

COUNTY OF ROCKLAND  
Department of General Services  
Purchasing Division

# Contract Award Notification

Title: **Forklift-Preventive Maintenance and Repair RCSD#1**

Contract Period: March 1, 2023, through February 28, 2024, with 2 one-year options

Original Date of Issue: March 6, 2023

Date of Revision:

RFB No: **RFB-RC-2023-005**

Catalog: **Facilities**

Authorized Users: County Agencies, All Political Subdivisions

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### Description

**This contract is to provide preventative maintenance and repair service on forklifts.**

Contract #	Vendor Number	Contractor & Address	Telephone No.
BID 23-005	0000027958	Continental Lift Truck Inc. 127-18 Foch Blvd. South Ozone, NY 11420 Contact: Joe Donofrio <a href="mailto:joed.continental@gmail.com">joed.continental@gmail.com</a>	718-738-4738

COUNTY OF ROCKLAND DGS – PURCHASING DEPARTMENT BLDG. A, 6TH FLOOR, 50 SANATORIUM ROAD POMONA, NY 10970 TELEPHONE NO.: 845-364-3820 FAX NO.: 845-364-3809						
						VENDOR: Contiental Lift Truck Inc
LINE NO.	DESCRIPTION	ITEM NUMBER	EST. QTY.	UNIT	UNIT PRICE	EXTENDED COST
1	<b>Flat rate for all labor, materials, equipment, and supplies necessary to inspect and perform preventive maintenance on one TCM Model# FD70 Z8T forklift</b> in accordance with specifications. Flat fee to include all chemicals, lubricants, oils, oil filters, and labor required for inspection and preventive maintenance services. Fuel filter and air filter are additional.	92958000001	4.00	EACH	\$ 252.00	\$ 1,008.00
2	<b>Flat rate for all labor, materials, equipment, and supplies necessary to inspect and perform preventive maintenance on one TCM Model# FHD36 forklift</b> in accordance with specifications. Flat fee to include all chemicals, lubricants, oils, oil filters, and labor required for inspection and preventive maintenance services. Fuel filter and air filter are additional.	92958000002	4	EACH	\$ 204.00	\$ 816.00
3	<b>Flat rate for all labor, materials, equipment, and supplies necessary to inspect and perform preventive maintenance on one CLARK Model# CMP40D forklift</b> in accordance with specifications. Flat fee to include all chemicals, lubricants, oils, oil filters, and labor required for inspection and preventive maintenance services. Fuel filter and air filter are additional.	92958000003	4	EACH	\$ 252.00	\$ 1,008.00
4	<b>Flat rate for all labor, materials, equipment, and supplies necessary to inspect and perform preventive maintenance on one CLARK Model# C70D forklift</b> in accordance with specifications. Flat fee to include all chemicals, lubricants, oils, oil filters, and labor required for inspection and preventive maintenance services. Fuel filter and air filter are additional.	92958000010	4	EACH	\$ 252.00	\$ 1,008.00

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LINE NO.	DESCRIPTION	ITEM NUMBER	EST. QTY.	UNIT	UNIT PRICE	EXTENDED COST
5	<b>Flat rate for all labor, materials, equipment, and supplies necessary to inspect and perform preventive maintenance on one CLARK Model# C40D forklift</b> in accordance with specifications. Flat fee to include all chemicals, lubricants, oils, oil filters, and labor required for inspection and preventive maintenance services. Fuel filter and air filter are additional.	92958000009	4	EACH	\$ 252.00	\$ 1,008.00
6	<b>Repairs to be billed on an hourly basis for time spent at Rockland County Sewer District #1 performing actual repairs.</b> Travel time is not billable.	92958000004	60	HOUR	\$ 68.00	\$ 4,080.00
7	<b>Miscellaneous replacement/repair parts Percentage of discount off catalog list price.</b> Unless otherwise authorized in advanced by Rockland County Sewer District #1, only parts from original equipment manufacturer (OEM) shall be used. <b>Discount from manufacturer's list price for parts not specifically listed. - FOB Destination, Freight Prepaid and Allowed (SEE SPECIFICATION) - % offered shall be entered as a whole number e.g. 10% = 0.10</b>	06074000019	5000	PERCENT DISCOUNT	10%	\$ 4,500.00
8	<b>Solid pneumatic Tires 7.50 - 15</b> Pro Tire or approved equal Specify brand to be supplied:	86325000001	4	EACH	\$ 425.00	\$ 1,700.00
9	<b>Solid Pneumatic Tires 8.25 x 15</b> Pro Tire or approved equal Specify brand to be supplied:	86325000002	4	EACH	\$ 485.00	\$ 1,940.00

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LINE NO.	DESCRIPTION	ITEM NUMBER	EST. QTY.	UNIT	UNIT PRICE	EXTENDED COST
10	<b>Solid Pneumatic Tires</b> <b>8.15 x 15</b> Pro Tire or approved equal Specify brand to be supplied:	86325000003	2	EACH	\$ 375.00	\$ 750.00
11	<b>Solid Pneumatic Tires</b> <b>7.00 - 12</b> Pro Tire or approved equal Specify brand to be supplied:	86325000004	2	EACH	\$ 310.00	\$ 620.00
12	<b>Tire Disposal Fee</b>	92958000006	12	EACH	\$0.00	\$0.00
13	<b>Tire Pressing Charge</b> <b>Price to be per Inch</b>	92958000007	30	EACH	\$0.00	\$0.00
14	<b>Truck Charge</b> <b>For non PM service calls only</b>	92958000008	15	EACH	\$0.00	\$0.00
15	<b>Weekly rental rate of replacement forklift should a loaner be required. If Contractor will supply a loaner at no charge, indicate No Charge with "N/C".</b>	97546000001	4	WEEK	\$0.00	\$0.00
16	<b>Extended Total Lines 1-15</b>					<b>\$ 18,438.00</b>

Parts Warranty will be for 90 days(s), not to be less than ninety (90) days.

Labor Warranty will be for 12 months(s), not to be less than one (1) year.

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**TITLE: Forklift – Preventative Maintenance and Repair RCSD#1**

**RFB -RC-2023-005**

## **SPECIFICATIONS**

### **1. SCOPE OF SERVICES**

- 1.1. Contractor to inspect and provide preventative maintenance service on six (6) forklifts, four (4) times per year, or as needed, for the Rockland County Sewer District #1 at its facility located at 4 Route 340, Orangeburg, NY 10962.
- 1.2. Scheduled preventative maintenance visits which include: clean, inspect, and replace parts which appear worn and in need of replacing in accordance with specifications that follow. All parts, labor and travel are to be included except as noted.

### **2. DEFINITIONS**

- 2.1. **TERM**—The initial contract term will extend one year from date of award and may be extended for up to two (2) additional one-year periods.
- 2.2. **QUANTITY**—Quantities listed within this bid are not a guarantee, but solely an estimate of anticipated annual usage.
- 2.3. **PRICE**—Prices must be quoted F.O.B. Destination, freight included and shall be inclusive of all costs. Current and/or anticipated applicable fuel costs should be considered and included in the price quoted.

### **3. REQUIREMENTS**

- 3.1. All maintenance and repairs must be done by certified factory-trained technicians.
- 3.2. All prices, terms, conditions and specifications must remain fixed for the initial contract period. In addition, all terms, conditions and specifications shall remain fixed for the renewal of the contract.
- 3.3. Current and/or anticipated applicable fuel costs should be considered and included in the price submitted.

### **4. CONTRACT PRICE ADJUSTMENTS**

- 4.1 The County recognizes this product or service has a price component that may have a commodity with changing costs. The Contractor/Supplier may request a Price Adjustment no more frequently than once each quarter (3-month period). A Price Adjustment request must be made in writing and include the reason for the request, documentation supporting the request (i.e., commodity increases), the current pricing, and the requested revised pricing.
- 4.3. The County will review the Price Adjustment request. If the Price Adjustment is deemed reasonable the Price Adjustment request will be accepted by written acknowledgement. If the request is not accepted the County may entirely reject the request or may counter with revised pricing. In either case the County will provide a written explanation in support of the decision.
- 4.4. The Director of Purchasing may use available indexes (e.g., CPI or PPI) to determine if the requested Price Adjustment is reasonable. Typically, a Price Adjustment that exceeds 5% will not be approved unless very unusual and significant changes have occurred in the industry.

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4.5. In the event industry costs decline, the County shall have the right to receive, from the Contractor, a reasonable reduction in prices/pricing that reflect such cost changes in the industry. The County will make a written request to the Contractor for a Price Adjustment in writing with supporting documentation.

**5. DELIVERY**

5.1. Response is desired within three (3) business days after receipt of Purchase Order. Bidders who cannot meet this response time may be deemed non-responsive.

**6. REPLACEMENT/LOANER FORKLIFT**

6.1. If required, any loaner forklift shall be of equal comparison to the forklift in need of repair. Contractor shall deliver and pick-up loaner forklift to/from Rockland County Transit facility. Loaner forklift will be provided at the cost submitted in the bid.

**7. WARRANTY**

- 7.1. Parts Warranty will be not less than ninety (90) days. Specify warranty period on proposal pages.
- 7.2. Labor Warranty will be not less than one (1) year. Specify warranty period on proposal pages.
- 7.3. Manufacturer’s warranty is to be provided to County of Rockland upon completion of any repairs.

**8. EQUIPMENT LIST**

- 8.1. Two (1) TCM model # FD70 Z8T.
- 8.2. One (1) TCM model # FHD36.
- 8.3. One (1) Clark model # CPM40D.
- 8.4. One (1) Clark model # C70D
- 8.5. One (1) Clark model # C40D

**9. PLANNED MAINTENANCE FOR DIESEL POWERED EQUIPMENT**

Each inspection and preventive maintenance service shall include the following:

- 9.1. Blow out radiator core and clean machine with compressed air.
- 9.2. Clean grease fittings and lubricate.
- 9.3. Fill clutch throw-out bearing; grease cup.
- 9.4. Lubricate distributor, generator.
- 9.5. Change engine oil and filter element.
- 9.6. Check transmission and differential oil level; fill if necessary.
- 9.7. Clear air cleaner; inspect hose and connections.
- 9.8. Check upright assembly for proper adjustment and lubricate.
- 9.9. Check battery; add water and clean terminals.

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- 9.10. Check hydraulic sump filter cap; clean or replace if necessary.
- 9.11. Check hydraulic oil level, fill if necessary.
- 9.12. Check and lubricate all connecting shafts and levers.
- 9.13. Check steering gear box level, fill if necessary.
- 9.14. Check power steering oil level; fill if necessary.
- 9.15. Check power steering for proper adjustment.
- 9.16. Clean fuel filler cap; inspect for proper installation.
- 9.17. Check fluid, oil, water systems for leaks. Check radiator for proper coolant level.
- 9.18. Inspect clutch pedal and linkage for proper adjustment.
- 9.19. Inspect brake pedal linkage for proper adjustment.
- 9.20. Check master cylinder; fill if necessary.
- 9.21. Check engine vent pipe.
- 9.22. Check all accessory drive belts for proper tension.
- 9.23. Check accelerator linkage, including choke control.
- 9.24. Inspect lift and tilt cylinders for leaks.
- 9.25. Check tilt cylinder rod ends and anchors; adjust and tighten as necessary.
- 9.26. Operational check and physical inspection of machine.

#### **10. NON-MAINTENANCE REPAIRS**

- 10.1. After each inspection/planned maintenance service visit, the Contractor shall provide the Rockland County Sewer District #1 (Supervisor on duty) with a written report that includes a minimum of the following: services performed, problems found, recommended repairs if necessary.
- 10.2. If, during the inspection/preventative maintenance service visit, it is determined that a repair is necessary, the Contractor shall provide designated Sewer District representative with a written estimate of the recommended repair. This estimate shall be submitted within 48 hours of the performed service visit and shall include all costs for labor and materials necessary to repair the forklift at the Sewer facility. Written estimate of recommended repair shall include the unit model and serial number of the unit requiring the repair. Estimate of repair shall be at hourly rate quoted and parts at quoted discount percentage.
- 10.3. Only exact manufacturer's OEM parts will be accepted unless authorized in advance by Rockland County Sewer District#1.
- 10.4. If the repair is approved, a new Purchase Order will be issued authorizing that repair. All repairs shall be performed within three days of approval at the designated facility between the business days/hours of Monday through Friday / 8 a.m. to 5 p.m. Contractor shall only perform repairs for which an

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authorized Purchase Order, signed by the Director of Purchasing, has been received, and repair must be in accordance with the prices on written estimate of repair.

**11. AWARD**

11.1. Award will be made to the lowest responsible bidder based on total extended price. All quantities shown are estimates. The successful bidder will be required to furnish quantities that may be more or less than the listed estimated quantities.