

COUNTY OF ROCKLAND  
Department of General Services  
**Purchasing Division**

# Contract Award Notification

**Title:** Odor Control Media-Remove and Replace Existing Media

**Contract Period:** December 6, 2023, through December 5, 2024, w/ (4) 1-year options  
**Extended thru December 5, 2025, w/ (3) 1-year options**

**Original Date of Issue:** December 5, 2023

**Date of Revision:** 10/10/24

**BID No:** RFB-RC-2023-094

**Catalog:** Wastewater Treatment

**PRC #:** 2023012097

**Authorized Users:** Sewer District

**Address Inquiries To:**

**Name:** Claudia Moodie  
**Title:** Purchaser II  
**Phone:** 845-364-3821  
**Fax:** 845-364-3809  
**E-mail:** moodiec@co.rockland.ny.us

**Description**

This contract is to remove and replace existing odor control media.

Contract #	Vendor Number	Contractor & Address	Telephone No.
BID 23-094	0000012449	NRP Group Inc. 9131 E. 37 <sup>th</sup> St. N. Wichita, KS 62226 Contact: Gary R. Morgan <a href="mailto:gmorgan@nrpgroupinc.com">gmorgan@nrpgroupinc.com</a>	316-303-0505  <b>FAX:</b> 316-303-0515

**COUNTY OF ROCKLAND**  
**DGS – PURCHASING DEPARTMENT**  
**50 SANATORIUM ROAD/BLDG. A, 6TH FLOOR,**  
**POMONA, NY 10970**  
**TELEPHONE NO.: 845-364-3820**  
**FAX NO.: 845-364-3809**

VENDOR: NRP Group Inc.

LINE NO.	DESCRIPTION	ITEM NUMBER	EST. QTY.	UNIT	UNIT PRICE	EXTENDED PRICE
1	Supply Lump Sum price to remove and replace media at the two carbon absorbers located at the Ramapo Interceptor. Replacement Media shall be 50% carbon and 50% potassium permanganate. Media to be installed in layers with carbon on the bottom and potassium permanganate the top layer. Bidder shall check the carbon absorbers for any issues. Total estimated amount of carbon 450 pounds and total estimated potassium permanganate 450 pounds for each absorber. Bidder shall check the carbon absorbers for any issues. Pricing shall be Turnkey price for each absorber.	93691000036	2	Each	\$ 3,332.00	\$ 6,664.00
2	Labor Rate for Repairs (\$/Man/Hour) Regular Work Hours 8:00 AM to 4:00 PM	93691	40	Hour		Included in Price
3	Labor Rate for Repairs (\$/Man/Hour) Repair Work at Other than Regular Work Hours	93691	10	Hour		Included in Price
4	Percent Markup for parts needed for repairs. PERCENT MARKUP SHALL NOT EXCEED 10%. BIDDER SHALL ENTER A PERCENTAGE BETWEEN 0% UP TO 10%	93691	ESTIMATED DOLLARS EXPENDED \$ 5,000.00	PERCENT MARKUP		Included in Price
5	Total Extended Price for Line #'s One through Four					
6	Total Extended Price Written Out for Line #'s One through Four	<div style="text-align: center;"> <hr/> <b>Total Extended Price Written Out</b> </div>				

**COUNTY OF ROCKLAND - DGS-PURCHASING**  
BLDG. A., 6TH FLOOR, 50 SANATORIUM RD, POMONA, NY 10970  
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## PURCHASES BY OTHER

### LOCAL GOVERNMENTS, SCHOOL DISTRICTS, AND NON PROFIT AGENCIES

As per the New York State General Municipal Law, all political subdivisions of New York State are allowed to make purchases through the resulting contract(s). As per Rockland County Procurement Policy, Non Profit Agencies approved to participate in New York State's Contract Extension Program are authorized to make purchases through the resulting contract(s).

1. The County of Rockland shall make all contract award information available to other political subdivisions and non profit agencies through our website: [www.rcpurchasing.com](http://www.rcpurchasing.com)
2. Any other political subdivision or Rockland County non profit agency will issue purchase orders directly to vendors within the specified contract period referencing the County's contract and shall be liable for any payments due on such purchase orders; and shall accept sole responsibility for any payment due.
3. All purchases shall be subject to audit and inspection by the other political subdivisions and Rockland County non-profit agencies for which the purchase was made.
4. No officer, board or agency of a county, town, village, or school district shall make any purchase through the County when bids have been received for such purchase by such officer, board or agency, unless such purchase may be made upon the same terms, conditions and specifications at a lower price through the County.
5. All Bidders shall be on notice that as a condition of the award of a County contract, the successful bidder shall accept the award of a similar contract with any other political subdivision in New York State and Rockland County non-profit agencies authorized to use New York State's contracts, if called upon to do so. A listing of approved Rockland County non-profit agencies is available on the Purchasing Division's website at [www.rcpurchasing.com](http://www.rcpurchasing.com). The County, however, will not be responsible for any debts incurred by the participants pursuant to this or any other agreement.
6. Necessary deviations from the County's specifications in the award of a participant contract, whether such deviations relate to quantities, or delivery points shall be resolved between the successful bidder and the other political subdivisions and Rockland County non profit agencies.

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## **SPECIFICATIONS**

### **1. SCOPE**

- 1.1. The purpose of this bid is for removing and replacing media from Rockland County Sewer District #1 Absorbers located in the Village of Airmont, NY.

### **2. WORK SPECIFICATIONS**

- 2.1. Lump Sum price to remove and replace media at the two carbon absorbers located at the Ramapo Interceptor.
- 2.2. Replacement media shall consist of 50% carbon and 50% potassium permanganate for each absorber.
- 2.2.1. Total estimated quantities for each absorber are 450 pounds of carbon and 450 pounds of potassium permanganate.
- 2.3. Media to be installed in layers with carbon on the bottom and potassium permanganate the top layer.
- 2.4. Bidder shall check the carbon absorbers for any issues.
- 2.4.1. If any issues are found, see Specification 4, Repair Work.
- 2.4.1.1. No repair work to be performed without authorization by authorized County of Rockland representative.
- 2.5. Services to be performed annually or on an as needed basis.

### **3. CARBON SPECIFICATIONS**

#### **3.1. Specifications for Activated Carbon**

Mean Particle Diameter, mm: 3.4 (avg)  
Typical Density, lbs./cu.ft.: 25  
g/cc: 0.40  
Hydrogen sulfide breakthrough capacity, gH<sub>2</sub>S/cc carbon: 0.20 (min)  
Hydrogen sulfide breakthrough capacity, weight on weight, %: 50% (min)

#### **3.2. Specifications for KMNO<sub>4</sub>**

Particle Diameter, mm 4-6  
Bulk Density, lbs./cu.ft.: 53-56  
g/cc: 0.85 – 0.90  
Potassium Permanganate (KMNO<sub>4</sub>) Content, %: 8 (min)

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#### **4. WORK SCHEDULE**

- 4.1. Bidder shall schedule and perform the requested work within three (3) weeks of notification by the authorized Rockland County Sewer District #1 representative.
- 4.2. Work shall be performed on date and time agreed upon with the authorized Rockland County Sewer District #1 representative.

#### **5. WORK LOCATION**

- 5.1. South Monsey Road, Village of Airmont, NY.
  - 5.1.1. Absorbers are approximately ¼ mile apart from each other.
- 5.2. Absorber #1 is located off the main road which may require traffic control.
- 5.3. Absorber #2 is located in an easement which is on an old inactive Railroad Bed with limited access.

#### **6. REPAIR WORK**

- 6.1. The contractor shall only perform repair work which is required. Repairs shall only be performed with the authorization of an authorized County of Rockland representative. Should any work be performed without authorization, payment will not be made.
  - 6.1.1. Prior to the commencement of work, contractor shall submit a written estimate. The estimate shall contain the following:
    - 6.1.1.1. Project scope of work.
    - 6.1.1.2. Name of authorizing Rockland County Department and representative name.
    - 6.1.1.3. Estimate of labor hours by trade and hourly rates.
    - 6.1.1.4. Estimate shall include warranty.

#### **7. LABOR**

- 7.1. Only workers who are skilled and experienced in the work specified shall be allowed to work under this contract.
  - 7.1.1. The contract is required to have a labor force adequate to perform the work in an efficient and expeditious manner.

#### **8. SUB-CONTRACT WORK**

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- 8.1. Sub-contracting for any of the services or labor required to perform the work shall not be permitted without written consent from an authorized representative of the Rockland County Sewer District #1.

## **9. WORK HOURS**

- 9.1. Work must be performed between the hours of 8:00 AM and 4:00 PM, Monday through Friday. No work is to be performed outside of these hours without authorization from the authorized County of Rockland representative. The contractor shall notify authorized County of Rockland representative twenty-four (24) hours in advance prior to the scheduled service date.

## **10. EQUIPMENT**

- 10.1. The contractor shall be responsible for providing all tools and equipment necessary to efficiently perform all work in a professional manner and workmanlike manner.
- 10.2. Pricing submitted shall include all necessary tools and equipment to complete the work as specified.

## **11. REFERENCES**

- 11.1. All bidders shall submit a list of references demonstrating at least three (3) year's experience (see page 30) in similar work performed as specified in this bid. The Company Name, Contact, Telephone and Email address shall be included.
- 11.2. All bidders shall submit a certificate of experience (see page 30) and certificate of equipment (see page 29). Forms are attached to facilitate the bidder's compliance with these requirements.

## **12. LICENSES**

- 12.1. The Bidder and their service personnel shall possess all licenses required to perform this work.
- 12.2. Bidder shall perform work in conformance with Federal, State and Local Laws and Regulations.

## **13. CONTRACTOR REQUIREMENTS**

- 13.1. The County of Rockland may inspect the facilities of the apparent low bidder prior to determine their capacity to perform this work. The successful bidder shall maintain or have the ability to obtain material, parts and equipment for work as specified in this bid.

## **14. USE OF WORK SITE**

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- 14.1. On or about the work site and adjacent areas, the Bidder shall ensure that all apparatus, storage of materials, and activities of workers be confined to the limits indicated by law, ordinances, permits and the direction of the authorized County of Rockland representative and shall not encumber or permit the premises or adjacent areas to be encumbered with such materials or apparatus.
- 14.2. The work site shall be kept in an orderly and safe fashion so as not to interfere with the progress of the work.
- 14.3. The bidder shall be responsible for repairing and replacing anything damaged by his operations within 10 days of notification by the authorized County of Rockland representative that damage has occurred.
- 14.4. It will be the responsibility of the Contractor to report, to the authorized County of Rockland representative, any damages found prior to any work at this site.

#### **15. CLEAN UP**

- 15.1. The Bidder shall at all times keep the premises and adjacent areas free from accumulations of waste material or rubbish. At the completion of work, bidder shall remove, from and about the premises, including adjacent areas, all rubbish, tools and surplus materials. In case of dispute, County of Rockland may remove rubbish and clean up, then may charge the bidder either by deduction of amounts unpaid to the bidder or by other means as determined to be fair and equitable by the authorized County of Rockland representative.

#### **16. LABOR AND MATERIAL COSTS FOR REPAIRS**

- 16.1. All labor and materials shall be invoiced and paid, as bid, on the proposal pages.
- 16.2. Detailed billings must be received by the County of Rockland within Forty-Five (45) days after completion of each job.

##### **16.2.1. Labor Cost**

- 16.2.1.1. Detailed Description of all completed service work must accompany all invoices.
- 16.2.1.2. The bidder agrees and hereby certifies that all labor charges contained in the invoices and vouchers shall be only those that was required and necessary to complete the work. The invoice must list specifically the type of employee or laborer utilized and the number of hours each worked. The Contractor's labor charges must correspond to the rates which were supplied on the cost proposal pages. All labor shall be billed from the time bidder's employee arrives at, to the time he departs from the Rockland County job site. There shall be no allowance for travel and/or expenses.

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- 16.2.1.3. Invoices for labor must be billed to the next quarter hour of actual time worked (example: 8:00 AM to 9:10 AM would be billed at 1 hour and 15 minutes). Invoices rounded to the next full hour will not be approved for payment.

16.2.2. Parts and Material Cost

- 16.2.2.1. The invoices for payment must list specifically all parts and materials, and cost to contractor for each item.
- 16.2.2.2. The County of Rockland shall require verification of these costs by copy of the invoice as submitted to the contractor for payment.
- 16.2.2.3. The contractor agrees and hereby certifies that all parts and materials purchased shall be at lowest price available at the time considering the prevailing conditions and circumstances for which it is required that purchase be made.
- 16.2.2.4. The County of Rockland reserves the right to supply material when deemed in the best interest of the County of Rockland.
- 16.2.2.5. Parts and Materials are to be invoiced at the Contractor's cost plus the mark-up. **The mark-up is not to exceed 10%.**

**17. AMENDMENTS TO BID**

- 17.1. Any verbal information obtained from or statements made by the Representative of the County of Rockland or his designee at the time of examinations of the documents or site shall not be construed as, in any way, amending Contract documents. Only such corrections or addenda as are issued by the Director of Purchasing in writing to all Bidders and shall become a part of the Contract.
- 17.2. Any addendum issued during the time of bidding shall be included in bids and become a part of the Contract Agreement.

**18. AWARD**

- 18.1. Award shall be made in its entirety to the bidder providing the lowest responsive responsible bid meeting the stated requirements. All quantities shown are estimates. The successful bidder shall be required to furnish quantities that may be more or less than the estimated quantities.