORD E350 VAN**

9.1. CHASSIS SERVICE

- 9.1.1. change motor oil
- 9.1.2. change motor oil filters
- 9.1.3. change fuel filters
- 9.1.4. change gaskets and seals for leaks
- 9.1.5. check motor mounts
- 9.1.6. check exhaust system for leaks
- 9.1.7. check air filter
- 9.1.8. check air compressor-change filters-check oil
- 9.1.9. check engine governor for proper settings
- 9.1.10. check oil pressure-dash and pump panel
- 9.1.11. check air intake systems and drains
- 9.1.12. check emergency shutdown-diesel
- 9.1.13. check radiator shutters and external fins for operation and cleanliness
- 9.1.14. check vacuum pump (if equipped)
- 9.1.15. check throttle
- 9.1.16. lubricate all throttle linkage
- 9.1.17. check low air warning
- 9.1.18. check parking brake
- 9.1.19. check spring brake system
- 9.1.20. drain air tanks (check for oil)
- 9.1.21. check air dryer
- 9.1.22. check moisture ejectors
- 9.1.23. check brake linings or discs (adjust if needed)
- 9.1.24. check brake lines and fittings
- 9.1.25. check air chambers
- 9.1.26. check hydraulic brake system for leaks
- 9.1.27. check steering free-play (adjust if needed)
- 9.1.28. check power steering hoses and lines
- 9.1.29. check steering linkage and rod ends.
- 9.1.30. check king pins
- 9.1.31. check and refill fluid levels in steering system
- 9.1.32. check all drive belts on engine
- 9.1.33. check all mounting brackets
- 9.1.34. check tires, wheels and lugnuts



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 Maintenance, Repair Parts and Labor**

**RFB-RC-2022-087**

- 9.1.35. check fuel tank for leaks
- 9.1.36. check wipers-operation and blades
- 9.1.37. check all running and warning lights
- 9.1.38. check cab instruments and controls
- 9.1.39. check cab glass
- 9.1.40. check seats and seat belts
- 9.1.41. check and lube latches, locks, and hinges
- 9.1.42. check heater and defrost system
- 9.1.43. check rear view mirrors
- 9.1.44. perform any other checks as required by NYS DOT
- 9.1.45. check starting system
- 9.1.46. check charging system
- 9.1.47. check batteries (clean terminals and fill cells)
- 9.1.48. perform road test (test brakes, shifting and acceleration)
- 9.1.49. check and lubricate hinges on lift-gate (if equipped)
- 9.1.50. adjust locking mechanism for lift gate (if equipped)
- 9.1.51. check hydraulic fluid for lift gate operation (if equipped)
- 9.1.52. check all safety and electric connections for lift-gate (if equipped)
- 9.1.53. run engine to normal running temperature

9.2. TRANSMISSION AND DRIVE LINE

- 9.2.1. check transmission fluid
- 9.2.2. check transmission linkage
- 9.2.3. check transmission gaskets and seals
- 9.2.4. check lock up system
- 9.2.5. check external filters
- 9.2.6. check and clean heat exchanger
- 9.2.7. check PTO if applicable
- 9.2.8. check and grease driveline u-joints
- 9.2.9. check and refill rear differential
- 9.2.10. check and grease all spring shackles
- 9.2.11. check spring and U-bolts
- 9.2.12. check shock absorbers
- 9.2.13. rotate tires

# TRAA VEHICLE IDENTIFICATION GUIDE<sup>®</sup>

**CLASS 1 • LIGHT-DUTY • (6,000 lbs. or less GVW - 4 tires)\***



**CLASS 2 • LIGHT-DUTY • (6,001 - 10,000 lbs. GVW - 4 tires)\***



Classes 1 and 2 include passenger vehicles, light trucks, minivans, full size pickups, sport utility vehicles and full size vans.

**CLASS 3 • MEDIUM-DUTY • (10,001 - 14,000 lbs. GVW - 6 tires or more)\***



**CLASS 4 • MEDIUM-DUTY • (14,001 - 16,000 lbs. GVW - 6 tires or more)\***



**CLASS 5 • MEDIUM-DUTY • (16,001 - 19,500 lbs. GVW - 6 tires or more)\***



**CLASS 6 • MEDIUM-DUTY • (19,501 - 26,000 lbs. GVW - 6 tires or more)\***



Classes 3 through 6 include a wide range of mid-size vehicles, delivery trucks, utility vehicles, motorhomes, parcel trucks, ambulances, small dump trucks, landscape trucks, flatbed and stake trucks, refrigerated and box trucks, small and medium school and transit busses.

**CLASS 7 • HEAVY-DUTY • (26,001 - 33,000 lbs. GVW - 6 tires or more)\***



**CLASS 8 • HEAVY-DUTY • (33,001 lbs. and over GVW - 10 tires or more)\***



Classes 7 and 8 include a wide range of heavy vehicles, large delivery trucks, motor coaches, refuse trucks, cement mixers, all tractor-trailer combinations including double trailers.

## Information Needed To Correctly Dispatch Towing and Recovery Units:

- Year, Make and Model of Vehicle to be Towed or Recovered
- DOT Classification (Class 1 – 8 based on GVW)
- Location of Vehicle
- Type of Tow (impound, accident, recovery motorist assist, etc.)
- Additional Vehicle Information
  - 2 wheel drive, 4 wheel drive, all wheel drive
  - damage to vehicle, tire condition
  - vehicle loaded or empty
  - cargo contents
  - does the vehicle have a trailer
  - are the keys with the vehicle

**Note:** Any vehicle may carry hazardous materials. Advise if placarded.

**\* Note:** The Gross Vehicle Weight Rating (GVWR) of the vehicle to be towed or recovered can be found on the identification label on the vehicle's driver's side doorframe. The number of pounds listed on the label can then be compared with the DOT Classification Vehicle Type Chart for the correct DOT class.

Law enforcement communications with towing and recovery operators describing an incident and the vehicles involved can insure quick and efficient clearing of these scenes and less disruption to traffic flow. In an effort to standardize communications, the towing industry is adopting the federal vehicle class standards as outlined herein.

## VIN CODES

The year of the vehicle is critical information for towing operators in order for them to reference correct towing procedures. The diagrams on the front are examples of classifications. The following information about vehicle identification numbers affixed to the chassis will help determine the vehicle's year. As noted, the vehicle's year, identified by a letter or number in the VIN sequence, is the eighth character from the right.

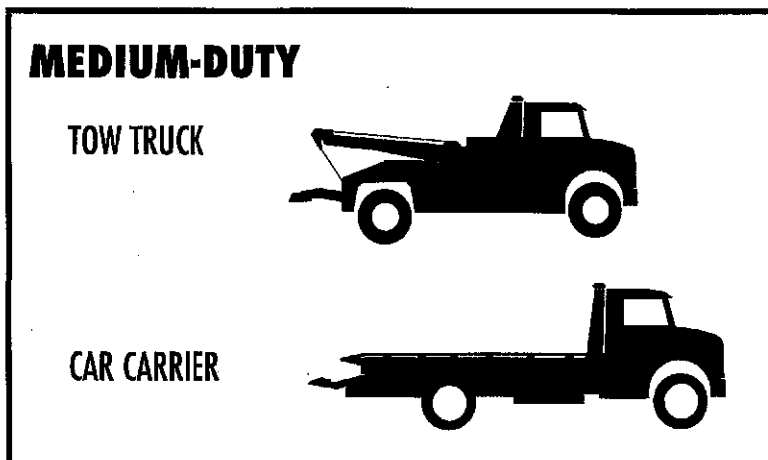
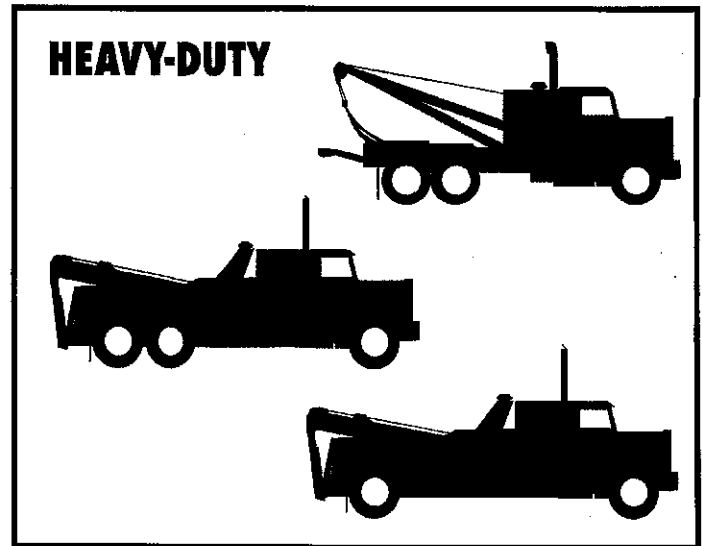
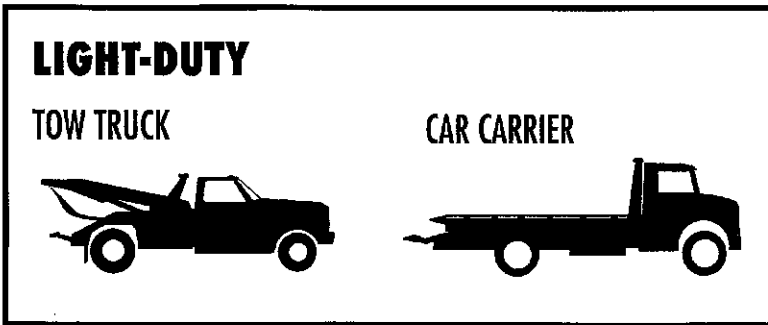
**1P8ZA1279SZ215470**

**EXAMPLE 1995 VIN NUMBER:** \_\_\_\_\_



1980.....A	1987.....H	1994.....R	2001.....1	2008.....8
1981.....B	1988.....J	1995.....S	2002.....2	2009.....9
1982.....C	1989.....K	1996.....T	2003.....3	2010.....A
1983.....D	1990.....L	1997.....V	2004.....4	2011.....B
1984.....E	1991.....M	1998.....W	2005.....5	2012.....C
1985.....F	1992.....N	1999.....X	2006.....6	
1986.....G	1993.....P	2000.....Y	2007.....7	

## TOW TRUCK/CAR CARRIER CLASSIFICATION



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