

COUNTY OF ROCKLAND
Department of General Services
Purchasing Division

Contract Award Notification

Title: **Groundskeeping/Commercial Lawn Equipment, Service and Repair**

Contract Period: November 19, 2022 through November 18, 2023 w/ (3) 1-yr. options
Extended through November 18, 2024, w/ (2) 1-yr. options

Original Date of Issue: November 21, 2022

Date of Revision: 9/28/23

BID No: RFB-RC-2022-125

Catalog: Facilities

Authorized Users: Authorized Departments, All Political Subdivisions

Address Inquires To:

Name: Richard Ryan
Title: Purchaser II
Phone: (845) 364-3817
Fax: (845) 364-3809
E-mail: ryanri@co.rockland.ny.us

Description

This contract is to perform service and repair work of groundskeeping/
commercial lawn equipment for Rockland County facilities.

Contract #	Vendor Number	Contractor & Address	Telephone No.
BID 22-125	0000005644	Precision Mower and Power Equipment 3 West Orchard Street Nanuet, NY 10954 Contact: Nick Presser precisionmower@optonline.net	845-624-2159 FAX: 845-624-2701

COUNTY OF ROCKLAND DGS – PURCHASING DEPARTMENT BLDG. A, 6TH FLOOR, 50 SANATORIUM ROAD POMONA, NY 10970 TELEPHONE NO.: 845-364-3820 FAX NO.: 845-364-3809							
LINE NO.	DESCRIPTION	ITEM NUMBER	EST. QTY.	UNIT	HOURLY RATE	EXTENDED PRICE	Vendor
Section -1 Labor Rates							
1-1	LABOR RATES, 8:00 A.M. THROUGH 5:00 P.M. MONDAY THROUGH FRIDAY	93446000001	250	HR	\$45.00	\$11,250.00	Precision Mower and Power Equipment
1-2	LABOR RATES, 8:00 A.M. THROUGH 5:00 P.M. SATURDAY	93446000002	5	HR	\$45.00	\$225.00	Precision Mower and Power Equipment
1-3	Transportation / Towing Charge, One Way, As Needed	96890000013	1	One Way	\$60.00	\$60.00	Precision Mower and Power Equipment
Total lines 1-1 to 1-3						\$11,535.00	Precision Mower and Power Equipment
ALL LABOR RATES SHALL BE BINDING FOR THE ENTIRE CONTRACT TERM.							
Section -2 Percent Off Parts Needed for Repair							
2-1	TORO, Percent Discount from Manufacturer Suggested Resale Price for any parts and materials, which may be purchased in conjunction with repairs with all invoices.	51515000001	1000		20%	\$800.00	Precision Mower and Power Equipment
2-2	RED MAX, Percent Discount from Manufacturer Suggested Resale Price for any parts and materials, which may be purchased in conjunction with repairs.	51515000001	1000		20%	\$800.00	Precision Mower and Power Equipment
2-3	STIHL, Percent Discount from Manufacturer Suggested Resale Price for any parts and materials, which may be purchased in conjunction with repairs.	51515000001	1000		20%	\$800.00	Precision Mower and Power Equipment
2-4	JOHN DEERE, Percent Discount from Manufacturer Suggested Resale Price for any parts and materials, which may be purchased in conjunction with repairs.	51515000001	1000		20%	\$800.00	Precision Mower and Power Equipment
2-5	KUBOTA, Percent Discount from Manufacturer Suggested Resale Price for any parts and materials, which may be purchased in conjunction with repairs.	51515000001			20%	\$800.00	Precision Mower and Power Equipment

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LINE NO.	DESCRIPTION	ITEM NUMBER	EST Quantity	UNIT	PERCENT DISCOUNT		VENDOR
2-6	BOBCAT, Percent Discount from Manufacturer Suggested Resale Price for any parts and materials, which may be purchased in conjunction with repairs.	5151500001	1000		20%	\$800.00	Precision Mower and Power Equipment
2-7	GIANT VAC, Percent Discount from Manufacturer Suggested Resale Price for any parts and materials, which may be purchased in conjunction with repairs.	5151500001	1000		20%	\$800.00	Precision Mower and Power Equipment
2-8	BILLY GOAT, Percent Discount from Manufacturer Suggested Resale Price for any parts and materials, which may be purchased in conjunction with repairs.	5151500001	1000		20%	\$800.00	Precision Mower and Power Equipment
2-9	ECHO, Percent Discount from Manufacturer Suggested Resale Price for any parts and materials, which may be purchased in conjunction with repairs.	5151500001	1000		20%	\$800.00	Precision Mower and Power Equipment
2-10	BRIGGS & STRATTON, Percent Discount from Manufacturer Suggested Resale Price for any parts and materials, which may be purchased in conjunction with repairs.	5151500001	1000		20%	\$800.00	Precision Mower and Power Equipment
2-11	FERRIS, Percent Discount from Manufacturer Suggested Resale Price for any parts and materials, which may be purchased in conjunction with repairs.	5151500001	1000		20%	\$800.00	Precision Mower and Power Equipment
2-12	WALKER, Percent Discount from Manufacturer Suggested Resale Price for any parts and materials, which may be purchased in conjunction with repairs.	5151500001	1000		20%	\$800.00	Precision Mower and Power Equipment
2-13	HOMELITE, Percent Discount from Manufacturer Suggested Resale Price for any parts and materials, which may be purchased in conjunction with repairs.	5151500001	1000		20%	\$800.00	Precision Mower and Power Equipment

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	DESCRIPTION	ITEM NUMBER	EST. QTY.	UNIT	PERCENT DISCOUNT	EXTENDED PRICE	
2-14	LITTLE WONDER, Percent Discount from Manufacturer Suggested Resale Price for any parts and materials, which may be purchased in conjunction with repairs.	51515000001	1000		20	\$800.00	Precision Mower and Power Equipment
2-15	HONDA, Percent Discount from Manufacturer Suggested Resale Price for any parts and materials, which may be purchased in conjunction with repairs.	51515000001	1000		20%	\$800.00	Precision Mower and Power Equipment
2-16	YARDMAN, Percent Discount from Manufacturer Suggested Resale Price for any parts and materials, which may be purchased in conjunction with repairs.	51515000001	1000		20%	\$800.00	Precision Mower and Power Equipment
2-17	GREAT DANE, Percent Discount from Manufacturer Suggested Resale Price for any parts and materials, which may be purchased in conjunction with repairs.	51515000001	1000		20%	\$800.00	Precision Mower and Power Equipment
2-18	Storr Tractor, Percent Discount from Manufacturer Suggested Resale Price for any parts and materials, which may be purchased in conjunction with repairs.	51515000001	1000		20%	\$800.00	Precision Mower and Power Equipment
2-19	MISCELLANEOUS – ALL OTHER MANUFACTURER’S NOT INDIVIDUALLY LISTED ABOVE. Percent Discount from Manufacturer Suggested Resale Price for any parts and materials, which may be purchased in conjunction with repairs. NOTE: 1. If a single discount is offered for all other brands/manufacturers listed on “Appendix C” – enter in the appropriate column to the right. 2. If percent discount offered for line #2-18 will vary for each brand/manufacturer listed on “Appendix C”, please reference discount offered next to each authorized brand/ manufacture listed on “Appendix C”.	51515000001	1000		N/A	0	
Total lines 2-1 to 2-19						\$14,400.00	Precision Mower and Power Equipment

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 BLDG. A., 6th FLOOR, 50 SANATORIUM RD, POMONA, NY 10970
 TELEPHONE: 845-364-3820 / TELEFAX: 845-364-3809

**TITLE: GROUNDSKEEPING-COMMERCIAL LAWN
 EQUIPMENT, SERVICE AND REPAIR**

BID NUMBER: RFB-RC-2022-125

SPECIFICATIONS

1. SCOPE

- 1.1. The County of Rockland is looking for a contractor to perform service and repair work of grounds keeping / commercial lawn equipment for Rockland County facilities.

2. REQUIREMENTS

- 2.1. Contractor shall provide all labor, material, equipment and supervision required to perform preventive maintenance, diagnostic and repair service. Rockland County facilities include but are not limited to the Dr. Robert L. Yeager Health Center and Rockland County Fire Training Center in Pomona, Rockland County Government Center in New City, Rockland County Sewer District #1 in Orangeburg, Rockland County Highway Department, and the Rockland County Environmental Resources.

3. EXPERIENCE

- 3.1. Contractor must have a minimum of three (3) years' experience in the repair and servicing of grounds keeping / commercial equipment. Contractor to include with their bid response, a list of equipment and brands/manufacturers they are authorized to service and repair (Appendix B). This form will be used for evaluation purposes only.

4. REFERENCES

- 4.1. Contractor must submit with their bid a list of five accounts for which they are presently doing such work. Reference must include contact person and telephone number. The contractor's primary business must be in the sales, service and repair of grounds keeping / commercial lawn equipment (see page 24 of the bid specifications.).

5. PERSONNEL

- 5.1. Contractor must have sufficient staff experienced in the service and repair of grounds keeping / commercial lawn equipment as required under these specifications.

6. PARTS

- 6.1. Contractor guarantees to use new genuine OEM parts specifically designed and manufactured for use with original equipment listed in the bid proposal pages, or new owner approved equal, to make all repairs as required under this agreement.

7. COVERAGE

- 7.1. Contractor shall supply a list of days and hours of business available for servicing of equipment.

8. RESPONSE TIME

- 8.1. All repairs must be completed within five (5) working days or sooner unless approved by the Authorized Representative for the County of Rockland.

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9. PRICING FOR LABOR AND MATERIAL

9.1. Contractor must submit an hourly labor rate as per attached pricing schedule indicated on the proposal pages. All parts and materials shall be offered as a Percent Discount from Manufacturer's Suggested Resale price as indicated on proposal pages (Line #2-1 thru 2-19). Line #2-18 on the proposal page, is for miscellaneous brands / manufacturers not individually listed. If a single discount is offered for balance of brands / manufactures listed on "Appendix C", please enter discount in the appropriate column of Line #2-18. If the discount offered for line #2-18 will vary by brand/manufacture, you may list discount being offered on "Appendix B" next to each authorized brand / manufacturer. Line #2-19 will not be used for evaluation.

10. BRANDS/MANUFACTURERS

- 10.1. The Brands/Manufacturers listed below are examples of some of the Brands/Manufacturers currently owned by the County of Rockland.
- 10.2. Jacobsen, Billy Goat, Echo, Toro, John Deere, Bobcat, Giant Vac, Stihl, Ferris, Kubota, Briggs and Stratton, Homelite, Kawasaki, Red Max, Great Dane, Walker, Little Wonder, Yardman, Honda, Husquarna, Storr Tractor.

11. WARRANTY

11.1. Contractor is to guarantee all repair work performed to be free from defects in materials and workmanship for ninety (90) days. Additionally, new parts shall carry the manufacturer's standard warranty for that part. Any faulty part shall be immediately replaced by the contractor without any cost to the County of Rockland.

12. WORK ORDER

12.1. Upon job completion / pick-up, service center must submit a **legible** job ticket to owner indicating date, equipment, actual hours of work, work performed, parts used.

13. INVOICING

- 13.1. Detailed and **legible** description of all completed repair work must accompany all invoices.
- 13.2. Detailed billings must be received by the County of Rockland within fifteen days after completion of each repair.
- 13.3. The contractor's invoice must list the number of man-hours worked. The contractor's labor charges must correspond to the rates, which he will supply with the bid. The contractor agrees and hereby certifies that all labor charges contained in the bid's invoices and vouchers shall be only those that were required and necessary to complete the required work.
- 13.4. Invoices must contain Manufacturer, Name of Part, Part number, Suggested Mfg. Resale Price, Discount Offered and the net price. Invoices not submitted in this format will not be paid until corrected.
- 13.5. Contractor shall receive a purchase order number from the Ordering Department prior to commencing work.

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13.6. All invoices for labor must be billed to the next quarter hour of actual time worked (example 8:00 am to 9:10 am would be billed at one (1) hour and 15 minutes. Invoices rounded to the next full hour will not be approved for payment.

14. EQUIPMENT

14.1. The contractor is responsible for providing all tools and equipment necessary to efficiently perform all work in a professional and workmanlike manner. The Certificate of Equipment must be completed and included with the proposal forms.

15. TRAVEL TIME

15.1. The County of Rockland will not accept nor authorize payment for travel time or expenses of service personnel to any of the County of Rockland's facility locations. The only billable time will be for service work performed. On occasion, a piece of equipment may need to be towed or transported to and from service center. Towing/transportation charges, Line #3 on the proposal page, are for the one-way cost of transporting equipment, as needed.

16. SAFETY

16.1. The contractor must perform all work in accordance with OSHA and County Safety Regulations.

17. DURATION AND PRICE ADJUSTMENT

17.1. The term of this contract shall be for a period of one year from its effective date, with the option for three (3) additional one-year periods.

17.2. Prices are firm for the first year of the contract. In the second (2) through fourth (4) year of the contract, the contractor may receive a price adjustment.

17.3. Any price adjustment will be limited to the percent increase in the CPI Index-All urban Consumers for the preceding twelve (12) months. Consumer Price Index (CPI) is published by the U.S. Department of Labor.

17.4. The decision to extend or not to extend the contract rests solely with the County of Rockland.

18. AWARD

18.1. Award will be made to the lowest responsible bidder based on the evaluation criteria. At the discretion of the Director of Purchasing, there may be multiple awards based on the overall list of authorized Brands/Manufacturer's supplied at time of bid which best covers the needs of the County of Rockland. All quantities shown are estimates, and the successful bidder will be required to furnish quantities that may be more or less than the listed estimated quantities. Appendix A will be filled in by purchasing to determine travel time to vendors facility and used in the award determination process.

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APPENDIX A

(TO BE USED FOR EVALUATION PURPOSES ONLY)

MILEAGE

Est. Amt. of Trips	x	Number of Miles from location	x	2 x .36/Mile	=	Mileage Cost
1.	10	x	_____ Miles from Pomona	x	2 x .36/Mile	= _____
2.	10	x	_____ Miles from New City	x	2 x .36/Mile	= _____
3.	2	x	_____ Miles from Orangeburg	x	2 x .36/Mile	= _____
						Total Mileage Costs _____

TIME

Est. Amt. of Trips	x	Time from location	x 2	x	Mechanics Wage/Hour	=	Time Cost
1.	10	x	_____ Time from Pomona	x 2	x \$21/hour	=	_____
2.	10	x	_____ Time from New City	x 2	x \$21/hour	=	_____
3.	2	x	_____ Time from Orangeburg	x 2	x \$20/hour	=	_____
							Total Time Costs _____

